



**Present Board**

Kristan Ash  
Harpreet Bhatti  
Alan Davis / President  
Geoff Dean  
Chris Girodat  
Sandra Hoffman  
Richard Hosein  
Shane King / Chair  
Kim Richter  
Gord Schoberg  
Lisa Skakun  
Launi Skinner  
Shira Standfield  
Ken Tung

**University Vice Presidents**

Sal Ferreras / Provost & VP Academic  
Gordon Lee / VP Finance & Administration

**University Community Members**

Harry Gray / AVP, Administration  
Sandi Klassen / University Secretary  
Romy Kozak, Associate Dean, Faculty of Arts  
Kathy Lylyk / Executive Director, Finance  
Jeff Norris / Chief Advancement Officer  
Maggie MacKenzie / Office of University Secretary  
Terri Van Steinburg / President, Kwantlen Faculty Association  
Larissa Petrillo / Instructor, Anthropology

**Regrets** Arvinder Bubber / Chancellor

**Tour of the Cloverdale Campus**

Board members toured the Cloverdale Campus prior to the Board meeting. The tour was conducted by Henry Reiser, Dean, Faculty of Trades and Technology. Gerard Laverty showed them the Farrier barn and explained the program, Tally Wade noted highlights of the Public Safety Communications Program as they visited the training lab and John Sprung showed them the 3D printer in the Computer Aided Design and Drafting lab, explaining the various uses for the printer and showing them some of the resulting models.

**Call to Order**

The Chair called the meeting to order at 3:14 pm.

**Approval of Agenda**

**The agenda was approved by consensus.**

**Consent Agenda**

**Moved by Gord Schoberg; seconded by Sandra Hoffman:**  
**THAT the Board of Governors approve the following items on the Consent Agenda:**  
**3.1 Minutes of January 29, 2014**  
**AND**  
**THAT the Board of Governors receive the following for information:**  
**3.2 Best Practice Guidelines in Governance Report**  
**3.3 Auditor General of BC Report: University Board Governance Examinations / February 2014**

**MOTION CARRIED**

## **New Business**

### ***Program Concept: Certificate in NGO and Non-profit Studies***

Larissa Pettrillo presented an overview of the Certificate in NGO and Non-profit Studies noting that this program fills an education gap in the non-profit sector in the lower mainland.

Discussion followed regarding the flexibility of this program as an elective for current students working toward a bachelor degree and as a pathway for people to have their prior experience assessed and credit granted. It was also noted that 25% of courses are offered in non-standard hours and that Senate gave it unanimous support and approved the program at its last meeting.

**Moved by Geoff Dean; seconded by Richard Hosein:**

**THAT the Board of Governors approve the Program Concept: Certificate in NGO and Non-profit Studies.**

**MOTION CARRIED**

### ***Board Election Results***

Shane King advised that Marc Kampschuur, Instructor in the School of Business, was elected to the Board of Governors for a term beginning September 1, 2014 and ending August 31, 2017. Mr. Kampschuur will replace outgoing Board Member, Kim Richter.

Members of the Board expressed their appreciation to Kim Richter for her contributions.

### ***Notice of Election***

The Notice of Election for the Board Chair and Vice Chair was received. Shane King advised that the Board Chair and Vice Chair are elected annually at the June Board meeting and may be re-appointed to a maximum of three years.

## **Governance Committee Report**

No report.

## **Finance & Audit Committee Report**

### ***Draft University Budget 2014-15***

Gordon Lee presented the draft Fiscal 2014-15 Budget reviewed and recommended by the Board Finance & Audit Committee. Mr. Lee also noted that Financial Statements for 2013-14 and the Capital Budget for 2014-15 will be presented to the Board for approval in June.

Discussion followed regarding actions underway to address the statement made by the Senate Standing Committee on University Budget (SSCUB) that improvements are needed to the budget process. The memo outlining SSCUB's recommendation to Senate for transmittal to the Board of Governors and concerns expressed by Senate with regard to alignment between the future of domestic ESL and KPU's mandate were also discussed.

Shane King advised that Gordon Lee's office is drafting the Board's response to the memo outlining SCCUB's recommendations to Senate.

**Moved by Harpreet Bhatti; seconded by Launi Skinner:**

**THAT the Board of Governors approve the University Budget Fiscal Year 2014-15.**  
**MOTION CARRIED**

***Revision to Bylaw No. 4, Fees***

Gordon Lee outlined the proposed fee increase noting that international fees are driven by the market and that scholarships, bursaries and student loans are available to students requiring financial assistance. The Board received two weeks written notice of the proposed Bylaw revision, as required in Bylaw 2, *Amendment of Bylaws*.

**Moved by Sandra Hoffman; seconded by Launi Skinner:**

**THAT the Board of Governors approve revisions to Bylaw No. 4, Fees.**  
**MOTION CARRIED**

***Divestment of Fossil Fuels Investments***

Gordon Lee highlighted HSBC's and RBC Dominion's responses to the questions posed about fossil fuel investments. Mr. Lee summarized the commentary advising that there is very little financial impact resulting from a divestment of fossil fuel investments or returns.

Discussion followed with the following noted:

- KPU programming prepares students for jobs in a number of areas within the industry or related to fossil fuels.
- What are the impacts to KPU programming, community partners and businesses?
- BC is resource based and, as a public institution, what message would KPU be sending?
- What would the operational and financial impacts be?
- Many fossil fuel companies are making significant moves toward sustainability.
- Based on the information provided to PowerSmart KPU is well beyond what is achieved by many other institutions. Energy consumption is a serious way to have impact
- The impact on KPU's investments is not significant. Divestment is a positive statement and an opportunity to show leadership.
- The issue is complicated and far reaching and it is important to consider the impacts and ensure the Board has complete information and a full perspective prior to making a decision on this issue.

***KPU's Financial Commitment to Sustainability***

**Moved by Geoff Dean; seconded by Richard Hosein:**

**WHEREAS investment in renewable energy development is necessary to minimize climate change dangers and ensure the sustainability of our environment, and**

**WHEREAS such investment provides much more domestic employment per dollar than investment in further coal and oil energy development,**

**THEREFORE BE IT RESOLVED THAT**

**Kwantlen Polytechnic University direct its financial management team to ensure:**

- a) That any future investment of KPU's assets in energy-related companies must be in renewable energy, and**
- b) That by March 31, 2017, KPU shall have no funds invested in companies focused on extraction, transportation and/or sale of coal or oil.**

**WITHDRAWN BY MOTION**

**Moved by Geoff Dean; seconded by Richard Hosein**

**THAT the motion be withdrawn.**

**MOTION CARRIED**

**Moved by Geoff Dean; seconded by Richard Hosein:**

**THAT KPU direct its financial management team to ensure that any future investment of KPU's assets in energy-related companies must be in renewable energy.**

**MOTION DEFEATED**

The Board recognized and thanked Geoff Dean for raising this issue and for his time and effort in compiling research for the Board's consideration. Alan Davis suggested enlisting support from KPU's active sustainability group to engage the KPU community in an open and informal setting to explore these questions and issues.

**ACTION:** The Investment Policy will be reviewed.

**Board / Senate Task Force  
on Bi-Cameral  
Governance**

No report.

**Provost's Report**

A report was received. Sal Ferreras advised that the report has been revised based on feedback from the Board and now includes statistical information on student enrollment. Dr. Ferreras advised that the Academic Plan will be presented to Senate at its meeting on April 28, 2014. The Aboriginal Advisory Committee has been reconvened and the Elder in Residence position will be posted with plans for an official appointment by Fall 2014. Dr. Ferreras stated that the news that an agreement has been reached with the KSA to waive the ancillary student fees for all high school

students concurrently admitted to KPU has been well received by the School Districts and students.

Discussion followed regarding the forecast 2% decline in enrollment year over year and it was noted that although this is a trend across the system, KPU is reorganizing its recruitment team, streamlining the admissions process and increasing efforts to ensure that people expressing interest in attending KPU become students.

#### ***Kwantlen Student Association Fees***

Sal Ferreras highlighted the memo from the Kwantlen Student Association (KSA) submitting its annual notice of changes to student fees for 2014-15 as required under the University Act 27.1 (1) (2) & (3).

Discussion followed regarding the process and rationale for the increases to services and association fees. Richard Hosein confirmed that the KSA is responsible to students and is subject to an annual external audit which is provided to the Board for information. Chris Girodat advised that fees have to be approved by student referendum.

**ACTION:** The University Secretary will invite a KSA representative to attend the next Board meeting and provide context for the increases including comparable data for peer universities as well as student usage information for the Health and Dental Plans and the Translink Multipass.

#### **President's Report**

##### ***President's Report to the Board and Update on Ministry Core Review of Programming***

The report was received and Alan Davis noted that the Core Review of Programming, Interim Report was submitted to the Ministry at the end of February. Dr. Davis advised that the final report, including clear and actionable plans that must be completed by the end of December, would be submitted to AVED prior to the next Board meeting. Dr. Davis also advised that KPU and SFU have discussed opportunities to demonstrate compatible and complementary programming and KPU will highlight its trade and vocational training programming.

Dr. Davis also extended an invitation to the Board to attend KPU Day, April 28, 2014 at the Langley Event Centre, 8:30 am to 2:30 pm. Events include Long Service Awards and a presentation on Mental Health. The Board is also invited to attend Convocation scheduled for May 28, 29 and 30, 2014. There will be six graduation ceremonies, four Honorary Degrees awarded and Distinguished Teaching, Scholarship and Service Award presentations.

#### **President's Senate Update**

##### ***Notes from Senate for January 25 and February 24, 2014***

A report was received.

<b>Issues and Concerns</b>	<p>A question was posed regarding whether the Board of Governors should meet more frequently.</p> <p><b>ACTION:</b> The University Secretary will conduct an email poll and report the results to the Board.</p>
<b>Next Meeting Agenda Contribution</b>	Verbal reports from attendees at the AGB National Conference on Trusteeship as outlined in the Board Governance Manual.
<b>For the Good of the Order</b>	<ul style="list-style-type: none"> <li>▪ Thanks to Launi Skinner for her contributions and service to KPU as she approaches the end of her term. Ms. Skinner will participate in the next meeting via telephone conference call.</li> <li>▪ KPU has been recognized for its contributions in building the Surrey Board of Trade’s membership.</li> <li>▪ Congratulations to KPU for its inaugural participation in Earth Day.</li> <li>▪ The Surrey Central Rotary Club Chartering Ceremony was held recently. KPU graduates form the core of club membership.</li> <li>▪ Thanks to Alan Davis and Jeff Norris for attending the Bridge to Success Gala held March 8, 2014.</li> <li>▪ Louise Stein Sorensen, a local child survivor of the Holocaust from the Netherlands, will be speaking at KPU on Thursday, April 10, 2014.</li> </ul>
<b>Evaluation of the Board as a Group</b>	<p>Richard Hosein evaluated the Board’s performance.</p> <p>Noted:</p> <ul style="list-style-type: none"> <li>▪ Well attended.</li> <li>▪ Good presentations – the Certificate in NGO and Non-profit Studies was very informative and provided good insight in what we can do.</li> <li>▪ Robust and diverse discussions.</li> <li>▪ Suggestion to use My Kwantlen to let people know when and where meetings are held and encourage attendance.</li> <li>▪ Thanks to Henry Reiser for hosting the tour.</li> </ul>
<b>Information Package</b>	An information package was received.
<b>Next Meeting</b>	Wednesday, June 4, 2014 Cloverdale Campus, Room 1853, 3:00pm.
<b>Adjournment</b>	The meeting adjourned at 5:12 pm.

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**Board Chair**