

Present

Board

Ariana Arguello
Kristan Ash
David Atkinson/President
Yuri Fulmer
Ryan Keigher
Shane King
Scott Nicoll/Chair
Suzanne Pearce
Kim Richter
Derek Robertson
Gord Schoberg
Ken Tung
Amrik Virk

University Vice Presidents

Gordon Lee/Finance & Administration
John McKendry/Academic & Provost

University Community Members

Kathleen Bigsby/Dir. Institutional Analysis & Planning
Jason Dyer/Exec. Dir. Office of Research & Scholarship
Jody Gordon/AVP Students
Harry Gray/AVP Human Resource Services
Sandi Klassen/University Secretary
Kathy Lylyk/Exec. Dir. Finance
Elizabeth Merritt /University Secretariat
Josh Mitchell/Dir. Student Engagement
Maureen Shaw/Kwantlen Faculty Association
Matt Todd/Kwantlen Student Association

Regrets

Arvinder Bubber

NSSE Presentation

Kathleen Bigsby and Jody Gordon gave presentations on Kwantlen's participation in the National Survey of Student Engagement (NSSE). This is the first time Kwantlen has participated in the survey which canvassed information from first and fourth year students.

Call to Order

The Chair called the meeting to order at 4:53pm.

Confirmation of Agenda

Moved by Derek Robertson; seconded by Yuri Fulmer:
THAT the Board of Governors approve the agenda.

MOTION CARRIED

Consent Agenda

Moved by Ryan Keigher; seconded by Derek Robertson:
THAT the Board of Governors approve the Consent Agenda.

MOTION CARRIED

Approved under the Consent Agenda were the minutes of the Regular Board Meeting held 29 September, 2010.

**Assurance of Successful
President Performance**

Policy 3.5, *Financial Condition & Activities*

**MOVED by Yuri Fulmer; seconded by Amrik Virk:
THAT the President is in compliance with Policy 3.5, *Financial
Condition & Activities*.**

MOTION CARRIED

Policy 3.9, *Communication & Support to the Board*

**MOVED by Shane King; seconded by Derek Robertson:
THAT the President is in compliance with Policy 3.9, *Communication
& Support to the Board*.**

MOTION CARRIED

Policies 4.0-4.3, *Ends Statement and Priority Results*

**MOVED by Gord Schoberg; seconded by Amrik Virk:
THAT the President is in compliance with Policies 4.0-4.3, *Ends
Statements and Priority Results*.**

MOTION CARRIED

Upcoming Monitoring Reports

The president will submit the following monitoring report between
November 2010 and January 2011.

- Policy 3.0, *Global Executive Constraint*

Board Self-Assessment

Policy 2.1, *Unity of Control*

**MOVED by Kim Richter; seconded by Gord Schoberg:
THAT the Board of Governors is in compliance with Policy 2.1, *Unity
of Control*.**

MOTION CARRIED

Vision Development Update

The President updated the Board on the university visioning process.
The task force has consulted extensively with the external
community, including the mayors, MLAs, school trustees and boards
of trade of the region. A second draft of the vision will be ready for
the Board meeting on December 8. Once the Board approves the
vision, it will go to Senate for approval.

Finance & Audit Committee

Notice of Motion – Signing Authority Policy

The Board gave preliminary approval to distribute the policy and
procedures at its September 29, 2010 meeting. The policy and
procedures were posted for University comment for a one-month
period. No comments were received; therefore no revisions were
made.

**MOVED by Yuri Fulmer; seconded by Amrik Virk:
THAT the Board of Governors approve the Signing Authority Policy
and Procedures (E9) for Notice of Motion.**

MOTION CARRIED

Intellectual Property Policy & Procedures

The Finance & Audit Committee reviewed the policy and procedures at its October 27, 2010 meeting.

**MOVED by Yuri Fulmer; seconded by Gord Schoberg:
THAT the Board of Governors grant preliminary approval of the
Intellectual Property Policy and Procedures for distribution to the
University community.**

MOTION CARRIED

Kim Richter and Suzanne Pearce OPPOSED

Asset Naming Policy & Procedures

**MOVED by Gord Schoberg; seconded by Ryan Keigher:
THAT the Board of Governors grant preliminary approval of the
Asset Naming Policy and Procedures for distribution to the
University community.**

MOTION CARRIED

Appointment of Auditors

In Fall 2010, Kwantlen Supply and Business Services issued a Request for Information related to the provision of audit services to the University. An evaluation team reviewed the responses. The Finance and Audit Committee recommends KPMG to the Board for appointment.

**MOVED by Kristan Ash; seconded by Ken Tung:
THAT the Board of Governors appoint KPMG as auditors for the
University.**

MOTION CARRIED

Finance & Audit Committee Terms of Reference – Revision

The Finance & Audit Committee Terms of Reference were revised to include more complete legislative references as well as to incorporate the former Asset Committee's Terms of Reference. It was suggested that the Terms of Reference include three sections of the University Act that overlap with the Terms of Reference of the Student and Academic Experience Committee.

MOVED by Kim Richter; seconded by Gord Schoberg:
THAT the Board of Governors approve revisions to the Finance and Audit Committee Terms of Reference subject to the addition from the University Act of sections 27(2) (j), 27 (2) (k), and 27 (2) (r).
MOTION CARRIED

Governance Committee

Student and Academic Experience Terms of Reference – Revision

The Student and Academic Experience Terms of Reference were revised to include more complete legislative references from the University Act.

MOVED by Derek Robertson; seconded by Ariana Arguello:
THAT the Board of Governors approve revisions to the Student and Academic Experience Committee Terms of Reference.

AMENDMENT MOVED by Kim Richter; seconded by Derek Robertson:
THAT the Board of Governors approve the addition of the following legislative references to the Terms of Reference of the Student and Academic Experience Committee.

Under Section 35 (2) (6) add

- (h) the setting of the academic schedule;**
- (i) the qualifications for faculty members;**
- (k) the terms for affiliation with other post-secondary bodies;**
- (l) the consultation with community and program advisory groups concerning the special purpose, teaching university's educational programs;**

Add Section 39 (1) The faculties of each university may be constituted by the board, on the recommendation of the senate.

AMENDMENT CARRIED
MAIN MOTION CARRIED

Advisory Boards (Non-Program) Policy

The Advisory Boards (Non-Program) Policy and Procedures were posted for University comment as a Notice of Motion. No comments were received.

MOVED by Shane King; seconded by Yuri Fulmer:
THAT the Board of Governors grant final approval to the Advisory Boards (Non-Program) Policy and Procedures.
MOTION CARRIED

Bylaw No. 1, *University Board and Officers*

The Board of Governors and the Board Governance Committee had previously reviewed changes to Bylaw No. 1 regarding election of new members, election date, and successorship. A Notice of Motion was presented at the 29 September, 2010 Board meeting. The Governance Committee recommends approval of Bylaw No. 1.

**MOVED by David Atkinson; seconded by Ariana Arguello:
THAT the Board of Governors approve revisions to Bylaw No.1,
*University Board and Officers.***

MOTION CARRIED

Revision, Policy 1.8, *Committee Structure and Outside Appointments.*

**MOVED by Ariana Arguello; seconded by Gord Schoberg:
THAT the Board of Governors approve revisions to Policy 1.8,
*Committee Structure and Outside Appointments.***

MOTION CARRIED

Revisions, Policy 2.1, *Unity of Control*

**MOVED by Shane King; seconded by Amrik Virk:
THAT the Board of Governors approve revisions to Policy 2.1, *Unity of Control.***

MOTION CARRIED

The minutes of the 13 October 2010 Board Governance Committee were attached for information.

**Student and Academic
Experience Committee**

Development of Strategic Indicators

At its last meeting, the Student and Academic Experience Committee recommended that to monitor student success the Board consider the development of an easily measured dashboard of strategic indicators that are tied to the final Kwantlen Vision and Action Framework. The Board agreed to re-visit this once the Strategic Plan is complete.

Senate Report

The President updated the Board on recent activities of Senate including the appointment of Faculty members to the Advisory Committee for the Search for the Provost and Vice President Academic and the approval of two Faculty of Trades and Technology credentials, Foundation in Plumbing Citation and Foundation in Construction Electrician Citation.

MOVED by Derek Robertson; seconded by Gord Schoberg:
THAT the Board of Governors agree that the Foundation in Plumbing Citation and the Foundation in Construction Electrician Citation is consistent with the current mandate of the institution as identified in the University Act.

AMENDMENT moved by Kristan Ash; seconded by Ryan Keigher:
THAT the Board of Governors approve the following Senate approved credentials: Foundation in Plumbing Citation and the Foundation in Construction Electrician Citation.

AMENDMENT CARRIED
MOTION CARRIED

Board/Senate Task Force on Bi-cameral Governance	The first meeting of the Board/Senate Task Force on Bi-cameral Governance is on December 3, 2010.
Next Meeting Contribution	Agenda items for the next meeting should be sent to the University Secretary.
For the Good of the Order	The Chair noted that he and the President had recently met with Hon. Ida Chong, Minister of Science and Universities.
Evaluation of Board as a Group	Ryan Keigher noted that the Board kept its focus on the motions and followed the order of the agenda. The Board could improve its performance by clarifying what the motion is asking for initially before a question period.
Next Meeting	The next meeting is January 19, 2011 at the Surrey campus.
Adjournment	The meeting adjourned at 6.25.

BOARD CHAIR