

## SENATE STANDING COMMITTEE ON POLICY

**Minutes of Regular Meeting**  
**Wednesday, September 9, 2020**  
**2:00 p.m. – 4:00 p.m.**  
**MS Teams Online**

Voting Member Quorum 5 members		
Aimee Begalka Akshat Garg Bob Davis	Carlos Calao Jennifer Reddington Waheed Taiwo	
		<b>Non-voting</b>
		David Burns Jennifer Jordan Josephine Chan Sandy Vanderburgh Zena Mitchell
<b>Regrets</b>	<b>Senate Office</b>	<b>Guests</b>
Alan Davis Laurie Detwiler	Rita Zamluk	

### 1. Call to Order

David Burns, Vice-Chair, called the meeting to order at 2:03 p.m.

### 2. Approval of Agenda

**Carlos Calao moved the agenda be confirmed as circulated.**

**The motion carried.**

**Waheed Taiwo moved the minutes be accepted as circulated.**

**The motion carried.**

### 3. Chair's Report

The Vice-Chair reported on upcoming events. He announced the work being undertaken to revise AC10. David Burns, David Florkowski, and Sandy Vanderburgh will lead the revision.

The Committee discussed the reasons for the revisions and the value of consultation during the revision of AC10 *Establishment, Revision, Suspension and/or Discontinuance of Programs*.

Josephine Chan mentioned that at least two academic policies will be coming forward for review this year.

### **3.1. Election of Chair**

The term of office begins September 10, 2020 and ends on the last day of the chair's current term on Senate.

Zena Mitchell, Registrar and Secretary of Senate, conducted the election and called for nominations:

First call: David Burns nominated Carlos Calao. Carlos Calao accepted the nomination.

Second call: no nominations

Third call: no nominations

Carlos Calao was acclaimed as the Chair. He will continue as chair until August 31, 2021.

## **4. 2020 Mandate and Membership Review**

David Burns reviewed the mandate. The Committee did not have any changes.

The Committee reviewed the membership and discussed the history of the position of counsellor, adding a representative from KPU International, the current organization of the Faculty of Educational Support and Development, the broad perspective of the committee that considers the needs of all students from all areas, and ways to identify, communicate and engage with stakeholders during reviews.

The committee decided to extend the discussion vis-à-vis membership to the next meeting.

## **5. Items for discussion**

### **5.1. Communicating with International Students**

The Provost requested members communicate with him to address questions regarding the needs of international students.

The Registrar discussed the differences between attending classes online and in-person. She highlighted the fluidity of registration and some students will arrive to the class later than others.

Waheed Taiwo spoke of his own experiences as a student and the varying lead times for classes. He highlighted the advantages to international students of allowing instructors to post class information earlier on Moodle. The Provost will discuss the matter with the Deans and the Associate Vice-President, International. He will report back to the committee.

## **6. Adjournment**

The meeting adjourned at 2:49 p.m.