

**KWANTLEN COLLEGE BOARD**

**MINUTES - REGULAR MEETING - THURSDAY, JULY 30, 1987**

***Newton Campus***

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The meeting was called to order at 7:00PM.

Present	D.V. Penn (Chairman)	G.B. Kilcup (Vice-President, Education)
	K.W. Williams	C.L. Hibbert (Director of Financial Services)
	D.H. Brawn	U. Haag (Director of Personnel)
	R. Jacques	P.A. Kitching (Dean - College Development)
	L. Johnson	J.R. Lauder (Project Manager)
	A.D. Milne	R.W. Lowe (Dean - College Development)
	M. Montgomery	D.E. McDonald (Manager of Public Relations)

Confirmation of Agenda      Moved by Mr. Johnson, seconded by Mrs. Montgomery :

**THAT the Agenda for the meeting be approved.**

CARRIED

Confirmation of Minutes      Moved by Mr. Williams, seconded by Mr. Johnson :

**THAT the Minutes of the Regular and Special Meetings held July 2, 1987 be approved.**

CARRIED

Presentation - China Teaching Assignment      The Dean - College Development (Mrs. Kitching), by use of an overhead projector, described her cross-cultural teaching experience in Chengdu, China. This Senior Administrators' Workshop was sponsored by the Association of Canadian Community Colleges and C.I.D.A. The program was operated and monitored by the State Economic Commission of China, and the learners/trainees were senior educational Administrators from a wide variety of Management Training Institutions from all over China.

Thanks were extended to the Dean for her presentation.

B.C.A.C. - Fees      Moved by Mr. Williams, seconded by Mr. Milne .

**THAT the balance of the B.C. Association of Colleges' 1987/88 membership fee totalling \$11,224 be paid.**

CARRIED

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Surrey  
Memorial  
Hospital

Moved by Mr. Milne, seconded by Mr. Brawn :

**THAT** the July 16, 1987 letter and Strategic Plan from the Surrey Memorial Hospital be received.

CARRIED

The Administration will respond to the report.

5-Year  
Educational  
Plan

The Dean - College Development (Mrs. Kitching) briefly outlined the process of developing a new Five-Year Educational Plan 1988-1993 for Kwantlen.

As the new President, Mrs. A. MacLaughlin, does not assume her duties until August 24, 1987, the Board agreed to meet around the middle of September to discuss in detail Kwantlen's proposed 5-Year Educational Plan.

Graduation

The Dean - College Development (Mr. Lowe) reviewed a number of recommendations for future graduation ceremonies. The recommendations include to hold one graduation per year vs the current practice of January and June graduations; to use the Sun God Arena in Delta for the 1988 ceremonies; to eliminate the serving of alcoholic beverages; and to present each graduate who attends the function with an additional memento of the occasion such as a College pin.

The Dean pointed out that the Administration is investigating the possibility of establishing an Alumni Association.

Moved by Mrs. Montgomery, seconded by Mr. Milne :

**THAT** the recommendations concerning future graduation ceremonies be approved.

CARRIED

Community  
Business  
Initiative  
Program

The Vice-President, Education referred to the correspondence with the Federal Business Development Bank concerning College involvement in the Bank's Community Business Initiative Program. The Director, Technology and Business Programs is overseeing the project on behalf of Kwantlen.

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Continuing  
Education  
Report

The Vice-President, Education briefly reviewed the quarterly statistics for the Continuing Education Division.

Excellence in  
Education  
Funding

Reference was made to the letter of June 29, 1987 from the Minister of Advanced Education & Job Training indicating the 1987/88 Fund for Excellence in Education allocation for Kwantlen.

Adult Special  
Education  
Programs

A "Proposal to Achieve Lower Mainland Cooperation in the Provision & Delivery of Educational Programs and Services for Disabled Adults" has been forwarded to the Ministry of Advanced Education & Job Training on behalf of Capilano College, Douglas College, Kwantlen College and Vancouver Community College. The total requested funding from the Ministry for the joint project is \$55,000.

School Board  
Administrative  
Liaison

Reference was made to the letter from the Surrey School Board advising that Mr. Gordon Johnson, Assistant Superintendent - School Operations, is the administrative liaison representative to the College.

Surrey Site -  
Life Estate

A letter of appreciation from Mrs. M. Westerman, who has a life estate on the College's Surrey site, was included in the Agenda packages for information.

Moved by Mr. Milne, seconded by Mr. Johnson :

**THAT the Administration's Report be received.**

CARRIED

Zhu Hai  
Twinning  
Delegation

Mr. Williams reported on his recent dinner meeting with officials from the Municipality of Surrey and a delegation from Zhu Hai, People's Republic of China. The official signing of the "twinning" agreement was penned by both parties and Mayor Ross presented the Mayor of Zhu Hai with a "Chain of Office" for Surrey. Mr. Williams further reported that the Deputy Secretary-General (Education) of Zhu Hai has expressed interest in a possible exchange of faculty at the College level.

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Zhu Hai  
Twinning  
Delegation  
(cont'd)

Moved by Mr. Williams, seconded by Mr. Johnson :

**THAT** the Administration explore the possibility of a college-level teacher exchange with the Municipality of Surrey's "twinning" City of Zhu Hai and report back to the Board.

CARRIED

Japan  
Consortium

The Dean - College Development (Mrs. Kitching) advised that the next meeting of the Japan Consortium has been scheduled for August 24, 1987.

Next Meeting

Thursday, August 27, 1987 - Richmond Campus

Adjournment

The meeting adjourned - 8:15PM.

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CHAIRMAN

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VICE-PRESIDENT,  
ADMINISTRATION