



Present

Board

Kathleen Casprowitz / Chair
Rebecca Darnell / Vice Chair
Tung Chan
Bob Perkins
David Takahashi
Arvinder Bubber
Ken Hahn
George Melville
Mark Thomas

Ex-officio:

Takashi Sato / Chair, Education Council
Skip Triplett / President

University College Vice Presidents

David Ross / Administration & Student Services
Judith McGillivray / Provost & Vice President, Academic
Deborah Harkin / Human Resource Services

University College Community Members

Roy Daykin / Associate Vice President, Finance
Maureen Shaw/ KFA
Jody Gordon / Associate Vice President, Student Services & Registrar
Arlene Whiffin / Manager, Communications
Audrey Wang / Communications
Douglas Baker / Dean, Qualifying Studies
Sandi Klassen / Executive Administrator

Guests:

Geoffrey Crampton / Vice President, People & Organizational Development, Fraser Health Region
Barbara Mildon / Chief Nursing Officer & Vice President, Practice & Integration, Fraser Health Region

Regrets

Scott Nicoll
Mathew Huff
Laurie Clancy

Call to Order

The Chair called the meeting to order at 6:00 pm and welcomed the guests.

Confirmation of Agenda

Moved by Arvinder Bubber; seconded by Ken Hahn:
THAT the agenda is approved.

MOTION CARRIED

Presentation

The Chair noted that boards should look at the horizon and provide community linkages to look at trends so that Kwantlen can deliver the right types of education to our communities. Inviting external groups to talk to the Board about these trends formalizes this process and allows the Board to provide more community linkages.

Kwantlen needs to provide the health sector with a well-educated workforce. Representatives from the Fraser Health Region will provide the Board with an overview of the human resource needs.

Judith McGillivray introduced the guests, noting that the Fraser Health Region has partnered with Kwantlen's health programs by providing specialized

equipment for nursing labs and helping market the Resident Care Attendant program.

Geoffrey Crampton, Vice President, People and Organizational Development and Barbara Mildon, Chief Nursing Officer and Vice President, Practice and Integration with the Fraser Health Region, gave a presentation entitled "Understanding Health Resource Needs in the Fraser Health Region". Mr. Crampton emphasized that half of the current health employees will retire in the next ten years. By 2012, there will be a staffing gap of 665 RNs alone. There is a huge need in all health care professions for an increase in new graduates.

The Chair thanked the guests for their informative presentation.

The Board commented that this presentation complemented what Kwantlen does and gave the Board an understanding of external needs. The Board should advocate for timely accreditation of international professionals.

Consent Agenda

**Moved by Ken Hahn; seconded by Arvinder Bubber:
THAT the Consent Agenda is approved.**

MOTION CARRIED

Items approved under the Consent Agenda:

- a. **Statement of Financial Information Pursuant to the Financial Information Act (The Public Bodies Report) for the year ended 31 March 2007**
- b. **Minutes of Regular Board Meeting 31 May 2007**
- c. **Minutes of Special Board Meeting 27 June 2007**

**Assurance of
Successful
President
Performance**

Policy 3.3, *Compensation and Benefits*

**Moved by Arvinder Bubber; seconded by Rebecca Darnell:
THAT the President is in compliance with Policy 3.3, *Compensation and Benefits*.**

MOTION CARRIED

Policy 3.6, *Asset Protection*

**Moved by Tung Chan; seconded by George Melville:
THAT the President is in compliance with Policy 3.6, *Asset Protection*.**

MOTION CARRIED

Policy 3.7, *Ends Focus of Contracts and Grants*

The Chair led the Board in a discussion of the monitoring report submitted by the President. Skip Triplett commented on the report.

The Board feels that this policy should become two separate policies: one for contracts and one for grants. The President will provide the Board with information at its November Board meeting on what exists regarding grants

and if there is a gap that the Board needs to address.

**Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the President is in compliance with Policy 3.7, *Ends Focus of
Contracts and Grants.***

MOTION CARRIED

Policy 4.2, *Community Ends*

The Chair led the Board in a discussion of the monitoring report submitted by the President. The President commented on the report. A video showing testimonials regarding the impact of the partnership between the Phoenix Centre and Kwantlen was shown.

The Board agreed that they would ask Bill Charney, a Policy Governance® consultant, to assist them in revising Policy 4.2.

At the Board's suggestion, the President will communicate to the wider Kwantlen community many of the broad range of activities Kwantlen is involved in, as shown in this report.

**Moved by Ken Hahn; seconded by Arvinder Bubber:
THAT the President is in compliance with Policy 4.2, *Community Ends.***

MOTION CARRIED

Upcoming Monitoring Reports

The President will submit a monitoring report on the following policies in September 2007:

1. Policy 3.8, *Emergency Succession*
2. Policy 3.10, *External Alliances*

New Operational Concerns

Kwantlen's enrolment status as of today is almost the same as last year at this time, in spite of lowered GPA requirements at the research universities.

Education Council Activities of Education Council were included in the Information section of the Board Meeting package. There were no motions for approval.

Policy Development Speakers at Board Meetings/Workshops

Board Members indicated sectors from which they wish to hear:

- Chambers of Commerce (Boards of Trade)
- Employers' Councils
- Trades Associations
- Non-profits
- YVR as a broad industry
- Fraser Port Authority
- Delta Port Authority
- Horticulture / Greenhouse
- Financial Services

- Public Service Commission
- SFU partnering opportunities
- Council of Forestry
- Teacher training / Quad Committee
- Municipalities / Economic Development Manager, City Manager re trends in the sectors, building industrial parks, what kind of people do they need
- Automotive Industry

November Retreat Dates & Venue

The Board decided to hold their retreat on November 30-December 1 at the Westminster Quay. The agenda will be determined after the September Policy Governance® workshops.

Policy Governance Training

Bill Charney of Charney Associates will provide training in Policy Governance for the Board on September 18 and 19, 2007. Senior Administration was invited to attend both sessions.

External Community Linkages

The Advocacy Committee is arranging dinners with Municipal Councillors.

The Chair suggested a revision to Policy 1.4, *Agenda Planning & Board Meeting Conduct*, by removing “community linkages” from the annual calendar to allow for more flexibility for holding these events. The Board decided that this is not restrictive and serves as a reminder to the Board to hold the events. Therefore, no revision is needed.

Board Endowment

The Board of Governors established an endowment for a student scholarship. One hundred percent of Board Members have donated, pledging \$12,950. The Foundation will match these funds. The Board discussed the suggested criteria, noting that they do not match those they articulated at their March 2007 meeting. The Board will review a revision at its November 2007 Board meeting.

The Board discussed revising Policy 1.2, *Board Job Description* to add, “contributing financially to the university” as part of the duties of a Board Member. The intent is to establish a culture of giving every year and an expectation that the entire Board will give to the endowment annually. The Board decided not to revise the policy, but that this should be an understood value of Board Members.

**Community /
Ownership Linkage**

Advocacy Committee / No report

Strategic Leadership Development Committee / No report

Nominations Committee / No report

**Board Self-
assessment**

Policy 1.3, *Board Members' Code of Conduct*

Moved by Arvinder Bubber; seconded by Tung Chan:
THAT the Board of Governors is in compliance with Policy 1.3, *Board Members' Code of Conduct*.

MOTION CARRIED

Policy 1.4, *Agenda Planning & Board Meeting Conduct*

Moved by David Takahashi; seconded by Rebecca Darnell:
THAT the Board of Governors is in compliance with Policy 1.4, *Agenda Planning & Board Meeting Conduct*.

MOTION CARRIED

The Board monitored the following policies at the meeting:

Policy 1.6, *Board Committee Principles*

Policy 1.7, *Board Committee Structure and Outside Appointments*

Policy 1.8, *Board Relationship with Education Council and the Kwantlen Foundation*

**Next Meeting
Agenda
Contribution**

Board Members will forward agenda items to the Executive Administrator.

**For the Good of the
Order**

This was Mark Thomas' last Board meeting. The Board thanked him for his thoughtful contributions.

Meeting Evaluation

Mark Thomas conducted the *Evaluation of the Board as a Group*. He noted that it was an excellent meeting, with candid comments on important topics. The Board initiated policy and did not just react to staff initiatives. They are being proactive to have Bill Charney provide Policy Governance® workshops. The Chair encouraged diversity of viewpoints. Mr. Thomas encouraged Board Members to submit their monitoring reports more consistently.

Adjournment

The meeting adjourned at 8:35 pm.

BOARD CHAIR

PRESIDENT