SENATE STANDING COMMITTEE ON CURRICULUM

Regular Meeting
Wednesday, September 16, 2020
4:15 p.m. – 7:15 p.m.
MS Teams Online

AGENDA

1. Call to Order .... David Burns   4:15

2. Approval of Agenda

3. Approval of Minutes, June 10, 2020

4. Chair's Report

5. Course Changes

    5.1. Consent Agenda 4:25

6. Program Changes

    6.1. Minor in Journalism .... Chad Skelton   4:45

    6.2. Certificate in Graduate Nurse,
    Internationally Educated Re-entry .... Sharon Leitch, Sherilyn Sweeney   5:00

    6.3. Certificate in Health Care Assistant .... Sherilyn Sweeney   5:10

    6.4. Diploma in Traditional Chinese Medicine – Acupuncture 5:20

7. New Business

    7.1. Appointments to Subcommittee on Writing Intensive Courses .... David Burns   5:35

    7.2. Faculty Co-Op Seat 5:45

8. Items for Discussion

9. Adjournment to Closed Meeting

SENATE STANDING COMMITTEE ON CURRICULUM		
Present: (Quorum: 6 voting members)		**Ex-Officio / Non-voting**
Anton Kietaibl	Nadia Henwood	David Burns
Diane Purvey	Nick Bransford	Leanne MacKenzie
Elizabeth Worobec	Parthiphan Krishnan	Leeann Waddington
Gregory Harris	Randal Thiessen	Rajiv Jhangiani
Jen Adams	Ron Murray	Zena Mitchell
Laurel Tien		**Ex-Officio / Voting**
Regrets:	**Senate Office**	**Guests:**
Lindsay Norris	Meredith Laird	Kim Bagshaw
Sandy Vanderburgh		Dan Wilding
Alan Davis		Sharon Leitch
		Donna Malyon

1. **Call to Order**

   The Chair called the meeting to order at 4:15 p.m.

2. **Approval of Agenda**

   Add 8.1 Discussion of Co-op Seat

   Parthiphan Krishnan moved that the agenda be approved as amended.

   The motion carried.

3. **Approval of Minutes, May 13, 2020**

   Amendments to minutes:

   4 Clarify the language in the first sentence of the Chair's report.

   5 Use "it is" rather than the contraction "it's"

   7.2 Provide the full name of Co-operative Education and Work-Integrated Learning Canada

   7.3 Use Faculty Council rather than "FC"

   7.4 Correct the spelling of Kietaibl

   7.4 Correct to state the courses approved in 2016 would continue to be offered while changes are made to the program

   8.1 Provide the full name of the Office of Research and Scholarship

   8.1 Change to read "…most appropriate way to collect and record…"

   8.3 Clarify the language around the authority of Senate

Gregory Harris moved that the list of edits be made to the May 13, 2020 minutes.

The motion carried.

Elizabeth Worobec moved that the minutes be approved as amended.

The motion carried.

4. **Chair's Report**

David Burns, Chair, informed the committee that Departments have already begun reviewing their programs for compliance with Policy AC14. The Subcommittees on Quantitative Courses and on Writing Intensive Courses will have new memberships in September and will begin to review courses for quantitative and writing intensive attributes, respectively, in the fall.

5. **Consent Agenda**

Action: Chair to confirm with the Fine Arts Department if the Learning Resources section of FINA 2335 is intentionally blank and whether a Zero Textbook Cost option is available prior to the courses coming to Senate.

Action: Chair to ensure the learning resources tick box is selected on the cover sheet for all FINA courses to indicate that this field was changed.

Parthiphan Krishnan moved that the Senate Standing Committee on Curriculum recommend that Senate approve the attached list of new, revised and discontinued courses.

The motion carried.

6. **Program Changes**

6.1. **Bachelor of Science in Nursing**

Dan Wilding shared with the committee that the addition of the CASPer assessment to declaration requirements will assist in identifying the candidates who will be most successful in the program. This assessment is used by other nursing schools in the province. The University's legal department has reviewed and assessed the contract with the external vendor and considered the privacy issues related to the test. The Program will provide students with information about the test on their website.

The committee discussed the terms in the agreement with the CASPer testing organization that the vendor prohibits disclosure of the score to the test-takers. The Senate Standing Committee on Curriculum encourages access for students to their assessment scores.

Action: Chair to speak with Dean of Health about the committee's concern that students do not have access to their CASPer scores.

Laurel Tien moved THAT the Senate Standing Committee on Curriculum recommend that Senate approve the changes to the declaration requirements to the Bachelor of Science in Nursing, effective September 1, 2021.

The motion carried.

6.2. Bachelor of Psychiatric Nursing

Anton Kietaibl moved THAT the Senate Standing Committee on Curriculum recommend that Senate approve the changes to the declaration requirements for the Bachelor of Psychiatric Nursing, effective Fall, 2021.

The motion carried.

7. **New Business**

   7.1. Appointments to Subcommittees

   David Burns presented the nominations for the Subcommittees on Quantitative Courses and Writing Intensive Courses.

   Greg Harris moved THAT the Senate Standing Committee on Curriculum approve the nominations for the Subcommittee on Quantitative Courses and the Subcommittee on Writing Intensive Courses in the attached list.

   The motion carried.

8. **Items for Discussion**

   8.1. Co-Op Seat

   The committee discussed its membership composition and whether the Senator or representative, Co-op Education seat must be held by a faculty member.

   Action: Chair will bring the suggestion of creating a non-voting seat for a Co-Operative Education faculty member to the Senate Governance and Nominating Committee.

9. **Adjournment**

   The meeting adjourned at 6:38 p.m.

SENATE STANDING COMMITTEE ON CURRICULUM
Agenda Item: 5
Meeting Date: Wednesday, September 16, 2020
Presenter: David Burns

Agenda Item	Course Submissions

Action Requested	Motion

Recommended Resolution	THAT the Senate Standing Committee on Curriculum recommend that Senate approve the attached list of new, revised, and discontinued courses.

Senate Standing Committee Report	For Senate Office Use Only
Attachments	2020 09 16 Course Submissions
Submitted by	*David Burns, Chair, Senate Standing Committee on Curriculum*
Date submitted	*September 8, 2020*

Senate Standing Committee on Curriculum
Consent Agenda
September 16, 2020

ASIA	3255	Gender in South Asia	September 1, 2021	Revised	No		Course Format	
CRIM	4300	Administrative and Regulatory Law	September 1, 2021	Revised	No		Course Format	
IDEA	1100	Exploring Self and World: Transcultural, Creative and Interdisciplinar	September 1, 2021	Revised	No		Course Format	
IDEA	1400	Explorations in Expressive Arts through Drama and Theatre	September 1, 2021	Revised	No		Course Format	
IDEA	2100	Rewilding Our Hearts and Actions: Ecology, Sustainability & Creativi	September 1, 2021	Revised	No		Course Format	
IDEA	3100	Creativity, Imagination and Innovation	September 1, 2021	Revised	No		Course Format	
IDEA	3301	Myth, Culture, and Creativity	September 1, 2021	Revised	No		Course Format	
IDEA	3302	Creativity and Leadership in Groups	September 1, 2021	Revised	No		Course Format	

Arts

Senate Standing Committee on Curriculum
Consent Agenda
September 16, 2020

Department	Course Subject Code	Course Number	Course Title	Implementation Date (eg. 1-Sept-2019)	Category	Associated with a New or Changed Program?	If Yes, which program?	Which fields are changed?	Notes
Trades and Technology	PRTS	1100	Parts Trade and Introduction and Safety	September 1, 2021	Revised	No			
Trades and Technology	PRTS	1110	Warehousing Tasks, and Ship and Receive Goods	September 1, 2021	Revised	No			
Trades and Technology	PRTS	1120	Counter Duties and Basic Vehicular Systems	September 1, 2021	Revised	No			
Trades and Technology	PRTS	1130	Vehicular Systems Identification	September 1, 2021	Revised	No			
Trades and Technology	PRTS	1140	Standard Stock, Lubricant & Shop Supplies	September 1, 2021	Revised	No			
Trades and Technology	PRTS	1150	Catalogues	September 1, 2021	Revised	No			
Trades and Technology	PRTS	1160	Vehicle Products Selection	September 1, 2021	Revised	No			

Trades and Technology

SENATE STANDING COMMITTEE ON CURRICULUM
Agenda Item: 6.1
Meeting Date: September 16, 2020
Presenter: Chad Skelton

Agenda Item:	Program Change – Minor in Journalism

Action Requested:	Motion

Recommended Resolution	THAT the Senate Standing Committee on Curriculum recommend that Senate approve the program changes to the Minor in Journalism, effective September 1, 2021.

Senate Standing Committee Report	For Senate Office Use Only
Context & Background	Program changes are designed to provide students more flexibility in completing the Minor and to reflect the addition of new Journalism (JRNL) courses since the Minor was first developed.
Key Messages	1. Removing the requirement to take JRNL 2230 Multimedia Storytelling and JRNL 2240 Beyond News in order to complete the Minor. 2. Adding a requirement to take 6 credits in Journalism (JRNL) numbered 2000 through 2999 in addition to JRNL 2120 Storytelling: Writing for Journalism. 3. As a result of this change, students may take any two of the following four courses to complete the Minor: JRNL 2230 Multimedia Storytelling, JRNL 2240 Beyond News, JRNL 2360 Photojournalism, JRNL 2370 Podcasting and Audio Storytelling.
Resource Requirements	No additional resources required.
Implications/Risks	Students wishing to complete the Minor under the "old" requirements may still do so (by taking JRNL 2230 and JRNL 2240). This simply provides additional flexibility for students going forward.

Consultations	1. Journalism and Communication Studies Department 2. Faculty of Arts Dean's Office 3. Academic Planning and Priorities 4. Arts Standing Committee on Curriculum 5. Arts Faculty Council 6. Office of the Registrar 7. Vice-Chair, Senate
Attachments:	D7 Minor in Journalism
Submitted by:	*Meredith Laird, Administrative Assistant, University Senate*
Date submitted:	*14 August, 2020*

PROGRAM DETAILS

Faculty:	Arts
Program Name:	Minor in Journalism
Department:	Journalism and Communication Studies
Effective date:	September 1, 2021
Dean/Associate Dean:	Diane Purvey
Chair/Coordinator:	Chad Skelton
Submission Date:	August 14, 2020

CONSULTATIONS

Consultations	**Person Consulted**	**Consultation Date**
Office of the Provost:	N/A	N/A
Vice Chair of Senate:	David Burns	March 11, 2020
Other(s)* (if applicable):	Naomi Ben-Yehuda, Arts Degree Advisor	March 6, 2020

OFFICE OF THE REGISTRAR PROPOSAL REVIEW

Review of Completed D-7 Form	**Review Submission Date**
Stephen Yezerinac	May 11, 2020

APPROVALS

	Proposal Approval Date
Faculty Curriculum Committee:	June 19, 2020
Faculty Council (if required):	June 26, 2020
SSC on Curriculum:	
SSC on University Budget (if required):	N/A
SSC on Academic Planning and Priorities (if required):	N/A
Senate:	

Proposed Change(s):	Remove two courses from the Minor in Journalism requirements: • **JRNL 2230 Multimedia Storytelling** • **JRNL 2240 Beyond News: Feature Writing** and replace with a general requirement for any two JRNL courses at the 2000-level: • **"Select 6 additional credits from courses in Journalism (JRNL) numbered 2000 through 2999."** **JRNL 2120 Writing for Journalism** would remain a specific course requirement for the Minor in addition to any other two 2000-level JRNL courses. JRNL 2230 Multimedia Storytelling and JRNL 2240 Beyond News would also remain required courses for the Bachelor of Journalism (Major).
Rationale:	The current requirements do not provide students with any credit towards the Minor for taking two popular 2000-level courses: • **JRNL 2360 Visual Storytelling** (renamed **Photojournalism** starting in Fall 2020) • **JRNL 2370 Audio Storytelling** (renamed **Podcasting and Audio Storytelling** starting in Fall 2020) Furthermore, both of these 2000-level courses are prerequisites for upper-level JRNL courses. JRNL 2360 is the prereq for **JRNL 3270 Advanced Visual Storytelling** (renamed **Video Journalism** starting in Fall 2020) and JRNL 2370 is the prereq for **JRNL 3370 Advanced Audio Storytelling** (renamed **Audio Documentary** starting in Fall 2020). After changes made to our upper-level course prereqs for Fall 2020, neither JRNL 2230 Multimedia Storytelling nor JRNL 2240 Beyond News are prereqs for any upper-level JRNL courses. (JRNL 2120 Writing for Journalism remains a prereq for several upper-level JRNL courses.) Requiring JRNL 2230 and JRNL 2240, which are not prereqs for upper-level courses, for the Minor while not giving credit for JRNL 2360 and JRNL 2370, which are prereqs, doesn't make sense. This change makes our program progression more clear to students. Allowing students to select any two 2000-level JRNL courses (in addition to JRNL 2120 Writing for Journalism) provides them with more flexibility in completing their Minor and makes it easier for them to take 2000-level courses that are prereqs for the upper-level JRNL courses they are most interested in taking. (The Minor in Journalism requires 12 JRNL credits, or four courses, at the 3000/4000 level.)

URL(s):	https://calendar.kpu.ca/programs-az/arts/journalism/journalism-minor/#requirementstext

Impact on Students:	**Check all that apply**: ☐ The changes alter the admission, declaration or continuance requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)* ☒ The changes alter the curricular requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)* ☐ The changes change the total number of required credits *If yes, state the **current** number of total credits:_____* *and **proposed** number of total credits:_____* ☐ The changes introduce new, revised or discontinued courses *If yes, indicate the Faculty approval date and list the courses below.* ☐ The changes alter the credential awarded *If yes, indicate the proposed credential:* _____
Transition Plan	The proposed changes will provide students with significantly more flexibility in completing the Minor and so should not impact any students negatively. Any students wishing to complete their Minor under the "old" requirements are free to do so, as taking JRNL 2230 Multimedia Storytelling and JRNL 2240 Beyond News would meet the "new" requirements of 6 credits at the 2000 level. But they will also have the option of taking other 2000-level courses instead if they wish.

Current Requirements with Proposed Changes	New Requirements
Admission Requirements Students pursuing a minor in Journalism must be admitted to KPU for undergraduate studies. Declaration Requirements Students pursuing this minor must declare their intention prior to graduation. A minor may only be declared as part of a bachelor's degree. Curricular Requirements Students must achieve a minimum grade of C in all required courses. The Minor in Journalism requires completion of a minimum of 27 credits as follows: Course ListCodeTitle Credits JRNL 1160 Introduction to Journalism 3 JRNL 1220 Citizen Journalism 3 JRNL 2120 Storytelling: Writing for Journalism 3 Select 6 additional credits from courses in Journalism (JRNL) numbered 2000 through 2999 6 JRNL 2230 Multimedia Storytelling 3 JRNL 2240 Beyond News: Feature Writing 3 Select 12 credits from courses in Journalism (JRNL) numbered 3000 through 4999 12 Total Credits 27 Credential Awarded Upon successful completion of the minor as part of a bachelor's degree program, transcripts will indicate a Minor in Journalism.	Admission Requirements Students pursuing a minor in Journalism must be admitted to KPU for undergraduate studies. Declaration Requirements Students pursuing this minor must declare their intention prior to graduation. A minor may only be declared as part of a bachelor's degree. Curricular Requirements Students must achieve a minimum grade of C in all required courses. The Minor in Journalism requires completion of a minimum of 27 credits as follows: Course ListCodeTitle Credits JRNL 1160 Introduction to Journalism 3 JRNL 1220 Citizen Journalism 3 JRNL 2120 Storytelling: Writing for Journalism 3 Select 6 additional credits from courses in Journalism (JRNL) numbered 2000 through 2999 6 Select 12 credits from courses in Journalism (JRNL) numbered 3000 through 4999 12 Total Credits 27 Credential Awarded Upon successful completion of the minor as part of a bachelor's degree program, transcripts will indicate a Minor in Journalism.

List any new, revised or discontinued courses associated with this program change			
Course Subject Code	Course Number	Descriptive Title, hyperlinked to course outline	New, Revised, or Discontinued
NA	NA	NA	NA

SENATE STANDING COMMITTEE ON CURRICULUM
Agenda Item: 6.2
Meeting Date: September 16, 2020
Presenter: Sharon Leitch, Sherilyn Sweeney

Agenda Item	Program Change – Graduate Nurse Internationally Educated

Action Requested	Motion

Recommended Resolution	THAT the Senate Standing Committee on Curriculum recommend that Senate approve the changes to the Graduate Nurse Internationally Educated Re-Entry (GNIE) Program, effective September 1, 2021.

Senate Standing Committee Report	For Senate Office Use Only
Context & Background	To update curricular requirements for the GNIE program to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion. In addition to update CRC requirements for admission to the GNIE Program.
Key Messages	1. To ensure clarity for admission requirements. 2. To ensure clarity for continuance requirements.
Consultations	1. Faculty of Health Curriculum Committee 2. Office of the Registrar
Attachments	D7 GNIE
Submitted by	*Herraj Sandhu*
Date submitted	*20 August 2020*

PROGRAM DETAILS

Faculty:	Faculty of Health
Program Name:	Certificate in Graduate Nurse, Internationally Educated Re-entry
Department:	Health
Effective date:	September 1, 2021
Dean/Associate Dean:	Harjit Dhesi/Sharon Leitch
Chair/Coordinator:	Herraj Sandhu
Submission Date:	August 14, 2020

CONSULTATIONS

Consultations	Person Consulted	Consultation Date
Office of the Provost:	NA	
Vice Chair of Senate:	NA	
Other(s)* (if applicable):	NA	

OFFICE OF THE REGISTRAR PROPOSAL REVIEW

Review of Completed D-7 Form	Review Submission Date
Nadia Henwood	May 11, 2020

APPROVALS

	Proposal Approval Date
Faculty Curriculum Committee:	August 14, 2020
Faculty Council (if required):	NA
SSC on Curriculum:	
SSC on University Budget (if required):	NA
SSC on Academic Planning and Priorities (if required):	NA
Senate:	

Proposed Change(s):	To update curricular requirements for the GNIE program to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion. In addition to update CRC requirements for admission to the GNIE Program.
Rationale:	To ensure clarity for curriculum and admission requirements.
URL(s):	https://calendar.kpu.ca/programs-az/health/nursing/graduate-nurse-internationally-educated-re-entry-certificate/#requirementstext

Impact on Students:	**Check all that apply**:
	☒ The changes alter the admission, declaration or continuance requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)*

	☒ The changes alter the curricular requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)* ☐ The changes change the total number of required credits *If yes, state the **current** number of total credits:_____* *and **proposed** number of total credits:_____* ☐ The changes introduce new, revised or discontinued courses *If yes, indicate the Faculty approval date and list the courses below.* ☐ The changes alter the credential awarded *If yes, indicate the proposed credential:* *_____*
Transition Plan	

Current Requirements with Proposed Changes	New Requirements
Admission Requirements Please be advised that applications to this program will only be accepted from Canadian citizens and permanent residents / landed immigrants of Canada. In addition to the Faculty's Admission Requirements, which consist of KPU's [undergraduate English Proficiency Requirement](#), the following program admission requirements apply: One of the following: 1. A Nursing Community Assessment Services (NCAS) Summary with the following minimum practice competencies: • Section 2 with 50%, or less, of undemonstrated competency themes, or • Section 2 with 51%, or more, undemonstrated competency themes, and successful completion of the KPU course PNUR 9030, Nurse Ready, including the Evolve online portion 2. A Substantially Equivalent Competency (SEC) Assessment Summary with the following minimum practice competencies: • 50%, or less, unmet competencies overall, or	**Admission Requirements** Please be advised that applications to this program will only be accepted from Canadian citizens and permanent residents / landed immigrants of Canada. In addition to the Faculty's Admission Requirements, which consist of KPU's [undergraduate English Proficiency Requirement](#), the following program admission requirements apply: One of the following: 1. A Nursing Community Assessment Services (NCAS) Summary with the following minimum practice competencies: • Section 2 with 50%, or less, of undemonstrated competency themes, or • Section 2 with 51%, or more, undemonstrated competency themes, and successful completion of the KPU course PNUR 9030, Nurse Ready, including the Evolve online portion 2. A Substantially Equivalent Competency (SEC) Assessment Summary with the following minimum practice competencies: • 50%, or less, unmet competencies overall, or

- 51%, or higher, unmet competencies overall, and successful completion of the KPU course PNUR 9030, Nurse Ready, including the Evolve online portion.

3. A National Nursing Assessment Service (NNAS) Assessment indicating the graduation date from a Nursing program and/or years of nursing practice.

- Applicants who have not practiced as a Registered Nurse and/or graduated from an RN program within 5 years from the start of the program will also be required to successfully complete the KPU course PNUR 9030, Nurse Ready, including the Evolve online portion.
- Applicants may be required to submit proof of employment.
- For further information see kpu.ca/cps/health

Once students have received a conditional offer of admission and before final admission to program is granted, students must submit the following:

- Valid Canadian CPR Basic Life Support (BLS) or CPR Health Care Provider (HCP) (Note: CPR certification must remain current throughout the program.)
- An acceptable Criminal Record Check through the Ministry of Public Safety and Solicitor General's Criminal Records Review Program within 6 months prior to the start of the program.
- Applicants who have lived outside of Canada as an adult are required to secure a Criminal Record Search with the Vulnerable Sector from their country of origin. Please contact the Office of Admissions for further direction on obtaining your criminal record check.
- Immunization Record Form reflecting required immunizations as per Practice Education Guidelines for BC. Note: Practice Education Guidelines (PEG) for BC outline immunizations for

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- 51%, or higher, unmet competencies overall, and successful completion of the KPU course PNUR 9030, Nurse Ready, including the Evolve online portion.

3. A National Nursing Assessment Service (NNAS) Assessment indicating the graduation date from a Nursing program and/or years of nursing practice.

- Applicants who have not practiced as a Registered Nurse and/or graduated from an RN program within 5 years from the start of the program will also be required to successfully complete the KPU course PNUR 9030, Nurse Ready, including the Evolve online portion.
- Applicants may be required to submit proof of employment.
- For further information see kpu.ca/cps/health

Once students have received a conditional offer of admission and before final admission to program is granted, students must submit the following:

- Valid Canadian CPR Basic Life Support (BLS) or CPR Health Care Provider (HCP) (Note: CPR certification must remain current throughout the program.)
- An acceptable Criminal Record Check through the Ministry of Public Safety and Solicitor General's Criminal Records Review Program within 6 months prior to the start of the program.
- Immunization Record Form reflecting required immunizations as per Practice Education Guidelines for BC. Note: Practice Education Guidelines (PEG) for BC outline immunizations for vaccine preventable communicable diseases required by students for participation in practice experiences. KPU Faculty of Health is required to comply with these requirements. Students that are unvaccinated may not be able to be accepted into the program. Students who are accepted into

vaccine preventable communicable diseases required by students for participation in practice experiences. KPU Faculty of Health is required to comply with these requirements. Students that are unvaccinated may not be able to be accepted into the program. Students who are accepted into the program will also be required to maintain immunizations as per the PEG.

As this is a limited-intake program, meeting admission requirements does not guarantee admission.

TERM 1	CREDITS
GNIE 1102 Relational Engagement in Nursing Practice	3
GNIE 1104 Pharmacology for Nurses	2
GNIE 1117 Professional Nursing Practice 1	9
GNIE 1118 Professional Nursing Theory 1	5
Credits	19
TERM 2	
GNIE 1218 Professional Nursing Theory 2	7
GNIE 1227 Professional Nursing Practice 2	6
Credits	13
TERM 3	
GNIE 1328 Professional Nursing Theory 3	7
GNIE 1337 Professional Nursing Practice 3	8
Credits	15
Total Credits	47

Curricular Requirements

~~The Graduate Nurse, Internationally Educated Re-entry Certificate program consists of 47 credits organized over three semesters.~~

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the program will also be required to maintain immunizations as per the PEG.

As this is a limited-intake program, meeting admission requirements does not guarantee admission.

TERM 1	CREDITS
GNIE 1102 Relational Engagement in Nursing Practice	3
GNIE 1104 Pharmacology for Nurses	2
GNIE 1117 Professional Nursing Practice 1	9
GNIE 1118 Professional Nursing Theory 1	5
Credits	19
TERM 2	
GNIE 1218 Professional Nursing Theory 2	7
GNIE 1227 Professional Nursing Practice 2	6
Credits	13
TERM 3	
GNIE 1328 Professional Nursing Theory 3	7
GNIE 1337 Professional Nursing Practice 3	8
Credits	15
Total Credits	47

Curricular Requirements

The Graduate Nurse, Internationally Educated Re-entry Certificate program requires completion of the following 47 credits with a

	cumulative GPA of 2.67 and a minimum grade of a C+ in all required courses.
The Graduate Nurse, Internationally Educated Re-entry Certificate Program requires completion of the following 47 credits with a cumulative GPA o 2.67 and a minimum grade of a C+ in all required courses.	

List any new, revised or discontinued courses associated with this program change			
Course Subject Code	Course Number	Descriptive Title, hyperlinked to course outline	New, Revised, or Discontinued

SENATE STANDING COMMITTEE ON CURRICULUM
Agenda Item: 6.3
Meeting Date: September 16, 2020
Presenter: Sharon Leitch, Sherilyn Sweeney

Agenda Item	Program Change – Certificate in Health Care Assistant

Action Requested	Motion

Recommended Resolution	THAT the Senate Standing Committee on Curriculum recommend that Senate approve the changes to the Certificate in Health Care Assistant, effective September 1, 2021.

Senate Standing Committee Report	For Senate Office Use Only
Context & Background	To update continuance and curricular requirements for the HCAP program to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion.
Key Messages	1. To ensure clarity for continuance requirements. 2. To ensure clarity for curricular requirements. 3. So that students can view their progress on MAP.
Consultations	1. Faculty of Health Curriculum Committee 2. Office of the Registrar
Attachments	D7 Health Care Assistant Program
Submitted by	Nirmal Dhaliwal
Date submitted	*20 August 2020*

PROGRAM DETAILS

Faculty:	Faculty of Health
Program Name:	Certificate in Health Care Assistant
Department:	Health
Effective date:	1 September 2021
Dean/Associate Dean:	Harjit Dhesi/Sharon Leitch
Chair/Coordinator:	Nirmal Dhaliwal
Submission Date:	August 14, 2020

CONSULTATIONS

Consultations	Person Consulted	Consultation Date
Office of the Provost:	NA	
Vice Chair of Senate:	NA	
Other(s)* (if applicable):		

OFFICE OF THE REGISTRAR PROPOSAL REVIEW

Review of Completed D-7 Form	Review Submission Date
Send to Stephen Yezerinac for review**	July 17, 2020

APPROVALS

	Proposal Approval Date
Faculty Curriculum Committee:	August 14, 2020
Faculty Council (if required):	NA
SSC on Curriculum:	
SSC on University Budget (if required):	NA
SSC on Academic Planning and Priorities (if required):	NA
Senate:	

Proposed Change(s):	Update continuance and curricular requirements for the HCAP program, to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion.
Rationale:	To ensure clarity of continuance and curriculum requirements.
URL(s):	https://calendar.kpu.ca/programs-az/health/health-care-assistant/health-care-assistant-certificate/

Impact on Students:	**Check all that apply**: ☒ The changes alter the admission, declaration or continuance requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)* ☒ The changes alter the curricular requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)*

	☐ The changes change the total number of required credits *If yes, state the **current** number of total credits:_____* *and **proposed** number of total credits:_____* ☐ The changes introduce new, revised or discontinued courses *If yes, indicate the Faculty approval date and list the courses below.* ☐ The changes alter the credential awarded *If yes, indicate the proposed credential:* _____
Transition Plan	

Current Requirements with Proposed Changes	New Requirements
Cut and paste the relevant section(s) in full from the current Calendar website. Use <u>track changes</u> to show the proposed changes.	*Provide a clean copy to show how the new Calendar entry will appear. List courses in alpha/numeric order.*
For a new Minor degree for which a cognate Major program is currently offered at KPU, insert the following text below "This is a new Minor degree program for which a cognate Major degree program already exists at KPU. There is no existing curriculum for the minor, and as per Policy AC11 there is no requirement for a Concept Paper or FPP."	

Continuance Requirements

Students ~~are required to obtain~~ <u>must maintain</u> a minimum grade of C in all required courses. Non-adherence to these requirements will result in removal from the program.

Continuance Requirements

Students must maintain a minimum grade of C in all required courses, as well as a cumulative GPA of 2.33. Non-adherence to these requirements will result in removal from the program.

Curricular Requirements

<u>The Health Care Assistant Certificate program requires completion of 33 credits with a minimum grade of C in all required courses.</u>

TERM 1		CREDITS
HCAP 1100	Health 1: Interpersonal Communication	2
HCAP 1110	Healing 1A: Caring for Individuals Experiencing Common Health Challenges	3
HCAP 1121	Health 2: Lifestyle and Choices	1
HCAP 1130	Healing 3A: Personal Care Skills	3
HCAP 1136	Health and Healing: Concepts for Practice	3
HCAP 1150	Clinical Practice: Complex Care	5
	Credits	17

Curricular Requirements

The Health Care Assistant Certificate program requires completion of 33 credits with a minimum grade of C in all required courses.

TERM 1		CREDITS
HCAP 1100	Health 1: Interpersonal Communication	2
HCAP 1110	Healing 1A: Caring for Individuals Experiencing Common Health Challenges	3
HCAP 1121	Health 2: Lifestyle and Choices	1
HCAP 1130	Healing 3A: Personal Care Skills	3
HCAP 1136	Health and Healing: Concepts for Practice	3
HCAP 1150	Clinical Practice: Complex Care	5
	Credits	17

TERM 2		
HCAP 1210	Healing 1B: Complex Health Challenges	3
HCAP 1220	Healing 2: Caring for Individuals with Cognitive or Mental Health Challenges	4
HCAP 1230	Healing 3B: Advanced Personal Care Skills	3
HCAP 1236	Health Care Assistant: Introduction to Practice	1
HCAP 1250	Health Care Assistant: Final Practicum	5
	Credits	16
	Total Credits	33

TERM 2		
HCAP 1210	Healing 1B: Complex Health Challenges	3
HCAP 1220	Healing 2: Caring for Individuals with Cognitive or Mental Health Challenges	4
HCAP 1230	Healing 3B: Advanced Personal Care Skills	3
HCAP 1236	Health Care Assistant: Introduction to Practice	1
HCAP 1250	Health Care Assistant: Final Practicum	5
	Credits	16
	Total Credits	33

List any new, revised or discontinued courses associated with this program change			
Course Subject Code	Course Number	Descriptive Title, hyperlinked to course outline	New, Revised, or Discontinued

SENATE STANDING COMMITTEE ON CURRICULUM
Agenda Item: 6.4
Meeting Date: September 22, 2020
Presenter: Sharon Leitch, Sherilyn Sweeney

Agenda Item	Program Change – Traditional Chinese Medicine

Action Requested	Motion

Recommended Resolution	THAT the Senate Standing Committee on Curriculum recommend that Senate approve the changes to the Traditional Chinese Medicine program, effective September 1, 2021.

Senate Standing Committee Report	For Senate Office Use Only
Context & Background	Program changes are required to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion. In addition, to remove Cardio Pulmonary Resuscitation certification requirement, Criminal Record check, and immunization from admission requirements to the Program.
Key Messages	1. Curricular and continuance requirement being updated to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion 2. All students will be required to submit CPR certification and a completed immunization form at the end of the second semester before their practicum starts. 3. CRC is a requirement of the College of Traditional Chinese Medicine Practitioners and Acupuncturists (CTCMA), the professional regulatory body in BC. It is the responsibility of CTCMA to obtain the CRC prior to student starting in semester 3 practicum.
Consultations	1. Faculty of Health Curriculum Committee 2. Registrar's Office
Attachments	D7 Traditional Chinese Medicine
Submitted by	John Yang
Date submitted	*24th August 2020*

PROGRAM DETAILS

Faculty:	Faculty of Health
Program Name:	Diploma in Traditional Chinese Medicine - Acupuncture
Department:	Health
Effective date:	September 1, 2021
Dean/Associate Dean:	Harjit Dhesi /Sharon Leitch
Chair/Coordinator:	John Yang
Submission Date:	August 14, 2020

CONSULTATIONS

Consultations	Person Consulted	Consultation Date
Office of the Provost:	NA	
Vice Chair of Senate:	NA	
Other(s)* (if applicable):		

OFFICE OF THE REGISTRAR PROPOSAL REVIEW

Review of Completed D-7 Form	Review Submission Date
Steven Yezerinac	July 17th, 2020

APPROVALS

	Proposal Approval Date
Faculty Curriculum Committee:	August 19, 2020
Faculty Council (if required):	NA
SSC on Curriculum:	
SSC on University Budget (if required):	NA
SSC on Academic Planning and Priorities (if required):	NA
Senate:	
Proposed Change(s):	To update curricular requirements for the TCM program to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion. In addition, to remove CPR, CRC, and immunization from admission requirements to the Program.
Rationale:	Curricular and continuance requirement being updated to ensure clarity regarding the minimum grade requirement and minimum GPA requirement for successful program completion All students will be required to submit CPR certification and a completed immunization form at the end of the second semester before their practicum starts. CRC is a requirement of the College of Traditional Chinese Medicine Practitioners and Acupuncturists (CTCMA), the professional regulatory

	body in BC. It is the responsibility of CTCMA to obtain the CRC prior to student starting in semester 3 practicum.
URL(s):	https://calendar.kpu.ca/programs-az/health/traditional-chinese-medicine-acupuncture/traditional-chinese-medicine-acupuncture-diploma/#requirementstext

Impact on Students:	**Check all that apply**: ☒ The changes alter the admission, declaration or continuance requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)* ☒ The changes alter the curricular requirements *If yes, provide both the current calendar entry and new calendar entry in full. (see below)* ☐ The changes change the total number of required credits *If yes, state the **current** number of total credits:_____* *and **proposed** number of total credits:_____* ☐ The changes introduce new, revised or discontinued courses *If yes, indicate the Faculty approval date and list the courses below.* ☐ The changes alter the credential awarded *If yes, indicate the proposed credential:* _____
Transition Plan	

Current Requirements with Proposed Changes	New Requirements
Cut and paste the relevant section(s) in full from the current Calendar website. Use <u>*track changes*</u> *to show the proposed changes.*	*Provide a clean copy to show how the new Calendar entry will appear. List courses in alpha/numeric order.*
For a new Minor degree for which a cognate Major program is currently offered at KPU, insert the following text below "This is a new Minor degree program for which a cognate Major degree program already exists at KPU. There is no existing curriculum for the minor, and as per Policy AC11 there is no requirement for a Concept Paper or FPP."	

Admission Requirements In addition to the Faculty's Admission Requirements, which consist of KPU's <u>undergraduate English Proficiency Requirement</u>, the following program admission requirements apply: • Interview by the Program Chair and/or letters of reference, if requested ~~Once students have received a conditional offer of admission and before final admission to the program is granted, students must submit the following:~~ • ~~Canadian CPR Health Care Provider or Basic Life Support (Note: CPR certification must remain current throughout the program.)~~ • ~~An acceptable Criminal Record Check through the Ministry of Public Safety and Solicitor General's Criminal Records Review Program within 6 months prior to the start of the program.~~ • ~~Applicants who have lived outside of Canada as an adult are required to secure a Criminal Record Search with the Vulnerable Sector from their country of origin. Please contact the Office of Admissions for further direction on obtaining your criminal record check.~~ • ~~Immunization Record Form reflecting required immunizations as per Practice Education Guidelines for BC. Note: Practice Education Guidelines (PEG) for BC outline immunizations for vaccine preventable communicable diseases required by students for participation in practice experiences. KPU Faculty of Health is required to comply with these requirements. Students that are unvaccinated may not be able to be accepted into the program. Students who are accepted into the program will also be required to maintain immunizations as per the PEG.~~ Admission selection will be determined by the date of qualification.	**Admission Requirements** In addition to the Faculty's Admission Requirements, which consist of KPU's <u>undergraduate English Proficiency Requirement</u>, the following program admission requirements apply: • Interview by the Program Chair and/or letters of reference, if requested Admission selection will be determined by the date of qualification.

Continuance Requirements	Continuance Requirements
Students must maintain a cumulative GPA of 2.33 with a minimum grade of C in all required courses. Non-adherence to these requirements will result in removal from the program. Students are required to complete CPR-BLS or equivalent, CRC and immunizations as per the BC Practice Education Guidelines prior to entering semester 3 of the program.	Students must maintain a cumulative GPA of 2.33 with a minimum grade of C in all required courses. Non-adherence to these requirements will result in removal from the program. Students are required to complete CPR-BLS or equivalent, CRC and immunizations as per the BC Practice Education Guidelines prior to entering semester 3 of the program.

Curricular Requirements

The Diploma requires the completion of the following 86 credits, with a cumulative GPA of 2.33 and a minimum grade of 'C' in all courses.

TERM 1		CREDITS
ACUP 1100	Acupuncture Fundamental Theory	4
ACUP 1110	Mandarin Foundation for Traditional Chinese Medicine/Acupuncture	3
ACUP 1160	Acupuncture Biomedical Foundation	4
ENGL 1100	Introduction to University Writing	3
	Credits	14
TERM 2		
ACUP 1200	Acupuncture Diagnosis: Data Collection	4
ACUP 1210	East Asian Health and Philosophy	3
ACUP 1230	Acupuncture Meridian and Acupoint	6
ACUP 1260	Acupuncture Medical Biochemistry and Microbiology	3
	Credits	16
TERM 3		
ACUP 1180	Acupuncture Practicum Introduction	1
ACUP 1300	Acupuncture Diagnosis: Pattern Recognition	4
ACUP 1320	Acupuncture Technique	3
ACUP 1330	Acupuncture Therapy I	3
ACUP 1360	Acupuncture Introduction to Pathology	2
ACUP 2100	Introduction to Traditional Chinese Medicine History and Classics	2
	Credits	15

TERM 4		
ACUP 1340 Acupuncture Safety		2
ACUP 2130 Acupuncture Therapy II		3
ACUP 2150 Acupuncture Communication and Ethics		2
ACUP 2160 Acupuncture Western Medical Diagnosis (Imaging and Lab Testing)		2
ACUP 2170 Acupuncture Pharmacology		2
ACUP 2180 Acupuncture Practicum (Supervised I)		3
Credits		14

TERM 5		
ACUP 2200 Acupuncture Taiji/Qigong		2
ACUP 2220 Advanced Acupuncture		2
ACUP 2230 Acupuncture Case Study		3
ACUP 2240 Acupuncture Tuina (Chinese style massage)		3
ACUP 2280 Acupuncture Practicum (Supervised II)		4
Credits		14

TERM 6		
ACUP 2300 Acupuncture Musculoskeletal Management		2
ACUP 2320 Acupuncture Practice Transitions		3
ACUP 2340 Acupuncture Practice Management and Regulation		2
ACUP 2360 Acupuncture Shiliao and Nutrition		2
ACUP 2380 Acupuncture Practicum (Independent)		4
Credits		13
Total Credits		86

List any new, revised or discontinued courses associated with this program change			
Course Subject Code	Course Number	Descriptive Title, hyperlinked to course outline	New, Revised, or Discontinued

SENATE STANDING COMMITTEE ON CURRICULUM
Agenda Item: 7.1
Meeting Date: September 16, 2020
Presenter: David Burns

Agenda Item	Nominations to the Subcommittee on Writing Intensive Courses

Action Requested	Motion

Recommended Resolution	THAT the Senate Standing Committee on Curriculum appoint Rachelle Hollaway and Michael Pope to the Subcommittee on Writing Intensive Courses.

Senate Standing Committee Report	For Senate Office Use Only
Context & Background	At its meeting on June 10, 2020, the Senate Standing Committee on Curriculum appointed members to the Subcommittee on Writing Intensive Courses. New nominations have been received from two other faculties.
Key Messages	1. Two members have been nominated to the subcommittee on Writing Intensive Courses. 2. The term of the memberships will commence immediately. 3. The subcommittee will determine how to stagger the term ends for its members.
Attachments	SWIC Membership 2020-21
Submitted by	*Meredith Laird, Administrative Assistant, University Senate*
Date submitted	*September 8, 2020*

Subcommittee on Writing Intensive Courses

One faculty member from each Faculty except Arts

Arts shall have four members, two of whom are from Department of English

1	Arts 1 English 1	**Jennifer Williams**	Arts	English
2	Arts 2 English 2	**Robert Dearle**	Arts	English
3	Arts 3		Arts	
4	Arts 4		Arts	
5	ACA	<mark>**Rachelle Hollaway**</mark>	ACA	ACP
6	FSH	**Karen Davison**	FSH	Biology
7	FESD	**Christina Page**	FESD	The Learning Centres
8	SoB	**Darren Francis**	SoB	Applied Communications
9	WSoD	<mark>**Michael Pope**</mark>	WSoD	FASN
10	Health		Health	
11	Trades & Tech		Trades & Tech	

One Academic Advisor approved by the Academic Advising Council (Non voting)

12	Academic Advisor	**Nick Bransford**	Academic Advising
13	*Vice Chair of Senate, ex officio*	**David Burns**	

SENATE STANDING COMMITTEE ON CURRICULUM
Agenda Item: 7.2
Meeting Date: September 16, 2020
Presenter: David Burns

Agenda Item	Addition of Co-op Faculty Seat

Action Requested	Motion

Recommended Resolution	THAT the Senate Standing Committee on Curriculum request that the Senate Governance and Nominating Committee add a non-voting, faculty, Co-Op seat to its membership.

Senate Standing Committee Report	For Senate Office Use Only
Context & Background	In the previous Senate year, the Senate Standing Committee on Curriculum received the appointment of Senator Krahn (administrator in Co-Op and Career Services) to its existing Co-Op and Career Services seat. Given the unusual nature of this area's offerings (and the administrative separation of Co-Op and Career Services) Co-Op faculty have since requested a non-voting seat to maintain their connection to SSCC. This request is brought here for your consideration.
Consultations	The Vice Chair brings this item forward after a meeting with the Co-Op faculty group.
Attachments	The membership of SSCC, with track changes.
Submitted by	*David Burns, Chair, SSC Curriculum*
Date submitted	*25 August 2020*

Members of the Senate Standing Committee on Curriculum

Voting Members

- Chancellor
- President
- University Registrar or designate
- Student Senator
- Senator or representative from each Faculty
- Two Deans or Associate Deans
- Academic Advisor

Ex Officio Non-Voting Members

- Vice-Chair of Senate
- University Registrar or designate
- Senator or representative, Co-operative Education
- Faculty member, Co-operative education
- Provost and Vice-President, Academic or designate
- Vice-Provost, Teaching and Learning or designate
- Educational Developer