



# SENATE STANDING COMMITTEE ON CURRICULUM

MINUTES OF REGULAR MEETING

Wednesday, November 14, 2018

4:15 p.m. – 7:15 p.m.

Surrey Campus Boardroom, Cedar 2110

<b>Present: Quorum 7 members</b>		<b>Non-voting Member</b>
Christina Wilcox Herbie Atwal Paola Gavilanez Gregory Harris Nadia Henwood	Anton Kietaibl Parthiphan Krishnan Leanne MacKenzie Ron Murray Diane Purvey	Jen Adams
		<b>Non-voting Ex officio Members</b>
		David Burns (Chair)
		<b>Voting Ex officio Members</b>
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Stephanie Chu Alan Davis Jane Fee Sal Ferreras Zena Mitchell Elizabeth Worobec	Rita Zamluk, Administrative Assistant	Faith Auton-Cuff Aimee Begalka Gina Buchanan Josephine Chan Brian Moukperian Junsong Zhang Laurel Tien Chris Traynor Fiona Whittington-Walsh

**1. Call to Order**

The Chair called the meeting to order at 4:15 p.m.

**2. Approval of Agenda**

Herbie Atwal moved the agenda be confirmed as circulated.

The motion carried.

**3. Approval of Minutes, October 10, 2018**

Paola Gavilanez moved the minutes be accepted as circulated.

The motion carried.

**4. Chair’s Report**

No report.

**5. AC14: KPU Credential Framework**

Faith Auton-Cuff and Josephine Chan provided background and context for the consultation. The Chair encouraged members to report to their Faculty Councils that the policy is being reviewed.

Committee members highlighted:

- Pg 3: in the different frameworks the range of credits has an overlap between general degree and honours degree

- The difference between a major and a minor is only one course
- How will this impact existing programs?
- Pg. 2: post-baccalaureate certificate could indicate the requirement for one co-op term
- Quantitative course definition does not address qualitative courses being eligible for “Q” status
  - Simplify the definition of “Q” status courses
- Pg. 6: residency requirements: 25% seems low for a KPU credential. Programs can set a higher residency rate. The policy could have the 25% as upper level courses.
- Pg. 3: current definition has 120 credits for a baccalaureate degree and 120 credits for an honours degree. The honours degree requires a major.
- Does the 24 – 30 credits required for a minor include the prerequisites? Suggest having rules about transparency in prerequisite requirements.
- Specialization: 25% of a credential indicates a lack of flexibility. Perhaps “at least” or “no more than” or a range of credits.
- #5 what is the rationale for having a table that specifies the minimum grade point average
- What is the relationship between the new policy and existing programs? Recommended having flexibility in requirements by having a minimum number of credits, but not a maximum number.
  - What is the ideal minimum credit level for Faculties?
  - Involve the curriculum developers and writers in the policy
  - Get feedback from the Faculty Councils

The Chair requested members to send further feedback to Josephine Chan, Special Advisor to the Provost.

## 6. Consent Agenda, November 14, 2016

David Burns introduced the Consent Agenda.

Committee members commented:

- Consultation with the Office of the Registrar regarding the course numbers is not indicated for some courses.
- The BUSI 1101 and CMNS 1101 are similar to courses offered through the Faculty of Arts. Further consultation is needed to resolve possible duplication.

**Anton Kietaihl moved that the BUSI 1101 and CMNS 1101 courses be postponed to the December 5, 2018 to allow for further consultation.**

**The motion carried.**

**Herbie Atwal moved that the Senate Standing Committee on Curriculum recommends Senate approve the revised list of new, revised and discontinued courses.**

**The motion carried.**

### **6.1. History Courses**

Tracey Kinney provided background and context for the discussion.

The Committee discussed the structure and delivery of the seminar and lecture courses at the third and fourth year levels, and the value of having a Pathway 3 history course.

**Parthiphan Krishnan moved that the Senate Standing Committee on Curriculum recommends that Senate approves the changes to the History courses in the attached list.**

**The motion carried.**

## **7. Program Changes**

### **7.1. Appliance Servicing Certificate**

David Fengstad provided context and addressed comments from the Committee.

The Committee commented on:

- The distinction between admission requirements and applicant category
- Informing students of the upgrading in Math and English included in the program
- The Communications and Math admission requirements for the Appliance Servicing Certificate program and for the Welding Foundation Certificate program
- The equivalent of “English with a C” is defined by the Registrar

**Ron Murray moved that the Senate Standing Committee on Curriculum recommends that Senate approves the revision to the admission requirements for the Appliance Servicing Certificate program, effective September 1, 2019.**

**The motion carried.**

### **7.2. Mechatronics and Advanced Manufacturing Technology Diploma**

Ron Murray outlined the changes to the admission requirements. Committee members commented on:

- The Red Seal equivalencies for Math across different programs.
- Clarifying the requirements of “math and physics or a Red Seal”
- Adding a note to the website saying that this program does have a physics and math component

**Diane Purvey moved that the Senate Standing Committee on Curriculum recommends that Senate approves the revision to the admission requirements for the Mechatronics and Advanced Manufacturing Technology Diploma program, effective September 1, 2019.**

**The motion carried.**

### **7.3. Welding Foundation Certificate**

Al Sumal provided context for the change in the program admission requirements for English and Math. The Committee members commented on:

- KPU program admission requirements compared with the admission requirements for similar programs at other institutions.
- The current demand for foundation graduates not being met as people are unable to meet the current program admissions requirements.

**Anton Kietaibl moved that the Senate Standing Committee on Curriculum recommends that Senate approves the revision to the admission requirements for the Welding Foundation Certificate program, effective September 1, 2019.**

**The motion carried.**

## **8. Items for discussion**

### **8.1. Faculty of Academic and Career Advancement and English Support the Pathways**

Following up on the September 9, 2018 6.1 Pathway Review action item, Aimee Begalka and Chris Traynor outlined the current Faculty of Academic and Career Advancement (ACA) offerings for students designed to help students prepare for other courses,

*Action:*

ACA will speak with Academic Advisor to develop a communications package about the ACA offerings to distribute to KPU

### **8.2. AR2: Admission Procedure Variance**

Fiona Whittington-Walsh described the pilot project, *Including all Citizens Project*, currently underway. Nadia Henwood introduced the Committee on the General Interest category of policy AR2.

Committee members discussed the structure of the program credits and when to offer ENG 1100, possible changes to program after the pilot project is completed, and having a contingency plan if students are not successful with ENG 1100.

**After debate and amendment, Paola Gavilanez moved that the Senate Standing Committee on Curriculum recommends that Senate approves that participants in the *Including all Citizens Project (IACP)* be permitted to complete up to a maximum of 24 credits of undergraduate coursework without first satisfying KPU's undergraduate admission requirements.**

**The motion carried.**

## **9. Adjournment**

The meeting adjourned at 6:10 p.m.