



**Present**

**Board**

Arvinder Bubber / Chair  
Kim Richter  
Rebecca Darnell  
Robert Evans  
Tom Radesh  
David Takahashi  
George Melville  
Steve Lee

*Ex-Officio*

Dana Goedbloed / Chair,  
Education Council  
Skip Triplett / President

**University College Vice Presidents**

Judith McGillivray / Vice President,  
Learning & Provost  
David Ross / Vice President, Financial  
Resources & Market Development  
Derek Francis / Vice President, Learner Support  
Gordon Lee / Vice President, Strategic Services

**University College Community Members**

Roy Daykin / Associate Vice President, Finance  
Liz McKinlay / Associate Vice President, Human  
Resources  
Zena Dyck / Public Information Officer  
Bob Davis / Millwright Instructor  
Sharon Conboy / Manager, Payroll Services &  
Project Reporting  
Vivian Lee / Manager, Financial Reporting &  
Systems  
Denise McCoy / Manager, Accounting Services  
Jody Gordon / Registrar  
Sandi Klassen / Executive Administrator

**Regrets**

Kathleen Casprowitz /  
Vice Chair  
Ken Hahn  
Mary Kemmis  
Tung Chan

**Call to Order**

The Chair called the meeting to order at 6:02 pm and welcomed the guests.

**Commitment to  
Participate**

Board Members indicated they were prepared to participate fully in the  
Board meeting.

**Confirmation of  
Agenda**

**Moved by Tom Radesh; seconded by Rebecca Darnell:**  
**THAT the agenda is approved.**

**MOTION CARRIED**

**Assurance of  
Successful President  
Performance**

**Receipt of Monitoring Reports – Compliance Vote**

**Moved by Tom Radesh; seconded by George Melville:**  
**THAT the President is in compliance with Policy 3.1, *Treatment of***  
***Students / Customers.***

**MOTION CARRIED**

**Moved by Rebecca Darnell; seconded by George Melville:  
THAT the President is in compliance with Policy 3.2, *Treatment of Employees*.**

**MOTION CARRIED**

**Moved by Kim Richter; seconded by Tom Radesh:  
THAT a Board education session on systemic discrimination and Kwantlen's efforts to ensure it does not occur be scheduled at the next Board retreat.**

**MOTION CARRIED**

**Moved by George Melville; seconded by Rebecca Darnell:  
THAT the President is in compliance with Policy 3.5, *Financial Condition & Activities*.**

**MOTION CARRIED**

**Upcoming Monitoring Reports**

The Board will monitor the President's interpretation of Policy 3.9, *Programs & Services* in May.

The President will submit a monitoring report on Policy 3.3, *Compensation & Benefits* and Policy 3.6, *Asset Protection*, in the month of June.

**New Operational Concerns / Nothing to Report**

**President's Audit Remarks**

Skip Triplett, David Ross and Roy Daykin commented on the Audited Enrolment Statement and the Audited Financial Statement for the year ended March 2005.

**Audit Committee Recommendations**

George Melville reported that the Audit Committee reviewed the Audited Financial and Enrolment Statements for the year ended March 31, 2005 and recommended that the Board of Governors approve both. Mr. Melville reported that the auditor spoke highly of the financial personnel and systems that Kwantlen has in place.

**Consent Agenda**

**Moved by Tom Radesh; seconded by Robert Evans:  
THAT the Consent Agenda be approved.**

**MOTION CARRIED**

**Items approved under the Consent Agenda:**

- a. **Regular Meeting Minutes dated 16 March 2005.**
- b. **Regular Meeting Minutes dated 09 May 2005.**
- c. **Audited Enrolment Statement Year Ended 31 March 2005**
- d. **Audited Financial Statements Year Ended 31 March 2005**

**Items received for information under the Consent Agenda:**

- a. **KSA Audited Financial Statements Year Ended 2004**
- b. **Supplemental Audit Information**

**Education Council**      **Moved by Robert Evans; seconded by Tom Radesh:  
THAT the Board of Governors approves the Academic Schedule  
Policy.**

**MOTION CARRIED**

**Correspondence**

A letter from the Board of Governors to Education Council requesting advice on the development of educational policy about program prioritization and programs considered for cancellation was included for information. Dana Goedbloed informed the Board that the Program Prioritization Policy under development will be discussed at Education Council's June retreat.

**Policy Development**      **Review Policy 1.3, *Board Members' Code of Conduct***  
The purpose of reviewing the policy is to give the Board a common understanding of the wording.

Review of this policy was deferred to the Board retreat.

**Community  
Ownership /  
Linkage**      **Report / Work Group #1** / Nothing to report.

**Report / Work Group #2** / Nothing to report.

**Report / Strategic Leadership Development Committee**  
Recommendations arising from the Committee's meeting were included for information.

**Convocation Attendance**  
A list of Board Convocation attendees was included for information.

**Board Self-  
Assessment**

**Receipt of Monitoring Report – Compliance Vote**

**Moved by Tom Radesh; seconded by Rebecca Darnell:**  
**THAT the Board is in compliance with Policy 1.3, *Board Members’***  
***Code of Conduct***

**MOTION CARRIED**

The Board monitored the following policies at the meeting:

- a. Policy 1.2, *Board Job Description*
- b. Policy 1.4, *Agenda Planning*

**Next Meeting  
Agenda  
Contribution**

Nothing to report.

**For the Good of the  
Order**

Dana Goedbloed commended the Millwright Department on completing the first full program proposal under the Pathways to Trades Framework.

**Meeting Evaluation**

Board Members completed the meeting evaluation and submitted it to the Executive Administrator.

**Adjournment**

The meeting adjourned at 6:40 pm.

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**Board Chair**

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**Vice President, Financial Resources**