



MINUTES OF REGULAR MEETING
Senate Standing Committee on Curriculum (SSCC)
Wednesday, February 7, 2018
4:15 p.m. – 7:15 p.m.
Surrey Campus Boardroom, Cedar 2110

Present: Quorum (8 voting members)		Ex-Officio / Non-voting
Herbie Atwal Sheamus Collins Paola Gavilanez Parthiphan Krishnan	Leanne MacKenzie Ron Murray Denise Nielson Diane Purvey Elizabeth Worobec	David Burns (Chair) Stephanie Chu Zena Mitchell Linda Rogers
		Ex-officio / Voting
Regrets:	Senate Office	Guests:
Alan Davis Doug Fletcher Gregory Harris Leeann Waddington Sal Ferreras Nadia Henwood Jane Fee	Rita Zamluk, Administrative Assistant	Daniel Tones Brian Myette Olivia Zander

1. Call to Order

The Chair called the meeting to order at 4:17 pm.

2. Approval of Agenda

Add: 7.1 Discussion of Tick box for review process.

Herbie Atwal moved the agenda be confirmed as amended.

The motion carried.

3. Approval of Minutes, January 10, 2018

Wording changes:

6.3 wording is awkward; edit to smooth

6.7 change the verb tense from “agrees” to “agreed”

6.9 the wording around funding needs clarifying. The committee agreed to defer budget discussions to the SSC University Budget and Senate.

6.10 add the word, “level” after 6000

Change the verb “needing” to “needs” in the sentence starting GRMT 6130

Paola Gavilanez moved the minutes be confirmed as amended.

The motion carried.

4. Chair's Report

The Chair welcomed guests to the meeting. He introduced new materials added to the Course Outline Manual. He updated the committee on the upcoming Teaching and Learning event. He asked the committee to encourage people to run for Senate. The Registrar updated the committee on the senate vacancies.

5. Pending Business

5.1. Adoption of Consent Agenda, January 10, 2018

The committee discussed the deletion of double copies of courses, especially Math 1230, that exist in the development system.

Diane Purvey moved that the Senate Standing Committee on Curriculum recommends Senate approves the attached list of new, revised, and discontinued courses.

The motion carried.

6. New Business

6.1. Standards for Pathway Approval

The Chair provided background and context for the discussion. Diane Purvey provided further background on the role of Faculties in designating courses as Pathway courses. Zena Mitchell outlined the current approval process for Pathway courses.

The committee discussed the need for consistency across Faculties, the involvement of Senate, the costs and benefits of leaving the decision at the Faculty level, the value of having recommended standards, the role of the Committee and Senate in approving Pathway courses, and using the standards as a baseline for the Faculties. The committee also discussed including Pathway Level 4.

Add:

#2 – Reference to Pathway 1 should be removed

#5 - Courses should be selected on the basis of historical success rates.

After debate and amendment, Diane Purvey moved the Senate Standing Committee on Curriculum distributes the standards to Faculty Councils for their feedback.

The motion carried.

6.2. MUSI Pathway Courses

Daniel Tones provided background and context for adding MUSI courses to the Pathway lists. The committee discussed the differences between the courses, prerequisites required, the structure of the program, and the demands on faculty to conduct the interviews or auditions during registration.

Diane Purvey moved the Senate Standing Committee on Curriculum recommends Senate approve the list of MUSI Pathway courses.

The motion carried.

6.3. Program Change: Millwright / Industrial Mechanic Citation

Brian Myette provided background and context for the committee. The committee discussed the necessity of reviewing and renewing courses. The committee recommended that MWIN 1205 be reviewed in future.

Parthiphan Krishnan moved the Senate Standing Committee on Curriculum recommends Senate approves the amended changes to the Millwright/Industrial Mechanic Citation, effective September, 2018.

The motion carried.

6.4. Millwright / Industrial Mechanic Citation Courses

Diane Purvey moved the Senate Standing Committee on Curriculum recommends Senate approves the attached MWIN courses.

The motion carried.

7. Items for Discussion

7.1. Tick box – adding options

The committee discussed adding review options to the course outline form, and using the review date to determine when a full review is required.

Action items:

1. To discuss what to do with courses that have not been reviewed by the review date.
2. The Chair will get the current data on course outline review dates.

8. Adjournment

The meeting adjourned at 5:28 p.m.