SENATE AGENDA

Regular Meeting

Monday, June 25, 2018

4:00 PM - 7:00 PM

Surrey Campus, Cedar 2110

1. Call to Order ..... Alan Davis 4:00
2. Approval of Agenda
3. Approval of Minutes, May 28, 2018
4. Chair's Report
   - 4.1. President's Report to Senate ..... Alan Davis 4:05
     - 4.1.1. Vision 2018 Report Card ..... Lori McElroy 4:15
   - 4.2. Provost's Report to Senate ..... Salvador Ferreras 4:20
5. Senate Standing Committee on Curriculum ..... David Burns 4:30
   - 5.1. Consent Agenda: June 6, 2018
   - 5.2. Program Changes: Bachelor of Science in Nursing, Advanced Entry
     - 5.2.1. Admission Requirements
     - 5.2.2. Curriculum Option
     - 5.2.3. Ethics Option
   - 5.3. Guidelines for Pathway Approval
   - 5.4. Building Open Education Resources into the Course Outlines
6. Senate Executive Committee ..... David Burns 4:45
7. Senate Governance Committee ..... Patrick Donahoe 4:50
   - 7.1. AC 13 Minimum Qualifications
     - 7.1.1. Faculty of Science and Horticulture

7.1.2. Wilson School of Design

7.1.3. Faculty of Arts

7.2. Committee Membership Revision: Senate Standing Committee on Policy Review

8. Senate Nominating Committee ..... Kimberley McMartin 5:10

8.1. Senate Standing Committees

8.1.1. Nominations

8.1.2. Appointments

8.2. Search Advisory Committees

8.2.1. Provost and Vice-President, Academic

8.2.2. Dean, School of Business

9. Senate Standing Committee on University Budget ..... David Burns 5:20

9.1. Senate Initial Priorities for 2019 / 2020 University Budget

10. Senate Standing Committee on Academic Planning and Priorities (no report) Jane Fee

11. Senate Standing Committee on the Library (no report) ..... Chris Traynor

12. Senate Standing Committee on Policy Review (no report) ..... Bob Davis

13. Senate Standing Committee on Program Review..... Stan Kazymerchyk 5:30

14. Senate Standing Committee on Research (no report)..... David Burns

15. Senate Standing Committee on Teaching and Learning (no report) ..... David Burns

16. Office of the Registrar..... David Burns 5:40

16.1. Approval of Graduates to June 25, 2018

17. Items for Discussion..... Alan Davis 5:45

17.1. Thanks to Departing Senators

18. Adjournment to Senate In-Camera Meeting 6:00

SENATE

MINUTES OF REGULAR MEETING

Monday, May 28, 2018

4:00 p.m. – 7:00 p.m.

Surrey Campus Boardroom, Cedar 2110

Present: Quorum 16 members		**Non-voting Members**
Stefanie Broad Chamkaur Cheema Alan Davis (Chair) Bob Davis Murdoch De Mooy Harleen Deol Patrick Donahoe Jane Fee Wayne Fenske Sal Ferreras David Florkowski Paola Gavilanez Amanda Grey	Kimberley McMartin Todd Mundle Denise Nielson Diane Purvey Carolyn Robertson Angela Ryan Renu Seru Wayne Tebb Chris Traynor Tom Westgate Michael Wong Elizabeth Worobec	Zena Mitchell (Secretary) Suzanne Pearce
Regrets:	**Senate Office**	**Guests:**
Herbie Atwal David Burns Tahir Joseph Stan Kazymerchyk Leeann Waddington	Rita Zamluk, Administrative Assistant	Doug Beaton Steve Cardwell Connor Doyle Jon Harding Branden Klassen Nick Phillips Joshua Mitchell

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1. **Call to Order**

   The Chair called the meeting to order at 4:00 p.m.

2. **Approval of Agenda**

   Michael Wong moved the agenda be confirmed as circulated.

   The motion carried.

3. **Approval of Minutes, April 30, 2018**

   Tom Westgate moved the minutes be accepted as circulated.

   The motion carried.

4. **Chair's Report**

The Chair submitted his report. He highlighted the conclusion of the consultations for VISION 2023, and the approval of the 2018 / 2019 budget.

4.1. Board's Response to Senate Budget Recommendations

Doug Beaton thanked the Senate and Senate Standing Committees for their participation in the budget process to ensure alignment of the budget with academic priorities. He reported on the progress of capital projects, international student enrollments, and the management of surplus funds. He highlighted endowments established to support student development.

The committee discussed an endowment for emergency funds for international students included in KPU Academic Plan 2023.

4.2. President's Report to Senate

The President provided a brief verbal report.

4.2.1. VISION 2023

Alan Davis deferred the discussion to the motion under the Senate Standing Committee on Academic Planning and Priorities.

4.3. Provost's Report to Senate

The Provost provided a verbal report.

4.3.1. KPU Academic Plan 2023

Sal Ferreras presented the final version of KPU Academic Plan 2023. He discussed implementation plans and the ownership and refinement of metrics for each strategy. In his presentation, he highlighted the alignment of the strategies to enhance student success. He emphasized emerging trends and the need to adjust metrics and approaches over the next five years. The Chair thanked the Provost for his report and highly consultative approach.

5. Senate Standing Committee on Curriculum

5.1. Program Change: Fashion Marketing Diploma

Carolyn Robertson moved that Senate approves the changes to admission requirements for the Fashion Marketing Diploma for implementation September 1, 2019.

The motion carried.

6. Senate Executive Committee

The Chair of the Senate Executive Committee gave a brief report.

7. Senate Governance Committee

Patrick Donahoe presented a brief verbal report.

7.1. Proposal for Senate Governance Nominating Committee

Patrick Donahoe provided background and context for the motion. Senate requested that the Senate Office ensures the final paragraph, describing duration of terms for senators and students, is included in the mandate.

Patrick Donahoe moved that Senate approves the Senate Nominating Committee [SNC] be disbanded, and that the attached changes be made to the mandate and membership of the Senate Governance Committee [SGC], which will concurrently be renamed the Senate Governance and Nominating Committee [SGNC], effective September 1, 2018.

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The motion carried.

7.2. AC13 Minimum Qualifications: Counsellors

Senate requested the proponents clarify the academic and professional status in the qualifications.

Patrick Donahoe moved that Senate approves the amended qualifications for Counsellors in AC13 *Table - Minimum Qualifications - Faculty Positions*.

The motion carried.

7.3. AC13 Minimum Qualifications: Learning Specialists

Senate requested

- Clarification around the Masters degrees by stating, "Masters are needed in one of the following areas".
- Change the name of the titles as appropriate

Joshua Mitchell, Senior Director, Student Affairs, responded to questions and agreed to the amendments.

Patrick Donahoe moved that Senate approves the amended qualifications for Learning Specialists (Services for Students with Disabilities) in AC13 *Table - Minimum Qualifications - Faculty Positions*.

The motion carried.

8. Senate Nominating Committee

8.1. Senate Standing Committees: Nominations

Kimberley McMartin moved that Senate approve the following nominations:

Senate Standing Committee on Appeals

- **Murdoch de Mooy, Student Senator**
  (September 1, 2018 – August 31, 2019)

Senate Standing Committee on Policy Review

- **Stefanie Broad, Professional Support Staff**
  (September 1, 2018 – August 31, 2021)
- **Murdoch de Mooy, Student**
  (September 1, 2018 – August 31, 2019)

Senate Standing Committee on Research

- **Philomena Kaan, faculty Member**
  Faculty of Academic Career and Advancement
  (June 1, 2018 – August 31, 2021)

Senate Standing Committee on Teaching and Learning

- **Melody Geddert, faculty Member**
  Faculty of Academic Career and Advancement
  (June 1, 2018 – August 31, 2021)
- **Amanda Grey, Student**
  (June 1, 2018 – August 31, 2018)

Senate Standing Committee on University Budget

DRAFT

- **Stefanie Broad, Professional Support Staff (September 1, 2018 – August 31, 2021)**

The motion carried.

8.2. Senate Standing Committees: Appointments

Kimberley McMartin informed the Senate of the following appointments:

Senate Standing Committee on the Library

Chris Burns, Librarian
(July 1, 2018 – August 31, 2021)
Appointed by Lisa Hubick, Chair of the Librarians

Senate Standing Committee on Program Review

Steve Cardwell, Deputy Provost
(May 1, 2018 – no end date)
Appointed by Provost

Senate Standing Committee on Research

Diane Purvey, Dean
(May 1, 2018 – no end date)
Appointed by Provost

Elizabeth Worobec, Dean
(May 1, 2018 – no end date)
Appointed by Provost

Senate Standing Committee on Teaching and Learning

Patrick Donahoe, Dean
(May 1, 2018 – no end date)
Appointed by Provost

Carolyn Robertson, Dean
(May 1, 2018 – no end date)
Appointed by Provost

9. Senate Standing Committee on University Budget

9.1. Senate Budget Development Process and 2019 / 2020 Key Dates

Jane Fee provided background and context.

Jane Fee moved that Senate approves the Senate Budget Development Process and 2019 / 2020 Key Dates and forward to KPU Finance for inclusion in their planning documents.

The motion carried.

10. Senate Standing Committee on Academic Planning and Priorities

10.1. Program Suspension: Public Safety Communications Certificate

Senate discussed reviewing the beginning processes in Policy AC10.

Jane Fee moved that Senate approves the suspension of the Public Safety Communications Certificate program, effective May 28, 2018.

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The motion carried.

1 opposed.

10.2. Program Discontinuance: Career Choices and Life Success Citation

Senate discussed the history of the program, the difference between suspending a program and discontinuing a program, and ways to assist mature workers returning to the workforce.

Jane Fee moved that Senate approves the discontinuance of the Career Choices and Life Success Citation, effective August 31, 2018.

The motion carried.

2 opposed.

10.3. Program Concept: Graduate Certificate in Sustainable Food Systems and Food Security

The Provost highlighted the timeliness of the proposal, the existing infrastructure within KPU to support the Certificate, and the emerging funding from the Provincial government. Senate discussed the projected timeline and implementation date, and faculty members coming from both the Faculty of Arts and the Faculty of Science and Horticulture.

Jane Fee moved that Senate endorses the concept paper for the Graduate Certificate in Sustainable Food Systems and Food Security and recommends the Board of Governors grant approval to proceed with development of the full program proposal with an implementation date of January 1, 2019.

The motion carried.

10.4. VISION 2023

The President acknowledged the work of Lori McElroy, Ken Stark, and Sunita Wiebe for their assistance in the preparation of VISION 2023. He overviewed the intent and next steps to implement VISION 2023.

Jane Fee moved that Senate endorses VISION 2023 and recommends that the Board of Governors approves VISION 2023.

The motion carried.

10.5. KPU Academic Plan 2023

Jane Fee moved that Senate approves the KPU Academic Plan 2023 and forwards the Academic Plan 2023 as information to the Board of Governors.

The motion carried.

11. Senate Standing Committee on Library

No report

12. Senate Standing Committee on Policy Review

No report

13. Senate Standing Committee on Program Review

No report

14. Senate Standing Committee on Research

The Senate received the Committee report.

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15. Senate Standing Committee on Teaching and Learning

The Senate received the Committee report.

16. Office of the Registrar

16.1. Approval of Graduates to May 28, 2018

Michael Wong, as a proposed graduate himself, abstained from the vote.

Wayne Fenske moved that Senate approve the list of graduates to May 28, 2018.

The motion carried.

17. Items for discussion

No items for discussion.

18. Adjournment

The meeting adjourned at 5:20 p.m.

DRAFT

SENATE

Agenda Item: **4.1**
Meeting Date: **June 25, 2018**
Presenter: **Alan Davis**

President's Report to Senate

June 25th, 2018

Vision 2023: this is before the Board on June 27th for final approval after endorsement by Senate on May 28th, along with approval of the new Academic Plan. The Board will also approve our annual Accountability Plan and Report which includes our final report out on Vision 2018.

Convocation was huge success with a record number of graduates and very strong attendance from all corners of the KPU community. The honorary degrees to Ken Hahn and Mary Mikelson were very well received and celebrated.

June 8th was the kick off to the 2019/20 budget process with very engaging joint meeting of the Senate standing committees on the University Budget and Academic Planning and Priorities.

The BCAIU Presidents meeting was on June 11th and the regular meeting of the Post-Secondary Employers Association was June 13th. I currently chair both of these groups.

In the evening of June 13th I was pleased to welcome visitors to the Family Orientation event at KPU Surrey.

While on vacation in Ontario on June 19th, I was able to attend a reception and welcome of the new CEO of Polytechnic Canada, Sarah Watts-Rynard in Ottawa.

During June I also worked on the evaluation of over 200 nominations for the Order of British Columbia awards, and this is the second and last year of my term on the selection advisory committee.

On June 28th I will represent BCAIU at the Association Chairs and Presidents meeting in Victoria.

SENATE

Agenda Item: **4.1.1**
Meeting Date: **June 25, 2018**
Presenter: **Lori McElroy**

Agenda Item: **Vision 2018 Report Card**

Action Requested:	☐Motion to Approve ☐Discussion ☒Information ☐Education

Context & Background:

VISION 2018 covered the period from 2013 to 2018. Progress toward the goals of VISION 2018 was monitored with a set of performance measures, known as the VISION 2018 Performance Report.

Key Messages:

1. The 77 measures include a mixture of assessment of activity and outcome performance, including 10 required by the Ministry.
2. Each measure has a performance target. Targets for the Ministry measures are provided by the Ministry. Targets for the other measures were developed in consultation with the KPU Board of Governors.
3. As of June 15, KPU has met the target for 47 measures, and substantially met the target for 9 measures.

Attachments:

VISION 2018 Final Performance Report, June 2018 at:
http://www.kpu.ca/iap/planning-at-kwantlen

Submitted by: *Lori McElroy*

Date submitted: *June 19 2018*

SENATE

Agenda Item: **4.2**
Meeting Date: **June 25, 2018**
Presenter: **Sal Ferreras**

Provost's Report to Senate

June 13, 2018

Since the May 28th meeting of Senate the Provost's Office has been primarily focused on the implementation, communication and dissemination process for the Academic Plan 2023. The new Academic Plan will be presented to the Board of Governors for information at the June 27, 2018 meeting.

Convocation celebrations took place the first week of June with our largest contingent of graduates to date. Seven convocations were held featuring some very powerful addresses by graduands Matthew Wollin (School of Business), Jocelyn Nap and Konner Mitterer (Faculty of Health), Kenneth Yuen, Shannen Johnson-Barker and Leah Martin (Faculty of Arts), and Rimi Afroze (Faculty of Science and Horticulture). Honorary Doctor of Laws (Honoris Causa) degrees were awarded to Ken Hahn and Mary Mikelson.

The office of Continuing and Professional Studies and the Faculty of Trades and Technology hosted a forum on Advanced Manufacturing on June 6. The sessions featured speakers Dr. Amjed Maheed, Associate Dean, School of Mechanical and Electrical Engineering Technology, Sheridan College, Stephen Wu from the City of Surrey, Ivan Zivkovic from Integrated Solutions, AdvanTec Global Innovations and KPU instructors Ron Murray and John Singh moderated by KPU Business Development and Innovation AVP Olen Vanderleeden. The sessions were assembled to familiarize local small and medium enterprises in our region with KPU's new offerings in the field of mechatronic and advanced manufacturing and to hear from industry experts about the outlook on development and employment in this industry area. The forum was well attended with over 50 guest industry, government and accreditation-agency representatives.

On June 12 the Board of Governors Governance Committee reviewed the Senate-endorsed new Graduate Certificate in Sustainable Food Systems and Food Security with a view to recommending its approval to the Board of Governors. This program is an 18-credit Graduate Certificate composed of courses in an online delivery format spanning one academic year. Additionally, this program of study will be formally articulated with the Royal Roads University Master of Arts – Integrated Studies program and required of those RRU students who want to peruse this graduate degree with a Sustainable Food System and Food Security emphasis. The interdisciplinary curriculum comprises two parts: a comprehensive interdisciplinary examination of contemporary food systems and food security plus envisioning and facilitating an alternate food system future. This marks a major step forward for KPU's move towards the establishment of graduate programs at the university.

On June 13, Dr. Steve Cardwell, AVP Academic brought together the Superintendents of four out of our five partner school districts, namely, Surrey, Delta, Richmond and Maple Ridge. The meeting gave the Provost an opportunity to present the new Academic Plan 2023 and for Dr. Cardwell to follow up on

important discussions regarding K-12 curriculum issues, dual credit programs, indigenous learning and the integration of high school and undergraduate programming.

The Provost participated in an interview with AEST consultant Charles Ungerleider to provide feedback and recommendations to inform an external review of the Province's Aboriginal Service Plan.

The Provost attended the annual Harris and Co. Client Conference at the Vancouver Trade and Convention Centre. The gathering is a significant professional development activity with direct relevance to the many labour and regulatory issues facing post-secondary education. Of particular relevance were the sessions dealing with the upcoming public sector labour negotiations about to begin across the province.

Although the Provost will be making a full presentation of the Academic Plan 2023 to the Board of Governors this June will also mark the conclusion of Academic Plan 2018. A full dashboard report and an impact report will be provided and presented to Senate and the Board of Governors on June 25th and 27th respectively.

SENATE

Agenda Item: **5.1**
Meeting Date: **June 25, 2018**
Presenter: **David Burns**

Agenda Item: **Consent Agenda: June 6, 2018**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the attached list of new, revised and discontinued courses**

Senate Standing Committee Report: On June 6, 2018, the Senate Standing Committee recommended that Senate approves the attached list of new, revised and discontinued courses.

Attachments: 2018 06 06 SSCC Course Submissions

Submitted by: *David Burns, Chair, Senate Standing Committee on Curriculum*

Date submitted: *June 7, 2018*

Senate Standing Committee on Curriculum
Consent Agenda

Department	Course Subject Code	Course Number	Course Title	Implementation Date (eg. 1-Sept-2018)	Category	Associated with a New or Changed Program?	If Yes, which program?	Which fields are changed?	Notes
Language and Cultures	GERM	1100	Basic German I	1-Sep-16	Discontinued	No	N/A	N/A	German courses no longer offered.
Language and Cultures	GERM	1101	Basic German II	1-Sep-16	Discontinued	No	N/A	N/A	German courses no longer offered.
Language and Cultures	GERM	2200	Intermediate German I	1-Sep-16	Discontinued	No	N/A	N/A	German courses no longer offered.
Language and Cultures	GERM	2201	Intermediate German II	1-Sep-16	Discontinued	No	N/A	N/A	German courses no longer offered.
Language and Cultures	GERM	3300	German Culture Through Film	1-Sep-16	Discontinued	No	N/A	N/A	German courses no longer offered.
Psychology	PSYC	2430	Social Psychology: Theory and Research	1-Sep-19	Discontinued	No	N/A	N/A	

Senate

Agenda Item: **5.2.1**

Meeting Date: **June 25, 2018**

Presenters: **David Burns**

Agenda Item:	**Program Change:** **Bachelor of Science in Nursing, Advanced Entry Admission Requirements**
Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the change to the Bachelor of Science in Nursing, Advanced Entry admission requirements effective September 1, 2019.**
Senate Standing Committee Report:	On June 6, 2018 the Senate Standing Committee on Curriculum recommended that Senate approves the change to the Bachelor of Science in Nursing, Advanced Entry admission requirements effective September 1, 2019.
Context & Background:	Revise wording regarding Anatomy and Physiology courses required for admission. Update the CPR requirement.
Key Messages:	1) Adjust the wording of the Biology admission requirement for flexibility to include students with related backgrounds that take Anatomy and Physiology courses not equivalent to KPU BIOL 1160 and 1260 but still appropriate for entry to Bachelor of Science in Nursing, Advanced Entry. 2) Remove 'Level C' from the existing CPR requirement to align with current provincial requirements.
Consultations:	See attached Program Change Form for details. 1. Approved at Faculty of Health Curriculum Committee March 16, 2018 2. Faculty of Science & Horticulture, Biology Department Dr. Gregory Harris April 13, 2018

Senate

Agenda Item: **5.2.1**

Meeting Date: **June 25, 2018**

Presenters: **David Burns**

Attachments: Program Change Form

Submitted by: *David Burns, Chair, Senate Standing Committee on Curriculum*

Date submitted: *June 14, 2018*

KPU

Program Change Form

V1. 2017-Aug-18

Faculty:	Faculty of Health	
Program Name:	Bachelor of Science Nursing, Advanced Entry	
Department:	Nursing	
Effective date:	September 1, 2019	
Dean/Associate Dean:	Dr. David Florkowski	
Chair/Coordinator:	Corrie Nichols, Program Coordinator and June Kaminski, Curriculum Chair	
Submission Date:	May 18, 2018	
Consultations	**Consultation Date**	**Person Consulted**
Office of the Provost:	N/A	N/A
Vice Chair of Senate:	March 17, 2018	Dr. David Burns
Office of the Registrar:	February 28, 2018 March 9, 2018 April 3, 4 and 5, 2018	Nadia Henwood – feedback included Stephen Yezerinac – feedback included Nadia Henwood – feedback included
Other(s)* (if applicable):	April 13, 2018	Dr. Gregory Harris, Biology Dept., Faculty of Science & Hort. – no concerns noted
		Date on which this proposal was approved.
Faculty Curriculum Committee:		March 16, 2018
Faculty Council (if required):		Information sharing March 23, 2018
SSC on Curriculum:		June 6, 2018
SSC on University Budget (if required):		N/A
SSC on Academic Planning and Priorities (if required):		N/A
Senate:		

Proposed Change(s):	1) Revise wording regarding Anatomy and Physiology courses required for admission. 2) Update CPR requirement.
Rationale:	1) Adjust the wording of the Biology admission requirement for flexibility to include students with related backgrounds that take Anatomy and Physiology courses not equivalent to KPU BIOL 1160 and 1260 but still appropriate for entry to Bachelor of Science in Nursing, Advanced Entry. 2) Remove the words 'Level C' from the existing CPR requirement to align with current provincial requirements.
URL(s):	http://www.kpu.ca/calendar/2017-18/health/nursing/nursing-adventry-deg.html
Impact on Students:	**Check all that apply**: ☒ The changes alter the admission, declaration or continuance requirements *If yes, provide both the current calendar entry and new calendar entry in full (see below).* ☐ The changes alter the curricular requirements *If yes, provide both the current calendar entry and new calendar entry in full (see below).* ☐ The changes change the total number of required credits *If yes, state the current number of total credits:*_____ *and proposed number of total credits:* _____ ☐ The changes introduce new, revised or discontinued courses *If yes, indicate the SCC approval date you are aiming for:*_____ ☐ The changes alter the credential awarded *If yes, indicate the proposed credential:*_____

Current Requirements with Proposed Changes	New Requirements
Admission Requirements Please be advised that applications to this program will only be accepted from Canadian citizens and permanent residents / landed immigrants of Canada. In addition to the Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, the following program admission requirements apply: • ~~Successful c~~Completion of a recognized undergraduate degree within the last 6 years, with a minimum cumulative GPA of 2.67, and including 30 undergraduate credits at the third and fourth year level • ~~Successful completion of first-year anatomy and physiology courses (BIOL 1160 and BIOL 1260, or equivalent)~~ 6 credits of undergraduate-level human anatomy and physiology with a minimum grade of C+ in each course • 6 credits from outside the Health discipline, including 3 credits of English (ENGL 1100 or equivalent) with a minimum grade of C+ in each course ~~KPU Bachelor of Psychiatric Nursing graduates who have practicing membership with the College of Registered Psychiatric Nurses of British Columbia, with no conditions, and are currently employed as Registered Psychiatric Nurses (RPN) will be considered for advanced placement into semester three (3) of the program, pending seat availability.~~ Once students have received a conditional offer of admission and before final admission to the program is granted, students must submit the following: • CPR HealthCare Provider ~~Level C~~ (Note: CPR certification must remain current throughout the program and may be required annually by some practice agencies) • Current Standard First Aid Certificate	Admission Requirements Please be advised that applications to this program will only be accepted from Canadian citizens and permanent residents / landed immigrants of Canada. In addition to the Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, the following program admission requirements apply: • Completion of a recognized undergraduate degree within the last 6 years, with a minimum cumulative GPA of 2.67, and including 30 undergraduate credits at the third and fourth year level • 6 credits of undergraduate-level human anatomy and physiology with a minimum grade of C+ in each course • 6 credits from outside the Health discipline, including 3 credits of English (ENGL 1100 or equivalent) with a minimum grade of C+ in each course Once students have received a conditional offer of admission and before final admission to the program is granted, students must submit the following: • CPR HealthCare Provider (Note: CPR certification must remain current throughout the program and may be required annually by some practice agencies) • Current Standard First Aid Certificate • An acceptable Criminal Record Check through the Ministry of Public Safety and Solicitor General's Criminal Records Review Program within 6 months prior to the start of the program. • Applicants who have lived outside of Canada as an adult are required to secure a Criminal Record Search with the Vulnerable Sector from their country of origin. Please contact the Office of Admissions for further direction on obtaining your criminal record check

• An acceptable Criminal Record Check through the Ministry of Public Safety and Solicitor General's Criminal Records Review Program within 6 months prior to the start of the program. • Applicants who have lived outside of Canada as an adult are required to secure a Criminal Record Search with the Vulnerable Sector from their country of origin. Please contact the Office of Admissions for further direction on obtaining your criminal record check **Note:** Current immunization records are required prior to placement in a clinical or practice course. Students are responsible for all costs related to immunization. Failure to have acceptable immunization documentation at the time of placement or clinical practice course may jeopardize completion of the program.	**Note:** Current immunization records are required prior to placement in a clinical or practice course. Students are responsible for all costs related to immunization. Failure to have acceptable immunization documentation at the time of placement or clinical practice course may jeopardize completion of the program.

Senate

Agenda Item: **5.2.2**

Meeting Date: **June 25, 2018**

Presenter(s): **David Burns**

Agenda Item:	**Program Change:** **Bachelor of Science in Nursing, Advanced Entry Curriculum Option**
Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the curriculum option change in the Bachelor of Science in Nursing, Advanced Entry effective September 1, 2019.**
Senate Standing Committee Report:	On June 6, 2018, the Senate Standing Committee on Curriculum recommended that Senate approves the curriculum option change in the Bachelor of Science in Nursing, Advanced Entry effective September 1, 2019.

Context & Background:

Revise the Bachelor of Science in Nursing Advanced Entry curriculum for Registered Psychiatric Nurses pursuing a Bachelor of Science in Nursing degree to be consistent, regardless of which psychiatric nursing program they have previously completed. This will reduce the need for course substitutions and transfer credits required for competencies already acquired.

Key Messages:

1) KPU Bachelor of Psychiatric Nursing graduates currently start the Bachelor of Science in Nursing Advanced Entry program at a different entry point and only if seats are available. Meanwhile, Douglas College Registered Psychiatric Nursing graduates start the program earlier through course substitutions and transfer credit which allows for a part-time schedule. This difference is seen by KPU Bachelor of Science Nursing graduates as being disadvantaging.
2) Regardless of which post-secondary institution a student took their Psychiatric Nursing degree from, all graduates from these programs meet British Columbia Registered Psychiatric Nursing competencies. The competencies needed for the Registered Nurse credential are the same and the curricula should be designed as such.
3) In May 2017, the Canadian Association of Schools of Nursing Education Program Review Committee saw the Registered Psychiatric Nurses as a separate stream of the Bachelor of Science in Nursing Advanced Entry program. Making these adjustments would make this differentiation clear.

Resource Requirements:

No anticipated change in resources associated with this change.

Senate

Agenda Item: **5.2.2**

Meeting Date: **June 25, 2018**

Presenter(s): **David Burns**

Implications / Risks: No anticipated implications or risks associated with this change.

Consultations: *See attached Program Change Form.*

- Approved at Faculty of Health Curriculum Committee March 16, 2018.

Attachments: Program Change Form

Submitted by: *David Burns, Chair, Senate Standing Committee on Curriculum*

Date submitted: *June 14, 2018*

KPU

Program Change Form

V1. 2017-Aug-18

Faculty:	Faculty of Health	
Program Name:	Bachelor of Science in Nursing, Advanced Entry (Psychiatric Nurse Option)	
Department:	Nursing	
Effective date:	September 1, 2019	
Dean/Associate Dean:	Dr. David Florkowski	
Chair/Coordinator:	Corrie Nichols, Program Coordinator and June Kaminski, Curriculum Chair	
Submission Date:	May 18, 2018	
Consultations	**Consultation Date**	**Person Consulted**
Office of the Provost:	November 2017	Josephine Chan – initial consultation for program planning
Vice Chair of Senate:	March 17, 2018	Dr. David Burns
Office of the Registrar:	February 28, 2018 March 7, 2018 March 9, 2018 March 9, 2018 April 3, 4 and 6, 2018	Nadia Henwood - feedback included Nadia Henwood – feedback included Stephen Yezerinac – feedback included Terri Taylor – 2 new course numbers Nadia Henwood - feedback included
Other(s)* (if applicable):	N/A	

	Date on which this proposal was approved.
Faculty Curriculum Committee:	March 16, 2018
Faculty Council (if required):	*Information sharing,* March 23, 2018
SSC on Curriculum:	June 6, 2018
SSC on University Budget (if required):	N/A
SSC on Academic Planning and Priorities (if required):	N/A
Senate:	

Proposed Change(s):	To revise the Bachelor of Science in Nursing Advanced Entry curriculum for Registered Psychiatric Nurses pursuing a Bachelor of Science in Nursing degree to be consistent, regardless of which psychiatric nursing program they have previously completed. Laying out a unique curriculum that reflects their prior learning will reduce the program credits from 93 to 65. KPU Policy AR16 exception approval has been obtained. This will reduce the need for course substitutions and transfer credits required for competencies already acquired. This is not an additional intake but simply a re-distribution of existing seats between the generic second degree students who will enter in the fall and take 93 credits and the psychiatric nurses who will enter in the spring and take 65 credits. From semester 3 forward they will be combined into 1 cohort.

Rationale:	1) Changes to the admission requirements will clarify a prospective student must possess a recognized Bachelor of Psychiatric Nursing degree in order to be successful in the program. In addition, licensing and employment requirements are clarified for prospective Registered Psychiatric Nurses wanting to enter the program. 2) KPU Bachelor of Psychiatric Nursing graduates currently start the Bachelor of Science in Nursing Advanced Entry program at a different entry point and only if seats are available, otherwise, they cannot access the program. Meanwhile, Douglas College Registered Psychiatric Nursing graduates start the Bachelor of Science in Nursing Advanced Entry program earlier through course substitutions and transfer credit which allows for a part-time schedule. This difference is seen by KPU Bachelor of Science Psychiatric Nursing graduates as being disadvantaging. 3) Regardless of which post-secondary institution a student took their Psychiatric Nursing degree from, all graduates from these programs meet British Columbia Registered Psychiatric Nursing competencies. The competencies needed for the Registered Nurse credential are the same and the curricula should be designed as such. 4) In May 2017, the Canadian Association of Schools of Nursing Education Program Review Committee saw the Registered Psychiatric Nurses as a separate stream of the Bachelor of Science in Nursing Advanced Entry program. Making these adjustments would make this differentiation clear.
URL(s):	*http://www.kpu.ca/calendar/2017-18/health/nursing/nursing-adventry-deg.html*
Impact on Students:	**Check all that apply:** ☒ The changes alter the **admission**, declaration or continuance requirements *If yes, provide both the current calendar entry and new calendar entry in full (see below).* ☒ The changes alter the **curricular** requirements *If yes, provide both the current calendar entry and new calendar entry in full (see below).* ☒ The changes **change the total number of required credits** *If yes, state the current number of total credits: 93 credits* *and proposed number of total credits: 65 credits* ☒ The changes introduce **new**, revised or discontinued **courses** *If yes, indicate the SCC approval date you are aiming for: October 10, 2018* ☐ The changes alter the credential awarded *If yes, indicate the proposed credential:*_____

Current Requirements with Proposed Changes	New Requirements
Admission Requirements Please be advised that applications to this program will only be accepted from Canadian citizens and permanent residents / landed immigrants of Canada. In addition to the ~~Faculty.'s~~Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, the following program admission requirements apply: ~~Successful cCompletion of a Bachelor of Psychiatric Nursing degree and~~ • ~~An~~ unconditional license with the College of Psychiatric Nurses of British Columbia • Current employment as a psychiatric nurse • Completion of a recognized ~~undergraduate~~Bachelor of Psychiatric Nursing degree within the last 6 years, with a minimum cumulative GPA of 2.67, and including 30 undergraduate credits at the third and fourth year level • 6 credits of undergraduate-level human anatomy and physiology with a minimum grade of C+ in each course • 6 credits from outside the Health discipline, including 3 credits of English (ENGL 1100 or equivalent) with a minimum grade of C+ in each course Once students have received a conditional offer of admission and before final admission to the program is granted, students must submit the following: • CPR HealthCare Provider (Note: CPR certification must remain current throughout the program and may be required annually by some practice agencies) • Current Standard First Aid Certificate	**Admission Requirements** Please be advised that applications to this program will only be accepted from Canadian citizens and permanent residents / landed immigrants of Canada. In addition to the Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, the following program admission requirements apply: • An unconditional license with the College of Psychiatric Nurses of British Columbia • Current employment as a psychiatric nurse • Completion of a recognized Bachelor of Psychiatric Nursing degree within the last 6 years, with a minimum cumulative GPA of 2.67, and including 30 undergraduate credits at the third and fourth year level • 6 credits of undergraduate-level human anatomy and physiology with a minimum grade of C+ in each course • 6 credits from outside the Health discipline, including 3 credits of English (ENGL 1100 or equivalent) with a minimum grade of C+ in each course Once students have received a conditional offer of admission and before final admission to the program is granted, students must submit the following: • CPR HealthCare Provider (Note: CPR certification must remain current throughout the program and may be required annually by some practice agencies) • Current Standard First Aid Certificate • An acceptable Criminal Record Check through the Ministry of Public Safety and Solicitor General's Criminal Records Review Program within 6 months prior to the start of the program.

- An acceptable Criminal Record Check through the Ministry of Public Safety and Solicitor General's Criminal Records Review Program within 6 months prior to the start of the program.
- Applicants who have lived outside of Canada as an adult are required to secure a Criminal Record Search with the Vulnerable Sector from their country of origin. Please contact the Office of Admissions for further direction on obtaining your criminal record check

Note: Current immunization records are required prior to placement in a clinical or practice course. Students are responsible for all costs related to immunization. Failure to have acceptable immunization documentation at the time of placement or clinical practice course may jeopardize completion of the program.

Continuance Requirements

Students in the program must maintain a cumulative GPA of 2.67, with no grade lower than C+ in all required courses, including electives. Non-adherence to these requirements will result in removal from the program.

Curricular Requirements

The Bachelor of Science in Nursing, Advanced Entry (Psychiatric Nurse Option) program consists of 65~~93~~ credits. ~~all at the upper (third- and fourth-year) level~~.

Following enrollment into the Bachelor of Science in Nursing, Advanced Entry (Psychiatric Nurse Option)~~Bachelor of Science in Nursing – Advanced Entry (BSNAE)~~ program, the maximum allowable time that students have to complete all program requirements for graduation is seven years.

~~Semester One~~

~~Theoretical Focus: Individual Health and Health Promotion~~
~~Practice Focus: Nurses' Roles & Responsibilities in Medical and Surgical Nursing~~

- Applicants who have lived outside of Canada as an adult are required to secure a Criminal Record Search with the Vulnerable Sector from their country of origin. Please contact the Office of Admissions for further direction on obtaining your criminal record check

Note: Current immunization records are required prior to placement in a clinical or practice course. Students are responsible for all costs related to immunization. Failure to have acceptable immunization documentation at the time of placement or clinical practice course may jeopardize completion of the program.

Continuance Requirements

Students in the program must maintain a cumulative GPA of 2.67, with no grade lower than C+ in all required courses, including electives. Non-adherence to these requirements will result in removal from the program.

Curricular Requirements

The Bachelor of Science in Nursing, Advanced Entry (Psychiatric Nurse Option) program consists of 65 credits.

Following enrollment into the Bachelor of Science in Nursing, Advanced Entry (Psychiatric Nurse Option) program, the maximum allowable time that students have to complete all program requirements for graduation is seven years.

Semester One

Theoretical Focus: Individual Health and Chronic Health Challenges
Practice Focus: Nurses' Roles and Responsibilities in Mental Health and Geriatric Nursing

All of:

NRSG 3701	Program Orientation: Access for BPN Graduates	4 credits

~~All of:~~

~~NRSG 3500~~	~~Program Orientation: Introduction to Nursing~~	~~2 credits~~
~~NRSG 3510~~	~~Practice and Praxis 1: Episodic Health Challenges~~	~~4 credits~~
~~NRSG 3520~~	~~Relational Engagement 1~~	~~2 credits~~
~~NRSG 3530~~	~~Health Promotion 1: Episodic Health Challenges~~	~~3 credits~~
~~NRSG 3540~~	~~Critical Inquiry 1: Quantitative Research~~	~~1.5 credits~~
~~NRSG 3640~~	~~Critical Inquiry 2: Qualitative Research~~	~~1.5 credits~~

Semester One~~Two~~

Theoretical Focus: Individual Health and Chronic Health Challenges
Practice Focus: Nurses' Roles ~~&~~and Responsibilities in Mental Health and Geriatric Nursing

All of:

~~GNQU 1301~~	~~Fundamentals of Mental Health Nursing~~	~~3 credits~~
NRSG 3705	Health Promotion: Patho and Pharm Update	3 credits

Semester Two

Practice Focus: Nurses' Roles and Responsibilities: Consolidation of Practice in Medical, Surgical and Mental Health Nursing

NRSG 3710	Practice and Praxis 3: Capstone 1	15 credits

Semester Three

Theoretical Focus: Family Health
Practice Focus: Nurses' Roles and Responsibilities with Generative Families and in Pediatric Nursing

All of:

GNQU 1309	Fundamentals of Maternal-Child Nursing	3 credits
GNQU 1321	Fundamentals of Pediatric Nursing	3 credits
NRSG 4510	Practice and Praxis 4: The Experience of Nursing of Families	5 credits
NRSG 4550	Professional Role 2: Teaching and Learning	1 credit

Semester Four

Theoretical Focus: Community Health and Community Capacity Building
Practice Focus: Nurses' Roles and Responsibilities in Community Health and Community Capacity Building

All of:

NRSG 4530	Health Promotion 3: Community Context	2 credits

NRSG 3550	Professional Role 1	2 credits
NRSG 3610	Practice and Praxis 2: Older Adults, Mental Health	7 credits
NRSG 3620	Relational Engagement 2	2 credits
NRSG 3630	Health Promotion 2: Pharmacology	3 credits
NRSG 3740	Critical Inquiry 3: Data Analysis	2 credits
NRSG 37001	Program Orientation: Access for BPN Ggraduates	4 credits
NRSG XXX3705	Health Promotion: – Patho and Pharm Uupdate	3 credits

Semester Two Three

Practice Focus: Nurses' Roles &and Responsibilities: Consolidation of Ppractice in Mmedical, sSurgical and Mmental hHealth Nnursing

NRSG 3710	Practice and Praxis 3: Capstone 1	15 credits

KPU Bachelor of Psychiatric Nursing graduates with advanced placement into Semester Three must also complete:

NRSG 4540	Critical Inquiry 4: Nursing Theories	2 credits
NRSG 4610	Practice and Praxis 5: Community Context	5 credits
NRSG 4620	Relational Engagement 4: Community	2 credits

Semester Five

Theoretical Focus: Global Health and Leadership
Practice Focus: Nurses' Roles and Responsibilities in Primary Health Care (International/Aboriginal)

All of:

NRSG 4710	Practice and Praxis 6: Global Context: Capstone 2	5 credits
NRSG 4720	Relational Engagement 5: Global Context	2 credits
	Elective: Any 3-credit course at the 2000 level or higher.	3 credits

Semester Six

Practice Focus: Nurses' Roles and Responsibilities in full-time Nursing Practice

All of:

NRSG 4810	Practice and Praxis 7: Practice Consolidation: Capstone 2	10 credits

NRSG 3700	Program Orientation: Access for BPN graduates	2 credits

Semester Three Four

Theoretical Focus: Family Health
Practice Focus: Nurses' Roles &and Responsibilities with Generative Ffamilies and in Pediatric Nursing

All of:

GNQU 1309	Fundamentals of Maternal-Child Nursing	3 credits
GNQU 1321	Fundamentals of Pediatric Nursing	3 credits
NRSG 4510	Practice and Praxis 4: The Eexperience of Nnursing of Ffamilies	5 credits
NRSG 4520	Relational Engagement 3: Family Context	1 credit
NRSG 4550	Professional Role 2: Teaching and Learning	1 credit

Semester Four Five

Theoretical Focus: Community Health and Community Capacity Building
Practice Focus: Nurses' Roles &and Responsibilities in Community Health and Community Capacity Building

All of:

NRSG 4530	Health Promotion 3: Community Context	2 credits
NRSG 4540	Critical Inquiry 4: Nursing Theories	2 credits
NRSG 4610	Practice and Praxis 5: Community Context	5 credits
NRSG 4620	Relational Engagement 4: Community	2 credits
~~NRSG 4640~~	~~Critical Inquiry 5: Health Care and Bioethics~~	~~2 credits~~

Semester Five ~~Six~~

Theoretical Focus: Global Health and Leadership
Practice Focus: Nurses' Roles and Responsibilities in Primary Health Care (International/Aboriginal)

All of:

~~NRSG 4650~~	~~Professional Role 3: Health Care Leadership~~	~~2 credits~~
NRSG 4710	Practice and Praxis 6: Global Context: Capstone 2	5 credits

NRSG 4720	Relational Engagement 5: Global Context	2 credits	
Elective: Any 3-credit course at the 2000 level or higher.		3 credits	

Semester Six ~~Seven~~

Practice Focus: Nurses' Roles ~~&~~and Responsibilities in f~~F~~ull-time Nursing Practice

All of:

NRSG 4810	Practice and Praxis 7: Practice Consolidation: Capstone 2	10 credits

List any new, revised or discontinued courses associated with this program change

Course Subject Code	Course Number	Descriptive Title, hyperlinked to course outline	New, Revised, or Discontinued
NRSG	3701	Program Orientation: Access for BPN Graduates	New
NRSG	3705	Health Promotion: Patho and Pharm Update	New

Senate

Agenda Item: **5.2.3**

Meeting Date: **June 25, 2018**

Presenter: **David Burns**

Agenda Item:	**Program Change:** **Bachelor of Science in Nursing, Advanced Entry Ethics Option**
Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the change to the Bachelor of Science in Nursing, Advanced Entry ethics option effective September 1, 2019.**
Senate Standing Committee Report:	On June 6, 2018, the Senate Standing Committee on Curriculum recommended that Senate approves the change to the Bachelor of Science in Nursing, Advanced Entry ethics option effective September 1, 2019.
Context & Background:	To allow an alternate course for the Ethics course requirement.
Key Messages:	Offer additional options for an Ethics course.
Resource Requirements:	No anticipated change in resources associated with this change.
Implications / Risks:	No anticipated implications or risks associated with this change.
Consultations:	*See attached Program Change Form.* *Approved at Faculty of Health Curriculum Committee March 16, 2018.*
Attachments:	Program Change Form
Submitted by:	*June Kaminski, Bachelor of Science in Nursing, Curriculum Chair* *Laurel Tien, Bachelor of Science in Nursing, Progressions/Admissions Chair*
Date submitted:	*May 18, 2018*

KPU

Program Change Form

V1. 2017-Aug-18

Faculty:	Faculty of Health	
Program Name:	Bachelor of Science in Nursing, Advanced Entry	
Department:	Nursing	
Effective date:	September 1, 2019	
Dean/Associate Dean:	Dr. David Florkowski	
Chair/Coordinator:	Corrie Nichols, Program Coordinator and June Kaminski, Curriculum Chair	
Submission Date:	May 18, 2018	
Consultations	**Consultation Date**	**Person Consulted**
Office of the Provost:	N/A	N/A
Vice Chair of Senate:	March 17, 2018	Dr. David Burns – feedback included
Office of the Registrar:	February 28, 2018 March 7, 2018 March 9, 2018 April 3, 4 and 5, 2018	Nadia Henwood - feedback included Nadia Henwood – feedback included Stephen Yezerinac – feedback included Nadia Henwood – feedback included
Other(s)* (if applicable):	April 17, 2018 May 1, 2018	Parthiphan Krishnan, Arts Curriculum Chair, SSCC Rep – no concerns noted Melinda Hogan, Chair, Department of Philosophy – no concerns noted; feels proposed change is positive.

Faculty Curriculum Committee:	March 16, 2018
Faculty Council (if required):	*Information sharing, March 23, 2018*
SSC on Curriculum:	June 6, 2018
SSC on University Budget (if required):	N/A
SSC on Academic Planning and Priorities (if required):	N/A
Senate:	

Proposed Change(s):	To allow an alternate course for the Ethics course requirement.
Rationale:	Students who come to this program with a previous health ethics course (equivalent to PHIL 3010) currently request a course substitution as the general content is redundant. Students who come without ethics take NRSG 4640, Critical Inquiry 5: Health Care and Bioethics, to ensure adequate context and the online delivery format that aligns with this program. We do not anticipate additional students taking the KPU PHIL 3010 course, just streamlining transfer credit as opposed to course substitution.
URL(s):	*http://www.kpu.ca/calendar/2017-18/health/nursing/nursing-adventry-deg.html*

Impact on Students:	**Check all that apply**: ☐ The changes alter the admission, declaration or continuance requirements *If yes, provide both the current calendar entry and new calendar entry in full (see below).* ☒ The changes alter the curricular requirements *If yes, provide both the current calendar entry and new calendar entry in full (see below).* ☐ The changes change the total number of required credits *If yes, state the current number of total credits:*_____ *and proposed number of total credits:* _____ ☐ The changes introduce new, revised or discontinued courses *If yes, indicate the SCC approval date you are aiming for:*_____ ☐ The changes alter the credential awarded *If yes, indicate the proposed credential:*_____

KPU

Program Change Form

V1. 2017-Aug-18

Current Requirements with Proposed Changes	New Requirements
Curricular Requirements The program consists of 93 credits. Following enrollment into the Bachelor of Science in Nursing Advanced Entry (BSNAE) program, the maximum allowable time that students have to complete all program requirements for graduation is seven years. Semester One Theoretical Focus: Individual Health and Health Promotion Practice Focus: Nurses' Roles &and Responsibilities in Medical and Surgical Nursing All of: NRSG 3500 Program Orientation: Introduction to Nursing 2 credits NRSG 3510 Practice and Praxis 1: Episodic Health Challenges 4 credits NRSG 3520 Relational Engagement 1 2 credits NRSG 3530 Health Promotion 1: Episodic Health Challenges 3 credits NRSG 3540 Critical Inquiry 1: Quantitative Research 1.5 credits	**Curricular Requirements** The program consists of 93 credits. Following enrollment into the Bachelor of Science in Nursing Advanced Entry (BSNAE) program, the maximum allowable time that students have to complete all program requirements for graduation is seven years. Semester One Theoretical Focus: Individual Health and Health Promotion Practice Focus: Nurses' Roles and Responsibilities in Medical and Surgical Nursing All of: NRSG 3500 Program Orientation: Introduction to Nursing 2 credits NRSG 3510 Practice and Praxis 1: Episodic Health Challenges 4 credits NRSG 3520 Relational Engagement 1 2 credits NRSG 3530 Health Promotion 1: Episodic Health Challenges 3 credits NRSG 3540 Critical Inquiry 1: Quantitative Research 1.5 credits

NRSG 3640	Critical Inquiry 2: Qualitative Research	1.5 credits

Semester Two

Theoretical Focus: Individual Health and Chronic Health Challenges
Practice Focus: Nurses' Roles &and Responsibilities in Mental Health and Geriatric Nursing

All of:

GNQU 1301	Fundamentals of Mental Health Nursing-	3 credits
NRSG 3550	Professional Role 1	2 credits
NRSG 3610	Practice and Praxis 2: Older Adults, Mental Health	7 credits
NRSG 3620	Relational Engagement 2	2 credits
NRSG 3630	Health Promotion 2: Pharmacology	3 credits
NRSG 3740	Critical Inquiry 3: Data Analysis	2 credits

Semester Three

Practice Focus: Nurses Roles' &and Responsibilities: Consolidation of Ppractice in Mmedical, Ssurgical and Mmental Hhealth Nnursing

NRSG 3640	Critical Inquiry 2: Qualitative Research	1.5 credits

Semester Two

Theoretical Focus: Individual Health and Chronic Health Challenges
Practice Focus: Nurses' Roles and Responsibilities in Mental Health and Geriatric Nursing

All of:

GNQU 1301	Fundamentals of Mental Health Nursing	3 credits
NRSG 3550	Professional Role 1	2 credits
NRSG 3610	Practice and Praxis 2: Older Adults, Mental Health	7 credits
NRSG 3620	Relational Engagement 2	2 credits
NRSG 3630	Health Promotion 2: Pharmacology	3 credits
NRSG 3740	Critical Inquiry 3: Data Analysis	2 credits

Semester Three

Practice Focus: Nurses Roles' and Responsibilities: Consolidation of Practice in Medical, Surgical and Mental Health Nursing

NRSG 3710	Practice and Praxis 3: Capstone 1	15 credits

~~KPU Bachelor of Psychiatric Nursing graduates with advanced placement into Semester Three must also complete:~~

~~NRSG 3700~~	~~Program Orientation: Access for BPN graduates~~	~~2 credits~~

Semester Four

Theoretical Focus: Family Health
Practice Focus: Nurses' Roles ~~&~~and Responsibilities with Generative ~~F~~families and in Pediatric Nursing

All of:

GNQU 1309	Fundamentals of Maternal-Child Nursing	3 credits
GNQU 1321	Fundamentals of Pediatric Nursing	3 credits
NRSG 4510	Practice and Praxis 4: The ~~E~~experience of ~~N~~nursing of ~~F~~families	5 credits
NRSG 4520	Relational Engagement 3: Family Context	1 credit
NRSG 4550	Professional Role 2: Teaching and Learning	1 credit

NRSG 3710	Practice and Praxis 3: Capstone 1	15 credits

Semester Four

Theoretical Focus: Family Health
Practice Focus: Nurses' Roles and Responsibilities with Generative Families and in Pediatric Nursing

All of:

GNQU 1309	Fundamentals of Maternal-Child Nursing	3 credits
GNQU 1321	Fundamentals of Pediatric Nursing	3 credits
NRSG 4510	Practice and Praxis 4: The Experience of Nursing of Families	5 credits
NRSG 4520	Relational Engagement 3: Family Context	1 credit
NRSG 4550	Professional Role 2: Teaching and Learning	1 credit

Semester Five

Theoretical Focus: Community Health and Community Capacity Building
Practice Focus: Nurses' Roles and Responsibilities in Community Health and Community Capacity Building

Semester Five

Theoretical Focus: Community Health and Community Capacity Building
Practice Focus: Nurses' Roles &and Responsibilities in Community Health and Community Capacity Building

All of:

NRSG 4530	Health Promotion 3: Community Context	2 credits
NRSG 4540	Critical Inquiry 4: Nursing Theories	2 credits
NRSG 4610	Practice and Praxis 5: Community Context	5 credits
NRSG 4620	Relational Engagement 4: Community	2 credits
NRSG 4640	Critical Inquiry 5: Health Care and Bioethics	2 credits

Oor

PHIL 3010	Health Care Ethics	3 credits

Semester Six

All of:

NRSG 4530	Health Promotion 3: Community Context	2 credits
NRSG 4540	Critical Inquiry 4: Nursing Theories	2 credits
NRSG 4610	Practice and Praxis 5: Community Context	5 credits
NRSG 4620	Relational Engagement 4: Community	2 credits
NRSG 4640	Critical Inquiry 5: Health Care and Bioethics	2 credits

Or

PHIL 3010	Health Care Ethics	3 credits

Semester Six

Theoretical Focus: Global Health and Leadership
Practice Focus: Nurses' Roles and Responsibilities in Primary Health Care (International/Aboriginal)

All of:

NRSG 4650	Professional Role 3: Health Care Leadership	2 credits

Theoretical Focus: Global Health and Leadership
Practice Focus: Nurses' Roles and Responsibilities in Primary Health Care (International/Aboriginal)

All of:

NRSG 4650	Professional Role 3: Health Care Leadership	2 credits
NRSG 4710	Practice and Praxis 6: Global Context: Capstone 2	5 credits
NRSG 4720	Relational Engagement 5: Global Context	2 credits

Semester Seven

Practice Focus: Nurses' Roles &and Responsibilities in Full-Ttime Nursing Practice

All of:

NRSG 4810	Practice and Praxis 7: Practice Consolidation: Capstone 2	10 credits

NRSG 4710	Practice and Praxis 6: Global Context: Capstone 2	5 credits
NRSG 4720	Relational Engagement 5: Global Context	2 credits

Semester Seven

Practice Focus: Nurses' Roles and Responsibilities in Full-Time Nursing Practice

All of:

NRSG 4810	Practice and Praxis 7: Practice Consolidation: Capstone 2	10 credits

SENATE

Agenda Item: 5.3
Meeting Date: June 25, 2018
Presenter: David Burns

Agenda Item:	**Guidelines for Pathway Approval**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the attached Guidelines for Pathway Approval for use in the attribution of Pathway status, and that the Guidelines be added to the Course Outline Manual.**

Senate Standing Committee Report:	On June 6, 2018, the Senate Standing Committee on Curriculum recommended that Senate approves the Guidelines for Pathway Approval for use in the attribution of Pathway status, and that the Guidelines are added to the Course Outline Manual.
Context & Background:	Senate has not yet passed formal and transparent standards for the adjudication of Pathway status proposals.
Attachment:	2018 06 25 Memo: Guidelines for Pathway Approval
Submitted by:	*Rita Zamluk, Administrative Assistant, University Senate*
Date submitted:	*June 7, 2018*

SENATE OFFICE
MEMORANDUM

Guidelines for Pathway Approval

June 25, 2018

1. Courses should be at the first year undergraduate 1100 level.
2. Courses should only have prerequisites if they are meant to structure progression through the Pathway system (such as a requirement of a Pathway 1 course prior to taking a second related course in Pathway 2)
3. Courses should reflect the level of English proficiency students should have at Pathway 2/3 (i.e. lower than students admitted for undergraduate study)
4. Courses selected should be scheduled regularly.
5. Courses should be selected on the basis of historical student success rates.
6. Courses cannot be program restricted.

SENATE

Agenda Item: 5.4
Meeting Date: June 25, 2018
Presenter: David Burns

Agenda Item: **Building Open Education Resources into the Course Outlines**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves that the two attached fields be added to the Course Outline Template.**

Senate Standing Committee Report:

On May 2, 2018, the Senate Standing Committee on Curriculum recommended that Senate approves two attached fields be added to the Course Outline Template.

Context & Background:

Although KPU is the leading institutional adopter of open educational resources (OER) in the country, a lack of awareness of the existence of OER is still the most cited barrier to their adoption by faculty, both at KPU and elsewhere (e.g., Seaman & Seaman, 2017). Still others who know about OER don't necessarily know where to look for relevant resources. Happily, thanks to the work of the OER Working Group in recent years and the support of senior leadership, KPU now has the necessary support for our faculty, in the forms of expertise, hands-on assistance for locating OER, and grants to support the adaptation or creation of OER.

Having said this, openness in education is as much about access as it is about agency, so it is vitally important that faculty have free and unrestricted choice when it comes to selecting required course resources. With this proposal I am hoping we can take another step towards ensuring that lack of awareness of OER is not the barrier to either the student savings or pedagogical innovation that is enabled by OER.

During the Fall of 2017, KPU launched the country's first Zed Cred, in which students may now earn the 1-year Certificate of Arts with zero required textbook costs (see http://www.kpu.ca/arts/zedcred). The Zed Cred pathways include courses that assign OER, library holdings and other institutionally-subscribed resources, instructor-developed materials, and those that require no resources to be purchased by students. Currently the process of collecting data about courses that qualify for the Zed Cred is manual and labour-intensive.

Implementing a system wherein course developers have the option to indicate that their course is a candidate for the Zed Cred (based on their selection of required resources) would help support (and make more efficient) the Zed Cred initiative (which will soon expand to other schools and Faculties).

Key Messages:

1. The primary goal of this proposal is to a) raise awareness that high-quality and relevant OER (such as open textbooks) are now available for use in a wide range of disciplines across KPU and to b) encourage our faculty to consider the use of these resources when courses are being developed or revised.
2. The secondary goal of this proposal is to help develop a database of candidate courses for KPU's growing Zed Cred initiative.

The proposed fields and content

PLACE IN THE RECOMMENDED SECTION

1. Please consult KPU Open Education (kpu.ca/open) and list available open education resources: [tick box for none] (Please note Faculty are not required…..) and
2. Does this course give the instructor the option of having zero required textbook costs (e.g., through the use of open textbooks or other OER, library-subscribed resources, or free materials, including having no required resources), making it eligible for the ZedCred initiative (kpu.ca/ZedCred)? [Yes/No].

Implications / Risks:

The Zed Cred eligibility field is not being proposed as binding on instructors. As a result it must be made clear in any material communicated to students, or externally, that this is not a guarantee of zero required textbook costs in all sections of a given course.

Consultations:

1. SSC Curriculum
2. Vice-Chair, Senate
3. Open Education Working Group

Submitted by: *David Burns, Chair, Senate Standing Committee on Curriculum*

Date submitted: *May 9, 2018*

SENATE

Agenda Item: **7.1.1**
Meeting Date: **June 25, 2018**
Presenter: **Patrick Donahoe**

Agenda Item:	**AC13 Minimum Qualifications: Faculty of Science and Horticulture**

Action Requested:	X Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the amended AC13 Minimum Qualifications for the Faculty of Science and Horticulture.**

Senate Standing Committee Report:	On June 4, the Senate Governance Committee recommended Senate approves the amended AC13 Minimum Qualifications for the Faculty of Science and Horticulture**.**
Context & Background:	The Faculty of Science and Horticulture is seeking KPU Senate approval for the amended faculty minimum qualifications in Policy AC13 Minimum Qualifications
Key Messages:	Current minimum qualifications are outdated.
Consultations:	Amended qualifications were ratified for recommendation at the May15, 2018 Faculty of Science and Horticulture Faculty Council meeting.
Attachments:	1. Current and Proposed Minimum Qualifications 2. KPU Horticulture Diploma Programs Teaching Requirements
Submitted by:	*Patrick Donahoe, Chair, Senate Governance Committee*
Date submitted:	*June 5, 2018*

KPU KWANTLEN POLYTECHNIC UNIVERSITY

Where thought meets action

MEMORANDUM

TO: Chair, Senate Governance Committee

CC: Elizabeth Worobec, Dean, Faculty of Science and Horticulture

FROM: Mike Bomford, Chair, FSH Faculty Council

DATE: May 15, 2018

SUBJECT: Minimum Qualifications for FSH Faculty

The Faculty of Science and Horticulture Faculty Council recommends the following changes to the minimum qualifications for Faculty of Science and Horticulture Instructors working at KPU.

Please add this to the agenda of the Senate Governance committee for recommendation to the Senate for approval.

Motion: Ratify the Memorandum on Minimum Qualifications for Faculty of Science and Horticulture Instructors working at KPU as submitted by the Chair, FSH Faculty Council.

Minimum Qualifications Faculty Positions - Current

Discipline/Program	Academic	Professional	**Teaching** (where not a requirement, it is a preference)	Experience
Applied Science	Master's degree in Engineering or Physics. Must have specialization in both engineering and physics over the undergraduate degrees held.	Registration as a Professional Engineer in BC or eligibility for same(to be achieved in a specified period)	Post-secondary	
Biology/Health Science	Master's degree in appropriate specialization, PhD preferred, subject matter specialization may be required	Appropriate professional designation(where applicable)	Post-secondary preferred	
Brewing	Bachelor's degree required, Master's degree preferred for full-time faculty		Post-secondary preferred	5 years related work experience
Chemistry	Master's degree in appropriate specialization	Appropriate professional designation (where applicable)	Post-secondary preferred	
CADD **Core and Specialties** **CAD related programming**	 Drafting or Technology Diploma Bachelor's degree preferred		 Post-secondary preferred Post-secondary preferred	 6 years related work experience 6 years related work experience

Environmental Protection Technology	Bachelor's degree required, Master's degree preferred		Post-secondary preferred	Relevant experience required
Horticulture <u>All programs</u>: - **1000 level Degree courses** **<u>Degree programs</u>:** - **All 1000-2000 level HORT electives** - **3000-4000 level HORT courses** **<u>Diploma programs</u>:** - **1000-2000 HORT courses other than above listed Degree courses**	Master's degree preferred Bachelor degree preferred Master's degree required Bachelor's degree preferred	And/or professional designation And/or professional designation Professional designation preferred And/or professional/trades designation	Post-secondary preferred Post-secondary preferred Post-secondary required Post-secondary preferred	3 years of related work experience 5 years of related work experience 3 years of related work experience 5 years of related work experience
Mathematics	Master's degree in Mathematics or Statistics, PhD preferred, subject area specialization may be required		Post-secondary	
Physics	Master's degree required, PhD preferred, subject area specialization may be required	Registration as a Professional Physicist, or eligibility for same, is preferred.	Post-secondary preferred	
Sustainable Agriculture	Master's degree required, PhD preferred			

Minimum Qualifications Faculty Positions – Proposed

Discipline/Program	Academic	Professional	**Teaching** (where not a requirement, it is a preference)	Experience
Applied Science	Master's degree in Engineering or Physics. Must have specialization in <u>both</u> engineering and physics over the undergraduate degrees held.	Registration as a Professional Engineer in BC or eligibility for same(to be achieved in a specified period)	Post-secondary	
Biology/Health Science	Master's degree in appropriate specialization, PhD preferred, subject matter specialization may be required	Appropriate professional designation(where applicable)	Post-secondary preferred	
Brewing **(HOPS courses)**	Bachelor's degree, Master's preferred for full-time faculty		Post-secondary preferred	5 years related work experience
Chemistry	Master's degree in appropriate specialization, PhD preferred.	Appropriate professional designation (where applicable)	Post-secondary preferred	

KPU KWANTLEN POLYTECHNIC UNIVERSITY

Where thought meets action

CADD **Core and Specialties** **(CADM, CADS, CADI, CADA courses)** **CAD related programming**	Drafting or Technology Diploma Bachelor's degree preferred		Post-secondary preferred Post-secondary preferred	6 years related work experience 6 years related work experience
Environmental Protection Technology (ENVI courses)	Bachelor's degree, Master's preferred		Post-secondary preferred	Relevant experience required
Horticulture **All programs:** - **1100 level required HORT Degree courses** **Degree programs:** - **All 1100-2000 level HORT electives (see attached list)** - **3000-4000 level HORT courses** **Diploma programs:** - **1100-2000 level required HORT courses other than above listed Degree courses**	Master's degree preferred Bachelor's degree preferred Master's degree, PhD preferred Bachelor's degree preferred	And/or professional designation And/or professional designation Professional designation preferred And/or professional/trades designation	Post-secondary preferred Post-secondary preferred Post-secondary required Post-secondary preferred	3 years of related work experience 5 years of related work experience 3 years of related work experience 5 years of related work experience
Mathematics	Master's in Mathematics or Statistics, PhD preferred, subject area specialization may be required		Post-secondary	
Physics	Master's degree, PhD preferred, subject area specialization may be required	Registration as a Professional Physicist, or eligibility for same, is preferred.	Post-secondary preferred	
Sustainable Agriculture	Master's degree, PhD preferred		Post-secondary preferred	

SENATE

Agenda Item: **7.1.2**
Meeting Date: **June 25, 2018**
Presenter: **Patrick Donahoe**

Agenda Item:	**AC 13 Minimum Qualifications: Wilson School of Design**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the amended AC 13 Qualifications for the programs in the Wilson School of Design.**

Senate Standing Committee Report:	On June 4, 2018, the Senate Governance Committee recommended that Senate approves the amended AC 13 Qualifications for the programs in the Wilson School of Design.
Context & Background:	The Wilson School of Design is seeking Senate approval for the proposed updates to the Fashion and Technology, Fashion Marketing, Graphic Design for Marketing, Interior Design, Product Design and Technical Apparel Programs.
Key Messages:	Qualifications are updated to reflect currency and correct some errors.
Consultations:	The proposed revisions were approved at the Wilson School of Design Faculty Council on May 14, 2018 for all programs except Interior Design. The Interior Design revisions were approved via e-vote on May 25, 2018.
Attachments:	1. Current and Proposed AC 13 Qualifications for Faculty Members –Wilson School of Design 2. AC 13 Qualifications for Faculty Member Policy, Procedures, and Table
Submitted by:	*Patrick Donahoe, Chair, Senate Governance Committee*
Date submitted:	*June 5, 2018*

June 6, 2018

Discipline / Program	Academic	Professional	Teaching (Where not a requirement, it is a preference)	Experience
Fashion and Technology	Bachelor's Degree in Fashion or related disciplines or academic credentials and experience appropriate to areas of responsibility ~~(Bachelor's Degree is preferred for full-time faculty)~~	Removed "eligible for professional designation"	Post-secondary teaching experience, minimum 3 years preferred or a teaching credential	5 years related work experience
Fashion Marketing	Bachelor's Degree in Fashion Marketing or related disciplines or academic credentials and experience appropriate to areas of responsibility ~~(Bachelor's Degree is preferred for full-time faculty)~~	Removed "eligible for professional designation"	Post-secondary teaching experience, minimum 3 years preferred or a teaching credential	3 years related work experience
Foundations in Design	Bachelor's Degree from design program or related field	Eligible for professional designation	Minimum 2 years teaching experience required. Post-secondary preferred	Minimum of 5 years of Multi / Inter / Trans-disciplinary design experience preferred
Graphic Design for Marketing	Bachelor's Degree (Masters preferred) from a Graphic Design program, or from a related discipline that is relevant to the Graphic Design for Marketing program	Member of the Graphic Designers of Canada or the Association of Registered Graphic Designers, and eligible for professional designation	Minimum of 5 years of post-secondary teaching experience	Minimum of ~~5~~ 8 years of active professional design practice that includes business, marketing and/or relevant domains

Interior Design	Bachelor's Degree in Interior Design, or related disciplines or academic credentials and professional experience appropriate to their areas of responsibility (Master's Degree preferred for full-time faculty)	Membership / or eligible for membership in appropriate professional association /organization (appropriate to discipline) NCIDQ certification preferred for faculty teaching in Studio Courses AND for full-time faculty [1]	Minimum 2 years teaching experience required	Substantial Professional Portfolio reflecting a minimum of 8 to 10 years diverse experience related to the built environment and evidence of experience or expertise appropriate to specific course content
Product Design	Bachelor's Degree in Product Design or related disciplines, academic credentials and experience. ~~– preferably~~ Master's Degree preferred ~~for full-time faculty~~ ~~in Product Design, Industrial~~	Eligible for professional designation	Minimum of 5 years at post-secondary level	Minimum of 5 years' experience / practice in product design, or relevant field, or published evidence of scholarly research in a design-related subject
Technical Apparel, Post-Baccalaureate Diploma	Master's Degree in Apparel Design, Product Design, Industrial Design, or related disciplines or Academic credentials and experience appropriate to areas of responsibility ~~(Master's Degree preferred for full-time faculty)~~	Eligible for professional designation	Post-secondary teaching experience preferred	Minimum of 8 – 10 years diverse experience related to Technical Apparel Design AND Evidence of experience or expertise appropriate to specific course content AND Demonstrate a clear understanding of related fields

[1] The Council for Interior Design Accreditation (CIDA) requires that a majority of faculty members teaching interior design studio courses have a) earned a degree in interior design, and b) passed the complete National Council for Interior Design Qualification exam.

SENATE

Agenda Item: **7.1.3**
Meeting Date: **June 25, 2018**
Presenter: **Patrick Donahoe**

Agenda Item: **AC 13 Minimum Qualifications: Faculty of Arts**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the amended AC 13 Qualifications for the Faculty of Arts**

Senate Standing Committee Report: On June 4, 2018, the Senate Governance Committee recommended that Senate approves the amended AC 13 Qualifications for the Faculty of Arts

Context & Background: The Faculty of Arts is seeking Senate approval for the revised faculty minimum qualifications in Policy AC13 Minimum Qualifications.

Key Messages: Current minimum qualifications are outdated.

Consultations:

1. A final fidelity check was completed with the Chair of each Department in May 2018, who, in consultation with their department, gave their approval.
2. Arts Faculty Council was consulted and gave final approval on May 25th and June 4th.

Attachments:

1. Proposed AC 13 Qualifications for Faculty Members in the various disciplinary areas within the Faculty of Arts
2. AC 13 Qualifications for Faculty Member Policy, Procedures, and Table

Submitted by: *Patrick Donahoe, Chair, Senate Governance Committee*

Date submitted: *June 5, 2018*

Minimum Qualifications – Faculty Positions
Faculty of Arts

Discipline / Program	Academic	Professional	**Teaching** (Where not a requirement, it is a preference)	Experience
Anthropology	Master's degree required; PhD preferred	Professional designation as required by the position.	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience may be an asset depending upon the nature of the position.
Arts	Master's degree required; PhD preferred	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience may be an asset depending upon the nature of the position.
Asian Studies	PhD or ABD status in a relevant discipline required	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience may be an asset depending upon the nature of the position.
Creative Writing	MFA, MA in an appropriate discipline required	Two professionally published books (for positions in fiction poetry, or creative non-fiction) or two major projects or productions (for positions in screenplay, drama or new media) with a preference given to those genres taught by the department.	Preference will be given to candidates with a record of teaching excellence within a creative and / or interdisciplinary domain at the post-secondary level.	Professional or applied experience may be an asset depending upon the nature of the position.
Criminology	PhD, LLM, or equivalent combination of graduate work, research publication, and experience required	Professional designation as required by the position.	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience may be an asset depending upon the nature of the position.
Education Assistant Program (EDAS)	Relevant Bachelor's degree required; Master's degree preferred	Teacher's certificate preferred. Credential in specific field (e.g. RN for health based course, OT/PT for rehabilitation based coursework)	Preference will be given to candidates with a record of teaching excellence in the K-12 system particularly, and at the post-secondary level in the requisite area of specialization.	Professional or extensive experience in specialized coursework is required.
Educational Studies	**Education Positions:** Master's Degree required; PhD, EdD in Education, Humanities or Social Sciences preferred. **Counselling Positions:** MA in Counselling Psychology or Clinical Psychology from an accredited program required; PhD in Counselling Psychology or Clinical Psychology preferred.	Professional designation as required by the position.	Preference will be given to candidates with a record of teaching excellence at the post-secondary level for at least 5 years.	Professional or applied experience may be an asset depending upon the nature of the position. For **Counselling Positions**, previous experience supervising students who are practicing individual and group counselling skills is desirable.
English	Master's degree in English, Rhetoric and Composition, or literary studies is required; PhD in same is preferred	N/A	Preference will be given to candidates with a record of excellence in teaching composition and literature at the undergraduate level	Two years of teaching experience at the undergraduate level preferred
Fine Arts / Art History / Theory (ARTH)	PhD in Art History with a specialization is required	Professional designation as required by the position.	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience including an active and current record of publications is required.
Fine Arts / Visual Arts (FINA)	MFA (with specialization in an appropriate Fine Arts discipline) is required	Professional designation as required by the position.	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience including an active and current exhibition record is required.
Geography	Master's degree required; PhD preferred	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience may be an asset depending upon the nature of the position.
Global Competencies	Master's Degree in a relevant discipline required.	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Proven experience with expertise in teaching global competencies and utilizing e-Portfolio-based assessments is required.
History	Master's degree required; PhD in History preferred	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or applied experience may be an asset depending upon the nature of the position.
Indigenous Studies	Master's Degree in a relevant discipline required, or fluency in indigenous languages where needed.	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Preference will be given to Indigenous persons, and grassroots and community-based knowledge and engagement are an asset.
Interdisciplinary Expressive Arts (IDEA)	Master's degree required; PhD preferred	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Proven experience in community-based leadership and/or extensive experience in activism is an asset.
Journalism	**Journalism:** Master's degree and/or equivalent industry experience required. **Communication Studies** Master's degree in Communications, Media Studies, or related discipline required	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	**Journalism:** Advanced understanding of journalism practice, up-to-date knowledge of evolving methods and necessary skills **Communication Studies:** Considerable related and diverse work.

Minimum Qualifications – Faculty Positions
Faculty of Arts

Discipline / Program	Academic	Professional	**Teaching** (Where not a requirement, it is a preference)	Experience
Language and Cultures	Master's degree required; PhD preferred in language of teaching or generative linguistics.	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level for at least 2 years.	Professional and applied experience in a culturally diverse environment is an asset.
Music	**Performance-based Courses**: Bachelor's degree required; Master's degree preferred. **Theory & History Courses:** Master's degree required; PhD preferred.	Membership/or eligible for membership in an appropriate professional associate/organization	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or performance and/or considerable related professional experience within the music industry may be an asset depending upon the nature of the position.
Philosophy	Master's degree required; PhD in Philosophy preferred	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	An active and current program of research or record of publications is required.
Policy Studies	Master's degree required	Related professional designation preferred	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or related work experience or civic engagement experience is preferred
Political Science	Master's degree required; PhD preferred	N/A	Preference will be given to candidates with a record of teaching excellence at the post-secondary level.	Professional or related work experience as a practitioner in government, policy, or advocacy may be an asset depending upon the nature of the position.
Psychology	PhD in Psychology or a related discipline approved by the Psychology Department required	Appropriate professional designation (where applicable)	Preference will be given to candidates with a record of teaching excellence at the post-secondary level in the requisite area of specialization.	Professional or applied experience may be an asset depending upon the nature of the position.
Sociology	Master's degree in Sociology required; PhD in Sociology or a related discipline approved by the Sociology department preferred.	N/A	Preference will be given to candidates who demonstrate strong evidence of excellence in teaching, with a track record of quality teaching at the post-secondary level.	Knowledge, proven expertise, and work experience appropriate to content areas.
Performing Arts in Theatre and Screen	MFA/MA degree in a relevant discipline required.	N/A	Preference will be given to candidates who demonstrate strong evidence of excellence in teaching at the post-secondary level in the area of Theatre and Screen as Performing Arts .	Knowledge, proven expertise, and professional experience in Theatre and Screen as Performing Arts.

SENATE

Agenda Item: 7.2
Meeting Date: June 25, 2018
Presenter: Patrick Donahoe

Agenda Item:	**Committee Membership Revision:** **Senate Standing Committee on Policy Review**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the revision to the membership composition of the Senate Standing Committee on Policy Review.**

Senate Standing Committee Report:	On June 4, 2018, the Senate Governance Committee recommended that Senate approves the revision to the membership composition of the Senate Standing Committee on Policy Review.
Context & Background:	The Office of Student Risk and Judicial Affairs has changed its name to Student Rights and Responsibilities Office.
Key Messages:	The membership composition of the Senate Standing Committee on Policy Review needs to be updated to reflect the change in name.
Attachments:	Current and proposed changes to the membership composition of the Senate Standing Committee on Policy Review.
Submitted by:	*Rita Zamluk, Administrative Assistant, University Senate*
Date submitted:	*June 5, 2018*

MEMEMBERSHIP COMPOSITION REVISION

Senate Standing Committee on Policy Review

CURRENT

Ex Officio Non-Voting

- Provost and Vice-President, Academic or designate
- Deputy Provost
- Director, Student Risk and Judicial Affairs or designate
- Registrar or designate
- Senate Vice-Chair
- University Secretary or designate

REVISION

Ex Officio Non-Voting

- Provost and Vice-President, Academic or designate
- Deputy Provost
- Director, Student Rights and Responsibilities Office or designate
- Registrar or designate
- Senate Vice-Chair
- University Secretary or designate

SENATE

Agenda Item: 8.1.1
Meeting Date: June 25, 2018
Presenter: Kimberley McMartin

Agenda Item: **Senate Standing Committees: Nominations**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approves the following appointments:** **<u>Senate Governance and Nominating Committee</u>** • **Herbie Atwal, Senator and Professional Support Staff (September 1, 2018 – August 31, 2019)** • **Rawan Ali, Senator and Student (September 1, 2018 – August 31, 2019)** • **Robert Dearle, Senator (September 1, 2018 – August 31, 2021)** • **Amy Jeon, Senator (September 1, 2018 – August 31, 2021)** • **Christina Wilson, Senator (September 1, 2018 – August 31, 2019)** **<u>Senate Standing Committee on Academic Planning and Priorities</u>** • **Peter Warren, Professional Support Staff (September 1, 2018 – August 31, 2021)** • **Richelle Hughes, Student (September 1, 2018 – August 31, 2019)** • **Allyson Rozell, faculty member, Faculty of Science and Horticulture (July 1, 2018 – August 31, 2021)** **<u>Senate Standing Committee on Curriculum</u>** • **Anton Kietaibl, faculty member, School of Business (September 1, 2018 – August 31, 2021)** • **Christina Wilcox, Student (September 1, 2018 – August 31, 2019)** **<u>Senate Standing Committee on Library</u>** • **Jasmeet Kaur, Student (September 1, 2018 – August 31, 2019)**

	• **Khairunnisa Ali, faculty member** **Faculty of Educational Support and Development** **(September 1, 2018 – August 31, 2021)** **<u>Senate Standing Committee on Policy Review</u>** • **Carlos Calao, Senator, faculty-at-large** **(September 1, 2018 – August 31, 2021)** **<u>Senate Standing Committee on Program Review</u>** • **Charvi Gulati, Student** **(September 1, 2018 – August 31, 2019)** • **Jendy Wu, faculty member,** **School of Business** **(July 1, 2018 – August 31, 2021)** • **Michael Whitmore, faculty member,** **Faculty of Science and Horticulture** **(September 1, 2018 – August 31, 2021)** **<u>Senate Standing Committee on Research</u>** • **Paul Adams, faculty member** **Faculty of Science and Horticulture** **(July 1, 2018 – August 31, 2021)** **<u>Senate Standing Committee on Teaching and Learning</u>** • **Christina Jeyakumar, Student** **(September 1, 2018 – August 31, 2019)** • **Heather Clark, faculty member** **School of Design** **(July 1, 2018 – August 31, 2021)** • **Robert Ironside, faculty member** **School of Business** **(July 1, 2018 – August 31, 2021)** • **Christina Page, faculty member** **Faculty of Educational Support and Development** **(July 1, 2018 – August 31, 2021)** **<u>Senate Standing Committee on University Budget</u>** • **Kristen Ash, faculty member** **School of Business** **(July 1, 2018 – August 31, 2021)** • **Seanna Takacs, faculty member** **Faculty of Educational Support and Development** **(July 1, 2018 – August 31, 2021)**

SENATE

Agenda Item: **8.1.1**
Meeting Date: **June 25, 2018**
Presenter: **Kimberley McMartin**

Senate Standing Committee Report:	On June 18, 2018, the Senate Nominating Committee recommended that Senate approve the appointments listed in the motion.
Context & Background:	The Senate Nominating Committee has the mandate to nominate members to serve on Senate Standing Committees.
Key Messages:	1. The term of office for faculty members, students, and professional support staff is three years, one year, and three years, respectively. 2. The Senate Nominating Committee recommends Senate approves nominees for appointment to Senate standing committees.
Consultations:	• Elected senators – for nominations to serve on a minimum of two Senate committees per Senate Bylaw 1.10 • Librarians and Counsellors – Librarian Faculty Chair and Department of Counsellors, respectively • Faculty Councils – for all other faculty nominations • Students – for nominations involving students • Professional support staff– for nominations involving professional support staff
Submitted by:	*Kimberley McMartin, Chair, Senate Nominating Committee*
Date submitted:	*June 19, 2018*

SENATE

Agenda Item: 8.1.2
Meeting Date: June 25, 2018
Presenter: Kimberley McMartin

Agenda Item: **Senate Standing Committees: Appointments**

Action Requested:	☐Motion to Approve ☐Discussion ☒Information ☐Education

Context & Background:

Senate Standing Committees have representatives, and designates from different units or sectors within KPU. The representatives or designates are a distinct class of committee members and are appointed.

The following appointments are provided for information only.

Appointments:

Senate Executive Committee

Stephanie Howes, (Acting) Dean
School of Business
(September 1, 2018 – no end date)
Appointed by Provost

Senate Standing Committee on Appeals

Rawan Ali, Student
(May 1, 2018 – August 31, 2019)
Renewed by Provost

Senate Standing Committee on Library

Jennifer Adams, Librarian
(July 1, 2018 – August 31, 2019)
Appointed by Lisa Hubick, Library faculty Chair

Senate Standing Committee on Tributes

Stephanie Howes, (Acting) Dean
School of Business
(September 1, 2018 – no end date)
Appointed by Provost

Senate Standing Committee on University Budget

Stephanie Howes, (Acting) Dean
School of Business
(September 1, 2018 – no end date)
Appointed by Provost

Submitted by: *Rita Zamluk, Administrative Assistant, University Senate*

Date submitted: *June 19, 2018*

SENATE

Agenda Item: 8.2.1
Meeting Date: June 25, 2018
Presenter: Kimberley McMartin

Agenda Item:	**Search Advisory Committee: Provost and Vice-President, Academic**
Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate appoint the following members to Search Advisory Committee for the appointment of the Provost and Vice-President, Academic :**
	• **Regular faculty members**
	  • **Angela Ryan, Faculty of Educational Support and Development**
	  • **Leeann Waddington, Faculty of Health**
	  • **Paul Adams, Faculty of Science and Horticulture**
	  • **Carol Stewart, School of Business**
	  • **Lucie Gagne, School of Design**
	• **Student Senator**
	  • **Lincoln Saugstad**

Senate Standing Committee Report:

On June 18, 2018 the Senate Nominating Committee recommended that Senate appoint the members listed above to the Search Advisory Committee for the appointment of the Provost and Vice-President, Academic.

Context & Background:

In accordance with Policy HR20, *Search Advisory, Appointment and Re appointment of Senior Academic Administrator Positions*, and its associated Procedures, Senate is required to appoint faculty members and a student to the Search Advisory Committee (SAC).

In the case of the Provost and Vice-President, Academic position, the composition of the SAC indicates the following:

The Advisory Committee shall be chaired by the President and shall consist of:
i) regular faculty members, representing each of the Faculties, with five members appointed by the Kwantlen Faculty Association, and three or more appointed by the Senate to ensure representation from all Faculties.
iii) one student, preferably a Senator, appointed by the Senate,

From Section A., subsection 1.c) and d) of the HR20 Procedures:

c) For all the SACs referred to in this policy, faculty appointed by Senate will be based on recommendations from the Senate Nominating Committee in consultation with each Faculty Council to ensure appropriate representation, taking into account Faculty representatives appointed by the KFA. Other appointments are made according to the Appendix.

d) The membership of the SAC, once established, will be made public to the university community by the SAC Chair.

Key Messages:

1. The Committee needs to:
   a. consult with the Faculty Councils for nominations.
   b. select members to ensure a wide representation from all Faculties.
   c. recommend to Senate a student, preferably a Senator
2. The Kwantlen Faculty Association has nominated the following:
   a. Seema Ahluwalia – Faculty of Arts
   b. Bob Davis – Faculty of Trades and Technology
   c. Romy Kozak – Faculty of Arts
   d. Jeffery Shantz – Faculty of Arts
   e. Diane Walsh – Faculty of Academic and Career Advancement

Consultations:

Faculty Councils of the following Faculties and Schools:

- Arts
- Academic and Career Advancement
- Business
- Design
- Educational Support and Development
- Health
- Science and Horticulture
- Trades and Technology

Attachments:

1. HR 20, Search Advisory, Appointment and Reappointment of Senior Academic Administrator Positions Policy
2. HR 20, Search Advisory, Appointment and Reappointment of Senior Academic Administrator Positions Procedures

Submitted by: *Kimberley McMartin, Chair, Senate Nominating Committee*

Date submitted: *June 19, 2018*

SENATE

Agenda Item: 8.2.2
Meeting Date: June 25, 2018
Presenter: Kimberley McMartin

Agenda Item:	**Search Advisory Committee: Dean, School of Business**
Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate appoint the following members to Search Advisory Committee for the appointment of the Dean, School of Business :**
	• **Regular faculty members – up to 6 members**
	  • **Amanda Bickell, Marketing**
	  • **Colleen Formisano, Legal Administrative Studies**
	  • **Catherine Maydan, Computer Science and Information Technology**
	  • **Andrea Niosi, Marketing**
	  • **Brad Sacho, Accounting**
	  • **Valerie Warren, Accounting**
	• **Student Senator**
	  • **Rawan Ali**

Senate Standing Committee Report:

On June 18, 2018, the Senate Nominating Committee recommended that Senate appoint the nominees listed in the motion to the Search Advisory Committee for the appointment of the Dean, School of Business.

Context & Background:

In accordance with Policy HR20, *Search Advisory, Appointment and Re appointment of Senior Academic Administrator Positions*, and its associated Procedures, Senate is required to appoint faculty members and a student to the Search Advisory Committee (SAC).

Search Advisory Committees for Deans Senate needs to appoint the following members:

i) regular faculty members, two of whom are appointed by the Kwantlen Faculty Association and others appointed by the Senate to ensure representation by the Faculty of the Dean, up to a maximum of eight faculty
ii) one student, preferably a Senator, appointed by the Senate appointed by the Chair

From Section A., subsection 1.c) and d) of the HR20 Procedures:

c) For all the SACs referred to in this policy, faculty appointed by Senate will be based on recommendations from the Senate Nominating Committee in consultation with each Faculty Council to ensure appropriate representation, taking into account Faculty representatives appointed by the KFA.

d) The membership of the SAC, once established, will be made public to the university community by the SAC Chair.

SENATE

Agenda Item: **8.2.2**
Meeting Date: **June 25, 2018**
Presenter: **Kimberley McMartin**

Key Messages:

1. The Committee needs to:
   a. consult with the School of Business Faculty Council
   b. select members to ensure a wide representation across the Faculty
   c. recommend to Senate a student, preferably a Senator

Consultations: School of Business Faculty Council

Attachments:

1. HR 20, Search Advisory, Appointment and Reappointment of Senior Academic Administrator Positions Policy
2. HR 20, Search Advisory, Appointment and Reappointment of Senior Academic Administrator Positions Procedures

Submitted by: *Kimberley McMartin, Chair, Senate Nominating Committee*

Date submitted: *June 19, 2018*

SENATE

Agenda Item: 9.1
Meeting Date: June 25, 2018
Presenter: David Burns

Agenda Item:	**Senate Initial Priorities for 2019 / 2020 University Budget**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate affirms the attached list of initial priorities for the preparation of the 2019 / 2020 University budget.**

Senate Standing Committee Report:	On June 8, 2018 the Senate Standing Committees on Academic Planning and Priorities and on University Budget recommend that Senate affirms the attached list of initial priorities for the preparation of the 2019 / 2020 University budget.
Context & Background:	On May 18, 2018, the Senate Standing Committees on Academic Planning and Priorities and on University Budget discussed principles and criteria and preparing an initial list of priorities to recommend to Senate for approval. Subsequent to the meeting, Jon Harding, Vice-President, Administration and Finance, provided an initial list of priorities from the Executive team for discussion at the June 8, 2018 meeting of the two Committees. On June 8, 2018, the two Committees met and discussed the list of priorities with the President.
Attachments:	KPU Memo_Executive Priorities_JH 05302018
Submitted by:	*Rita Zamluk, Administrative Assistant, University Senate*
Date submitted:	*June 12, 2018*

KWANTLEN POLYTECHNIC UNIVERSITY
SURREY CAMPUS

12666 – 72ND Ave.
Surrey, BC Canada V3W 2M8

MEMORANDUM

TO: Senate Standing Committees on Academic Planning and Priorities, and University Budget

FROM: Jon Harding, Vice President, Finance and Administration

DATE: May 24, 2018

SUBJECT: Executive Budget Priorities

Dear Colleagues,

For development of the 2019/20 budget, the University executive will utilize the following organizational priorities set out in Vision 2023 and Academic Plan 2023:

- Enhancing the experience of our students by ensuring they have access to courses, experiential learning opportunities, as well as campus resources and facilities to support student learning, development and well-being.
- Enriching the experience of employees by providing access to professional development, internal advancement opportunities, and an inclusive workplace where all people are treated with dignity and respect.
- Creating an integrated planning culture to ensure KPU operations are aligned with our resources, thus allowing for institutional sustainability. A focus on strategic enrolment management (SEM) planning while aligning recruitment, admission and retention processes with KPU's capacity to meet demand and support student success.
- Seeking out cost saving initiatives and efficiencies to safeguard the financial stability of the University at large.
- Investing in teaching and learning by ensuring students receive quality instruction and a meaningful learning experience, while also ensuring that educators have the support to provide these experiences.
- Increasing the amount, intensity and impact of research at KPU by increasing support and funding.
- Building a welcoming and supportive place to increase enrolment and participation of indigenous students at KPU while enhancing services and support for indigenous learners and programming as outlined in and over the tenure of Academic Plan 2023.

Recognizing that revenue increases are expected to be modest on a go-forward basis, the executive will strive to ensure a financially prudent budget that is reflective of both executive and Senate priorities, while continuing to be transparent and accountable to the University community.

SENATE

Agenda Item: **13**
Meeting Date: **June 25, 2018**
Presenter: **Stanley Kazymerchyk**

Senate Standing Committee on Program Review
Chair's Report to Senate

June 25, 2018

Transparent, self-administered, faculty-driven Program Review of all KPU's programs are expected by BC's University Act on a timely and cyclical basis.

SSCPR is the KPU body responsible for our programs' academic quality assurance, as directed via provincial mandate and Senate (see Jan 17, 2018 memorandum and Introduction to Program Review).

SSCPR members determine direction and vet all documents submitted by programs.

IAP staff provide logistical support for programs' review work throughout the process.

	Progress of SSCPR work over last 3 years:		
	2015/16:	**2016/17:**	**2017/18:**
Program Reviews launched:	11	8	10
Reports vetted:	11	19	28
Program reviews completed:	2	4	7

SSCPR productivity is steadily increasing due to improved processes and timelines.

Special thanks go out to:

- SSCPR members for their time and dedication in vetting reports and directing policy.
- Program Review Chairs and Coordinators for their hard work on behalf of their programs.
- Deans and Deans Office staff for supporting the work of program review writers.
- Faculty who serve as External Review Team members.
- Lori McElroy, Sunita Wiebe, Dawn Bains and other IAP staff for their perseverance, stability, clarity and tact in making all this valuable work happen.

KWANTLEN POLYTECHNIC UNIVERSITY
SURREY CAMPUS

12666 – 72ND Ave.
Surrey, BC Canada V3W 2M8

MEMORANDUM

TO: Stan Kazymerchyk, Chair, Senate Standing Committee on Program Review [SSCPR]

FROM: David P. Burns, Vice-Chair, University Senate

DATE: January 17, 2018

SUBJECT: The Regulatory Context of The Program Review Process

NOTE: Endorsed By The Senate Standing Committee On Program Review on January 24, 2018

In response to your query regarding the links between program review and the Senate, *writ large*, I have prepared the following policy brief.

Why does the Senate discuss program reviews through its Standing Committee on Program Review?

KPU has two salient characteristics in this regard. First, it is a public institution. Second, it is an exempt educational institution.

As a public institution KPU must hold itself to the high standards of public accountability prescribed in documents such as the Auditor General's *Performance Reporting Principles for the British Columbia Public Sector* (2003). We must, in short, provide transparent accounting of the ways in which we use the public funding we receive to provide quality service to the citizens of our community. This obligation is deepened by our *exempt* status (which confers unto KPU a level of autonomy in our degree development and revision processes). Since the Senate's authority under the *University Act* is most explicit with respect to academic issues, one of the Senate' most important duties to our community is, therefore, academic quality assurance.

The Senate's program review duty is defined by a number of principles observable in provincial policy and cross-provincial agreements:

1) Program review is primarily the responsibility of KPU as an institution (and not government) and the Board of Governors is required by law to consult the Senate on educational policy in this area. **We are, in short, responsible as a university community through our Senate.**

   per Degree Quality Assessment Board Secretariat (2017b)

   per Council of Ministers of Education, Canada (2007)

   per University Act, British Columbia, 25.2.6.f

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2) Program review is the primary mechanism through which to ensure we are carrying out the **committments we made**, through our full program proposals, to Government and the people of British Columbia.

   per Bond, Gelin, van Brummelen, Waterhouse and Stubbs (2011), the "Stubbs Report"

   per Degree Quality Assessment Board Secretariat (2017b), 2.1

3) Program review is meant to be **cyclical** and **ongoing**, and not a response to a particular change.

   per Council of Ministers of Education, Canada (2007), 2.7.10

   per Shanahan (2015), p. 47

   per Degree Quality Assessment Board Secretariat (2017a), 2.3

   per Degree Quality Assessment Board Secretariat (2017b)

4) Program review should be **timely**, so that policy makers (internal and external) may use the information produced to respond to labour market demand.

   per Auditor General of British Columbia (2003), for timeliness of public reporting

   per Degree Quality Assessment Board Secretariat (2017b), appendix 1.1.a

5) Program review is the **basis** for an institution's ongoing use of the Education Quality Assurance standard, and its status as an **exempt institution**.

   per Governance and Quality Assurance Branch (2016)

   per Degree Quality Assessment Board Secretariat (2017a), 2.3

As a result of the duties outlined above, the Senate of any university in British Columbia should consider program review findings in curricular development (as in 2 and 3), budget development (as in 4 and *Performance Reporting Principles*) and in its general approach to good governance (as in 1 and 5).

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MEMORANDUM

Auditor General of British Columbia. (2003). Performance reporting principles for the British Columbia public sector: Principles endorsed by government, the Select Standing Committee on Public Accounts and the Auditor General of British Columbia. Victoria, BC.

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Governance and Quality Assurance Branch [GQAB]. (2016). Education quality assurance: Policy and procedures manual. Ministry of Advanced Education, Skills and Training. Victoria, BC.

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Introduction to Program Review

What It Is

Program Review is a faculty-led, collaborative, systematic, evidence-based examination of a program's quality. In accordance with KPU's Vision 2018 and Academic Plan, it focuses on a pivotal question: **are programs providing students the skills they require to become successful global citizens and career professionals?**

Why We Do It

Program Review is one of KPU's quality assurance functions and is required by the Ministry's Degree Quality Assessment Board (DQAB). It is also a condition of KPU's membership in Universities Canada.

All KPU **degree programs** will undergo review at least once **every five years**. **Non-degree programs** will undergo review at least once **every seven years**. Related programs will be reviewed together. The schedule for program reviews will be updated on a yearly basis.

What It Involves

Program Review facilitates a detailed analysis of a program's strengths and areas for improvement through an assessment of its:

- competitiveness, relevance and viability within the discipline/sector
- curriculum and instructional design
- educational experience
- services, resources and facilities
- relationships and connections

Who Is Involved

While faculty of the program will lead the review, other KPU members have a role. These include Institutional Analysis and Planning (IAP), the Dean, Provost and the Senate Standing Committee on Program Review (SSCPR). A summary of each member's role follows:

Member	*Summary of Primary Role*
Faculty	Leads review; writes specific program review reports
IAP	Provides planning and advice; provides survey and administrative data; provides liaison with SSCPR
Dean	Provides input, advice and institutional perspective; reviews reports
Provost	Has overall institutional responsibility for academic quality
SSCPR	Ensures program review policy is addressed appropriately

Components

There are four components to the program review process; each is described below.

Component	*Purpose*	*Written by*
Self-Study	o Assess program quality. o Identify strengths and areas of improvement	Faculty (IAP provides data, survey and planning support)
External Review	o Validate the Self-Study o Provide fresh, external perspective	External Review Team
Quality Assurance Plan	o Establish the goals, strategies and steps that will be taken to address Self-Study and External Review recommendations o Identify the resources required to fulfill these goals, strategies and steps	Faculty (in consultation with the Dean; signed off by the Dean and Provost)
One-Year Follow Up	o Provide first-year update on Quality Assurance Plan progress	Faculty

Steps and Timeline

A program review should ideally take 18 months elapsed time from planning to the submission of the Quality Assurance Plan. This timeline includes activities to be undertaken by the various participants (e.g. gathering data, submitting documents to the SSCPR, organizing the External Review), as well as two months of annual vacation.

What to Do Next

If your program is scheduled to undergo a review, IAP's Manager, Strategic Planning and Quality will contact you to set up a meeting to explain the process and how IAP can help. The Manager will provide information on the process, help you develop a plan to conduct the review and timeline, and provide resources on program review and guidance throughout.

The Program Review SharePoint site is also a resource. It hosts guides, forms and templates as well as completed and approved reports associated with each step for past reviews. The SharePoint site is: https://our.kpu.ca/sites/progrev/SitePages/Home.aspx

Please note that IAP is here to support you throughout the review!

Contact Information: Sunita Wiebe, Manager, Strategic Planning and Quality
Tel: 604.599.3125 or Sunita.Wiebe@kpu.ca

Senate
Agenda Item #: 16.1
Meeting Date: June 25, 2018
Presenter(s): David Burns

Agenda Item: **Approval of Graduates to June 25, 2018**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate approve the list of graduates to June 25, 2018.**

Context & Background: Pursuant to the University Act.

Attachments: Grads for Senate Approval – 20180625

Submitted by: *Zena Mitchell, University Registrar*

Date submitted: *June 19, 2018*

Graduates for Senate

SENATE MEETING: Monday, 25-Jun-2018

Graduates from the Chip and Shannon Wilson School of Design

Diploma

Diploma in Fashion and Technology

Tahnee Trousdell

Graduates from the Faculty of Arts

Baccalaureate Degree (Hons)

Bachelor of Arts (Honours) in Psychology

Katelyn Anne Johnson

Baccalaureate Degree

Bachelor of Arts in Criminology

Ainsley William Albania
Harvir Kaur Bhatthal
Jordan Paul Buna
Alyssa Jayne Carpenter
Kristin Felicia Mailhiot
Oldrina Resuli

Bachelor of Arts in Criminology, Minor in Political Science

Garrett Cheung

Bachelor of Arts in Criminology, Minor in Psychology

David Zamani

Bachelor of Arts in English, Minor in Journalism

Ravneet Kaur Bal

Bachelor of Arts in General Studies

Yunxi Liang
Jaylene Kaur Rai

Bachelor of Arts in Psychology

David Alexander Edmunds

Bachelor of Arts in Psychology, Minor in Counselling

Jessica Kaur Dhillon

Associate Degree

Associate of Arts in Criminology

Amritpal Singh Bhandal

Associate of Arts in English

Marissa Dunbar

Associate of Arts in General Studies

Luka Balnozan
Chelsea Siobhan Lacey

Associate of Arts in Philosophy

Ryan Schemmann

Associate of Arts in Psychology

Amber-Lee Margaret Kavanagh

Diploma

Diploma in Arts

Daryl Dela Cruz

Gregory Cameron Young
With Distinction

Diploma in Criminology

Manvir Gahir
Ranjit Johal
Liam Finn O'Neill

Diploma in Fine Arts

Jessie Smith
YuYing Yan

Diploma in General Studies

Harmanjit Singh .
Rajveer Kaur .
Shixiao Dai
Gagandeep Dubb
Qibang Gan
Yuyang Kuang
Ruqing Li
Xiaotian Liu
Junhao Qiu
JiaJian Su
Siyuan Tang
Scott Anthony Woodburn
Boqiang Wu
Haipeng Xu

Certificate

Certificate in Arts

Kiran Kaur Sangha

Certificate in Criminology

Pradeep Choudhary
Sydney Sila

Certificate in Education Assistant

Nicole Erin Austin
Jagdip Hennah Basran
Nicole Kristen Benedictson
Sara Cindy Biluk
Rebecca Bly
With Distinction
Parvin Borhanidoust
With Distinction
Julia Buurmeester
With Distinction
Celina Marie Calogero
With Distinction
Jadelyn May Campbell
Gaganpreet Kaur Cheema
With Distinction
Brenie Clamer Matute
With Distinction
Patricio Mario Dagnino
With Distinction
Jessica Dang
Guneet Kaur Dhillon

Susana Berenice Estrada Sanchez
With Distinction
Kimberly Leanne Griffith
With Distinction
Alicia Lynne Harris
With Distinction
Samantha Anne Holborn
Darcie Cecile Holzle
With Distinction
Felicia Lhae-Ann Hoogeveen
Chia-lin Hsu
With Distinction
Ching Hsiang Hung
With Distinction
Sherri Lynn Kaiser
With Distinction
Ji Young Kim
With Distinction
Melissa Lee
With Distinction
Jodie McIntyre Leitch
With Distinction
Julia Lichti
With Distinction
Nathan Daniel Mercer
With Distinction
Sidney Emma Mufford
Holly Marie Orr
With Distinction
Ansuyaben Patel
With Distinction
Nataliia Pochtar
With Distinction
Vineeta Ramjagsingh
Melissa Nadine Reseigh
With Distinction
Richard Sallah
With Distinction
Chelsey Lynne Sandiland
With Distinction
Heather Catherine Snitchuk
With Distinction
Madison Soriano
With Distinction
Theresa Stevens
With Distinction
Emily Wilhelmina Struik
With Distinction
Joslynne Rae Szigethy
With Distinction
Danica Anne Brenda Taron
With Distinction

Rena Terry
With Distinction
Madison Thiessen
With Distinction
Chrystal Emma Leah Thomasson
With Distinction
Hannah Shaye Uy
With Distinction
Sarah Maria Wreggitt
With Distinction
Chunbi Zhao
With Distinction

Certificate in Non-Governmental Organizations & Nonprofit Studies

Hanna Maria Turner

Graduates from the Faculty of Health

Certificate

Certificate in Graduate Nurse, Internationally Educated Re-entry

Maria Stark

Certificate in Health Care Assistant

Ma Hillary Ranola

Certificate in Health Unit Coordinator

Neha Ashik
Rebecca Hilary Smith

Citation

Citation in Graduate Nurse Re-Entry

Elizabeth Anne Robbins

Graduates from the Faculty of Science and Horticulture

Associate Degree

Associate of Science Degree in Biology

Moon En Chiang

Associate of Science in General Science

Arman Bansal
Kiranpreet Kaur Dhillon
Sukhjiven Kaur Gill
Tracy Phan

Diploma

Diploma in Horticulture Technology, Turf Management

Jason Ryan Thompson

Certificate

Certificate in Computer Aided Design and Drafting, Structural Drafting

Kyle Richard Herrewynen
With Distinction
Lucas William Kreykenbohm
With Distinction

Citation

Citation in Computer Aided Design and Drafting

Harpreet Kaur

Gurleen Kaur
With Distinction
Syeda Khadeeja
Anton Mikael Owen
Nitin Popli
Parampreet Punny
Gamanjot Singh Sandhu
Parwinder Singh
With Distinction
Sakshi Singla
With Distinction

Citation in Horticulture Technology, Horticultural Science

Stephen John Ashworth
With Distinction

Citation in Horticulture Technology, Production Horticulture in BC

Stephen John Ashworth
With Distinction

Graduates from the Faculty of Trades and Technology

Citation

Citation in Welding Level B

Christopher James Banman
Marc Christopher Blanchette
Jonathan Robert Hutton
Matyas King
With Distinction
Devon Matthew Lang
Ryan Richard Morris
Nolan Vaughn Neufeld
With Distinction
Paydon David Pike
Tommy Kevin Porter
With Distinction
Jaeden Heonard Joderi Gerald Pretty Wildenboer
With Distinction
Riley Dylan Schlase
With Distinction
Robert Andrei Sernande
Michael Albert Turner
Jordan Michael John Wilson

Graduates from the School of Business

Baccalaureate Degree

Bachelor of Business Administration in Accounting

Xue Hao
Harkanwaljit Singh

Bachelor of Business Administration in Marketing Management

Ai Ling Chou
Manvir Singh Deol

Bachelor of Technology in Information Technology

Navdeep Singh Dhillon
Bhavya Sharma

Haoming Wu

Associate Degree

Associate of Arts in Economics

Zecheng Yan

Diploma

Diploma in Accounting

Harkaran Basra
Shihd Mohamed El Hayek
Gaganjot Kaur .
Arwinder Gill
Sumandeep Kaur Gill
Amandeep Kaur
YouJia Li
Bryan Nguyen
Armandeep Singh Sidhu
Sandeep Singh Sidhu
With Distinction
Manvir Kaur Sihota

Diploma in Business Administration

Tao Wang

Diploma in Business Management

Shuzhen Chen
Peter Thepsourinthone
With Distinction
Ying Xin

Diploma in Computer Information Systems

Hassan Mahdi Alawazim
Sean Dunbar
With Distinction
Avery Denal Gibson

Diploma in General Business Studies

Munkherdene Batmagnai
Haoxin Chen

Certificate

Certificate in Legal Administrative Studies

Jaskirt Kaur Sanghera

SENATE

Agenda Item: 6.1
Meeting Date: June 25, 2018
Presenter: Alan Davis, David Burns

Agenda Item: **Empowering the Senate Executive for June 26, 2018 – August 31, 2018**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT Senate empower the Senate Executive Committee to act for Senate on urgent matters of regular business between June 26, 2018 and August 31, 2018.**

Context & Background:

From the Senate Executive Mandate:

Senate annually, at the last regular meeting of the academic year, empowers the Executive to act for Senate on urgent items of regular business during the months of July and August. Notice of any meetings of the Executive held under this authority (except those called for the purposes of the Executive dealing with its own regular business) shall be given to all members of Senate who may attend and vote. Any actions under this authority are reported to Senate at its next meeting.

Key Messages

As several Search Advisory Committee may need to struck on short notice, the term has been extended to include the days remaining in June after the June 25, 2018 Senate meeting.

Submitted by: *Rita Zamluk, Administrative Assistant, University Senate*

Date submitted: *June 25, 2018*