

Minutes
BOARD REGULAR MEETING
Wednesday 23 October 1996 / Surrey Room / 6:00 pm

BOARD

UNIVERSITY COLLEGE

Present

Janet Shauntz (Chair)
Harry Bains (Vice Chair)
Lois Peterson
Jim Gillis
Dana Gallagher
Richard McIlveen
T.N. Foo
Tim Glatley
Collin Phillip
Navnit Shah

Bob Lisson (Vice President Administration)
Jacquie Thachuk (Vice President Education)
Derek Francis (Vice President Educational Services)
John Bowman (Vice President Development Services)
Skip Triplett (Director Strategic Planning
& Communications)
Liz McKinlay (Director Human Resources)
Randy Bruce (Dean Information
& Education Technology)
Kelly Bentley (Board Assistant)
Jack Finnbogason (President Faculty Association)
Judy Deeley (Chair BCGEU)
Kathryn Fleetwood (President Student Association)

Ex Officio Member

Gerry Kilcup (President)
Jim Gunson (Chair Education Council)

Regrets

Gurbir Gill
Juliana Yung

Guests

Downs Archambault (Architects for Surrey Phase II)
Glen Burwell
Dave Galpin

Call to Order

The Board Chair called the Regular Meeting to order; welcomed Navnit Shah, New Member to the Board and requested the Vice President Administration to introduce our guests and the presentation relating to the expansion of Surrey Campus.

Presentation

The Vice President Administration preceded the presentation advising that the total square footage of the new building will be 90,860 square feet (Academic 53,140; Administration 9,040; Meeting Space 11,400; Recreation 10,180; and Student Association 7,100). The design development drawings will be complete by the end October at which time the project will be frozen.

Glen Burwell, Downs Archambault gave an overview of the expansion of Surrey Campus. A question regarding environmental/sustainability issues was raised; Glen Burwell advised that the engineers (mechanical & electrical) are exploring these issues for further discussion once the project is rescheduled.

The Board Chair thanked the Architects for their presentation and said that the Board will be looking forward to a future presentation once building commences.

Oath of Office

The Board Chair administered the Oath of Office to Navnit Shah and Jim Gunson.

Confirmation of Agenda

**Moved by Dana Gallagher; Seconded by Jim Gillis:
THAT the Agenda be adopted with the addition of an ACCT Conference Report
from Rick McIlveen.**

MOTION CARRIED

Approval of Minutes

Moved by Navnit Shah; Seconded by Tim Glatley:
THAT the Minutes of the Regular Meeting held 25 September 1996 be approved.
MOTION CARRIED

Business Arising Nothing to Report

Correspondence Information Only / No action required

Committee Reports *Community Contacts Committee*

- **Richmond School District**
A report reviewing the status of shared Campus facilities; ESL issues and Adult Basic Education will be prepared for follow-up at the January 1997 Board Meeting.
- **Future Plans**
It was agreed that the next meeting of the Community Contacts Committee and the Policy Governance Workshop would take place on Wednesday 04 December 1996 commencing at 6:00 pm in the Surrey Board Room. The Committee and Workshop will discuss its directions for 1997.

Policy Governance Workshop

- **Moved by Jim Gillis; Seconded by Collin Phillip:**
THAT the Revised Policy “2.7 People Treatment” be referred to the 04 December Workshop for further discussion.

MOTION CARRIED

ACCT Conference

- Rick McIlveen gave an overview of the Conference; spoke about his visit to a Community College where there is computer testing for admission and mandatory student follow-up following graduation. He attended the meeting for the Pacific Region where he was appointed to the Nominating Committee for the Pacific Region for a two year term. He attended a workshop on fund raising and foundations and will pass the information/brochures received to the Fund Raising Committee. The 1997 Conference will be held in Colorado.

Monitoring Reports *Education Council Report*

Moved by Navnit Shah; Seconded by Dana Gallagher:
THAT the following programs/courses be approved:

- **One year Certificate Program in Computer Information Technology**
- **revisions to the EAL/Bookkeeping Program;**
- **a new course in Equine Studies / EQUA 1165;**
- **two new courses in Special Education Teacher Assistant / SETA 1305 Overview of curriculum for Inclusive Schools and SETA 1105 Working with Students; and**
- **a new course in Computer Information Systems / CISY 1215 Enterprise Networking.**

MOTION CARRIED

President's Report

- **Entry Level Trades Training Funding**
Moved by Lois Peterson; Seconded by Harry Bains:
THAT the President draft a letter to the Hon. Moe Sihota, for the signature of the Board Chair, endorsing the recommendations as set out in the BCIT Board Chair's letter to the Minister dated 04 October 1996.

MOTION CARRIED

- **Framework for Strategic Thinking**
Skip Triplett advised that meetings are being held on each Campus to share what has been accomplished and to obtain input; objectives will be prepared following consultation.

- **Fall 1996 Semester Enrolment Report**

The Vice President Educational Services reviewed the report advising that this is a “snapshot” as of the end of late registration on 10 September 1996. Overall head count is up 7% / FTE count up 5.2%

Moved by Rick McIlveen; Seconded by Lois Peterson:

THAT the Board Chair sent letters of appreciation and thanks to Carl Chiko and the “Faculty Phoners” for their dedication, assistance and hard work which produced the enrolment increases.

MOTION CARRIED

- **Technical University of British Columbia**

Jack Finnbogason, member of the Interim Governing Board for the Technical University of British Columbia is requested to give an update of the status of the technical university at the November Meeting of Board.

- **Honorarium / Fee for Graduation Speaker**

It was agreed that a letter be written to the selected candidate advising that it is not University College Policy to pay a fee as the University College is a publicly funded organization. This issue will be referred to the next Policy Governance Workshop for clarification.

Board Chair’s Report

“Sustainability” Workshop

- Following discussion, the Board Secretary was asked to contact Melissa Drury with regard to the proposed Environment Working Group; a report will be compiled for the November Board Meeting.

Recognition of former Board Members

- A reception will be held prior to the November Board Meeting

AECBC Board Orientation

- The new Board Members and Rick McIlveen will attend the AECBC Board Orientation.

Next Meeting Wednesday 27 November 1996 / 6:00 pm / Surrey Campus Board Room

Adjournment The meeting adjourned at 8:35 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION