



## Senate Standing Committee on the Library

Wednesday, May 16, 2018

10:00 a.m. - 12:00 p.m.

Surrey Boardroom: Cedar 2110

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### AGENDA

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|----|--|---------------|-------|
| 1. | Call to Order .....  | Chris Traynor | 10:00 |
| 2. | Confirmation of Agenda   |               |       |
| 3. | Approval of Minutes, February 28, 2018   |               |       |
| 4. | Chair's Report   |               | 10:05 |
|    | 4.1 Membership Changes   |               |       |
| 5. | Standing Items   |               |       |
|    | 5.1 University Librarian's Report .....  | Todd Mundle   | 10:15 |
| 6. | Items for Discussion   |               |       |
|    | 6.1 Election of Chair .....  | David Burns   | 10:30 |
|    | 6.2 Mental Vacations: When you need a mental vacation, where do you go in your mind? ..... | Everyone      |       |
| 7. | Adjournment  |               | 10:40 |



**MINUTES OF REGULAR MEETING**  
**Senate Standing Committee on the Library**  
**Wednesday, February 28, 2018**  
**10:00 a.m. - 11:30 a.m.**  
**Surrey Campus Boardroom, Cedar 2110**

<b>Present: Quorum (7 voting members)</b>		<b>Ex-Officio / Non-voting</b>
Amanda Grey Marti Alger Bob Davis Lisa Hubick Ulrike Kestler	Brian Pegg Pamela Pittman Linda Rogers John Shepherd Chris Traynor Tyron Tsui	David Burns Todd Mundle
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Vicki Effertz Judy Lee Alan Davis Sal Ferreras	Rita Zamluk, Administrative Assistant	Ann McBurnie Connor Mitchell

**1. Call to Order**

The Chair called the meeting to order at 10:01 a.m.

**2. Approval of Agenda**

Amanda Grey moved the agenda be confirmed as circulated.

The motion carried.

**3. Approval of Minutes, November 15, 2017**

Amanda Grey moved the minutes be approved as circulated.

The motion carried.

**4. Chair's Report**

Chris Traynor introduced a new committee member from the Office of Advancement, Pamela Pittman. She is replacing Debbie Mellenger who is retiring from KPU. He updated the committee on accessibility at KPU will be a priority for the next university budget. The committee discussed progress on accessibility.

**5. Pending Business**

**5.1. Revision of the Senate Standing Committee on the Library Mandate**

The Chair reported the Senate approval of the mandate revisions. He thanked the committee for their work on the revisions.

## **5.2. Report to Senate Standing Committee on the University Budget**

The Chair presented the report presented by KPU Finance to the SSC University Budget. The committee discussed the title of the fee, accounting and reporting of the fees, and communications strategies.

## **6. New Business**

### **6.1. Summary of Library Student Survey**

Todd Mundle highlighted the level of response, computer access and use, and the importance and satisfaction ratings. He presented in greater detail an analysis of the ratings and made suggestions on next steps to gather further information to improve services. The committee discussed the methods to collect responses, the importance of the physical space compared to the resources, and ways to adapt the physical spaces to meet the changing needs of students.

### **6.2. Copyright Compliance Policy**

Todd Mundle presented the first iteration of the Copyright Compliance policy and procedures. He provided background and context for reasons for the policy revision. The committee discussed separating the intellectual property policy from the copyright compliance policy, the practices of other universities regarding copyright compliance, the administrative processes to manage the policy, and next steps to complete the policy revision.

### **6.3. Open Access Policy**

Todd Mundle updated the committee on progress made in developing the policy. The committee discussed resources required to implement the policy, acceptance within KPU of having an open access policy, pairing research funding with the production of open access resources, and the limits to accessing sensitive material associated with research.

## **7. University Librarian Report**

Todd Mundle, University Librarian, presented his report. The committee discussed the membership composition of, collaboration between the space utilization committees, and including students in the discussions.

## **8. Items for Discussion**

### **8.1. Notice of Election of Chair**

David Burns, Vice-Chair of Senate, notified the committee an election for the Chair will occur at the next meeting.

### **8.2. Warm Weather Music: What is your favourite summertime song?**

Everyone discussed warm weather music.

### **8.3. Upcoming Event**

Todd Mundle informed the committee about the Freedom to Read Week, and a showing of *The Handmaid's Tale*.

## **9. Adjournment**

The meeting adjourned at 11:17 a.m.



## SENATE STANDING COMMITTEE ON LIBRARY

**Agenda Item:** 4.1  
**Meeting Date:** May 16, 2018  
**Presenter:** Chris Traynor

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**Agenda Item:** Membership Changes

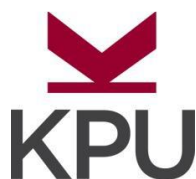
<b>Action Requested:</b>	<input type="checkbox"/> Motion to Approve <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information <input type="checkbox"/> Education
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**Key Message:**

1. John Shepherd, faculty member, School of Business, is reappointed to August 31, 2021
2. John Belisle, faculty member, School of Design, is a new member who is replacing Carolyn Robertson. His term is May 1, 2018 – August 31 2021.
3. Linda Rogers, Librarian, is retiring.
4. Chris Burns, Librarian, is appointed as a new member for the term July 1, 2018 – August 31, 2021.

**Submitted by:** Rita Zamluk, Administrative Assistant, University Senate.

**Date submitted:** May 11, 2018.



## Senate Standing Committee on the Library - University Librarian's Report May 16, 2018

### Alignment with VISION 2018 Strategic Plan

#### Relevance:

- Strategy: KPU is a well-managed, integrated, and transparent organization that supports learning

#### SimplyAnalytics

The Library started a subscription to SimplyAnalytics on April 1. SimplyAnalytics is an exciting web-based mapping and data-visualization application that allows users to create interactive maps, charts, and reports. It covers data on business, socio-demographics, and economics that can be mapped to any geographic area of Canada, and users can analyze data on diverse topics such as consumer spending, brand preference, employment, and public health. It has obvious applications for the School of Business, but will likely be useful to a wide variety of programs and courses.

#### Cite Sesh

Throughout February, Librarian **Kelsey Chaban** trialed select one-on-one citation sessions with students, called 'Cite Sesh.' The goal of the program was to discover whether a one-on-one interaction with a student would fulfill student need and create opportunities for librarians to engage with students, as well as to provide students with the resources they need to be successful at creating citations. The few conducted sessions were received positively, and provided the opportunity for a librarian to be "on the ground" and have a conversation with the student. There were challenges and questions, however, in raising awareness of the sessions and integrating such a service in our current reference model. Kelsey is investigating the feasibility of continuing the service.

#### Open for business: Pressbooks, OJS, Open Ed Week, Open Collections

KPU Library has for years considered open access and open resources a priority. This year has seen the library embed Open Education even deeper into their services and practices. Two librarians, **Caroline Daniels** and **Karen Meijer-Kline** were successful in attaining an internal OER grant to help them mount a Pressbooks conversion service within the library. The objective is to work with faculty to shift their open writing into a publishable web ready book that is easily distributed at no cost to students, and could be considered for inclusion in the BCcampus open textbook library. The Library has similarly released an instance of the Open Journal System (OJS) allowing faculty to publish journals, both for professional use and within the classroom to feature student work.

KPU librarians were part of the organizing team that celebrated Open Education week in a big way! Sixty participants from across the province gathered at the KPU Richmond's Melville Centre for Dialogue on March 6 for a day of Open Ed inspiration titled "Open in Action". Sessions were held on: Student perspectives on Open Education; Understanding Indigenous Practice in Open; Launching Canada's first Zed Cred programs; Developing in-house OER training; and, Open Ed In Your Practice.

And finally **Caroline Daniels** travelled to Toronto to speak at the Ontario Library Conference to speak on the KPU library's role in open education and open collections. She presented along with representatives from eCampus Ontario and OurDigitalWorld Ontario.

### **Alignment with VISION 2018 Strategic Plan**

#### **Relevance:**

- Strategy: The impact of KPU's community engagement has doubled by 2018

#### **Out in the community**

On January 30, **Kelsey Chaban** met with Richmond Public Library's Kristen Lemay to discuss potential ways to partner and connect between our two library systems. The meeting resulted in creating a positive foundation for an ongoing relationship with RPL and their community; Kelsey has committed to conducting a program at RPL in August 2018.

On February 6, Librarians **Lisa Hubick** and **Kelsey Chaban** visited a grade 12 Justice Studies class at North Delta Secondary School to teach the students research skills that will help them transition to a post-secondary environment. Students were introduced to research strategies, the importance of academic honesty, and citation methods. The session was interactive and informative and designed to help students be successful in their first year.

#### **Seed Swap**

On March 10<sup>th</sup>, on the Langley campus, the KPU Library hosted a seed swap and series of workshops with several vendors including the BC Eco-Seed Co-op. It provided the community an opportunity to either bring some seeds to donate to the KPU Seed Library (<http://libguides.kpu.ca/seeds>) or take some home or both! Over 55 borrowers took seeds from the seed library and many brought in donations ranging from popping corn to squash to heirloom tomatoes. The workshops included seed saving and an introduction to backyard edible gardening and many attended with several staying on to get more information. .

The Library issued several new community borrower cards as a direct result of promoting the Library's horticultural collection along with the seed library. We highlighted a sample of seed-saving titles, vegetable gardening, and food security items and the community genuinely seems thrilled when they learn they can borrow materials from KPU.

### **Amazing Race**

The library participated in the KSA's "Amazing Race" on March 16, a student-led race around Surrey campus. The library was invited to be a destination for teams to solve and obtain a clue. Upon entering the library, teams were given a clue and had to use library resources to locate a specific item or section in the library stacks and Learning Centre. Students were encouraged to use the catalogue, ask staff or librarians, or use any other resource available to them. The purpose of this event was to orient students to services and locations in a fun and engaging way, and the library was pleased to participate in this event!

### **Orientation info fair**

On May 1, the library welcomed new students to the Surrey campus during summer orientation with our booth at the Info Fair. Students were invited to learn about our services, spin our prize wheel, and contribute to our "word wall." We asked students the question, "What is a word you associate with the library?" We had some great conversations and were pleased to meet many new students!

### **Open Doors Open Minds**

Coast Capital Savings Library set up a display in the Educational Fair section of the Open Doors, Open Minds event for Indigenous high school students held Tuesday May 2<sup>nd</sup> at the Surrey Campus.

We heard some engaging speakers and during the lunch break a number of students and teachers visited our table in the Education Fair. They had fun spinning the wheel for prizes and looking at our collection of books on aboriginal topics and were particularly interested in knowing that the Library offers a community card for members of the community.



### **Surrey Teacher's Association convention**

Student Engagement and Community Outreach Librarian Kelsey Chaban participated in the Surrey Teacher's Association's 2018 STA Convention on May 4, 2018. Kelsey contributed as a panel member on the "Post-Secondary Library Discussion" beside other librarians from SFU Library and UBC Library. Panel members spoke with participants about the experience of first-year students in a post-secondary environment, especially pertaining to library and research skills. The session also encouraged discussion on how to better help prepare students for their post-secondary journey.

### **Reading Link**

April 25 marked the library's annual partnership with Fraser Valley Regional Library's Reading Link Challenge. The library hosted the gripping Reading Link Community Challenge at Langley Campus, where semi-finalist teams made up of grade 4 and 5 students competed in book-themed trivia. Abbotsford's The Six Wonders captured gold and Delta's Epic Winners won silver; both teams get to advance to the final, Grand Challenge. Over 50 student participants (and their group leaders) from across the Fraser Valley were cheered on by about 150 family and friends and other members of the public. This event produces a strong connection with the community and allows KPU to continue to build relationships with our partners and participants.



### **Arca Advisory Committee**

Scholarly Communications Librarian **Karen Meijer-Kline** has been appointed as a Member at Large to the Arca Advisory Committee. The Arca Advisory Committee provides direction for the Arca digital repositories initiative. A subcommittee of the BC ELN Steering Committee, the Advisory Committee focuses on policy and planning and directs operations for the Arca project. Arca is the institutional repository software KPU uses to house faculty and student produced publications.



## Alignment with VISION 2018 Strategic Plan

### Reputation:

- Strategy: KPU is widely recognized for its teaching and its scholarship.

### KPU Librarians Present at BC Library Conference

KPU Systems Librarian **Caroline Daniels** along with Dr. Rajiv Jhangiani (Special Advisor to the Provost on Open Education) along with colleagues from BCcampus, BCIT and UBC presented on the topic of open education and how it is more than open resources. This interactive panel discussed the broader aspects of open education including open pedagogy, social justice, leveling the playing field and, at its best, addressing issues of injustice, privilege and exclusion. Librarians are key contributors in the open education movement as an extension of their historical role to provide safe places of learning that are open and available to all.

Caroline also presented with colleagues from VIU and UBC updating the work that has been done to further establish and develop the BC Digital Library. In 2018 the group initiated a comprehensive Business Analysis as a means to identify sustainability and service model considerations for the BCDL. The group also reported on the further development of the technical infrastructure demonstrating service possibilities within an evolving digitization and preservation ecosystem.

KPU's Technical Services Librarian **Linda Woodcock** presented with Claire Banton of Library and Archives Canada (LAC) on the development and launch of LAC's new National Union Catalogue. The new system will have broad implications for Canadian interlibrary loan and cataloguing. Participants brought their BC perspective to this national development and discussed the local impact of this change to LAC services.

### CICan Presentation: Launching Canada's first Zed Cred program: Supporting Access, Innovation, & Student Success

University Librarian **Todd Mundle** presented with Dr. Rajiv Jhangiani (Special Advisor to the Provost on Open Education) and Dr. Diane Purvey (Dean of Arts) presented at the 2018 CICan Conference on the launch of Canada's first "Zed Cred." This innovative program permits students to complete the Certificate of Arts degree with zero required textbook costs. The group presented how KPU was able to launch the certificate and showed that beyond delivering significant cost savings to students, the use of open educational resources has enhanced flexibility and spurred pedagogical innovation. The interactive panel shared its motivations and strategies, and highlighted the importance of active inter-institutional collaborations.

- **University Librarian's Activities**

**KPU meetings** included Senate, Academic Council, Council of Deans, President's Council and the University Space Committee among others.



## SENATE STANDING COMMITTEE ON THE LIBRARY

**Agenda Item:** 6.1  
**Meeting Date:** May 16, 2018  
**Presenter:** David Burns

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**Agenda Item:** Election of Committee Chair

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<b>Action Requested:</b>	<input checked="" type="checkbox"/> Motion to Approve <input type="checkbox"/> Discussion <input type="checkbox"/> Information <input type="checkbox"/> Education
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<b>Recommended Resolution:</b>	<b>THAT the Senate Standing Committee on the Library elects _____ as Chair for the term of office from September 1, 2018 to August 31, 2020.</b>
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**Context &  
Background:**

The two-year term for Chris Traynor as Chair of the Committee will end on August 31, 2018.

The Vice-Chair of Senate provided notice of an election at the last Committee meeting.

**Key Messages:**

1. All Senators who are members of the Committee are eligible to be elected as committee Chair.
2. The Chairs of Senate standing committees are normally elected for a 2-year term beginning in September. This will be a by-election for a two-year term from September 1, 2018 to August 31, 2020

**Submitted by:** *David Burns, Vice-Chair of Senate*

**Date submitted:** *April 22, 2018*