AGENDA

1. Call to Order ....Jane Fee — 9:00

2. Confirmation of Agenda

3. Approval of Minutes, April 13, 2018 — 9:05

4. Chair's Report

5. Election of Committee Chair.. David Burns — 9:10

6. New Business

   6.1 Program Suspension: Public Safety and Communications Certificate .... David Florkowski — 9:20

   6.2 Program Discontinuance: Career Choices and Life Success Citation .... Patrick Donahoe — 9:35

7. Standing Items

   7.1 VPTL-AVPR Report... Stephanie Chu — 9:50

   7.2 VISION 2023 ....Lori McElroy — 10:00

   7.3 KPU Academic Plan 2023 .... Sal Ferreras — 10:15

8. Items for Discussion

   8.1 Presentations by Union Representatives at University Budget Presentations ....Jane Fee — 10:30

9. Adjournment — 10:45

MINUTES OF REGULAR MEETING
Senate Standing Committee on
Academic Planning and Priorities
Friday, April 13, 2018
9:00 a.m. – 12:00 p.m.
Surrey Campus Boardroom, Cedar 2110

Present: (Quorum: 6 voting members)		Ex-Officio / Non-voting
Rahil Faruqi	Ann-Marie McLellan	David Burns
Chamkaur Cheema	Denise Nielson	Stephanie Chu
David Florkowski	Carolyn Robertson	Jane Fee (Chair)
Amanda Grey	Angela Ryan	Sal Ferreras
		Nadia Henwood
		Lori McElroy
		Ex-Officio / Voting
		Alan Davis
Regrets:	**Senate Office**	**Guests:**
Sharon Leitch	Rita Zamluk,	Steve Cardwell
Tom Westgate	Administrative Assistant	Louella Mathias
		Josephine Chan

1. **Call to Order**

   The Chair called the meeting to order at 9:00 a.m.

2. **Approval of Agenda**

   Change:

   Date of minutes being reviewed is March 9, 2018 not March 7, 2018.

   Amanda Grey moved the agenda be confirmed as amended.

   The motion carried.

3. **Approval of Minutes, March 9, 2018**

   Amanda Grey moved the minutes be confirmed as circulated.

   The motion carried.

4. **Chair's Report**

   The Chair reported the 2017 / 2018 budget process is now complete.

5. **Notice of Election of Chair**

   David Burns, the Vice-Chair of Senate, gave notice of election of the Chair at the next meeting. The term is September 1, 2018 – August 31, 2020.

6. New Business

6.1. Proposal for the Administration of Graduate Studies at Kwantlen Polytechnic University

Steve Cardwell provided context and background for the discussion. He highlighted the creation of an Office rather than a Faculty of Graduate Studies, and the recommendations in the proposal. He emphasized the importance of the development of Graduate Studies within KPU and thanked his team for their assistance in creating the proposal.

David Burns, the Vice-Chair of Senate, thanked the Steering Committee for bringing this motion to the Senate Governance Committee for discussion, and this Committee for approval. He noted that the establishment of an office within the University does not require Senate approval, and that this discussion does not create a precedent to this effect. The change in direction from the Faculty to an office makes this a unique context.

The committee discussed

- ways in which the Office of Faculty Studies could be included in the governance framework of Senate
- the purpose of the vote is to recommend the proposal as a concept
- comparing the purpose and process for creating an Office and creating a Faculty
- the role of the *University Act* when creating a Faculty
- the effects on students of having an Office rather than a Faculty
- building student services to meet the needs of graduate students
- ensuring consistency in regulations and procedures for graduate students across Faculties by having a central office
- policies that need review to add graduate studies
- structural requirements for course-based and research-based graduate work
- the role of the Senate Standing Committee on Research in developing policies for applied or experiential based, course based, and research based programs
- the future development of the Office of Graduate Studies

Ann-Marie McLellan moved the Senate Standing Committee on Academic Planning and Priorities recommends that Senate endorses the recommendations of the Graduate Studies Task Force contained in the Proposal for the Administration of Graduate Studies at Kwantlen Polytechnic University (March 8, 2018).

The motion carried.

The Chair thanked all for their work and attendance.

6.2. University Budget Development Process

The Chair provided background and context for defining the operational process for budget development process. She introduced the Generic Budget Model. David Burns, the Chair of the Senate Standing Committee of University Budget, overviewed the value in reviewing past practices. Rita Zamluk, the Administrative Assistant, reviewed the Generic Budget Cycle.

The committee discussed the need for all members to attend the budget presentations in order to make informed decisions about the priorities, consultation with the Deans, the value in going through the budget development process to achieve clarity to meet institutional priorities, and methods used to define the constituents that present to the Senate budget meetings.

Action:

- the Chair will seek clarification on the role of BCGEU and KFA in Senate budget presentations.

7. Standing Items

7.1. VPTL-AVPR Report

Stephanie Chu presented her report. The Provost commended the Vice-President, Teaching and Learning on the amount of work underway, and progress achieved on the Teaching and Learning Plan. The Vice-President highlighted upcoming events, and changes to Moodle. She discussed the work being done on the Intellectual Property policy. She encouraged members to join the events, and let others know of ongoing changes.

7.2. Academic Plan 2023

Sal Ferreras presented Academic Plan 2023 Draft 1, Version 1d. The document will be posted on the Provost SharePoint site for committee members to access the most recent version.

He highlighted

- student success as the overall principle,
- the use of terms "student" and "learner",
- the document structure including quotes,
- the themes of the Plan,
- the integration and alignment of the Plan with Vision 2023,
- development of the measures and impacts of the Plan,
- the Plan including sections of the Teaching and Learning Action Plan,
- ensuring the capacity of KPU to provide support to students,
- progress on the indigenization of KPU,
- building bridges between graduating from high school and entering an undergraduate program,

- replacing "technical pedagogy" with "technical convergence" to describe creating more options for Trades students in the labour market,
- preparing Trades students to navigate technological transitions,
- integrating the Academic Plan with the Research Plan to highlight the increasing the emphasis of research at KPU,
- the importance of having graduate programs south of the Fraser River to meet current demand,
- defining the meaning and value of inclusion and well-being,
- the purpose and definition of the guarantee,
- highlighting pragmatism and the need to make careful choices,
- the diagrams that will be included.

The committee discussed the quote from John Dewey being useful to describe technical convergence as thought through action, the future role of e-portfolios for graduating students, fitting e-portfolios under assessing competencies and aligning e-portfolios with learning outcomes.

The committee commended the Provost on his work.

8. **Items for Discussion**

No items for discussion.

9. **Adjournment**

The meeting adjourned at 10:15 a.m.

SENATE STANDING COMMITTEE ON ACADEMIC PLANNINGAND PRIORITIES

Agenda Item: 5
Meeting Date: May 11, 2018
Presenter: David Burns

Agenda Item:	**Election of Committee Chair**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT the Senate Standing Committee on Academic Planning and Priorities elects _____ as Chair for the term of office from September 1, 2018 to August 31, 2020.**

Context & Background:	The two-year term for Jane Fee as Chair of the Senate Standing Committee on Academic Planning and Priorities will end on August 31, 2018. The Vice-Chair of Senate provided notice of an election at the last Committee meeting.
Key Messages:	1. All Senators who are members of the Senate Standing Committee on Academic Planning and Priorities are eligible to be elected as committee Chair. 2. The Chairs of Senate standing committees are normally elected for a 2-year term beginning in September. This will be an election for a two-year term from September 1, 2018 to August 31, 2020
Submitted by:	*David Burns, Vice-Chair of Senate*
Date submitted:	*April 22, 2018*

SENATE STANDING COMMITTEE ON ACADEMIC PLANNING AND PRIORITIES

Agenda Item: 6.1
Meeting Date: May 11, 2018
Presenter: Dr. David Florkowski

Agenda Item:	**Program Suspension: Public Safety Communications Certificate**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT the Senate Standing Committee on Academic Planning and Priorities recommends that Senate approves the suspension of the Public Safety Communications Certificate program, effective May 28, 2018.**

Senate Standing Committee Report:	On May 2, 2018 the Senate Standing Committee on Curriculum endorsed and will inform Senate of the suspension of the Public Safety Communications Certificate, effective May 28, 2018.
Context & Background:	Despite ongoing marketing campaigns and promotional efforts, the Certificate in Public Safety Communications program (PSCM) has had a steady decline in qualified applicants since Fall 2014. Enquiries directed to the public safety industry found that both the RCMP and E-com organizations hire directly and use a psychometric assessment tool for screening applicants. Discussions were also held with students and PAC members with broad representation of industry stakeholders including E-com, RCMP, BC Ambulance, Municipal Police, Fire and others. As a result, all intakes have been cancelled due to lack of qualified applicants since 2016.
	The declining applications and enrolment for the PSCM program is illustrated by a set of data provided by the Office of Registrar, which is also included in the Proposal to Suspend the Certificate in Public Safety Communications program (see attached).
	Given the declining number of qualified applicants and the unknown reasons for the decline, a proposal to suspend the PSCM program was endorsed by Faculty of Trades and Technology Faculty Council on April 18, 2018. The Proposal has also received endorsement by the Provost and Vice President Academic.

Key Messages:	1. Since 2016 all intakes have been canceled due to lack of qualified applicants.
	2. Enrolment is insufficient to make the program viable.
	3. Per Policy AC10, and in consultation with and endorsement by the Faculty of Trades and Technology Faculty Council, we are requesting the Certificate in Public Safety Communications program be suspended, with a completed review of the suspension in May 2020.
Implications / Risks:	No impact on and/or reorganization of curriculum in other programs at KPU.
Consultations:	1. Faculty of Trades and Technology, Faculty Council, April 18, 2018.
	2. Provost and VP Academic
	3. Office of the Registrar
Attachments:	Proposal to Suspend the Certificate in Public Safety Communications Program, April 20, 2018
Submitted by:	*David Florkowski, Interim Dean, Faculty of Trades and Technology*
Date submitted:	*May 3, 2018*

Proposal to Suspend the Certificate in Public Safety Communications Program
April 20, 2018

Impacted Credentials and Specific Discipline or Field of Study

Certificate in Public Safety Communications

Location of the Program

Cloverdale campus

Faculty Offering the Program

Faculty of Trades and Technology

Proposed Term of Suspension

May 28, 2018 to May 28, 2020

Date for Review of Suspension

January 1, 2020

Reasons for Suspension

- Ongoing trend of decreasing enrolment despite marketing campaigns and promotional efforts.
- Enquiries directed to the public safety industry found that both the RCMP and E-com organizations hire directly and use a psychometric assessment tool for screening applicants.
- Discussions were held with students and PAC members with broad representation of industry stakeholders including E-com, RCMP, BC Ambulance, Municipal Police, Fire and others.
- Despite ongoing efforts the PSCM program has had a steady decline in qualified applicants since the Fall of 2014. There have been no active intakes since Fall 2016.
- Since 2016, all intakes have been cancelled due to lack of qualified applicants.
- Given the declining number of qualified applicants and the unknown reasons for the decline, a proposal to suspend the PSCM program pending a proper review was endorsed by Faculty Council.
- Data received from the Office of the Registrar illustrates the declining enrolment/applications.

STATUS	Fall 2014	Fall 2015	Fall 2016 – intake cancelled	Spring 2017 – intake cancelled	Fall 2017 – intake cancelled
Total Applications	34 First Choice (no second choice until Fall 2015)	47 First Choice 10 Second Choice	36 First Choice 20 Second Choice	12 First Choice 10 Second Choice	15 First Choice
Applications Incomplete (Requirements/Documents Never Submitted)	11	27	22	6	13
Qualified (Requirements Met)	19	16	8	5	2
Not Admissible	4	4	6	1	0
Offers Sent	19	16	8 2 offers declined	5 1 offer declined	Intake cancelled before offer stage
Offers Accepted	19	16	6 – intake cancelled	4 – intake cancelled	Intake cancelled before offer stage
Graduated	12/19	15/16	Intake cancelled	Intake cancelled	Intake cancelled

Plan for Suspension

- Proposed review date to reinstate or discontinue the Public Safety Communications program: January 1, 2020
- Obtain feedback from internal and external stakeholders, consultations with employers of our graduates, etc.
- The incumbent faculty member has retired/terminated as of December 31, 2016.
- There are no faculty or students in the program to consult with.

Draft Calendar Entry

This program is currently under review. All intakes have been suspended indefinitely.

Endorsement by the Provost

The proposal to suspend the Certificate in Public Safety Communications program has received endorsement by the Provost and Vice President Academic.

Institutional Contact

David Florkowski, Interim Dean, Faculty of Trades and Technology

604-599-2263

David.florkowski@kpu.ca

SENATE STANDING COMMITTEE ON ACADEMIC PLANNING AND PRIORITIES

Agenda Item: 6.2
Meeting Date: May 11, 2016
Presenter: Patrick Donahoe

Agenda Item:	**Program Discontinuance: Career Choices and Life Success Citation**

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT the Senate Standing Committee on Academic Planning and Priorities recommends that Senate approves the discontinuance of the Career Choices and Life Success Citation, effective August 31, 2018.**

Senate Standing Committee Report:	On May 2, 2018, the Senate Standing Committee on Curriculum recommended Senate approves the discontinuance of the Career Choices and Life Success Citation, effective August 31, 2018.
Context & Background:	Career Choices and Life Success (CCLS) is a one-term cohort program, offering a Citation that is not transferable and does not ladder into other KPU programs. It became tuition-bearing in the fall of 2016, but that intake was cancelled due to low enrollment. Despite marketing efforts supported by ACA, and despite the possibility of accessing Adult Upgrading Grant funding, only 12 students enrolled for the spring 2017 intake.
Key Messages:	1. This discontinuance is brought forward in accordance with the procedures outlined in KPU Policy AC10 as per the attached memo. 2. The Provost/VP Academic has endorsed this discontinuance as per the attached memo.
Implications / Risks:	1. This discontinuance has no implication for other KPU programs. 2. There are no students currently enrolled in the program.
Consultations:	1. Faculty in the CCLS program 2. ACA Standing Committee on Academic Planning and Priorities 3. ACA Faculty Council 4. Provost/VP Academic

SENATE STANDING COMMITTEE ON ACADEMIC PLANNING AND PRIORITIES

Agenda Item: **6.2**
Meeting Date: **May 11, 2016**
Presenter: **Patrick Donahoe**

Attachments:	1. Proposal to ACA Faculty Council to discontinue the Career Choices and Life Success Program 2. Endorsement memo from Provost
Submitted by:	*Patrick Donahoe, Dean, Faculty of Academic and Career Advancement*
Date submitted:	*May 3, 2018*

MEMORANDUM

TO:	Faculty Council, Faculty of Academic and Career Advancement
CC:	Patrick Donahoe, Dean, Faculty of Academic and Career Advancement
FROM:	Aimee Begalka, Associate Dean, Faculty of Academic and Career Advancement
DATE:	April 20, 2018
SUBJECT:	Proposal to Discontinue the Career Choices and Life Success Program

In accordance with the procedure outlined in KPU Policy AC10, Section B.2.f, the Dean of ACA proposes to discontinue the Career Choices and Life Success program, effective August 31, 2018.

ALL IMPACTED CREDENTIALS AND SPECIFIC DISCIPLINE OR FIELD OF STUDY

Citation in CCLS program.

LOCATION(S) OF THE PROGRAM

Langley campus

FACULTY, DEPARTMENT, OR SCHOOL OFFERING THE PROGRAM

The Faculty of Academic and Career Advancement

ANTICIPATED FINAL DATE OF DISCONTINUANCE

August 31, 2018

REASONS FOR DISCONTINUANCE OF THE PROGRAM

- The CCLS program has been under enrolled since it became tuition-bearing for the 2016-17 academic year. The September, 2016, intake was cancelled due to low enrollment.

- At the recommendation of ACA Faculty Council and AP&P Committee, the Dean's office provided a section of release time in the fall of 2016 to support marketing efforts to fill the January, 2017, intake. These efforts resulted in the program running in the spring 2017 term with a cohort of 12 students.

- The program faculty/coordinator was directed to use accountable time to continue marketing and outreach to potential students and related agencies from May-August, 2017. These efforts resulted in two students registered for the fall intake.

- When Adult Basic Education and ESL became tuition-free for domestic students in fall 2017, tuition remained in effect for CCLS. Faculty in the program reported that prospective students who do not meet requirements for the Adult Upgrading Grant are not willing to pay tuition and fees amounting to over $2200 for the program, which does not lead to a recognized credential or ladder into other KPU programs.

PLAN FOR PHASING OUT THE PROGRAM

1) Steps taken to consult with faculty and staff regarding phasing out

September 9, 2016 AP&P Motion: **That ACA fund a CCLS ¼ time faculty release to enhance recruitment strategies for the January 2017 CCLS intake.** Carried

November 4, 2016 AP&P minutes: "reports on recruitment efforts were provided to AP&P by CCLS program faculty."

January 13, 2017 AP&P minutes: "CCLS enrolment update provided; program faculty requested that the spring cohort be allowed to run despite under enrolment."

In consultation with the Provost, ACA Dean approved the request.

May to August, 2017: The program faculty/coordinator was directed to use accountable time to continue marketing and outreach to potential students and related agencies.

September 8, 2017 AP&P minutes: Enrolment trends in CCLS were provided. An update of the fall 2017 enrolment of 2 students was acknowledged. The impact of the program being a tuition bearing program was acknowledged.
Information about policy AC10, Establishment, Revision, Suspension and/or Discontinuance of Programs was outlined.

Dean Donahoe has met with the faculty member and the KFA to advise them of the concern of the state of CCLS and possible strategies to address the concerns.

Motion**: That AP&P accept notification of suspension of Career Choices & Life Success enrolments for the Fall 2017 and Spring 2018 semesters.** Carried

September 22, 2017 Faculty Council minutes**:** AP&P report accepted including notification of suspension of CCLS intakes for fall 2017 and spring 2018. FC requested CCLS update at next FC meeting.

October 20 2017 FC minutes indicate that the ACA 2017/18 budget was approved without a provision for CCLS. Concern expressed that the suspension of the CCLS program has not gone through the formal process, citing policy AC10. Reply was that intakes for CCLS have been suspended based on enrollment, not the program itself.
Assoc. Dean was asked to request data from IAP re: CCLS students continuing in KPU programs.

Feb 23, 2018 FC: IAP data re: CCLS students who continue in other KPU programs were presented.

2) Steps taken to consult with students regarding phasing out:

April 4, 2017: Focus group held with the spring 2017 CCLS cohort to ask students about their experience in the program and what audiences the program should market to. Almost all the students in the cohort were receiving AUG funding. One student was self-funded. The group said they felt the self-exploration components of the program would benefit students coming to KPU straight out of high school; however, program faculty had reservations about this because the program expects a high level of maturity in its students.

3) Steps taken to ensure students in the program have the opportunity to complete the program:

No students are currently enrolled in the program. No students will return to complete the program because all students completed the program when it was offered.

4) Steps taken to consult with other impacted departments, Faculties and units:

As outlined above, other ACA departments have been consulted on this decision.

In addition, an internal CCLS advisory group meeting was held April 21, 2017 to consider the future of the program.

5) Impact on and/or reorganization of curriculum in cognate disciplines:

Discussion was held at the March 16, 2018, FC meeting regarding the possibility of moving CCLS programming into another ACA department in order to preserve some of the self-exploration content that aligns with the mission of ACA. However, the Provost's recommendation to move the ABTY program into ACA should alleviate those concerns as ABTY contains content related to workplace and HR practices as well as skill-based content in communications, accounting and business software.

6) Timeline of Activities

CCLS faculty member was given notice of layoff September 1, 2017, effective January 31, 2018

NAME, TITLE, PHONE NUMBER AND EMAIL ADDRESS OF THE INSTITUTIONAL CONTACT PERSON

Patrick Donahoe, Dean, Faculty of Academic and Career Advancement

Telephone: 604-599-2388; email: Patrick.Donahoe@kpu.ca

POTENTIAL LEGAL IMPLICATIONS OF THE PROGRAM DISCONTINUANCE

None

MEMORANDUM

TO:	Patrick Donahoe, Dean, Faculty of Academic and Career Advancement
CC:	Aimee Begalka, Associate Dean, Faculty of Academic and Career Advancement
FROM:	Salvador Ferreras, Provost & Vice President Academic
DATE:	April 18, 2018
SUBJECT:	Proposal to Discontinue the Career Choices and Life Success (CCLS) Program

In accordance with KPU Policy AC10, Establishment, Revision, Suspension and/or Discontinuance of Programs and requirements outlined in Section B.2.f. of the supporting Procedures, I have reviewed your detailed proposal (attached) to discontinue the Career Choices and Life Success (CCLS) Program.

This memo confirms my full support and endorsement on the *Proposal to Discontinue the Career Choices and Life Success (CCLS) Program*.

Vice Provost, Teaching & Learning
and Interim Associate Vice President, Research Update
S. Chu
May 9, 2018

Teaching & Learning www.kpu.ca/tlcommons

Upcoming Events & Opportunities for KPU Community Members (free registration!)

Instructional Skills Workshop (ISW) (May 11, 18, 25 & June 1, Surrey), Facilitator: Alice Macpherson, Learning Centre
A 24-hour course in developing or improving instructor's teaching and learning processes. Participants review ideas about teaching and their current practices and, within a safe and supportive environment, deliver 3 short lessons. Info.

Conversations about Technology and Learning: How technology is changing the way we teach (May 22-24, All Campuses). Facilitator: Leeann Waddington, Teaching & Learning Commons & Faculty of Health
Explores how technology impacts our classrooms from both a teaching and learning perspective. Info & Registration

Learning with ePortfolios (June 6-7, Surrey). Facilitator: Lesley McCannell, Teaching & Learning Commons & School of Business. This 2 day hands-on workshop guides faculty through the development of their own eportfolio and the process of introducing eportfolio learning to their students. Info & Registration

Conversations about Technology and Learning: The blended or online classroom (June 13-14, All Campuses). Facilitator: Leeann Waddington, T&L Commons & Faculty of Health. Provides a basic overview of blended learning basics, including models for delivery and suggestions for successful implementation. Info & Registration

Past Events & Opportunities for KPU Community Members

Conversations about Accommodations – Group Work (April 10-11, Langley, Cloverdale, Richmond & Surrey respectively). Facilitated by Gina Buchanan, T&L Commons and Ruth Fraser, Services for Students with Disabilities. Session touched on common questions around students using accommodations for group work. Participants were provided the opportunity to share stories and have their questions answered.

Developing Reflective Thinking and Communication: Classroom Strategies for Faculty (April 12, Richmond). Facilitators: Gina Buchanan, Teaching & Learning Commons and Christina Page, The Learning Centre
This session provided instructors with strategies to support the development of reflective thinking in their students.

Assessment 101: More than multiple choice - Exploring assignment alternatives to assessment (April 23-24, Richmond & Surrey respectively). Facilitator: Gina Buchanan, T&L Commons. Participants learned about the connection between outcomes and assessments and tools to create alternative assessment strategies.

What's New in Moodle 3.4? (April 30, Surrey & Online). Hosts: Learning Technology
This "sneak preview" of Moodle 3.4 showed attendees new features and improvements, including a new base theme making Moodle more mobile friendly.

Moodle Basics Summer 2018 (May 1, Surrey). Hosts: Learning Technology
This hands-on session reviewed course setup and editing, communication basics and assignment/feedback basics.

Kaltura and CaptureSpace (May 1, Surrey). Hosts: Learning Technology. This session taught participants about the options for creating and using video in Moodle using KPU's new video platform, Kaltura.

Assessment 101: More than multiple choice - Exploring assignment alternatives to assessment (May 1, Langley). Facilitator: Gina Buchanan, Teaching & Learning Commons. Participants learned about the connection between outcomes and assessments and tools to create alternative assessment strategies.

2018 Teaching, Learning, Scholarship & Research Symposium*: Collaborate, Create & Connect* (May 2-4, Surrey & Other Venues). Co-sponsors: Office of Research & Scholarship and Teaching & Learning Commons
This event provided attendees with a number of formats in which to learn about teaching, learning, scholarship and research within the KPU community including, workshops, field trips, poster presentations, roundtable discussions and more! Dr. Jo-Ann Archibald, KPU Honorary Degree recipient, provided the keynote address on May 2nd.
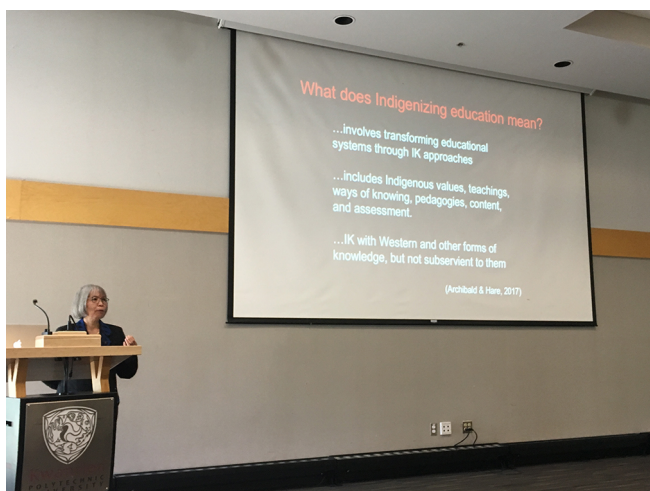
Conversations about Accommodations – Test Accommodations (May 7-9, All Campuses). Facilitators: Gina Buchanan, T&L Commons & Ruth Fraser, Services for Students with Disabilities. Session addressed the topic of test accommodations for students and providing extra time and creating additional tests.

Vice Provost, Teaching & Learning Activities

- *April 5th-6th* **Increasing Personal Productivity Course.** Participant.
- *April 9th-10th* **Open Education Strategic Planning Session.** Participant.
- *April 10th* **Digital Badges Proposal & Report Meeting.** Chair.
- *April 17th* **KPU School of Horticulture Scholarships & Awards Celebration.** Attendee.
- *April 25th* **School of Business Diversity in the Classroom Workshop.** Participant.
- *April 27th* **KPU Day.** Attendee.
- *May 2nd – 4th* **2018 Teaching, Learning, Scholarship & Research Symposium.** Host & participant.
- *May 9th –* **KPU Big Bike**: Heart & Stroke Foundation participant (and volunteered to co-captain our 2019 team).

Highlight of current priorities
- Technologies & tools for KPU educators with IT (acetate replacement, Zoom, equipment, etc.).
- Faculty orientation for new faculty and related handbook.
- Faculty performance guide: training and resources development for late summer/fall.
- Mentorship program and internationalization support with Business & Arts (pilots).
- Restructuring Learning Technology and finalizing other job descriptions for the Teaching & Learning Commons.
- New course evaluation project with Institutional Analysis & Planning.
- External activities: publication on Centre reviews (editor & contributor), research on Centres post-reviews, COHERE directorship, and peer support/mentoring.

Educational Development
Gina Buchanan, Senior Manager of Educational Development
- Participation highlights:
  - Series of conversations with the Director of Services for Students with Disabilities and various Associate Deans and others on how to more effectively intervene in issues associated with student accommodations.
  - Open Education Strategic Planning Session on April 9th.
  - Review and planning session for implementation of KPU Indigenous competency modules.
  - Final meeting of the Faculty Learning Committee on Open Education Practices on April 6th.
  - KPU Wilson School of Design Grand Opening Celebration on April 17th.
- Planned and facilitated a program and curriculum review session for Product Design program on April 25th.
- Key meetings
  - Stakeholders on the transition of faculty support centre to student support centre at Cloverdale.
  - Representatives from Humber College and others in Ontario's post-secondary sector.
  - Learning Centre staff and Teaching Fellow to identify opportunities for collaboration.
  - Dean of Health to discuss the Faculty's teaching and learning needs.
  - Director of Counselling to discuss support and resources for faculty in Fashion Design & Technology and across the University to support students with mental health issues.
  - Chair of the Math department to discuss and plan faculty PD development opportunities for the Fall.

Learning Technology

- **Acetate Transitioning Working Group.** Survey launched to determine the number of KPU instructors using overhead projectors and to inform the transition plan and necessary supports.
- **Moodle Upgrade.** Upgrade to version 3.4 completed on April 26th.
- **Mahara Upgrade.** KPU's ePortfolio platform, was also upgraded on April 26[th.] New theme under development.
- **2018 AAEEBL Annual Meeting.** Meg Goodine and Lesley McCannell are presenting at *The Association for Authentic, Experiential, and Evidence-Based Learning 2018 Annual Meeting* from July 23rd-26th.

Teaching Fellows & Faculty Associate

K-12 Transformation: David Burns
- Speeches and Q&A sessions on the K-12 transformation were provided to the Accounting department, Science and Horticulture Chairs Committee, EDUC 3250 (Assessment) class and the English Language Studies department.
- Met with Jan Unwin, Ministry of Education, to discuss K-12 changes.

K-12 Transformation: Nancy Norman
- In collaboration with local high schools in Surrey and Langley, arranged KPU faculty field trips to grade 11/12 classes during the months of May and June.
- Presented alongside other Teaching Fellows at the Faculty of Arts annual Faculty of the Whole meeting.
- Student assistant is completing a literature review and preparing Research Ethics Board documents.

Learning Environments: Leeann Waddington
- Planning commenced for *Conversations about Technology and Learning*, a monthly series for faculty, staff and administrators to discuss topics around utilizing technology in teaching and learning activities.
- Consultation set to begin with the Sustainable Agriculture program regarding the Sustainable Food Systems and Food Security Graduate Certificate.
- Student assistant hired to support Learning Environments projects and initiatives.
- Submitted a piece to the Open Learning Notebook and prepared for multiple upcoming presentations.

Experiential Learning: Farhad Dastur
- Arranged for Microsoft to deliver two presentations and demonstrations on March 13th and 28th of the HoloLens Augmented Reality Headset to faculty, staff, administrators and students from various disciplines.
- Assisted the CADD program with purchasing a new virtual reality system with funds from Creative Capital grant.
- Met with Brenda Fernie, VP of Seyem Qwantlen Business Group, Kwantlen First Nation to explore experiential learning opportunities for KPU students.

ePortfolios: Lesley McCannell
- Met with the Music department faculty to explore their ePortfolio needs.
- Met with representatives from Applied Communications to explore ePortfolio learning opportunities and plan a department PD session.
- Initiated a mentorship relationship with a School of Business faculty member for the development of their teaching ePortfolio and based on the mentorship experience, developed a session for the 2018 Teaching, Learning, Scholarship & Research Symposium.
- Collaborated with the Special Advisor to the Provost on Open Education regarding *Domain of One's Own* and met with a representative from Keene State College.

Research   www.kpu.ca/research

Researcher, Grant & Funding Activities

- Co-hosted KPU's 2nd Symposium on Teaching, Learning, Scholarship & Research (a Richmond field trip photo above).
- In the past three years, KPU has increased its success with Tri-Council funding opportunities improving the Canada Research Chair allocations. The University now has a Tier 1 and Tier 2 chair (two chairs in total).
- Paul Ohler is the first researcher from the English department to receive a SSHRC Insight Grant for his project titled, *The Complete Works of Edith Wharton*.
- Deborah Henderson continues to support her research and partnerships with new and established companies by obtaining funding for several projects through NSERC.
- Kent Mullinix is hosting the *Place-Based Food Systems Conference* from August 9 – 10 at the Pacific Gateway Hotel in Richmond. Funding to support this conference was received from the U.S. Department of State.
- The Ministry of Agriculture has signed an MOU with KPU for Kent Mullinix's involvement in Farm Business Planning Extension Pilot.

Research Ethics Board

- The REB's monthly meeting took place on April 20th and the Provost was in attendance.

Interim, AVP Research Activities

- *April 3rd* **AVP, Research Search Advisory Committee Meeting**. Participant.
- *April 18th* **AVP, Research Search Advisory Committee Meeting.** Participant.
- *April 20th* **Research Impact Canada Governance Committee Meeting.** Participant.

Highlight of current priorities
- KPU IP policy.
- ORS restructuring with Provost.
- Day-to-day operations based on expectations of ORS and future directions.

SENATE STANDING COMMITTEE ON ACADEMIC PLANNING AND PRIORITIES

Agenda Item: 7.2
Meeting Date: May 11, 2018
Presenter: Lori McElroy

Agenda Item:	VISION 2023

Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education

Recommended Resolution:	**THAT the Senate Standing Committee on Academic Planning and Priorities recommends that Senate endorses that the Board of Governors approves VISION 2023.**

Senate Standing Committee Report:	For Senate Office Use Only
Context & Background:	KPU strategic plan, VISION 2018 is in its final year. After consultation with KPU students, employees and members of our community, the Strategic Planning Task Force, led by the President, has developed the new plan, VISION 2023, covering the period from 2018 to 2023.
Key Messages:	1. VISION 2023 includes a revised Mission and Vision statement from 2018 versions, and new goals for the next five years. Intended impacts for each goal are also included. 2. KPU's Strategic Plan VISION 2023 requires Senate endorsement to proceed to the Board of Governors for final approval at its June 2018 meeting.
Resource Requirements:	n/a
Implications / Risks:	A strategic plan is a high profile document for any organization. It provides our vision for the next five years, and hence can have an impact on our reputation. It also provides the high level direction for planning at KPU.

Consultations:	1. Initial consultation with KPU students and Employees through online platform called *ThoughtExchange*.
	2. VISION 2023 Draft 1 was presented to Senate (including SSCAPP), Faculty Councils, and administrative committees for feedback. Feedback was also obtained from members of the community, as well as the Board of Governors at the Board retreat. Based on this feedback, Draft 2 was created.
	3. VISION 2023 Draft 2 was posted on an online blog where students and employees were invited to provide feedback. In addition, it was presented at Hallway Conversations on each campus were people could provide feedback personally to a member of the VISION 2023 Task Force. Draft 2 was also presented to Senate (including SSCAPP), Faculty Councils, and administrative committees.
	4. The final draft (attached) is based on feedback on Draft 2 from all sources.
Attachments:	1. VISION 2023, May 7 2018 version
Submitted by:	*Lori McElroy, Executive Direction, Institutional Analysis & Planning*
Date submitted:	*May 7, 2018*

Note: Submit to Senate@kpu.ca as a MS Word document

Final Draft: May 7, 2018

The KPU Distinction

As KPU looks to its next five years, the future of our society is under considerable discussion. It is a future where:

- as a result of digital transformation, the nature of work and ways of life are quickly evolving;

- awareness of and demands for action around social injustice are heightened;

- environmental impacts such as global climate change are requiring significant adaptation; and

- decolonization of institutions and full inclusion of Indigenous peoples is a priority.

To respond to these challenges and to make the world a better place, **access to lifelong, meaningful education for all** is fundamental.

As a polytechnic university, KPU has the unique opportunity to evolve in a way that anticipates this future by:

- reflecting our diverse, dynamic and growing region by providing a wide range of offerings, services and activities;

- defining, developing and teaching the essential new competencies needed by our graduates, encompassing both technical and human literacies, creativity, adaptability, and social awareness;

- ensuring that our graduates are prepared for a life time of learning and re-learning, and providing them with opportunities to adapt to their changing needs; and

- practicing what we preach as we evolve as a unique, progressive and highly regarded polytechnic university which fosters innovative teaching and learning and relevant research and scholarship.

KPU's Mission, Vision and Goals

Mission: By thinking and acting together, we transform lives and empower positive change

Vision: In 2023, KPU is a learning ecosystem rooted in a culture of sustainability, creativity and quality that inspires our people and our communities

Goals: KPU's 12 goals are organized into four interconnected themes:

A. **Experience:** We will

A1.   Enhance the experience of our students

A2.   Enrich the experience of our employees

A3.   Delight our friends in their KPU experience

B. **Sustainability:** We will

B1.   Embrace all cultures and promote a renewed, authentic approach to Indigenization

B2.   Foster environmental sustainability through our offerings, research and operations

B3.   Integrate planning to ensure KPU operations are aligned with our resources, thus sustaining quality and institutional health

C. **Creativity:** We will

C1.   Increase the levels of activity, funding and intensity of research and scholarship

C2.   Increase innovation in teaching, learning and curriculum

C3.   Embolden creative problem solving across KPU's operations

D. **Quality:** We will

D1.   Ensure continuous improvement of all KPU programs and services

D2.   Hold each other responsible for our promises and our expectations

D3.   Be accountable to our partners, governments and communities

The Details

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A. Experience: Students, employees and friends enjoy rich, engaging and supportive educational and working experiences

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A1. Goal: We will enhance the experience of our students

Progress on this goal will be made by ensuring our students have access to:
- The courses they need to graduate in a timely manner
- Experiential learning opportunities in all programs that prepare them for work and/or further study
- Campus resources to support their learning and development
- Campus facilities and services to support their well being

> *Experiential learning includes, for example, co-ops, practica, field work and other work-integrated learning, as well as service learning, and research.*

A2. Goal: We will enrich the experience of our employees

Progress on this goal will be made by providing our employees with access to:
- Appropriate professional development opportunities
- Appropriate opportunities to advance internally
- Celebration and recognition of employees' achievements and service
- The resources necessary to do their job effectively
- The resources necessary to support their well-being
- An inclusive workplace where people are treated with dignity and respect and are free from discrimination, bullying and harassment

A3. Goal: We will delight our friends in their KPU experience

Progress on this goal will be made by:
- Regularly engaging our friends to actively contribute to KPU
- Ensuring our friends have a good experience when they visit KPU
- Respecting and valuing the contributions of our friends to KPU
- Engaging with our partners in ways that benefit communities

> *By "friends" we mean alumni, retirees, visitors, donors, members of advisory boards, the KPU Foundation Board, partner organizations and all members of the communities we serve.*

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What this means for KPU:

By making the perspectives of students, employees and friends our priority, we will improve their experiences at KPU. KPU will be an inclusive and safe learning and working environment that values, supports, and benefits from the diversity of all its people.

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B. Sustainability: Cultural, social, environmental and institutional sustainability are advanced

B1. Goal: We will embrace all cultures and promote a renewed, authentic approach to Indigenization

Progress on this goal will be made by:

- Demonstrating value and respect for the diverse cultures and backgrounds of our students and employees
- Demonstrating value and respect for the richness of cultures and traditions of Indigenous peoples
- Engaging Indigenous peoples and organizations through active and community-focused KPU partnerships
- Continuing to develop more Indigenous academic content and integrating Indigenous culture into our learning environment

B2. Goal: We will foster environmental sustainability through our offerings, research and operations

Progress on this goal will be made by:

- Offering formal education programs and courses that address sustainability
- Conducting research that addresses sustainability issues
- Ensuring our operations are environmentally sustainable

B3. Goal: We will integrate planning to ensure KPU operations are aligned with our resources, thus sustaining quality and institutional health

Progress on this goal will be made by:

- Creating an integrated planning culture whereby:
  - institutional priorities to guide planning and decision-making are established annually and reviewed and adjusted quarterly
  - divisions create operations plans that address institutional priorities, given available resource, and are accountable for the results
  - the need to make difficult decisions to ensure quality and institutional health is recognized
  - decisions are fully-informed and transparent
- Developing institutional mechanisms to align all planning and approval processes with available resources and institutional priorities
- Employing a budget model that ensures the strategic allocation of available resources to address institutional priorities
- Providing planners and decision-makers with the tools and training required to align operations with priorities and resources
- Strategic enrolment management (SEM) planning to align recruitment, admission and retention processes with our capacity to meet demand and support student success

What this means for KPU:

The 2015 Truth and Reconciliation Commission's Call for Action suggests how Indigenous communities and cultures can be sustained. KPU will meet its commitments to this Call.

KPU's commitment to environmental sustainability through cross-university engagement and co-ordination will continue, and external validation will be sought.

Integrated planning will ensure that academic offerings and services are aligned with our resources so that quality, financial and institutional stability are sustained.

C. Creativity: KPU's innovation, research and scholarship benefit KPU, its students and society.

C1. Goal: We will increase the levels of activity, funding, intensity and impact of research and scholarship

Progress on this goal will be made by:
- Increasing support for research and scholarship activities
- Increasing the amount of funding for research and scholarship activities conducted by KPU employees
- Increasing the intensity of research and scholarly activity
- Increasing the amount of research and scholarly activity
- Increasing the impact of KPU research
- Engaging local industry, NGOs and community organizations to address economic and social needs for the prosperity of our communities

C2. Goal: We will increase innovation in teaching, learning and curriculum

Progress on this goal will be made by:
- Ensuring students receive quality instruction and a meaningful learning experience
- Ensuring educators are well supported to innovate in teaching, learning and curriculum

C3. Goal: We will embolden creative problem solving across KPU's operations

Progress on this goal will be made by:
- Anticipating the rapid changes occurring in work and society, and increasing our ability to respond accordingly
- Ensuring employees are empowered to take calculated and creative risks without fear
- Providing employees with the resources to incorporate diverse and creative problem solving into their daily operations

> *Research and Scholarship at KPU encompasses discovery, application, engagement, creation, integration and the scholarship of teaching and learning.*

What this means for KPU:

KPU links thought to action, appreciating creativity and innovation in all forms, big and small.

KPU will do more to recognize and celebrate the innovation, research and scholarship already underway.

We will invest more in all types of creative activity, both formal and informal, especially in the context of the digital transformation in our society.

D. Quality: Continuous improvement builds confidence and reputation.

D1. Goal: Through continuous improvement of all KPU programs and services, we will ensure that our graduates are well prepared for work and for life.

Progress on this goal will be made by:
- Conducting regular reviews of all KPU programs to ensure continued relevance, alignment with institutional priorities, and efficient and effective use of resources, and implementing recommendations as appropriate
- Conducting regular reviews of all KPU support services to ensure continued relevance, alignment with institutional priorities, and efficient and effective use of resources, and implementing recommendations as appropriate
- Conducting regular reviews of all KPU operations to ensure continued relevance, alignment with institutional priorities, and efficient and effective use of resources, and implementing recommendations as appropriate

D2. Goal: We will hold each other responsible for our promises and our expectations

Progress on this goal will be made by:
- Ensuring employees understand their role in achieving KPU's mission, mandate and vision
- Ensuring employees have clear expectations that guide their work
- Ensuring employees receive effective feedback on how well they meet those expectations
- Promoting a culture of shared responsibility, accountability to each other, and celebration of achievement

D3. Goal: Be accountable to our partners, governments and communities

Progress on this goal will be made by:
- Ensuring effective and efficient use of resources
- Ensuring appropriate access to educational programming within our mandate
- Ensuring students receive a quality education to ensure their success
- Ensure KPU is regarded favorably by the community we serve
- Ensuring we are accountable to our partners

> *Holding each other responsible is fundamental to a collegial organization. As peers, we are all vested in KPU's quality and reputation, and we must be open to respectfully giving and receiving constructive feedback.*

What this means for KPU:

KPU's mandate is to add value by contributing to the social, economic and cultural life of our region and beyond.

We do this by providing the right mix of offerings and services, and undertaking research and innovation of many types. All of which can be improved through regular cycles of thoughtful and collegial reflection, evaluation and subsequent change.

This attention to continuous improvement is key to building the long term reputation of KPU and thus its ability to attract and retain motivated students and talented employees, and to increase respect within the community.

Agenda Item:	**KPU Academic Plan 2023**
Senate Standing Committee Report:	On March 5, 9, and 30, 2018, the Provost presented an initial high-level draft of the Academic Plan 2023 to the Senate Governance Committee, the Senate Standing Committee on Academic Planning and Priorities.
	On April 9, 13, and 30, 2018, the Provost presented a revised second draft to the Senate Governance Committee, the Standing Committee on Academic Planning and Priorities, and Senate.
	On May 7, 2018 the Provost presented a final draft to the Senate Governance Committee.
Context & Background:	The Provost and Vice-President, Academic is responsible for the academic direction and stewardship of KPU's programs. Reporting to the KPU President, the Provost has a mandate to facilitate exceptional learning experiences for KPU students by providing leadership in the development and implementation of a comprehensive education plan that is relevant to students' needs as well as KPU's external communities.
	KPU's Academic Plan will define the character of our institution's mandate and align with the overarching principles and direction of KPU's VISION 2023 Strategic Plan.
Key Messages:	1. Timeline for the Academic Plan 2023: • May 28, 2018: Final approval 2. Current version is available through the link below.
Attachments:	Academic Plan 2023 (you will need to sign into SharePoint to access)
Submitted by:	*Rita Zamluk, Administrative Assistant, University Senate*
Date submitted:	*May 2, 2018*