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**Present****Board**

Ariana Arguello  
Kristan Ash  
Yuri Fulmer  
Kassandra Linklater  
John McKendry/President  
Scott Nicoll  
Suzanne Pearce  
Derek Robertson  
Gord Schoberg/Chair  
Launi Skinner  
Ken Tung  
Amrik Virk

**University Vice Presidents**

Anne Lavack/Provost & VP Academic  
Gordon Lee/Finance & Administration

**University Community Members**

Rob Adamoski/Dean, Faculty of Social Sciences  
Dana Cserepes/Senate Vice Chair  
Dean Drysdale/Business Instructor  
Jody Gordon/AVP Students  
Harry Gray/AVP Human Resource Services  
Sandi Klassen/University Secretary  
Kathy Lylyk/Executive Director, Finance  
Elizabeth Merritt /University Secretariat  
Jeff Norris/Chief Advancement Officer  
Larissa Petrillo/Faculty of Social Sciences

**Regrets**

Arvinder Bubber/Chancellor  
Shane King  
Kim Richter

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**Call to Order**

The Chair called the meeting to order at 4:30pm. The Chair thanked outgoing Chair, Scott Nicoll, for his leadership and guidance. Scott Nicoll thanked the Board for its support and thanked Sandi Klassen for her role as a trusted advisor to the Board Chair.

Gord Schoberg indicated that as Board Chair he will be focusing on three areas:

- Students: how will Board decisions improve the student experience and prepare them for life and work in the community
- Community: how will Board decisions help Kwantlen support and drive the economic prosperity and strengthen the social fabric of the community
- Government of BC: how will Board decisions help promote fiscal prudence and align our values and goals?

**Approval of Agenda**

**Moved by Yuri Fulmer; seconded by Kristan Ash:  
THAT the Board of Governors approve the agenda with the addition of item 1.a Thank you to outgoing Chair.**

**MOTION CARRIED**

## Consent Agenda

**Moved by Ariana Arguello; seconded by Amrik Virk:  
THAT the Board of Governors approve the Operational Consent Agenda.**

**MOTION CARRIED**

Items approved under the Operational Consent Agenda were:

- Enrolment Report – Summer and Fall 2011
- Public Bodies Report Year Ended March 31, 2011

**Moved by Kristan Ash; seconded by Ken Tung:  
THAT the Board of Governors approve the Board Consent Agenda.**

**MOTION CARRIED**

Items approved under the Board Consent Agenda were:

- Minutes 1 June 2011
- Minutes 20 June 2011
- Minutes of 21 July 2011
- Kwantlen Student Assn. Financials
- Monitor Policy 1.4, *Agenda Planning & Board Meeting Conduct*
- Monitor Policy 1.6, *Board Chair's Role*
- Monitor Policy 1.7, *Board Committee Principles*
- Monitor Policy 1.9, *Board Relationship with Senate and the Kwantlen Foundation*
- Monitor Policy 1.11, *Board Members' Individual Responsibilities*
- Monitor Policy 2.1, *Unity of Control*
- Revision to Policy 1.4, *Agenda Planning & Board Meeting Conduct*

## New Business

### ***Giving Opportunities***

Jeff Norris, Chief Advancement Officer, spoke to the Board about the Office of Advancement Double Your Donation – Family Campaign.

## Finance & Audit Committee

### ***Proposed Internal Audit Implementation Plan***

Gordon Lee updated the Board on the background of this proposal. The Government of BC is asking post-secondary institutions to find ways of reducing finance and administration costs. Kwantlen is working in partnership with the University of the Fraser Valley to acquire the services of an internal auditor.

**Moved by Scott Nicoll; seconded by Launi Skinner:  
THAT the Board of Governors approve the proposed Internal Audit Implementation Plan.**

**MOTION CARRIED**

### ***Plan and Financial Implications of Faculty Amalgamation***

Rob Adamoski, Dean of Social Sciences, reviewed the two year process regarding the proposal to amalgamate the Faculties of Humanities and Social Sciences.

Moved by Kristan Ash; seconded by Amrik Virk:  
THAT the Board of Governors accept the proposed budget plan for the amalgamation of the Faculty of Social Sciences and the Faculty of Humanities and that it approve the merger of the two Faculties.  
MOTION CARRIED  
Suzanne Pearce OPPOSED

***Asset Naming Opportunities Policy & Procedures***

Moved by Suzanne Pearce; seconded by Ariana Arguello:  
THAT the Board of Governors approve the Asset Naming Opportunities Policy and Procedures.  
MOTION CARRIED

***Pre-budget Briefing***

Gordon Lee provided a pre-budget document to the Board. The Government of BC is moving to Public Sector Accounting Board Standards which will have a negative impact on post-secondary budgets.

**Governance Committee**

***Board Committee Appointments***

The Board discussed the need for an external representative on the Board External Affairs Committee.

Moved by Amrik Virk; seconded by Launi Skinner:  
THAT the Board of Governors approve Board committee appointments including the addition of Launi Skinner to the Board External Affairs Committee effective September 1, 2011.  
MOTION CARRIED

***Principles of Academic Freedom and Responsibility Statement***

The Board has reviewed the statement and has received advice from Senate.

Moved by Ariana Arguello; seconded by Scott Nicoll:  
THAT the Board of Governors approve posting of the Principles of Academic Freedom and Responsibility Statement for University comment.  
MOTION CARRIED

***Moving to Paperless Board and Committee Meetings***

Moved by Ken Tung; seconded by Suzanne Pearce:  
THAT the Board of Governors approve the implementation plan for the Board moving to paperless Board and Committee meetings.  
MOTION CARRIED

***Board Retreat***

Deferred to the In camera meeting.

***Revision of Ends Policies 4.0 – 4.4***

**Moved by Scott Nicoll; seconded by Kristan Ash:**

**THAT the Board of Governors approve revisions to the Ends**

**Statements to read:**

***“Kwantlen Polytechnic University exists to fulfill the vision commitments”***

**And deleting Ends Statements 4.1 – 4.3**

**MOTION CARRIED**

**Student & Academic  
Experience Committee**

***Letter of Appreciation***

Ken Tung was impressed by the excellence of the Interior Design Exhibition prior to the Interior Design Scholarships and Awards Ceremony on September 9, 2011. It reflects the quality of the program, the instructors and the students.

**Moved by Ken Tung; seconded by Kassandra Linklater:**

**THAT the Board of Governors write a letter of appreciation to the Dean of the Faculty of Design regarding the Interior Design Scholarships and Awards Ceremony.**

**MOTION CARRIED**

***Board Appointment to Senate***

**Moved by Launi Skinner; seconded by Amrik Virk:**

**THAT the Board of Governors re-appoint Kristan Ash as the Board representative to Senate.**

**MOTION CARRIED**

**External Relations  
Committee**

***Board Appointee to Bicameral Governance Task Force***

It was suggested that as long as the Task Force is in existence the past chair of the Task Force remain a member to provide continuity.

**Moved by Launi Skinner; seconded by Amrik Virk:**

**THAT the Board of Governors approve the appointment of Scott Nicoll to the Board/Senate Task Force on Bicameral Governance.**

**MOTION CARRIED**

**Assurance of Successful  
President Performance**

***Policy 3.3, Compensation and Benefits – Compliance Vote***

**Moved by Kassandra Linklater; seconded by Scott Nicoll:**

**THAT the President is in compliance with Policy 3.3, *Compensation and Benefits*.**

**MOTION CARRIED**

**Policy 3.7, *Emergency Succession***

Moved by Rob Mumford; seconded by Ken Tung:  
THAT the President is in compliance with Policy 3.7, *Emergency Succession*.

**MOTION CARRIED**

**Policy 3.8, *External Alliances – Compliance Vote***

Moved by Kristan Ash; seconded by Yuri Fulmer:  
THAT the President in in compliance with Policy 3.8, *External Alliances*.

**MOTION CARRIED**

**Upcoming Monitoring Reports**

The following monitoring reports will be submitted between October and December 2011.

- 3.5, *Financial Condition & Activities*
- 3.9, *Communication & Support to the Board*

**President's Report**

John McKendry updated the Board on university planning and sustainability. There are two main issues the institution needs to focus on: repositioning Kwantlen as a polytechnic institution and student retention.

**Senate Report**

Information from the Senate meetings of May 30 and June 27, 2011 was provided to the Board.

**Board Senate Task Force on Bicameral Governance**

The Board discussed the idea of a Board/Senate retreat. The Board/Senate Task Force on Bicameral Governance will consider the agenda and dates.

**Email Motions**

***Presidential Search Advisory Committee Membership***

An email vote was taken on June 28, 2011 regarding approval of membership of the Presidential Search Advisory Committee.

**Moved THAT the Board of Governors appoint the following individuals to the Presidential Search Advisory Committee:**

**Board: Scott Nicoll**

**Launi Skinner**

**Kristan Ash (alumni member)**

**Deans: Robert Adamoski, Dean of the Faculty of Social Sciences**

**Tru Freeman, Dean of the Faculty of Community & Health Studies**

**Students: Derek Robertson  
Ryan Keigher  
Keri Van Gerven**

**MOTION CARRIED**

***Presidential Search Criteria***

On June 28, 2011 an email vote was carried out to approve the Presidential Search Criteria.

**Moved that the Board of Governors agree with the Presidential Search Criteria as distributed.**

**MOTION CARRIED**

***Presidential Search Advisory Committee Student Membership***

On July 25, 2011 an email vote was carried out regarding student membership on the Presidential Search Advisory Committee. Ryan Keigher is not eligible to sit on the committee as he will have graduated from the University.

**Moved that the Board of Governors approve the appointment of Andrea Danyluk as the student member of the Presidential Search Advisory Committee.**

**MOTION CARRIED**

***Spring Convocation 2012 Venue Change***

On August 25, 2011 an email vote was carried out regarding the proposal to move the Kwantlen Convocation in the Spring of 2012 to the Langley Events Centre.

**Moved that the venue for the Spring 2012 Kwantlen Convocation be changed to the Langley Events Centre.**

**MOTION CARRIED**

**Evaluation of Board as a Group**

Kristan Ash was assigned to evaluate the Board's performance. She thanked the Chair for his comments regarding focusing on students. The Board followed its own policy with respect to running the meeting. One area of improvement would be the need for more information about Kwantlen offices or departments that the Board could tap into. She noted that the Board Student & Academic Experience Committee had found it very useful to hear presentations from Jody Gordon, AVP Students, and Ron Maggiore, AVP Strategic Enrolment Management.

**For the Good of the Order**

Gord Schoberg was pleased to see Kwantlen sponsor the Surrey Board of Trade Premier's address on September 21, 2011. Kristan Ash noted that Kwantlen Marketing students had participated successfully in a marketing event. The Chair thanked Sandi Klassen for keeping the Board informed about Kwantlen related events.

**Next Meeting**

The next meeting is on November 23, 2011 at the Surrey campus.

**Adjournment**

The meeting adjourned at 6:12pm.

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**BOARD CHAIR**