



Senate Standing Committees on University Budget

MINUTES OF REGULAR MEETING

Friday, May 18, 2018

9:30 AM – 12:00 PM

Surrey Campus, Cedar 1140

SENATE STANDING COMMITTEE ON UNIVERSITY BUDGET		
Present: (Quorum: 7 voting members)		Ex-Officio / Non-voting
Faith Auton-Cuff Sonu Bratch Stefanie Broad Caroline Daniels Diane Purvey	Sukey Samra Renu Seru Wayne Tebb Michael Wong Elizabeth Worobec	David Burns (Chair) Sal Ferreras Jon Harding Joe Sass
		Ex-Officio / Voting
Regrets:	Senate Office	Guests:
Barnabe Assogba Alan Davis Jane Fee Stephanie Phillips Tom Westgate	Rita Zamluk, Administrative Assistant	David Florkowski Amanda Grey Nadia Henwood Wendy Ip Lori McElroy Ann-Marie McLellan Kent Mullinex Denise Nielson Carolyn Robertson Sholto Scruton Christina Wilcox

1. Call to Order

The Interim Chair, David Burns, called the meeting to order at 9:03 a.m.

2. Approval of Agenda

Add:

- Budget Principles
- KPU Academic Plan 2023

Sukey Samra moved the agenda be confirmed as amended.

The motion carried.

3. Approval of Minutes, April 20, 2018

Faith Auton-Cuff moved the minutes be accepted as circulated.

The motion carried.

4. Election of Committee Chair

The term of office is from September 1, 2018 to August 31, 2020.

David Burns, Vice-Chair of Senate, conducted the election and called for nominations:

First call: Diane Purvey nominated David Burns. David Burns accepted the nomination.

Second call: no nominations

Third call: no nominations

David Burns, was acclaimed as the Chair. He will assume the position on September 1, 2018 for a two-year term ending August 31, 2020

5. Items for Discussion

5.1. Budget Principles

The Chair discussed that Senate budget presentations are made to Jon Harding, not to the Senate. SSCUB and SSCAPP members need to only consider the priorities set by Senate when considering the budget presentations in October, 2018.

5.2. State of the KPU Academic Plan 2023

The committee members discussed access to, changes in, and the process to approve the current version of the KPU Academic Plan 2023.

6. Adjournment

The meeting adjourned at 9:15 a.m.

The meeting was originally scheduled as a joint meeting with the Senate Standing Committee on Academic Planning and Priorities which did not have quorum. Therefore the Senate Standing Committee on University Budget reconvened.

1. Call to Order

The Chair reconvened the meeting to order at 10:00 a.m.

2. Approval of Minutes, January 26, 2018

The Committee deferred the approval of minutes for the joint meeting held January 26, 2018, to the next joint meeting of the Senate Standing Committees on Academic Planning and Priorities and on University Budget when quorum for each committee is available to vote.

3. Approval of Agenda

Diane Purvey moved the agenda be confirmed as circulated.

The motion carried.

4. Chair's Report

No report

5. New Business

5.1. Program Concept: Graduate Certificate, Sustainable Food Systems and Food Security

Faith Auton-Cuff and Kent Mullinex provided background and context. The Committee discussed the reputation of KPU as offering graduate programs, the advantage of partnering with Royal Roads University, the validity of international student enrollment estimates, and the purpose of the capstone project.

Diane Purvey moved that the Senate Standing Committee on the University Budget recommends that Senate approves the program concept for the Graduate Certificate in Sustainable Food Systems and Food Security with an implementation date of January 1, 2019.

The motion carried.

5.2. Follow-up to Last Year's Budget Priorities Submissions

Jon Harding and Joe Sass were available to answer questions. The committee discussed

- the budget and capacity for supporting international students
- distinguishing between an open access university and an infinite access university
- having priorities set before the presentations so KPU Finance can report on the ways in which the priorities are included in the budget
- coordinating budget preparations between Faculties and KPU Finance
- presenting detailed feedback to the Executive during the university budget presentations,
- alignment of capital funding with budget preparation,
- allocating funds to operating budget,
- surplus development of the contingency fund

The Provost emphasized the important role of Senate priorities when preparing the budget.

Action:

KPU Finance will send an explanation of the connection and purpose of the contingency and the surplus funds.

5.3. 2019 / 2020 Budget Development: Principles and Criteria

David Burns provided background and context. The committee discussed

- the level of detail the committee will submit to KPU Executive
- asking for rationales from the presenters showing how the budget requests meet the priorities
- using a template that includes priorities for presenters to complete
- asking presenters to follow a template when making the presentations
- having less detail and more substantive material in the presentations
- providing Deans with more flexibility to manage their budgets

Action:

September 23 meeting: Joe Sass will assist in preparing the committee for the budget presentations.

5.4. 2019 / 2020 Budget Development: Initial Priorities

David Burns introduced the discussion.

Action:

The Executive team will provide a list of priorities to the Committees in two weeks for discussion on June 8, 2018.

5.5. Senate Budget Development Process and 2019 / 2020 Key Dates

David Burns introduced the topic. The Committee made three amendments

1. May: merge with June for 2018 / 2019 dates.
2. October: Budget Presentations - use “attend” instead of “receive”
3. November 26: replace “approve” with “confirm”

Diane Purvey moved that the Senate Standing Committee on University Budget recommend that Senate approve the amendments to the Senate Budget Development Process and 2019 / 2020 Key Dates document.

The motion carried.

Michael Wong moved that the Senate Standing Committee on University Budget recommend that Senate approves the Senate Budget Development Process and 2019 / 2020 Key Dates and forward to KPU Finance for inclusion in their planning documents.

The motion carried.

5.6. KPU Academic Plan 2023

Sal Ferreras provided an update of the KPU Academic Plan 2023. He thanked Linda Krenz, Camille Souliere and Joanne Saunders for their contributions. He highlighted the Measures and Milestones that will be updated as the Plan is implemented. The Committee recommended changing “student success” to “enhance student success”, adding changes regarding e-portfolio, changing the numbering of the strategies to be clearer, including mental health as part of VISION 2023 as a university-wide initiative, removing the four research areas from the Academic Plan. The Committee congratulated the Provost on the Plan, and commented on the attractiveness of the document. They also thanked him for communicating with and integrating feedback from the KPU community.

Diane Purvey moved that the Senate Standing Committee on University Budget recommends that Senate approves the KPU Academic Plan 2023 and forwards the Academic Plan as information to the Board of Governors.

The motion carried.

6. Adjournment

The meeting adjourned at 11:47 a.m.

The Chair requested the members from the Senate Standing Committee on Academic Planning and Priorities to stay as the committee now had quorum.
