

# Management Group Report

## Educational Services

January 12, 1999

### Recreation Services

The Recreation Department wishes you a Happy New Year. We are in the process of promoting our Fall '99 activities at all the campuses. We will be continuing with intramural basketball, ball hockey, volleyball, indoor soccer and ice hockey. Unfortunately we will no longer be offering roller hockey due to a decrease in the number of participants. A few special events to look forward to in 1999 are the Vancouver Sun Run and the Spring Swing Softball Tournament. Keep an eye out for our new brochure; all the information regarding location, times and costs can be found in it.

Currently, the Recreation Department is looking at programming for the "new" gymnasium. It is an exciting time, and we can hardly wait until the opening of the new facility.

### Students with Disabilities

#### Faculty Replacement:

Nancy Dunlop is taking a personal leave to go to New Zealand from January to June 1999. Her replacement is Cory Elashuk. Cory is working on her doctorate at UBC and has a number of years experience in working with adults with learning disabilities in the Psychoeducational Assessment clinic at UBC, as well as counselling experience with the Crisis Center. We welcome Cory to the Department.

#### Project Update:

1. ACCESS Grant: Kwantlen has received funding for a physical access grant for 1999/00 in the amount of \$100,000. This is in addition to the \$100,000 we received in 98/99. Susanne is writing a report to outline the priorities and rationale to be submitted for January 15. The priorities will be upgrading the Richmond campus signage for students with visual impairments and leveling the pavement on the Surrey Campus and removing trees to another location. We will also continue with renovations to the Langley Campus.
2. Audit: The consultant has been hired and is working with the science staff and faculty to do an audit. Currently the consultant is going into labs and meeting with technicians and faculty. It should be completed by April of this year.
3. Handbook: The faculty handbook for accommodating students with disabilities is progressing towards completion. The binders have been ordered and the Marketing Department is working on the cover page. We received copyright approval from the Ministry to use the same design as one done by another College, thereby saving some costs. The final version, complete with pictures, is being edited and formatted.
4. WEB Access: Susanne is conducting an audit of some of Kwantlen's web sites access to students with disabilities.



Units within the APASS Division will be notified with access recommendations. The Kwantlen Homepage is not yet accessible for students with visual difficulties. The court rulings are just starting to appear in the US against Colleges and Universities who don't have alternate access to their WEB sites. It is seen in the same manner as physical access.

## **Counselling and Advising**

### COUNSELLOR'S REPORT

We are off to another busy semester with our Career and Academic Success classes running and new success skills and career exploration seminars. Orientations were provided to new students which included a review of the services and some key policies such as the student conduct policy. We believe the orientation provides some prevention in the areas of harassment, intimidation, and attendance problems.

The Langley campus is experiencing increasing demands on counselling and is at its capacity for service. The Access Centres are also well utilized by students and community members.

For the first time, we will be offering Academic Probation Seminars, designed by Ron Flaterud, on the Surrey, Richmond, and Langley campuses. The aim of the workshops will be to address skills needed by students for success in post-secondary studies and to try and increase the retention rates among this population group. The seminar will include information regarding probation, resources available, and the types of problems that may lead to academic probation. The number of students on academic probation as of the January 1998 semester was 1,056.

Susan Morris and Moira De Silva have prepared a written report on the Orientation for International Students which was a pilot

project on the Richmond Campus in September. The report includes an evaluation based on students' feedback and facilitators observations. This information will prove useful in planning future orientations for the growing international student population.

The College Survival Seminar offered by Wendy Belter at the Newton Campus will be starting a new group at the end of January. The program has been praised by training consultants and community partners as a great program to refer clients on income assistance who are trying to access post-secondary institutions.

### ADVISOR'S REPORT

While the January intake ran rather smoothly, the last two weeks were hectic with students stressed over course selection and availability.

Advisor's stats for January intake are:

Scheduled Appointments	2049
Drop-ins	1032
Workshops (4)	54
Help-Lines	656
Total	<u>3791*</u>

(\*up to Jan 8, 1999)

Kudos to Karin Green who has successfully once again done a massive mail out to institutions requesting calendars to replenish our "lost" ones and for new 1999 calendars. As January ends we now start planning for the September intake. We are currently busy scheduling workshops for this summer and updating our web site.

We are excited about the idea of developing workshops on-line via our web site. This on-line option has various advantages for us. However, more importantly, it will offer our students increased access to our services anytime and at their convenience--at no direct cost.



## **Employment & Educational Access**

Employment and Educational Access fall programs for Newton and Richmond are ending on January 15, 1999. The Employment and Educational Access for Aboriginals will end on January 29, 1999.

The spring programs start on February 8th and recruitment is going well. An interview with the instructor is required prior to acceptance into the program.

Natalie Wood is the instructor for the 18-week EEAA Aboriginal program. Kurt Penner is the instructor for EEAC at Newton and Joy Moon is the instructor at Richmond. Both programs last 16 weeks.

Elly Morgan, the instructor for the Employment and Educational Access program for Women, gave birth to a baby girl on December 11<sup>th</sup>, Amanda Anne Morgan Dickey.

## **Academic & Career Prep**

### **Academic & Career Prep Coordinator**

This month we welcome back our coordinator, Lorraine Irvine, after a four-month leave of absence.

### **Program Assistant**

Our new program assistant, Chris Stephens, started in mid October and is finding herself very busy. One of her tasks has been to compile a booklet of student writings, *Outword*, under the direction of Val Innes. This has been a bi-yearly production in the past because of the tremendous amount of work involved in desktop publishing an illustrated booklet. Now, Chris will look after this publication on an on-going basis, allowing us to publish every year. For the students whose work is included, timely publishing will be an enormous benefit, as well as a stimulus to produce their best writing.

## **Meetings with other Departments**

Academic and Career Preparation English instructors met November 30 with members of the English Department to discuss standards and course offerings. ACP supported the English Department's proposal, which was subsequently passed by Education Council, to raise entrance standards. We hope that this meeting will be the precursor of increased communication and cooperation between our departments.

ACP English instructors are also participating in John Slattery's commission to study the English Language Skills offerings at Kwantlen. We hope for productive results from these discussions in the area of student access and laddering between courses and departments.

In addition to these two endeavours, ACP will be part of meetings with EASL, ELNT, CMNS and ENGL in the near future. Questions of entrance standards and course overlapping, if any, will be discussed.

## **Christmas Activities**

All campuses held Christmas lunches on or around December 23, and the ACP faculty had its annual Christmas lunch. Also, over half the faculty attended the Division lunch-we like parties! In addition to these festivities, several classes had very successful Christmas projects. Newton and Richmond campuses collected food and money for local food banks. Gary Miller at Surrey spearheaded a drive for one of his single mum students who had lost everything in a fire; she and her little boy were inundated with presents, including furniture for her apartment. Langley ACP students and instructors Bev Krieger, Val Innes and Peter Robbins decided to have a bake sale and raise money to adopt a family; they raised an incredible \$1,000 and adopted *two* families.

Happy New Year to you all from all of us in ACP! May 1999 be productive and successful for all our students.