

KWANTLEN COLLEGE BOARD

MINUTES - REGULAR MEETING - WEDNESDAY, OCTOBER 29, 1986

NEWTON CAMPUS

The meeting was called to order at 4:07PM.

Present: D.V. Penn (Chairman) J.F. Newberry (A/President)
 K.W. Williams R.R. Lisson (Vice-President, Administration)
 D.H. Brawn C.L. Hibbert (Director of Financial Services)
 D.W. Heffring D. Francis (Director of Libraries)
 L. Johnson G.B. Kilcup (Vice-President, Academic)
 A.D. Milne P.A. Kitching (Campus Principal-Richmond)
 M. Montgomery J. Lauder (Project Manager)
 L.J. Syberg-Olsen R.W. Lowe (Campus Principal-Surrey)
 J. Waenink J. Slattery (Instructional Director)

 E. Green (Faculty Member-Journalism)
 2 Journalism Students

Confirmation of Agenda Moved by Mr. Waenink and seconded by Mr. Johnson:

 THAT the Agenda for the meeting be approved. CARRIED

Confirmation of Minutes- Oct. 9/86 It was requested that the words "of Information Services" on page 3 of the Minutes of the Special Meeting held October 9, 1986 be replaced with the words "Public Relations".

 Moved by Mr. Milne and seconded by Mrs. Montgomery:

 THAT the Minutes of the Regular and Special
 (as amended) Meetings held October 9, 1986
 be approved. CARRIED

Chairman's Report- Policy Manual The proposed Policy Manual will be a major item of discussion at the next meeting.

B.C.A.C.- F. Gingell The Chairman advised that Mr. Fred Gingell (Chairman of the Kwantlen College Board from its inception in 1981 to March 13, 1985 and Douglas College Board from 1974 to 1981) will be invited to the next Board meeting to receive a plaque awarded by the B.C. Association of Colleges in recognition of Mr. Gingell's long service with both Boards.

Kwantlen College Board
Minutes - Regular Meeting
October 29, 1986
Page...2

B.C.A.C.-
Executive
Meeting

The Chairman reported on the meeting of the B.C Association of Colleges Executive Council held October 25, 1986. Items discussed included - base funding, equitable distribution system, future funding predictability, and National Colleges Week in November. The Annual Meeting of the Association will be held in Victoria next June.

Moved by Mr. Penn and seconded by Mr. Heffring:

THAT the Chairman's Report be received.

CARRIED

Summer
Games

The 1987 B.C. Summer Games will be held in Delta and the 1989 Games will be held in Surrey. The Vice-President, Administration suggested the College should make an effort to become involved in the Games. It was also suggested that there may be an opportunity to obtain funding for recreation facilities on the permanent Surrey campus.

Board Members are to pass on any suggestions for College involvement to the Vice-President, Administration. Further discussion on the matter will be held at a future meeting.

Financial
Statements-
Sept. 30/86

The Financial Statements for the six months ended September 30, 1986 were reviewed by the Director of Financial Services.

Moved by Mr. Milne and seconded by Mr. Williams:

THAT the Financial Statements as at
September 30, 1986 be filed for audit.

CARRIED

Welcome -
J. Lauder

Mr. Milne, Chairman of the Facilities Planning Committee, announced the appointment of Mr. John Lauder as Project Manager and welcomed him to the College.

Resource
Centre for
Career
Exploration

The Vice-President, Academic briefly reviewed the proposal pointing out that there were two options for the Board to consider; offer a career exploration course through Continuing Education or submit a Fund for Excellence proposal for a career exploration centre. Mrs. Syberg-Olsen expressed the view that a Resource Centre for Career Exploration would be an excellent way to improve the College's image in the region.

Moved by Mrs. Syberg-Olsen and seconded by Mr. Waenink:

THAT the Board seek approval for the
Resource Centre for Career Exploration
through the Fund for Excellence.

CARRIED

Fund
For
Excellence

The Vice-President, Academic reviewed the College submission for funding under the Fund for Excellence in Education . He pointed out that this report and recommendations were based on input from the College community. The submission has been forwarded to the Ministry of Post-Secondary Education to meet the October 24, 1986 deadline established by the Ministry. The submission was in four parts -

Appendix 1 - lists the ongoing items identified by the Ministry which have first call on the 1987/88 Fund and includes a request for multi-campus funding.

Appendix 2 - lists Capital required to support programs identified within the 1987/88 program profile.

Appendix 3 - lists requirement for equipment replacement capital for 1987/88.

Appendix 4 - lists new activities the College would like to pursue in 1987/88 and 1988/89 in a prioritized order.

Mrs. Syberg-Olsen expressed concern that the proposed Career Exploration Centre for the Enhancement of Student Success is prioritized too low under Appendix 4.

Moved by Mrs. Syberg-Olsen and seconded by Mr. Williams:

- THAT the prioritized list under Appendix 4 be altered as follows:
1. Centre for Design Studies (planning)
 2. Business Enterprise Centre
 3. Centre for Personnel Development
and Innovative Learning
 4. Career Exploration Centre for the
Enhancement of Student Success
 5. Development of Computer Aided
Instructional Materials
 6. Resource Centre for CADD and
AutoCAD Applications

CARRIED

Moved by Mr. Johnson and seconded by Mr. Williams:

THAT the College submission for funding under the Fund for Excellence in Education, as amended above, be approved.

CARRIED

The Ministry will be apprised of the change in priorities in Appendix 4.

Kwantlen College Board
Minutes - Regular Meeting
October 29, 1986
Page...4

\$2 Million
Matching
Equipment
Fund

The Vice-President, Administration advised that the Minister, as part of the Fund for Excellence, established a \$2 million matching fund for equipment. The intent of the fund was to encourage institutions to share equipment and to encourage donations of equipment from industry.

The College's request for matching funds totals \$347,500.

Moved by Mr. Milne and seconded by Mrs. Syberg-Olsen:

THAT the submission requesting matching funds totalling \$347,500 be approved.

CARRIED

Post
EXPO
Funding

The Ministry of Post-Secondary Education has granted \$31,000 to the College for Post Expo Funding of University Transfer and Adult Basic Education courses.

College
Prep
Courses

Mr. Slattery briefly reviewed the report outlining the involvement of Kwantlen College and other community agencies in English Language Training and Adult Basic Education. It was pointed out that a significant number of the students were 22 years of age and older. In response to a question, Mr. Slattery advised that if Kwantlen cancelled the ELT program, there are no other full-time ELT programs in the College region.

The Administration will present a further report to the Board concerning the magnitude of the need for ABE and ELT training within the College region.

Philosophy,
Mission &
Goals
Statement

The College Philosophy, Mission & Goals Statement, as amended at the last Board meeting, was distributed.

Moved by Mr. Williams and seconded by Mr. Waenink:

THAT the College Philosophy, Mission & Goals Statement be approved.

There was considerable discussion about the role of the school districts in the College Region in the area of Adult Basic Education.

A vote was then taken on the motion.

CARRIED

Kwantlen College Board
Minutes - Regular Meeting
October 29, 1986
Page...5

Fund
Raising

The Director of Libraries reviewed the report on Fund Raising. The College has reached its first year's target of \$50,000 and with the matching grant from the Vancouver Foundation and the College's initial \$10,000 "seed" money, the fund now stands at \$110,000. He briefly reviewed the results of last year's program and the proposed activities for the second year. After discussion the Board agreed to leave the 2nd year challenge at \$50,000 and requested that the Administration prepare a full report to be presented to the Board early in the new year.

Manager -
Public
Relations

The A/President reported that approximately 60 applications have been received for the position of Manager - Public Relations.

Moved by Mr. Williams and seconded by Mrs. Syberg-Olsen:

THAT the President's report be received.

CARRIED

Information
Items

The following information was included in the Agenda packages:

- Resource Development Seminar-Fund Raising - Nov. 7/8
- Employment of Technology Students
- Article "Dealing with Underprepared Students at 2-Year Colleges"
- Association of Canadian Community Colleges - News

Liaison
Meetings-
School
Boards

Board Members were reminded of the liaison presentations to the School Boards as follows:

- Richmond School Board - November 17, 1986
(Mrs. Montgomery and Mr. Williams)
- Langley School Board - November 17, 1986
(Mr. Milne and Mr. Waenink)
- Delta School Board - November 25, 1986
(Mr. Heffring)
- Surrey School Board - November 27, 1986
(Mrs. Syberg-Olsen)

Next Meeting Thursday, November 20, 1986 at 7:00PM - Richmond Campus.

Kwantlen College Board
Minutes - Regular Meeting
October 29, 1986
Page...6

Adjournment Moved by Mr. Milne,

 THAT the meeting be adjourned - 5:55PM.

CHAIRMAN

VICE-PRESIDENT, ADMINISTRATION