



Present Board

Hanne Madsen / Chair
Douglas Beaton
Sandra Case
Tanya Corbet / Vice Chair
Gavin Dew
Alan Davis / President & Vice
Chancellor
Allison Gonzalez
Marc Kampschuur
Jamie Kokoska
Michael McAdam
Suzanne Pearce
Kim Rose
Sarbjee Sarai
Eric Wirsching

University Vice Presidents

Salvador Ferreras / Provost & VP Academic
Jon Harding / VP, Finance & Administration

Presenters and University Resources

Jennifer Chung / Controller
Jane Fee, Vice Provost, Students
Vivian Lee / Director, Budgeting, Planning & Payroll
Caroline Lilloco / Confidential Assistant to the University
Secretary
Joe Sass / Director, Business Performance & Advisory
Services
Stefanie Singer / Manager, Budgeting & Planning
Keri van Gerven / University Secretary & Confidential
Assistant to the President & Vice Chancellor
Lori McElroy / Executive Director, Institutional Analysis &
Planning
Marlyn Graziano / Executive Director, External &
Government Affairs
Shelley Wrean / General Counsel

Regrets George Melville / Chancellor

Guests:

Lincey Amora / KPIRG, Director of Campus Life
Russell Liu / KPIRG, Director of Community Affairs
Kim McMartin / KPIRG, Board Organizer

1. Call to Order

The Chair called the meeting to order at 4:02 pm and welcomed guests.

The Chair also introduced and welcomed new Board members Sarbjee Sarai and Gavin Dew.

**2. Presentation:
Kwantlen Public
Interest Research
Group (KPIRG)**

Lincey Amora, Russell Liu and Kim McMartin provided a presentation on KPIRG, discussing its mandate and purpose, and how it's connected with other Public Interest Research Groups (PIRGs) across the country.

KPIRG is currently studying barriers to post-secondary education for students with disabilities and collaborates with other not-for-profit organizations on various initiatives. KPIRG also has a grant program that provides funds for a variety of KPU student activities and venues.

Hanne Madsen thanked Lincey Amora, Russell Liu and Kim McMartin for coming to the meeting and making a presentation to the Board.

3. Approval of Agenda **Motion #14-16/17**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.

4. Consent Agenda **Motion #15-16/17**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:

4.1 Minutes of November 23, 2016, 2016

AND

THAT the Board of Governors receive the following for information:

4.2 2016/17 Interim FTE Report

4.3 Third Quarter AVED Forecast

5. Presentation: Salvador Ferreras presented the Academic Plan 2018 Mid-Year Report and noted an amendment to the report. Dr. Ferreras outlined how the plan strategies have impacted education activities on and off campus and noted that progress has been assessed through six lenses: engagement, innovation, renewal, well-being, enrolment and profile and reputation.

**Academic Plan 2018 –
Mid-Year Report**

Dr. Ferreras highlighted positive changes that are evident in teaching and learning, experiential learning & cooperative education, student life, educational technology, curriculum development, admissions, aboriginal participation, policies, systems and safety and security since the plan was launched in June 2014. Additionally, Dr. Ferreras advised that the strategies, actions and principles embedded in the plan have had repercussions outside the institution related to VISION 2018's goals of Quality, Relevance and Reputation.

Dr. Ferreras stated that KPU is two-thirds of the way to completion of the Academic Plan 2018 and that Management is confident that over the next 17 months that all the strategies established in June 2014 will be completed or substantially completed.

6. Reappointment of the Chancellor Alan Davis confirmed that the KPU Alumni Association recommended the reappointment of George Melville as the Chancellor and Senate has confirmed its support for his reappointment. The university welcomes George Melville's return as Chancellor and expresses appreciation for all of his work and support.

Motion #16-16/17

MOVED SECONDED AND CARRIED THAT the Board of Governors reappoint George Melville as Chancellor of KPU for a three year term from October 5, 2017 to October 4, 2020.

7. Audit Committee Report **7.1 Committee Chair Report**

Doug Beaton advised that preliminary drafts of the revised Audit Committee Terms of Reference and Committee Operating Guidelines were reviewed and discussed.

Jennifer Chung was introduced as KPU's new Controller who started in December 2016.

8. Finance Committee Report

8.1 Committee Chair Report

Doug Beaton advised that preliminary drafts of the revised Finance Committee Terms of Reference and Committee Operating Guidelines were reviewed and discussed.

9. Governance Committee Report

9.1 Committee Chair Report

Hanne Madsen advised that preliminary drafts of the revised Governance Committee Terms of Reference and Committee Operating Guidelines were reviewed and discussed. Ms. Madsen confirmed that the final document will be presented to the Board for approval and noted other items from the committee meeting are included on the Agenda

9.2 VISION 2018 – Targets for New Measures

Lori McElroy presented the targets for new measures and advised that the Performance Report monitors progress toward achieving the goals set out in VISION 2018. New targets are presented to the Board for approval.

Motion #17-16/17

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the new performance targets for VISION 2018 as recommended by the Board Governance Committee.

9.3 Skills Gap Plan

Lori McElroy provided an overview of the BC Government's Skills for Jobs Blueprint which outlines a plan to reengineer education and training in BC to allocate more provincial funding to jobs expected to be in high demand in the future. Each year, institutions submit an up to date Skills Gap Plan based on the specific program areas identified in the plan.

Dr. McElroy reviewed the 2017/18 Skills Gap Plan and confirmed that KPU will achieve the reallocation amount required by AVED.

9.4 ST7, Student Conduct (Non-Academic) Policy and Procedures

Salvador Ferreras provided an overview of ST7, Student Conduct (Non-Academic) Policy and Procedures, the establishment of a Senate Standing Committee on Appeals and recommendation to disband the Board Appeals Tribunal Non-Academic Misconduct.

Dr. Ferreras acknowledged Jane Fee, Catherine Dube, Josephine Chan and the many other faculty, staff and students involved in its development. It was truly a team effort.

The entire team of people were thanked for their efforts.

Motion #18-16/17

MOVED SECONDED AND CARRIED THAT the Board of Governors approve ST7, Student Conduct (Non-Academic) Policy & Procedures effective May 1, 2017 as recommended by the Board Governance Committee,

AND

THAT the Board of Governors approve the disbandment of the Board Appeals Tribunal Non-Academic Misconduct effective May 1, 2017 as recommended by the Board Governance Committee,

AND

THAT the Board Governance Manual be updated in accordance with these changes.

9.5 Appointment of the Board Representative on the KPU Foundation Board of Directors

Motion #19-16/17

MOVED, SECONDED AND CARRIED THAT the Board of Governors appoint Tanya Corbet to the KPU Foundation for a one-year term beginning January 1, 2017 as recommended by the Board Governance Committee.

9.6 Appointment of Board Representative to Senate

Motion #20-16/17

MOVED SECONDED AND CARRIED THAT the Board of Governors appoint Sarbjeet Sarai as the Board Representative on Senate for a one-year term beginning January 24, 2017 as recommended by the Board Governance Committee.

10. President's Report

10.1 Report to the Board

Alan Davis presented highlights of the Report to the Board and noted:

- KPU's Environmental Protection Technology (EPT) program was recently accredited by Technology Accreditation Canada making it the first accredited EPT program in BC.
- Incredible progress has been made in the area of Teaching and Learning since Stephanie Chu joined KPU. This is only the beginning and we'll see much more
- Wilson School of Design – very comprehensive and many activities.
- Research Notes published by Institutional Analysis & Planning were included in the report providing wonderful stories how students find their way to, and progress through, KPU
- Thanks to all contributors for the hard work in putting their respective reports together.

Dr. Davis introduced and welcomed Dr. David Florkowski to KPU as the new Dean of Health.

- 11. Provost's Report** ***11.1 Report to the Board***
- Salvador Ferreras advised that the Provost's Report is included in the Report to the Board of Governors.
- 12. Vice President, Finance & Administration Report** ***12.1 Report to the Board***
- Jon Harding advised that the VP, Finance & Administration's Report is included in the Report to the Board of Governors.
- 13. University Secretary's Report** ***13.1 Update on the Board Budget as at January 24, 2017***
- Keri van Gerven highlighted the University Secretary's Report providing a snapshot of the year to date 2016/17 Board Budget.
- 14. Senate Reports: November 21, 2016 and December 19, 2016** Alan Davis advised that the Senate Reports for November 21, 2016 and December 19, 2016 were included in the meeting package. Dr. Davis also advised that Rita Zamluk has recently joined the Senate Office.
- 15. Issues and Concerns** No issues or concerns were identified.
- 16. Next Meeting Agenda Contribution** Board members were asked to send contributions for the next meeting agenda to Keri van Gerven two weeks in advance of the meeting.
- 17. For the Good of the Order**
- The vigil held earlier today in support of the victims and their families of the attack at the Islamic Cultural Centre of Quebec was a moving experience. There were there were speeches by Muslim students and Dr. Farhad Dastur and greetings from the Kwantlen First Nation.
 - The message sent to all employees and students was also greatly appreciated.
- 18. Feedback on the Meeting** There was no additional feedback on the meeting
- 19. Appendix:** ***19.1 Report to the Board of Governors***
- The Report to the Board of Governors was received.

20. Next Meeting

Wednesday, March 29, 2017 at the Langley Campus, Meeting Room 1030 at 4:00 pm.

Board members wishing to attend a meeting via videoconference or teleconference are asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.

21. Adjournment

The meeting adjourned at 5:09 pm.

Board Chair