

Minutes
BOARD REGULAR MEETING
Wednesday 22 June 1994 / Surrey Board Room / 7:00 pm

Present

BOARD

COLLEGE

B. Kirk (Chair)	G. Kilcup (President)
J. Shauntz (Vice Chair)	R. Bruce (Acting Vice President Education Applied Arts & Career Preparation)
W. Wulff	R. Lisson (Vice President Administration)
G. Gill	J. Thachuk (Vice President Education Academic & Applied Studies)
H. Bains	D. Francis (Vice President Educational & Organizational Support)
L. Peterson	J. McLarty (Director Marketing & Public Relations)
T.N. Foo	K. Bentley (Board Secretary)
A. Dhaliwal	
C. Humble	

Guests

R.L. (Bob) Lowe / President Fraser Valley University Society
Ron Baker / Board Member Fraser Valley University Society
Sharon Shilliday / Board Member Fraser Valley University Society
Archie G. Johnston / Partner Peat Marwick Thorne (Auditors)
Sheralynne Merritt / Peat Marwick Thorne (Auditors)
Maureen Shaw / President Kwantlen College Faculty Association
Liz McKinlay / Director Human Resources
Les Hibbert / Director Financial Services

**Call to Order &
Confirmation of
Agenda**

The Chair called the Meeting to order at 7:00 pm and welcomed our guests.

Moved by J. Shauntz; Seconded by H. Bains:

THAT the Agenda be adopted with the following addition:

"Adoption of Policy Governance Model"

CARRIED

Presentation

R. Lowe, President of the Fraser Valley University Society, presented the Society's view on the growing need for a university in the Fraser Valley Region.

Following a question and answer period, the Board Chair thanked the Fraser Valley University Society representatives for attending the meeting.

**Approval of
Minutes**

Moved by H. Bains; Seconded by T.N. Foo:

THAT the Minutes of the Regular Meeting held 25 May 1994 be approved.

CARRIED

DISCUSSION / ACTION

Draft 1993/1994 Audited Financial Report

The Director/Financial Services reviewed the Annual Financial Statements dated 31 March 1994 advising that the Report was "clean" with "no qualifications" therefore requesting Board approval. The Director advised of an amendment to Page 6 "Statement of Changes in Fund Balances / Endowment" column / indicate Note 7 and Page 12 / Note 7 "Endowment Fund" change in wording.

Mr. Archie Johnston, Partner/Peat Marwick Thorne, Auditors, advised the Board that the audit is complete subject to approval of the Financial Statements and the FTE Enrolment Report. As part of the audit, accounting systems and internal controls were reviewed and found to be sound and functioning effectively. Mr. Johnston commended the Board for having such good staff and advised that the information presented is in accordance with general accounting principles.

After discussion, the following motion was considered:

Moved by J. Shauntz; Seconded by A. Dhaliwal:

THAT the Draft 1993/1994 Audited Financial Report be approved with the following amendment:

Addition of "Note 7" Page 6 "Statement of Changes in Fund Balances" and Page 12 "Note 7: Endowment Fund" wording.

CARRIED

Draft Audited Enrolment Report

The Vice President Educational & Organizational Support spoke of the accuracy and fairness of the Report indicating a "clean" Report.

Mr. Johnston stated that the report is "unqualified" and expressed appreciation for the cooperation of staff.

After discussion, the following motion was considered:

Moved by H. Bains; Seconded by J. Shauntz:

THAT the 1993/1994 Draft Audited Enrolment Report be approved.

CARRIED

MONITORING REPORTS

Sites & Facilities

♦ *Delta*

The Vice President Administration advised the Board that the Delta Land purchase is now final. The College is waiting for direction from the Ministry regarding an official ceremony or announcement.

♦ *Langley*

Construction of the Overpass is underway and expected completion is the middle of July.

Board Members

♦ **Wendy Wulff**

- enjoyed the AECBC AGM and Conference in Kamloops and looks forward to embracing the Policy Governance Model
- congratulated the Board Chair for inviting faculty and staff to attending the Conference
- congratulated the Board Chair on her election to the AECBC Executive as a Director at-Large and suggested a follow-up regarding superannuation funds
- looking forward to participating in the Presidential Search Process

♦ **T.N. Foo**

- enjoyed the AECBC Conference in Kamloops; workshop very helpful in understanding the Policy Governance Model

The Chair suggested Mr. Foo bring some recommendations relating to a link with Hong Kong to the next Board Meeting.

♦ **Harry Bains**

- presented the College Entrance Scholarship to the recipient at the Princess Margaret Ceremonies
- enjoyed the Conference in Kamloops but was disappointed that other Colleges had not invited constituency groups as Kwantlen did

♦ **Lois Peterson**

- the AECBC Conference was worthwhile
- inquired as to the state of fundraising within the College; does the College still have a fundraising cabinet in place ? Is the College going to make a commitment to keep fundraising going ? We should continue to build on the bases that has been built. The Board needs to be proactive.

The President advised that the fundraising issue is included in the Board Special Meeting Agenda for full discussion.

- presented the College Entrance Scholarship to the recipient of Richmond's Matthew McNair Senior Secondary School

♦ **Christopher Humble**

- congratulations to Beryl Kirk on her election to the AECBC Executive

♦ **Amrit Dhaliwal**

- the Conference Workshop on Policy Governance Model reinforced a number of issues previously learned

♦ **Beryl Kirk**

- Wendy Wulff, Harry Bains and the Board Chair attended the College Graduation Ceremonies; an enjoyable evening. Congratulations to all !
- travelled to Victoria with the President and Vice President Administration to meet with the Government MLA's for the College region; the Hon. Penny Priddy was not available. Norm Lortie, Sue Hammell and the Hon. Joan Smallwood attended. The purpose of the meeting was to discuss the status of the College's expansion plans.

Moved by J. Shauntz; Seconded by C. Humble:

THAT the Board Chair write to the Minister/Skills, Training & Labour on behalf of the Board of Governors confirming the need for an immediate announcement with respect to Cloverdale and specifically drawing his attention to the Board's concerns surrounding the Fraser Valley University Society.

CARRIED

Moved by W. Wulff; Seconded by J. Shauntz:

THAT the Kwantlen College Board of Governors adopt the Policy Model of Governance.

CARRIED

Implementation of the Policy Model of Governance will be fully discussed at another time.

President

- as follow-up to the presentation made by representatives of Canadian Airlines International at the May Board Meeting, the President advised that the Vice President Education/Applied Arts & Career Preparation, the Vice President/Educational & Organizational Support, the Vice President Administration, Coordinator/Co-op & Job Placement, a faculty member from Trades Common Core Program and the Director, Trades and Vocational Training will visit and tour Canadian Airlines International on Friday 24 June.

Faculty Representative

♦ *Maureen Shaw*

- first Board Meeting as President of the Faculty Association; preceded by other firsts. B. Kirk and J. Shauntz attended the Association's Executive Meeting to discuss the position of President -- this was a first. We had a very open and free discussion. Hopefully, such meetings and interchanges will continue.
- my attendance at the AECBC Conference was a first and was enjoyable.
- implementation of Bill 22 will be a major challenge over the next year.
- appointed to the Ministry Advisory Committee on Innovation Funding for the purpose of reviewing the proposals received.
- the Faculty Association is looking forward to working together towards a relationship of spirit, trust and openness.

OTHER

Moved by J. Shauntz; Seconded by L. Peterson:

THAT a letter be written to the University College of the Cariboo on behalf of the Board of Governors and College attendees commending the Conference Coordinating Committee and UCC on a superb job done at the AECBC Annual General Meeting and Conference.

CARRIED

Next Meeting The next Regular Meeting of the Board is scheduled for ***Wednesday 24 August 1994 commencing at 7:00 pm in the Surrey Campus Board Room.***

Adjournment There being no further business, the Meeting adjourned at 9:30 pm

CHAIR

VICE PRESIDENT
ADMINISTRATION