

**MINUTES**  
**BOARD REGULAR MEETING**  
**Wednesday 24 February 1999 / Surrey Campus Board Room**

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	<b>BOARD</b>	<b>UNIVERSITY COLLEGE</b>
<b>Present</b>	Richard McIlveen (Chair) Navnit Shah (Vice Chair) Janet Shauntz Lois Peterson Carolyn Granholm Gurbir Gill Tim Glatley Nancy Clegg Juliana Yung Christopher Golden	Derek Francis (Vice President / Educational Services) Bob Lisson (Vice President / Administration) Skip Triplett (Vice President / Education) Liz McKinlay (Executive Director / Human Resources) Maggie Fung (Acting Dean / Information & Education Technology) Kelly Bentley (Board Assistant) Jack Finnbogason (President / Faculty Association) Eldon Sala (President / Student Association)
	<i>Ex Officio Members</i> Jim Gunson (Chair / Education Council) Gerry Kilcup (President)	
<b>Regrets</b>	David Marvuglia June Laitar T.N. Foo Harry Bains	
<b>Call to Order</b>	The Chair called the meeting to order at 6:35.	
<b>Confirmation of Agenda</b>	The Agenda was accepted as published.	
<b>Approval of Minutes</b>	<b>Moved by Navnit Shah; Seconded by Lois Peterson:</b> <b>THAT the Minutes of the Regular Meeting held 27 January 1999 be approved.</b> <b>MOTION CARRIED</b>	
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>correspondence received by the Board Chair pertaining to a personnel matter will be considered outside the regular Board Agenda.</li> </ul>	
<b>Committee Reports</b>	<b>Community Contacts</b> <ul style="list-style-type: none"> <li>a dinner meeting with the Dale Parker, Chair of the Board of Governors and Kerry Jothan, CEO of ITAC is scheduled for Wednesday 03 March; attending from Kwantlen will be Rick McIlveen, Jim Gunson, Lois Peterson, Carolyn Granholm, Juliana Yung, Christopher Golden, Janet Shauntz, Nancy Clegg, Navnit Shah, Gerry Kilcup, and Skip Triplett. Manfred Baur, Dean Applied Technology, Trades &amp; Vocational and Dieter Thomas, Dean School of Horticulture &amp; Equine Studies have been invited to attend.</li> </ul>	
	<b>Fund Raising / No Report</b>	

## **Policy Governance**

- **Moved by Janet Shauntz; Seconded by Navnit Shah:**

**THAT the Board of Governors approve the Governance Process Draft Policy entitled "Standard Procedures for Conducting an Appeal before the Board of Governors".**

**MOTION CARRIED**

- **Moved by Janet Shauntz; Seconded by Lois Peterson:**

**THAT the Board of Governors approve the Governance Process Draft Policy entitled "Presidential Search".**

**MOTION CARRIED**

## **Presidential Search Committee**

- **At the meeting of the Presidential Search Team on the 12<sup>th</sup> of February, the members agreed to advance candidates, John Potts and Skip Triplett, to the next stage (Community Meetings) of the Search Process.**
- **Community Meetings will be held on Wednesday 24 February and Friday 26 February at Surrey and Richmond Campuses.**
- **These meetings will allow Kwantlen's employees and students an opportunity to meet the candidates and hear their views regarding their vision of a comprehensive university college; and why the candidate believes Kwantlen should employ him as President.**
- **Next meeting of the Search Team is scheduled for 05 March 1999 at 2:00 pm in the Surrey Campus Board Room.**

## **Post-Secondary Employers' Association**

Minutes of the Meeting held 03 February 1999 were reviewed including issues such as Support Staff Bargaining, Faculty Common Agreement Administration, and College Pension Plan Advisory Board.

## **Monitoring Reports**

### **Education Council**

- **Course Outline Approval**

**Moved by Janet Shauntz; Seconded by Christopher Golden:**

**THAT the Board of Governors approve the following course outlines:**

HRTT 1302	Boiler Operation in Horticulture
ECED 1112	Interpersonal and Professional Relationships
ECED 1311	Field Experience: Integration
ECED 1313	Managing Problematic Behaviours
ECED 1315	Designing Early Childhood Learning Environments
ECED 1317	Nutrition
ECED 1319	Block Practicum II and Seminar

**MOTION CARRIED**

## **President's Report**

- **Daycare**

**Moved by Nancy Clegg; Seconded by Tim Glatley:**

**THAT the Kwantlen Daycares be subsidized for the 1999/2000 fiscal year to the amount of \$169,000; and THAT the Board of Governors continue to re-affirm their commitment to daycare service.**

**MOTION CARRIED / 1 Opposed**

- **Financial Report**

Based on a detailed analysis of revenues and expenditures at 17 February 1999, we are projecting a surplus at 31 March 1999 totalling approximately \$300,000.

- **Spring 1999 Semester Enrolment Report**

The Vice President Educational Services reported that the January enrolment figures show an increase of 5% over the Spring 1998 Semester.

- **University Colleges Response from Ministry**

The President advised that the Ministry response pertains to the evolution of the consortium of University Colleges.

- **Surrey Phase II**

The Vice President Administration advised that the project is 73% complete; the substantial completion date is 17 May. The Project Manager is of the opinion that this date will be met.

Tenders close for the renovations to Buildings "C"; "B" & "D" on 04 March 1999.

The Board requested that a report stating the outcome of apprentices working on the Surrey Phase II project be prepared at the conclusion of the project.

## **Constituency Report**

### **Student Association**

Eldon Sala, President of the Student Association, advised that student elections were taking place on 24<sup>th</sup> February and the new executive would assume office on 01 April.

On behalf of the Board, the Chair expressed thanks and appreciation to Eldon Sala for his time and commitment to Kwantlen.

### **BCGEU / No report**

### **Faculty Association**

Jack Finnbogason commented on the following issues:

- new Policy entitled "Standard Procedures for Conducting an Appeal before the Board of Governors;
- the Presidential Search recommendation to the Board relating to number of candidates to put forward;
- bargaining schedule with BCGEU
- faculty Association negotiations proceeding with the exception of regularization
- enrolment report as it relates to overproduction
- University College retreat / faculty representation

- AECBC Report**      The following documents were submitted for information
- Advocacy Day in Victoria on Tuesday 13<sup>th</sup> April 1999
  - Notice of Annual General Meeting; Saturday 19<sup>th</sup> June 1999 at the Justice Institute
- Board Chair's Report**      • **ACCC Conference / 29 May to 01 June 1999, Quebec City**
- Board Member attending are Navnit Shah; Lois Peterson; Carolyn Granholm; Christopher Golden; and Jim Gunson.
- As a reminder, the Chair advised that the Minutes of a Regular Board Meeting cannot be released until such time as the Board as a whole has approved the minutes; contents of a motion passed in the regular meeting can be released.
- Next Meeting**      Wednesday 24 March 1999 / Surrey Campus Board Room  
/ 5:30 pm Dinner; 6:00 pm Meeting
- Adjournment**      The meeting adjourned at 8:25 pm.

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CHAIR

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VICE PRESIDENT  
ADMINISTRATION