



Senate Standing Committee on University Budget

MINUTES OF REGULAR MEETING

Friday, April 20, 2018

9:00 a.m. – 12:00 p.m.

Surrey Campus, Cedar 2110

| SENATE STANDING COMMITTEE ON UNIVERSITY BUDGET | | |
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| Present: (Quorum: 7 voting members) | | Ex-Officio / Non-voting |
| Barnabe Assogba Faith Auton-Cuff Sonu Bratch Stefanie Broad | Diane Purvey Sukey Samra Renu Seru Wayne Tebb Tom Westgate | David Burns (Interim Chair) Jane Fee Joe Sass |
| | | Ex-Officio / Voting |
| | | |
| Regrets: | Senate Office | Guests: |
| Alan Davis Caroline Daniels Sal Ferreras Jon Harding Michael Wong Elizabeth Worobec | Rita Zamluk, Administrative Assistant | Chamkaur Cheema David Florkowski Wendy Ip Joel Murray |

1. Call to Order

The Interim Chair, David Burns, called the meeting to order at 9:05 a.m.

2. Approval of Agenda

Add:

7.2 Presentations by union representatives

Wayne Tebb moved the agenda be confirmed as amended.

The motion carried.

3. Approval of Minutes, January 26, 2018

Renu Seru moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

David Burns updated the committee on member activities. Joe Sass, Executive Director, Financial Services, introduced Wendy Ip, Director of Budget Reporting.

4.1. Declaration of Vacancy: faculty Member, Faculty of Health

David Burns reported the resignation of David Florkowski, effective April 1, 2018.

4.2. New Member Welcome: Sonu Bratch

David Burns, welcomed a new committee member, Sonu Bratch, faculty Member, Faculty of Health.

5. Pending Business

5.1. Succession Planning for Chair

David Burns presented background and context on the succession planning for the Chair. The committee discussed the role of Deans in chairing meetings, the responsibilities of the Chair, involving faculty members in Senate administrative roles, and ways to encourage faculty members to get involved with Senate

Action:

David Burns will investigate possibilities for candidates

6. New Business

6.1. Notice of Election of Chair

David Burns, Vice-Chair of Senate, provide notice of election of the Committee Chair for a two-year term September 1, 2018 – August 31, 2020.

7. Items for Discussion

7.1. University Budget Development Process

The Chair provided context and background for the discussion. He reviewed the Generic Budget Development Process.

The committee discussed:

- changing the timelines for setting priorities
- the role of the President and Vice-Presidents in setting priorities
- developing a rank ordering of items in the priorities
- the value of the committee members sitting through all detailed presentations
- ways in which the committee members provide feedback and recommendations
- the role of Senate in ensuring recommendations are incorporated into budget planning
- the mandates of the SSCAPP and SSCUB
- streamlining the presentations to be focused on the priorities
- clarifying priorities initially with the President and Vice-Presidents
- ensuring the budgeting process and documents are transparent
- providing a framework for making decisions
- setting principles, context and metrics, “what are the principles?” i.e. collective agreement, Strategic Enrollment Management, tuition fees, Ministry mandate letter
- ensuring accountability and follow up to the previous year
- recognizing that every 5 years priorities will need to be set during times when new plans are being developed
- ensuring priorities are set around Student Enrollment Management
- SSCUB having opportunity to present own priorities and to provide feedback on the President’s priorities

Action:

- Joe Sass, will report on the best date for Finance to report on ways in which the priorities set by Senate were included in the budget.
- Invite President, and Vice-President, Finance, to provide feedback on the input provided for the last budget.

7.2. Presentations by Union Representatives at University Budget Presentations

The Chair provided context and background. The committee discussed:

- The role of Senate in discussing and making decisions about budgets for unions
- The role of Senate and the role of Executives in budget decisions regarding union presentations
- Other options available for unions to make budget requests.

Diane Purvey moved that budget presentations by KPU's unions should be made to KPU Executive or other labour relations bodies as appropriate.

The motion carried.

Action:

The Senate Office to forward this item to the Senate Standing Committee on Academic Planning and Priorities for their deliberation.

8. Adjournment

The meeting adjourned at 9:55 a.m.