



Present

Board

Arvinder Bubber / Chair
Kathleen Casprowitz /
Vice Chair
Kim Richter
David Takahashi
Rob Edger
Ken Hahn
Tom Radesh
Susan Robinson
Tung Chan

Ex-Officio:

Dana Goedbloed / Chair,
Education Council
Skip Triplett / President

University College Vice Presidents

David Ross / Vice President, Financial
Resources & Market Development
Jody Gordon / Acting Vice President, Learner
Support
Judith McGillivray / Vice President,
Learning & Provost

University College Community Members

Gordon Lee / Associate Vice President,
Strategic Services
Liz McKinlay / Associate Vice President,
Human Resources
Roy Daykin / Director, Finance
Sandi Klassen / Executive Administrator
Laura Anderson / Director of External
Affairs, Kwantlen Student Assn.
Nancy Clegg / President, Kwantlen Faculty Assn.
Various faculty, staff and students

Regrets

Tana Plewes
George Melville
Steve Lee

Presentations

Nancy Clegg, President of the Kwantlen Faculty Association, presented the KFA's objections to increasing class size. They feel it is a unilateral increase and not the result of collective bargaining. The KFA feels that there is a correlation between class size and the quality of education. Ms. Clegg provided examples of the impact of increasing class size.

The Chair thanked Ms. Clegg for her presentation and introduced the next speaker.

Laura Anderson, Chairperson and Director of External Affairs for the Kwantlen Student Association, presented the KSA's objections to increasing class size. Ms. Anderson pointed out the possible effects on faculty members and the decreased marketability of Kwantlen if class size is increased.

The Chair thanked Ms. Anderson for her presentation.

Call to Order

The Chair called the meeting to order at 6:30 pm and welcomed the guests.

Commitment to Participate

Board Members indicated they were prepared to participate fully in the Board meeting.

**Confirmation of
Agenda**

**Moved by Ken Hahn; seconded by David Takahashi:
THAT the agenda be confirmed.**

MOTION CARRIED

Consent Agenda

**Moved by Susan Robinson; seconded by Ken Hahn:
THAT the Consent Agenda be approved.**

MOTION CARRIED

Items approved under the Consent Agenda:

- a. Aboriginal Employment Centre Letters of Support**
- b. Regular Meeting Minutes dated 21 January 2004**
- c. Incamera Meeting Minutes 21 January 2004**
- d. Education Council Motions dated 09 February 2004**

**Community /
Ownership
Linkage**

Nothing to report.

**Policy
Development**

Amendment to Appendix A, *Perpetual Monitoring Schedule for All Policies*

**Moved by Ken Hahn; seconded by Susan Robinson:
THAT Appendix A be amended to monitor Policy 3.4, *Financial Planning/Budgeting*, in April of each year.**

MOTION CARRIED

Amendment to Policy 1.4, *Agenda Planning & Board Meeting Conduct*

**Moved by Kathleen Casprowitz; seconded by Rob Edger:
THAT Policy 1.4, *Agenda Planning & Board Meeting Conduct*, be amended by adding the following as point number three in the policy:**

- 3. The Chair will ask Board Members the following
“Commitment to Participate” question at the beginning of each
Board Meeting:**

**“In compliance with Governance Policies 1.1.3 and 1.3.5, do you
certify that you have fully read the Board materials sent prior to
the meeting and are fully prepared to participate in Board
deliberations in a responsible and informed way?”**

**A record will be kept of those Board Members who are not fully
prepared to participate in the Board Meeting. The Board Chair will
speak to a Board Member if they are continually in non-compliance.**

MOTION CARRIED

Appointment of Additional Graduate Ends Policy Task Force Members

Moved by Kathleen Casprowitz; seconded by Rob Edger:
THAT the Board of Governors ratify the appointment of Ken Hahn and David Takahashi to the Graduate Ends Policy Task Force.

MOTION CARRIED

**Assurance of
Successful
President
Performance**

Receipt of Monitoring Reports – Compliance Vote

Moved by Susan Robinson; seconded by Kathleen Casprowitz:
THAT the President is in compliance with Policy 3.0, *Global Executive Constraint*.

MOTION CARRIED

Upcoming Monitoring Reports

The Board will monitor the President's interpretation of Policy 3.5, *Financial Condition and Activities*, in the month of February.

The President will submit a monitoring report on Policy 3.1, *Treatment of Students/Customers* to the Board in March.

New Operational Worries / Nothing to report

**Board Self-
Assessment**

Policy 1.0, *Global Governance* – Compliance Vote

Moved by Susan Robinson; seconded by Tom Radesh:
THAT the Board is in compliance with Policy 1.0, *Global Governance Commitment*.

MOTION CARRIED

Policy 1.9, *Cost of Governance*

Moved by Susan Robinson; seconded by Kathleen Casprowitz:
THAT the Board is in compliance with Policy 1.9, *Cost of Governance*.
MOTION CARRIED

Policy 2.3, *Delegation to the President*

Moved by Susan Robinson; seconded by Ken Hahn:
THAT the Board is in compliance with Policy 2.3, *Delegation to the President*.

MOTION CARRIED

Policy 2.4, *Monitoring the President*

Moved by Susan Robinson; seconded by Tom Radesh:
THAT the Board is in compliance with Policy 2.4, *Monitoring the President*.

MOTION CARRIED

Board Members monitored the following policy by direct inspection:

Policy 1.1, *Governing Style*

**Next Meeting
Agenda
Contribution**

Nothing to report.

**For the Good of the
Order**

A concern was raised that not all Board Members were submitting their Board Compliance Monitoring Reports for evaluation purposes. There was also a concern about Board Members not speaking to the issue if they dissented with a point.

**Moved by Susan Robinson; seconded by Ken Hahn:
THAT Board Members identify themselves on the Board Compliance
Monitoring Reports submitted AND**

**THAT the compilation of results contain a list of Board Members who
submitted reports.**

MOTION CARRIED

A concern about how to discuss big issues was noted. In order to approach the discussion in a focused manner, the Board needs to create a strategy to have an informed conversation and not just react emotionally.

The Chair asked the following regarding the issue of class size:

Is this a shared concern? Yes

Whose issue is it? The President's

There was consensus among Board Members that the President would bring some comparative data on class size to the March Board meeting. It will be presented under the agenda item "New Operational Concerns".

Meeting Evaluation

Board Members completed the meeting evaluation and submitted it to the Executive Administrator.

Adjournment

The meeting adjourned at 7:40 pm.

CHAIR

VICE PRESIDENT Financial Resources

Board Regular Meeting
Minutes

4

18 February 2004

Our Mission:

We create an exceptional learning environment committed to preparing learners for leadership, service and success.