

*Minutes*  
**BOARD REGULAR MEETING**  
**Wednesday 29 March 1995 / Surrey Board Room / 7:00 pm**

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<b>Present</b>	<b>BOARD</b>	<b>COLLEGE</b>
	Beryl Kirk (Chair)	Bob Lisson (Vice President Administration)
	Janet Shauntz (Vice Chair)	Jacqie Thachuk (Vice President Education)
	Harry Bains	Derek Francis (Vice President Educational Services)
	Lois Peterson	
	Wendy Wulff	John Bowman (Vice President Human Resource Development)
	T.N. Foo	
	Aaron Jasper	Kelly Bentley (Board Secretary)
	Dana Gallagher	
	Tim Glatley	
	Jim Gillis	
	Ex Officio Members:	
	Skip Triplett / Chair	
	Education Council	
	Gerry Kilcup (President)	
<b>Regrets</b>	Gurbir Gill	
	Amrit Dhaliwal	
<b>Guests</b>	John Slattery / Dean Educational Planning	
	Liz McKinlay / Director Human Resources	
	Maureen Shaw / President KCFA	
	Judy Deeley / Chair BCGEU	
<b>Call to Order &amp; Confirmation of Agenda</b>	The Chair called the Meeting to order at 7:10 pm; and welcomed new Board Members and guests..	
	<b>Moved by T.N. Foo; Seconded by Lois Peterson:</b>	
	<b>THAT the Agenda be adopted .</b>	
		<b>MOTION CARRIED</b>
<b>Approval of Minutes</b>	<b>Moved by Janet Shauntz; Seconded by T.N. Foo:</b>	
	<b>THAT the Minutes of the Board Regular Meeting held 01 March 1995 be approved for distribution</b>	
		<b>MOTION CARRIED</b>

**Business Arising**      *1995/1996 Strategic Directions / A Discussion Paper*

The Vice President / Human Resource Development advised that 1,000 copies have been distributed College-wide requesting feedback by the end of April 1995 to the question "Do We Have It Right?" The Board agreed that the Strategic Directions will be discussed at the Policy Governance Meeting scheduled for 11 April 1995; comments/observations will be forwarded to the Vice President.

Discussion took place regarding the Ministry's future vision for the Post-Secondary System.

**Moved by Janet Shauntz; Seconded by Dana Gallagher:**

**THAT the Kwantlen University College Board of Governors urge the Minister to release the Vision Statement, prepared by the Ministry, for the Post-Secondary System.**

**MOTION CARRIED**

**Discussion  
/ Action**

*Towards Development of a Board Policy on Internal Validation & Approval of Degree Programs / A Discussion Paper*

T.N. Foo reviewed the Discussion Paper; Skip Triplett advised that a Task Force of the Education Council has been formed regarding the Degree Approval Process. John Slattery, Chair of the Task Force, advised that its immediate task is to determine the process and criteria in order to develop Letters of Intent for Ministry approval. Deadline for receipt by the Ministry of the first set of Letters of Intent is 31 March 1995. Deadline for second set is 26 May 1995; it was suggested that T.N. Foo work with the Task Force to develop the criteria.

**Moved by T.N. Foo; Seconded by Lois Peterson:**

**THAT the Discussion Paper "Towards Development of a Board Policy on Internal Validation & Approval of Degree Programs" be referred to the Education Council.**

**MOTION CARRIED**

*Articulation Laddering Agreement for Science Programs with the University College of the Fraser Valley*

**Moved by Lois Peterson; Seconded Wendy Wulff:**

**THAT the Kwantlen University College Board of Governors endorse the Articulation Laddering Agreement for Science Programs between Kwantlen University College and the University College of the Fraser Valley.**

**MOTION CARRIED**

The term of the Agreement shall be for an initial period of three years commencing 01 September 1995.

The Board of Governors agreed that the Board of Governors of the University College of the Fraser Valley would be invited to attend a joint meeting on Wednesday 03 May at Kwantlen's Langley Campus for the purpose of signing the Articulation Laddering Agreement and a general exchange of information and ideas between Board Members. The Meeting will commence at 6:00 pm with Dinner at 6:30 pm.

### ***Education Council / Role, Relationships & Projects***

The Chair of the Education Council referred to the Draft Minutes of the first meeting of the Council held on 13 March 1995; reviewed the advisory role, the powers of the Education Council and joint approval; and advised that formal projects underway are:

- ✧ the Degree Proposal Task Force;
- ✧ formation of a Sub-Committee to draft By-laws and Policy for the Education Council;
- ✧ Standing Committee on Student Assessment (ongoing from KEAC); and
- ✧ Skills 21 Task Force (ongoing from KEAC).

The Chair also advised that, through the democratic process, the Council is seeking a student representative from the Richmond Campus; and through the development of By-laws representation from the Excluded Employees and from the Board is sought.

### ***Code of Conduct By-law & Conflict of Interest By-law***

**Moved by Jim Gillis; Seconded by Tim Glatley:**

**THAT the amendment to the Conflict of Interest Guidelines, advised by the Ministry of Skills, Training & Labour; namely:**

***"Section 3: Appeal of Declaration of Conflict***

***3.2(c) the Board member(s) perceived to be in conflict shall submit a report to the adjudicator and a copy to the Board within seven days of the request for adjudication documenting the nature of the perceived conflict, their rationale for not being in conflict, and the background alluding to the impasse;"***

**be adopted as part of By-law No. 5.**

**MOTION CARRIED**

### **Status Reports**

#### ***Enrolment Management***

The Vice President / Educational Services advised that a detailed report of the results of the high school Focus Groups; and an update of the Enrolment Management Committee activities will be available for the April Board Meeting.

**President's  
Monitoring  
Report**

***AECBC Mandate Statement for University Colleges***

- ✧ The Committee, comprised of representatives from the Council of Chief Executive Officers and the Council of Governors is requesting input into the development of a mandate statement for University Colleges and Provincial Institutions. An assessment will be presented at the next meeting of the Joint Council.

***CCEO Meeting***

- ✧ the Government has proposed that their major initiative for the following year be centered around BC's Aboriginal Community;
- ✧ the CCEO's stressed the need for the System Vision Statement prepared by the Ministry be circulated as soon as possible;
- ✧ the Post-Secondary Application Service of BC made a presentation to the meeting.

***March Highlights***

- ✧ The results of the Questionnaire distributed at the Breakfast to Recognize the Program Advisory Committee Members indicate the best time and date for a Spring Forum is Wednesday between 8:30 am and 12:00 noon. Plans are in progress for the scheduling of the Spring Forum.

**Report of  
Board AECBC  
Representative**

Beryl Kirk reviewed the recent meeting of the Council of Governors advising that

- ✧ the Council felt it was not appropriate for the Council to comment with respect to the grid used for excluded personnel salaries. The Council will request the freeze be lifted with a "cap" at the CEO level;
- ✧ a presentation was given by the Applied Academic Project Team indicating the areas of concentration are English, Physics and Mathematics;
- ✧ a presentation involving internationalization of the curriculum emphasized the importance of this matter to colleges;

Following discussion, it was agreed that internationalization of Kwantlen's curriculum would be referred to the Education Council following the finalization of Board Policy by the Task Force.

- ✧ the Executive of AECBC has suggested that Colleges prepare "worst case" scenarios in anticipation of Federal Government cutbacks to transfer payments in 1996/1997.

**Report of  
Board Chair**

- ✧ **Moved by Wendy Wulff; Seconded by Janet Shauntz:**

**THAT the Board support the nomination of Beryl Kirk as a Director-at-Large to the Executive Committee of AECBC.**

**MOTION CARRIED**

**Moved by Jim Gillis; Seconded by Aaron Jasper:**

**THAT the President of the Student Association, the Chair of the BCGEU and the President of the Faculty Association be provided with a place on the agenda at the end of the Regular Meeting in order to have the opportunity to speak on an issue or respond and be invited to sit at the table.**

**Following lengthy discussion, Jim Gillis and Aaron Jasper / Second, withdrew the motion.**

**Moved by T.N. Foo; Seconded by Tim Glatley:**

**THAT this issue be referred to the Policy Governance Ad Hoc Committee on the understanding it will consider the role and function of the Presidents of the Faculty Association, the BCGEU and the Student Association regarding participation and placement on the Board Agenda.**

**MOTION CARRIED**

<b>Meeting Evaluation</b>	Please complete and returned to the Board Secretary.
<b>Information</b>	Upcoming Events and Activities were highlighted.
<b>Next Meeting</b>	Wednesday 26 April 1995 / <b>B 202 / Surrey Campus</b>
<b>Adjournment</b>	There being no further business, the meeting adjourned at 9:30 pm.

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CHAIR

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VICE PRESIDENT  
ADMINISTRATION

<p><i>Our Mission:</i> <i>We create quality, life-long learning opportunities for people to achieve personal, social and career success.</i></p>
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