



# SENATE

## MINUTES OF REGULAR MEETING

Monday, September 24, 2018

4:00 p.m. – 7:00 p.m.

Surrey Campus Boardroom, Cedar 2110

Present: Quorum 15 members		Non-voting Members
Rawan Ali Herbie Atwal Stefanie Broad David Burns (Vice-Chair) Carlos Calao Alan Davis (Chair) Bob Davis Murdoch De Mooy Patrick Donahoe Jane Fee Sal Ferreras David Florkowski Harleen Deol Stephanie Howes	Andre Iwanchuk Amy Jeon George Melville (Chancellor) Brian Moukperian Todd Mundle Diane Purvey Carolyn Robertson Lincoln Saugstad Chris Traynor Tom Westgate Christina Wilcox Paola Gavilanez Robert Dearle Elizabeth Worobec	Zena Mitchell (Secretary)
<b>Regrets:</b>	<b>Senate Office</b>	<b>Guests:</b>
Tahir Joseph	Rita Zamluk, Administrative Assistant  Stephen Yezerinac, Associate Registrar, Senate and Curriculum	Hanne Madsen Lori McElroy Lekeyten (Elder-in-Residence) Steve Cardwell Anya Goldin

### 1. Welcome and Blessing

The Chair introduced George Melville, the Chancellor of the University, and Hanne Madsen, Past Chair and Community Member of the Board of Governors. Everyone introduced themselves.

Lekeyten, the Elder-in-Residence, provided a welcome and blessing for Senate.

### 2. Call to Order

The Chair called the meeting to order at 4:14 p.m.

### 3. Approval of Agenda

**Bob Davis moved the agenda be confirmed as circulated.**

**The motion carried.**

### 4. Approval of Minutes, June 25, 2018

*Amendments:*

Item 13: add “process” after program review in last sentence

In the nominations list the spelling of Kristen Ash should be Kristan Ash.

**Carolyn Robertson moved the minutes be accepted as amended.**

**The motion carried.**

## **5. Chair's Report**

Alan Davis submitted his report.

### **5.1. President's Report to Senate**

Alan Davis provided a brief verbal report.

#### **5.1.1. Student Satisfaction Survey Infographic Reports**

Lori McElroy provided context and background for the survey of students and the purpose of the Infographic reports. She noted the increase in reputation and programs of KPU, the use of the data in student profiles, and the results of feedback from graduates. She reported that KPU is meeting its targets.

### **5.2. Provost's Report to Senate**

Sal Ferreras provided a written report. He highlighted the Ministry's streamlining of ABE programs, the first classes of the new Mechatronics program being underway, the development of recommendations to manage growth and support faculty and staff working with international students, the collaboration with the City of Surrey and SFU to resolve social issues with City Lab, the increased profile of food security and sustainable agriculture, taking advantage of opportunities to highlight research, progress on searches, and outcomes resulting from attending an educational conference in Geneva.

## **6. Senate Standing Committee on Curriculum**

### **6.1. Consent Agenda: September 12, 2018**

**David Burns moved that Senate approves the attached list of new, revised and discontinued courses.**

**The motion carried.**

### **6.2. Revision: Guidelines for Pathway Approval**

David Burns provided context and background for the amendment being presented. The Senate discussed restructuring the sentence, the interpretation and metrics of the motion, the intention of the motion, and the application to both new and existing Pathway courses.

**David Burns moved that Senate amends the Guidelines for Pathway Approval to include the following statement:**

***When a Pathways course is brought forward, consider the percentage of students who receive a D or F, or withdrew from a course (DFW rate).***

**The motion carried.**

## **7. Senate Executive Committee**

### **7.1. Report of Actions: June 26, 2018 – August 31, 2018**

Alan Davis presented the actions taken by the Senate Executive Committee during the summer.

## **8. Senate Governance Committee**

Patrick Donahoe presented a brief verbal report.

### **8.1. AC 13 Qualifications for Faculty Members: Accounting**

Alan Davis provided background and context for the motion.

**Patrick Donahoe moved that Senate approves the amended AC 13 Qualifications for Accounting.**

**The motion carried.**

### **8.2. Correction of Appointment: Jen Adams**

Patrick Donahoe informed the Senate of the correct committee to which Jen Adams was appointed.

### **8.3. Faculty Bylaws Revision: Faculty of Arts**

**Patrick Donahoe moved that Senate approves the revisions to the Faculty of Arts Bylaws**

**The motion carried.**

### **8.4. Search Advisory Committees**

#### **8.4.1. Associate Dean, Faculty of Arts**

**Patrick Donahoe moved that Senate appoints the following members to the Search Advisory Committee for the appointment of an Associate Dean, Faculty of Arts:**

**Regular faculty members:**

- **Cherylynn Bassani, Sociology**
- **Robert Dearle, English**
- **Nancy Norman, Education Assistant Program**

**Student:**

- **Axel Lanciotti**

**The motion carried.**

#### **8.4.2. Associate Dean, Faculty of Trades and Technology**

**Patrick Donahoe moved that Senate appoint the following members to the Search Advisory Committee for the appointment of an Associate Dean, Faculty of Trades and Technology:**

**Regular faculty members:**

- **Tom Westgate, Appliance Servicing**
- **Gerard Sheehan, Automotive Servicing**
- **Roger Cannon, Electrical**
- **Al Sumal, Welding**
- **Emma Baggott, Electrical**
- **Sven Rohde, Plumbing**

**Student:**

- **John Stewart, Appliance Servicing**

**The motion carried.**

#### **8.4.3. Provost and Vice-President, Academic**

**Patrick Donahoe moved that Senate appoints the following replacement member of the Search Advisory Committee for the appointment of the Provost and Vice-President, Academic:**

**Regular faculty members**

- **Sharon Leitch, Faculty of Health**

**The motion carried.**

#### **8.5. Senate Standing Committee: Nomination**

**Patrick Donahoe moved that Senate approves the renewal of the following appointment:**

**Senate Standing Committee on Teaching and Learning**

- **Amanda Grey, Student (September 1, 2018 – December 31, 2018)**

**The motion carried.**

#### **9. Senate Standing Committee on University Budget**

No report.

#### **10. Senate Standing Committee on Academic Planning and Priorities**

No report.

#### **11. Senate Standing Committee on Library**

No report.

#### **12. Senate Standing Committee on Policy Review**

##### **12.1. Academic Schedules: 2019/20 and 2020/21**

Stefanie Broad confirmed the academic schedules are compliant with policy AR17: *Academic Schedule*.

**Stefanie Broad moved that Senate approves the 2019/2020 and 2020/2021 Academic Year Schedules.**

**The motion carried.**

#### **13. Senate Standing Committee on Program Review**

No report.

#### **14. Senate Standing Committee on Research**

David Burns, the Chair, provided a written and verbal report. He highlighted a need for an intellectual property policy, and a need for policy to choose proposed research centres. The committee discussed the deadline for the intellectual property policy.

#### **15. Senate Standing Committee on Teaching and Learning**

David Burns, the Chair, provided a written and verbal report. He highlighted the committee taking action to define quality teaching.

#### **16. Office of the Registrar**

##### **16.1. Approval of Graduates to July 30, 2018**

Zena Mitchell, the University Registrar, confirmed that the students in the list are in compliance with the requirements for their graduation.

##### **16.2. Approval of Graduates to September 24, 2018**

Zena Mitchell presented the list of graduates to September 24, 2018. She requested that Daljit Singh Lubana, Bachelor of Business Administration in Accounting, be withdrawn from the list before consideration.

The Provost noted the first graduates with the Diploma in Traditional Chinese Medicine – Acupuncture are included in the list.

**Rawan Ali moved that Senate approve the amended list of graduates to September 24, 2018.**

**The motion carried.**

### **16.3. Declaration of Senate Vacancies**

Zena Mitchell informed the Senate of two resignations of Senators.

1. Denise Nielson, Faculty of Academic and Career Advancement, resigned from Senate effective August 31, 2018. This resignation has created a vacancy of the faculty representative seat.
2. Leeann Waddington, Faculty of Health, resigned from Senate effective August 31, 2018. This resignation has created a vacancy of the faculty representative seat.

### **16.4. Notice of Fall By-Election: Monday, October 22 – Thursday, October 25**

Zena Mitchell provided an update on the Fall By-Election. The nomination period closed on September 21, 2018. The following Senators are acclaimed:

*Wilson School of Design*

Natasha Campbell (acclaimed) October 31, 2018 – August 31, 2021

*Faculty of Educational Support and Development*

Marti Alger (acclaimed) October 31, 2018 – August 31, 2021

*Faculty of Science and Horticulture*

Rebecca Harbut (acclaimed) October 31, 2018 – August 31, 2019

The following vacancies for a Faculty senator will be filled in the spring election:

*Faculty of Health*

*School of Business*

*Faculty of Academic and Career Advancement*

### **17. Items for discussion**

Alan Davis provided guidelines for bringing items forward for discussion, and the purpose and structure of closed (in-camera) meetings.

### **18. Adjournment**

The meeting adjourned at 4:52 p.m.