



SENATE GOVERNANCE AND NOMINATING COMMITTEE

MINUTES OF REGULAR MEETING

February 12, 2020

10:00 a.m. – 12:00 p.m.

Surrey Campus Boardroom, Cedar 2110

Voting Members Quorum 4 members		Non-voting Ex Officio
Herbie Atwal Natasha Campbell	Robert Dearle David Florkowski Amy Jeon	Zena Mitchell Keri van Gerven Sandy Vanderburgh
		Voting Ex Officio
		Alan Davis David Burns
Regrets:	Senate Office	Guests:
	Rita Zamluk Meredith Laird	Andhra Goundrey

1. Call to Order

The Chair called the meeting to order at 10:02 a.m.

2. Approval of Agenda

Robert Dearle moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, December 4, 2019

Amy Jeon moved that the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

The Chair welcomed Andhra Goundrey, the new Dean for the Wilson School of Design.

5. New Business

The Chair declared a potential conflict of interest and left the room for the nomination of members for the Search Advisory Committee, Associate Vice-President, Academic. David Burns, the Vice-Chair of Senate assumed the Chair.

5.1. Search Advisory Committee: Associate Vice-President, Academic

After debate and amendment, Robert Dearle moved that the Senate Governance and Nominating Committee recommend that Senate appoint the following members to the Search Advisory Committee, Associate Vice-President, Academic:

Student Senator

- Mansi

Regular faculty members

- Glenda Lagasse
- Wiktor Tutlewski
- John Yang

The motion carried.

David Florkowski returned to the Chair.

5.2. Senate Standing Committees Nominations

The Committee discussed the Provost appointment of the Vice-President, Students to the position of Associate Vice-President, Academic as the recruitment of an Associate Vice-President, Academic is still underway.

Action: The Senate Office will note the Provost made the appointment on 2020 02 Nominations and Appointments.

David Florkowski moved that the Senate Governance and Nominating Committee recommend that Senate appoint the nominees named on 2020 02 Nominations and Appointments.

The motion carried.

5.2.1. Appointments and Nominations Protocol: Academic Advisors

Herbie Atwal, noted that Academic Advisors are not part of the Faculty of Educational Support and Development. The Committee discussed the methods to nominate Academic Advisors to positions on Senate standing committees. The Committee decided that putting a call-out to Academic Advisors for statements of interest is the preferred method of selection.

Action: Senate Office will conduct a call-out to Academic Advisors for statements of interest.

5.3. Faculty Bylaw Revision: Wilson School of Design

Andhra Goundrey, Dean, Wilson School of Design presented background and context for the discussion. The Committee discussed expectations of committee member participation, the formation and function of working groups, and the structure of voting privileges for Deans across the Faculties.

Herbie Atwal moved that the Senate Governance and Nominating Committee recommend that Senate approve the revisions to the Wilson School of Design bylaws

The motion carried.

5.4. Summer Graduation

Zena Mitchell responded to the request made by the Committee on November 13, 2019 to provide a summary of the processes involved in producing notices of graduation. The Office of the Registrar has collaborated with the International Office to create processes that ensure international students receive graduation notices when needed for their working visa applications.

5.5. Senate Calendar for 2020 / 2021

5.5.1. December 2020 Senate Meetings

After debate and amendment, Amy Jeon moved that the Senate Governance and Nominating Committee recommend that Senate approve cancelling the Senate and Senate standing committee meetings for December 2020 and that Senate empower the Senate Executive

Committee to act for Senate on urgent matters of regular business between December 1 and December 23, 2020.

The motion carried.

5.5.2. Senate Schedule of Meetings

The Chair introduced the Senate Calendar of meetings for 2020 / 2021, and reviewed the changes.

5.6. Senate Bylaw Revision: Term of Vice-Chair

The Committee requested input from the current Vice-Chair to inform its discussion. After answering questions, David Burns, the Vice-Chair of Senate, excused himself. The Committee discussed terms of the Vice-Chair currently being in line with other special purpose teaching universities, the annual election cycle, the obligations and responsibilities of the Vice-Chair, the small pool of candidates for the position, the release time, the workload of the Vice-Chair, and the strategy of combining the release of SSCC and the Vice-Chair to cover 75% of the Vice-Chair salary. The Committee decided to maintain status quo.

6. Items for discussion

6.1. Student Senator election practices

The Registrar provided background and overview on the elections process.

The Committee discussed various methods to have a broad representation of students similar to the broad representation of faculty members. The Committee also discussed its responsibility to find people to sit on Senate, and to provide support to students to keep them engaged.

Action:

- *Withdraw the Senate bylaw revision from the February Senate meeting to allow time to investigate the ways in which other special purpose teaching universities elect student senators.*
- *The Senate Office will research the practices at other special purpose teaching universities and report back to the March SGNC meeting.*

7. Adjournment

The meeting adjourned at 11:02 a.m.