



# Kwantlen College

*MINUTES  
BOARD REGULAR MEETING  
Wednesday 27 June 1990  
7:00 pm  
Surrey Boardroom*

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**Present**

**Board Members**

**College Staff**

A. Milne (Chairman)  
R. Bernatzki  
G. Evans  
R. Jacques  
M. Montgomery  
T. Gillespie  
G. Preston

A. MacLaughlin (President)  
R. Lisson (Vice President Administration)  
G. Kilcup (Vice President Education)  
R. Lowe (Vice President Education)  
D. Francis (Vice President Educational  
& Organizational Support)  
J. McLarty (Director Marketing  
& Public Relations)

**Regrets**

D. Brawn

**Call to Order**

The Chairman called the meeting to order at 7:00 pm.

The Chairman welcomed the following guests to the meeting:

Ric Kelm	Director Facilities
Geoff Dean	Director Trades & Vocational Training
Elaine Benton	Vice President Faculty Association
Connie Jonasen	Student Association
Derek Henry	Auditors/Peat Marwick Thorne

**Project Managers:**

Zahir Dossa	New Surrey Campus
Dick Koch	New Richmond Campus

Brigitte Peter-Cherneff	College Liaison NRC
Les Hibbert	Director, Financial Services

The Chairman welcomed the New Richmond Campus Architects and requested Peter Wreglesworth introduce members of the team at the presentation.

**Confirmation of  
Agenda**

Moved by M. Montgomery, seconded by R. Bernatzki :

**THAT the Agenda be adopted as published.**

CARRIED

**Approval of  
Minutes**

Moved by G. Preston, seconded by G. Evans :

**THAT the Minutes of the Regular Meeting dated 13 June 1990 be approved as circulated.**

CARRIED

**Presentation**

***Final Design/New Richmond Campus***

Peter Wreglesworth, Aitken Wreglesworth Associates Architects Ltd., introduced the members of the presentation team, as follows:

Sally Emmerson  
Roman Czernerys  
Tom Schaeferle  
Jeffrey Philips/Landscape Consultant

P. Wreglesworth reviewed the process from the schematic design to the final design and development stage. R. Czernerys presented an overview of the exterior of the building; S. Emmerson presented an overview of the interior design and space. A question and answer period followed.

The Chairman thanked the Architects for their presentation; the Board is very impressed with the campus design and the architects have done a thorough job.

**Chairman's  
Report**

The Chairman reported that the President and himself toured His Worship Mr. Bob Bose, Mayor Municipality of Surrey around the New Surrey Campus on Friday 22 June followed by a luncheon. The Mayor is very supportive of the College.

The Chairman, along with G. Evans, R. Jacques, T. Gillespie, A. MacLaughlin and R. Lowe attended the BCAC Conference at Whistler from 14 to 16 June. The founding meeting of the new association, the 'Advanced Education Council of BC', was held on Saturday 16 June. The Chairman stated that the Board will be watching the development of the new association for all Colleges and Institutes.

Regarding the dinner held Friday 22 June to honour retiring Board Chairman Ken Williams, the Chairman thanked everybody on staff and administration responsible for the organization; the evening went very well and was appreciated by the Guest of Honour.

**President's  
Report**

The President reviewed the following additions to her report:

- on 19 June, Grant Fisher, Council on Admissions and Transfers visited the College and discussed such topics as the Associate Degree, the Transfer Guide and Block Transfer;
- on 26 June, two representatives from the Ministry Facilities Department toured the New Surrey Campus; they were very impressed with the campus but questioned the meeting of the new earthquake standards for construction;
- the President commented on how smoothly the move to the new campus was completed.

Moved by R. Bernatzki, seconded by M. Montgomery :

**THAT the President's Report be accepted.**

CARRIED

## BCAC Report

G. Evans reviewed the BCAC/AECBC Conference held at Whistler from 14 to 16 June 1990 as follows:

- BCAC was voted out of existence on Friday 15 June; the AECBC Founding Meeting was held on Saturday 16 June;
- Capilano College did not join the new Association at this point in time; they elected to see how the new Association will function;
- BCIT became a new member;
- The Officers of AECBC are as follows:  
President Valerie Buchanan  
Vice President Peter Jones

G. Evans advised that there is representation from all areas of the Province; at the beginning of the second year of operation, the Association will have nine institutions represented on the Executive. A written report of the Conference will be submitted to the August Board Meeting.

## Report of Education Committee

### *Three Year Plan*

M. Montgomery reported that the Three Year Plan is the result of extensive consultation within the College and from region secondary schools.

Moved by M. Montgomery, seconded by G. Evans :

**THAT the Three Year Plan be approved and forwarded to the Ministry of Advanced Education, Training and Technology.**

CARRIED

## Report of Audit Review Committee

In the absence of D. Brawn, Chairman of the Audit Review Committee, R. Jacques gave the following report:

### *1989/1990 Surplus Designation*

Moved by R. Jacques, seconded by M. Montgomery :

**THAT the Board approve the 1989/1990 Surplus Designation.**

CARRIED

### *1989/1990 Audited Financial Statements*

Moved by R. Jacques, seconded by R. Bernatzki :

**THAT the Board approve the 1989/1990 Audited Financial Statements**

CARRIED

### *1989/1990 Audited Enrolment Report*

D. Francis, Vice President Educational & Organizational Support reviewed the report advising that the following two corrections will be made to the original

Enrolment Report:

1. Nanny Program 4281 Child Nurse  
25 funded FTE's transferred as follows:  
15 to Early Childhood Education  
10 to Adult Special Education
2. GNEL 4210 and Nurse Refresher 4241  
These programs were combined for the purpose  
of this report; should be separated; this  
requirement will be met

D. Francis advised that these corrections have been discussed with D. Brawn, Chairman of the Audit Review Committee and the representative of the Auditing Firm.

Moved by R. Bernatzki, seconded by M. Montgomery :

THAT the Board approve the Revised 1989/1990 Audited Enrolment Report.

CARRIED

Report of  
Administration  
& Human  
Resources  
Committee

*Monthly Financial Statements*

Moved by R. Bernatzki, seconded by G. Preston :

THAT the Monthly Financial Statements for the period ending 30 April 1990 be filed for audit.

CARRIED

*Student Association Fee Proposal*

Moved by R. Bernatzki, seconded by G. Preston :

THAT Student Association Fees be established at:

Semester:	\$10 for the first course; \$3 for each course thereafter; to a maximum of \$25 based on 6 courses and \$1 for the building fund per student
Trimester:	\$21 per term
Continuous Intake:	\$6 per month

THAT all College students, except seniors and those enrolled in Adult Special Education Programs, pay Student Association Fees

THAT the new Student Association Logo be approved

CARRIED

*Debenture Issue EDCP-40*

Moved by R. Bernatzki, seconded by T. Gillespie :



Report of  
Facilities  
Committee

THAT the College be authorized to issue and sell to the British Columbia Educational Institutions Capital Financing Authority a debenture in the principal amount of \$ 600,000 to meet capital expenses for College purposes.

CARRIED

*New Surrey Campus Project Manager's Report*

Moved by R. Bernatzki, seconded by G. Preston :

THAT the Project Manager's Reports for the period 15 May to 15 June 1990 and 17 April to 14 May 1990 be accepted.

CARRIED

*New Surrey Campus Proposed Official Opening Day Program*

Moved by R. Bernatzki, seconded by G. Evans :

THAT the Proposed Official Opening Day Program be approved.

THAT the New Surrey Campus souvenir sweatshirts be presented to approximately 75 guests in attendance for the Official Opening.

THAT the acquisition of special commemorative wood carved pen and box sets be presented to the platform guests.

CARRIED

*Proposed Wording for Commemorative Plaques*

The Board requested that the English version be used for the word  
'H O N O U R A B L E'.

Moved by M. Montgomery, seconded by G. Preston :

THAT the Board approve the proposed wording for the Surrey Campus Dedication Plaque.

CARRIED

Moved by R. Bernatzki, seconded by R. Jacques :

THAT the Board approve the proposed wording for the Ron Rea Memorial Plaque.

CARRIED

*New Richmond Campus Project Status Report*

R. Koch, Project Manager updated his report by stating that

- as of this morning, confirmation was received from the cost consultants that the project is on budget and affordable;
- the site preparation and access road contracts will go to tender next week;
- the variance permit is on the agenda of the Municipality of Richmond

Council Meeting scheduled for 16 July; the design will be ratified by the end of July.

The Board accepted the New Richmond Campus Status Report #8 for the period ending 14 June 1990 and Project Status Report #7 for the period ending 13 May 1990.

Moved by G. Evans, seconded by M. :

THAT the College Administration submit a formal request to the Municipality of Richmond to re-name the Access Road 'Kwantlen Way'.

CARRIED

*Richmond Annex Lease*

Moved by R. Bernatzki, seconded by R. Jacques :

THAT the College be authorized to renew the two existing leases and to execute the new lease within the terms as outlined and provided that Ministry funding is forthcoming.

CARRIED

**Board Members**

*T. Gillespie*

- remarked that the BCAC/AECBC Conference at Whistler was very informative

*M. Montgomery*

- 'First World Summit on Women & the Many Dimensions of Power' held in Montreal was very interesting and enlightening; there is a lot to be done in Third World Countries in Education

*R. Bernatzki*

Moved by R. Bernatzki, seconded by G. Preston :

THAT the letter received from Manfred Bauer, President Kwantlen College Faculty Association, dated 20 June 1990 regarding the interim salary increase be accepted for information.

CARRIED

*R. Jacques*

- during the BCAC Whistler Conference a video relating to Environmental Waste Management was shown; suggest that the Board view this video in September

*G. Evans*

- regarding the First World Summit on Women Conference in Montreal, individuals should be more sensitive to women's issue;
- felt that the workshop relating to 'Orientation of New Board Members' at the Whistler Conference was very informative
- presented the Kwantlen College Entrance Scholarship at Steveston Senior Secondary Graduation Ceremonies on Tuesday 26 June

*G. Preston*

- commented on Women in the Marketplace
- spoke regarding the Canadian Special Olympics that start on 11 July

**Information  
Items**

Moved by R. Bernatzki, seconded by R. Jacques :

**THAT the Information Items be received**

CARRIED

**Next Meeting**

The next meeting of the Board is scheduled for *WEDNESDAY 22 AUGUST 1990; 7:00 pm; Surrey Board Room #C230.*

**Adjournment**

There being no further business; the meeting adjourned at 8:50 pm.

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CHAIRMAN

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VICE PRESIDENT  
ADMINISTRATION