

**MINUTES**  
**BOARD REGULAR MEETING**  
*Wednesday 23 June 1993 / Surrey Campus Board Room / 7:00 pm*

---

**Present**
**Board Members**
**College Staff**

C. Humble (Chair)  
 J. Shauntz (Vice Chair)  
 J. Brooks  
 G. Preston  
 T.N. Foo  
 G. Gill  
 B. Kirk  
 W. Wulff  
 H. Bains

A. MacLaughlin (President)  
 J. Thachuk (Vice President Education)  
 D. Francis (Vice President Educational  
 & Organizational Support)  
 R. Lisson (Vice President Administration)  
 R. Bruce (Acting Vice President Education)  
 J. McLarty (Director Marketing  
 & Public Relations)  
 K. Bentley (Board Secretary)

**Regrets**

A. Dhaliwal  
 L. Peterson  
 T. Gillespie

**Guests**

J. Gillis (President KCFA)  
 E. McKinlay (Director/Human Resources)  
 B. Duggan (Acting Director  
 Applied Design & Fine Arts)  
 J. McLean (Public Information Officer)

**Call to Order**

The Chair called the meeting to order at 7:30 pm, welcomed the guests.

**Confirmation of  
 Agenda**

Moved by J. Shauntz, seconded by G. Gill :

**THAT the agenda be adopted with the following addition under the  
 Administration & Facilities Committee report:**

- 9 v. Debenture BCED-CG-2 No. 30

CARRIED

**Approval of  
 Minutes**

Moved by J. Brooks, seconded by B. Kirk :

**THAT the Minutes of the Regular Meeting held 26 May 1993 be  
 approved.**

CARRIED

**Presentation**

***'Interior Design / Open Learning Agency Degree Program'***

Proposed Accreditation by the Foundation for Interior Design Education  
 Research (FIDER) / Barbara Duggan, Instructor Interior Design

Kwantlen College, in cooperation with the Open Learning Agency (OLA),  
 has developed a Bachelor of Applied Design (Interior Design) degree. The

degree is effective immediately, with the first graduation in the Spring of 1995. It is Kwantlen's first degree program and represents the only Interior Design degree in Western Canada.

This gives the degree and program graduates an equivalent status to that offered by the University of Manitoba in Winnipeg and Ryerson Polytechnical Institute in Toronto as well as allowing access to post-graduate studies. This is a welcome addition to design education opportunities in Western Canada.

The process for completing the degree program involves three different areas of preparation totalling 120 credits. Students must complete a 30 credit, one year certificate in Foundations in Applied Design Studies, followed by the 60 credit Interior Design Program, equivalent to the current two year diploma offered by Kwantlen College.

The third element of the degree program is completion of 30 credits of diverse university studies courses in liberal arts, humanities and sciences. These courses can be completed through the Open Learning Agency -- or any other recognized university or college -- and can be taken before, during or after the Foundations and Interior Design component.

The philosophy of the program has always demonstrated clear educational and professional goals and objectives. This collaborative degree provides an opportunity to strengthen those objectives and better serve the needs of the students, the interior design profession and the general public.

The structure of the collaborative degree program is based on standards for accreditation by FIDER (the Foundation in Interior Design Education Research). FIDER is the accreditation body for interior design programs recognized across North America.

Our next step is achieving accreditation from FIDER in the first professional degree level for which the preparation of the Program Evaluation Report will commence in September.

The Chair extended congratulations for putting Kwantlen College on the 'leading edge'.

#### **Chair's Report**

The Chair highlighted activities over the past month as follows:

- congratulations to all those who planned and organized the AECBC Conference; many positive comments have been received.
- advised of a letter received from the President of the Kwantlen College Faculty Association requesting the Board to review a report received from CIEA relating to 'governance'. The Chair advised that the full report will be mailed to Board Members.
- reviewed a meeting held on 21 June between the Mayor and the Chief Administrative Officer of the Municipality of Delta and the Board Vice Chair, the Board Chair, the President and the Vice President Administration regarding the proposed Delta Site; a further meeting is scheduled to take place early in July.

**President's  
Report**

Moved by G. Preston, seconded by J. Brooks :

**THAT the President's Report dated 18 June 1993 be accepted.**

CARRIED

**AECBC Report**

No Report

**Association of  
Community  
College Trustees  
(ACCT)**

*24th Annual Convention / 29 September to 02 October 1993 / Toronto*

Board Members wishing to attend, please indicate your intentions to Kelly Bentley no later than 13 August 1993.

Board Members attending: Christopher Humble  
Jack Brooks

**Report of  
Administration  
& Facilities  
Committee**

*New Langley Campus Project Manager's Report*

Moved by G. Preston, seconded by H. Bains :

**THAT the New Langley Campus Project Manager's Report No. 25 dated 16 June 1993 be accepted.**

CARRIED

*Draft 1992/1993 Audited Financial Statements*

Moved by G. Preston, seconded by J. Brooks :

**THAT the Draft 1992/1993 Audited Financial Statements be approved with the following correction:**

Expenditures/Equipment • Book Store should read \$56,976  
• Food Services should read \$28,000

Total/Book Store should read \$2,616,777  
Total/Food Services should read \$28,000

CARRIED

The question was raised with regard to the 'fund deficit'; the Director/Financial Services responded stating that the deficit was due to the accrual of vacation pay which is a requirement of the Ministry.

*Draft 1992/1993 Audited Enrolment Report*

Moved by G. Preston, seconded by H. Bains :

**THAT the Draft 1992/1993 Audited Enrolment Report be approved.**

CARRIED

*Richmond Lecture Theatre*

The Vice President Administration reviewed the recommendation advising that the size of the lecture theatre could be between 160 to 200 seats; it was agreed that the number of seats should be maximized.

Moved by G. Preston, seconded by H. Bains :

**THAT the College contract with its Richmond Architects, Aitken Wreglesworth Associates, to develop conceptual drawings and more accurate project costs for presentation to the Ministry at the earliest possible date.**

CARRIED

A further suggestion was the inclusion of a small staging area.

The Vice President advised the Board that following the development of conceptual drawings and project costs, the Architects will be requested to make a full presentation to the Board.

***Debenture Issue BCED-CG-2 No. 30***

Moved by G. Preston, seconded by J. Brooks :

**THAT the College be authorized to issue and sell to the British Columbia Educational Institutions Capital Financing Authority a debenture in the principal amount of \$3,761,666.67 to meet capital expenses for College purposes.**

CARRIED

**Report of  
Education &  
Program  
Committee**

***Advisory Committee Appointment Recommendations***

Moved by B. Kirk, seconded by T.N. Foo :

**THAT the Advisory Committee Appointment recommendation be approved for *Criminology*:**

<u>Committee</u>	<u>Department /Division</u>	<u>Recommendation</u>	<u>Occupation</u>
<b>Criminology</b>	Academic & Applied Studies Division	Bob Helen M. Joe	Chairperson Provincial Parole Board
	Social Sciences & Related Studies		

CARRIED

B. Kirk, Chair/Education & Program Committee advised the Board that in discussions during the Committee Meeting, the Committee agreed that in order to best utilize the time allowed for the Committee Meeting, the Chair of the Education & Program Committee would scrutinize the appointments recommendations.

Moved by B. Kirk, seconded by T.N. Foo :

**THAT the Chair of the Education & Program Committee scrutinize the appointment recommendations and present to the Board for final approval.**

CARRIED/2 Opposed



*1994/1994 Program Profile Objectives/Priorities*

Moved by B. Kirk, seconded by J. Shauntz :

**THAT the 1994/1995 Program Profile Objectives/Priorities be deferred to the Fall pending receipt of the official Ministry Planning Guidelines.**

CARRIED/1 Opposed

*Cost Recovery Summer School Discussion Paper*

Moved by B. Kirk, seconded by T.N. Foo :

**THAT the Board endorse detailed exploration of offering cost recovery credit courses and programs.**

CARRIED

*Final Report of the Institutional Evaluation External Audit Team*

B. Kirk advised that the Self Study Steering Committee met on 21 June; at that time, a series of four motions were tabled and carried by the Steering Committee. The Education & Program Committee endorses these motions and recommends approval to the Board, as follows:

Moved by B. Kirk, seconded by W. Wulff :

**THAT the Board approve the motions submitted by the Self-Study Steering Committee; namely:**

**THAT the Self Study Steering Committee recommends immediate establishment of a Strategic Planning Steering Committee with representation from all constituent groups.**

**THAT all the Self Study and External Audit recommendations be reviewed by the College Board, Management and the proposed Strategic Planning Steering Committee for the development of an action plan in the fall of 1993.**

**THAT the College establish a process for semi-annual progress reporting to the College Community regarding the implementation of the Self Study and External Audit recommendations.**

**THAT the Steering Committee emphasize its support for the importance of an improved communications climate within the College; that trust within the College Community be recognized as one of the most important components of that climate; and, that this issue should form an important part of the development of the College's Values Statements.**

CARRIED

Moved by B. Kirk, seconded by W. Wulff :

**THAT a 'BOARD ONLY' meeting be held immediately following the Special Meeting this evening, to discuss the External Audit Team Report.**

CARRIED

### *Functioning of Education & Program Committee*

The Chair of the Education & Program Committee advised that the Committee Members have agreed to meet the Wednesday prior to the Regular Board Meeting; namely, the third Wednesday of the Month, commencing at 5:30 pm at Surrey Campus in Room C209.

Next Meeting of the Committee will be Wednesday 18 August 1993.

#### **Date/Location of Next Board Meeting**

Board Members agreed that the next Regular Meeting of the Board would take place on Wednesday 25 August 1993 commencing at 7:00 pm at the Surrey Campus. The Administration & Facilities Committee would meet prior to the regular meeting commencing at 5:30 pm.

The Chair requested all Board Members to inform the Board Secretary of their availability for the Langley Opening as well as the Board Meeting.

The Education & Program Committee next Meeting is scheduled for Wednesday 18 August and the Langley Opening is scheduled for Thursday 19 August.

#### **Board Members**

##### *Janet Shauntz*

- congratulations on a well organized AECBC Conference.
- attended the Graduation Ceremony for the Graphics & Visual Arts Students.
- attended the meeting with the Mayor of the Municipality of Delta and looking forward to future involvement.

Moved by J. Shauntz, seconded by B. Kirk :

**THAT the Board forward a letter to the Ministry of Health and the Ministry of Advanced Education, Training & Technology to actively seek and promote the training of individuals, at Kwantlen College, in the profession of mid-wifery.**

CARRIED

##### *Wendy Wulff*

- congratulations on a successful Conference.
- suggests the College initiate an 'outreach' activity with school boards, chambers of commerce, community health departments, etc., on a pay-as-you-go basis, similar to the Rotary lunches to discuss the College with community and industry individuals. It was agreed that this issue would be brought forward in September.

##### *Beryl Kirk*

- conference organization was great; wish I heard how we are going to meet these changes we face in the next few years.

##### *Harry Bains*

- congratulations, conference well organized; commented on the workshop 'Bridging the Gap with Industry', a well represented panel.

***Gurbir Gill***

- excellent conference, personally enjoyed the 'Leadership Skills' and 'The New Paradigm' Workshop.
- attended the College's Graduation Ceremonies; congratulations on a well organized ceremony.

***T.N. Foo***

- missed the Conference and requested if it was possible to obtain the presenters notes.

***Harry Bains***

- advised that he has material obtained from the ACCC Conference in Edmonton that he would circulate to the interested parties.

**Adjournment**

There being no further business; the meeting adjourned at 9:15 pm.

---

CHAIRMAN

---

VICE PRESIDENT  
ADMINISTRATION