

KWANTLEN COLLEGE BOARD

MINUTES - REGULAR MEETING - WEDNESDAY, SEPTEMBER 23, 1981

NEWTON CENTRE

The meeting was called to order at 7:25PM.

Present:	F. Gingell (Chairman)	A. Wilkinson (President)
	J. Booker	R.R. Lisson (Vice-President, Administration)
	C. Gamble	R.W. Lowe (Principal-Surrey Campus)
	J. Hodgins	W. Matheson (Director, Applied Programs-Ri)
	D.V. Penn	K.W. Moore (Principal-Langley Campus)
	J. Rhoad	R.H. Pridham (Vice-President, Academic)
	L. Sorensen	B. Reed (Program Officer)
	J.H. Sutherland	D.R. Williams (Vice-President, Student Services)
	K.W. Williams	M. Remming (Secretary)
		A. Bowering (Faculty Member-English & Communications)
		K. Long (Faculty Member-English & Communications)
		R. McInnes (Student Society)
		B. Powell (Student Society)
		J. Reed (Faculty Association)
		J. Waters (Faculty Association)
		A. Buttar (Kwantlen Comment Newspaper)
		T. Lutz (Kwantlen Comment Newspaper)

Confirmation
of Minutes -
July 22, 1981,
Aug. 12, 1981,
Sept. 9, 1981

Moved by Mrs. Booker and seconded by Mr. Penn:

THAT the Minutes of the Special Meeting of
September 9, 1981 be approved.

CARRIED

Moved by Mr. Williams and seconded by Mr. Rhoad:

THAT the Minutes of the Special Meeting of
August 12, 1981 be approved.

CARRIED

Moved by Mrs. Booker and seconded by Mr. Williams:

THAT the Minutes of the Regular and Special
Meetings of July 22, 1981 be approved.

CARRIED

Welcome &
Introductions

The Chairman welcomed and introduced the guests to the meeting.

Presentation -
Individual
Training
Packages

The Program Development Officer, Mr. B. Reed, made a presentation on the use of Individual Training Packages at Kwantlen College. As background information, Mr. Reed advised that when the Newton Centre was first developed it was agreed that we would not do traditional-type training but instead would do training with some flexibility, i.e. a modular learning unit approach.

With the modular approach, the classes are more student centred than instructor centred, i.e. the instructor goes to the students rather than the student going to the instructor.

The maximum class size in an individual training program is approximately 18 students.

Thanks were extended to Mr. Reed for his presentation.

Appointment
of
Auditors

Mrs. Hodgins reported that the Finance & Facilities Committee has interviewed three prospective auditing firms. The Committee wishes to further review the matter and will make a recommendation at the next meeting.

Richmond
Lease -
East Side
of
Building

Reference was made to the memorandum of August 27, 1981 concerning the renewal of the Richmond Campus lease (east side of building). It was noted that the Minister of Education has approved the renewal of this lease.

Moved by Mrs. Hodgins and seconded by Mr. Rhoad:

THAT the Board approves a new lease for the east side of the Richmond Campus for a 3-year term beginning July 1, 1981 at the rate of \$7.50/sq.ft. or \$23,125/month or \$832,500 for the term.

CARRIED

Proposed
Application
Fee

The proposed implementation of an Application Fee is deferred until the next meeting as the Finance & Facilities Committee wishes to further discuss this matter.

Financial
Statements-
June 30, 1981

Moved by Mr. Penn and seconded by Mrs. Hodgins:

THAT the Financial Statements for the three months ended June 30, 1981 be approved.

CARRIED

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1981/82
Operating
Budget-
Additional
Funding

Mrs. Hodgins reported that the College has received the following additional funding for 1981/82:

- \$100,000 for the "split" costs
- \$ 50,000 for the English Language Training area
- \$ 20,000 for the Women's Access program
- \$ 15,000 for research into the Knowledge Network.

As a result of the above funding the College has been able to maintain the same level of educational offerings as in 1980/81.

Moved by Mrs. Booker and seconded by Mr. Williams:

THAT the report of the Finance & Facilities Committee be received.

CARRIED

Exemption -
College
Pension
Plan

Moved by Mr. Williams and seconded by Mrs. Booker:

THAT the request for exemption from the College Pension Plan by John W. Spencer be approved.

CARRIED

B.C.A.C.
"Retreat",
Sept. 12-14/81

Mr. Sutherland reported on the B.C. Association of Colleges' "Retreat" held September 12-14, 1981 at Powell River. Some of the discussion included,

- B.C.A.C. is supportive of colleges/institutes raising funds in another way beside the provincial government;
- B.C.A.C. supports the one Provincial Council concept;
- Articulation with the schools very important;
- Concept of the college as a community service was paramount.

Moved by Mr. Sutherland and seconded by Mrs. Sorensen:

THAT the report of the B.C. Association of Colleges be received.

CARRIED

Fall
1981
Registration

The Vice-President, Student Services presented a progress report on the 1981 Fall Registration.

To date, the total number of students registered is 3210 of which 697 are in continuous-entry programs and 2513 are in other programs. This breaks down as follows:

1078 University Transfer
1211 Occupational Programs
921 General Studies

It appears that we have slightly exceeded our enrollment for the same semester last year.

The Vice-President advised that in the Fall of 1980 we were operating at 72% capacity and this Fall it is at 78%.

A final report on registration will be presented to the Board towards the end of October.

Refresher
Nursing
Program

The Vice-President, Administration advised that the College received funds for a Refresher Nursing Program. Via a telephone poll on August 24, 1981 the Board approved the program.

Moved by Mrs. Booker and seconded by Mr. Penn:

THAT the Board formally ratifies the
Refresher Nursing Program.

CARRIED

Part-Time
and
Full-Time
Nursing
Program

The Vice-President, Academic advised that the Part-Time Nursing Program for Kwantlen was approved by the Douglas College Board on January 22, 1981. It is now hoped that a Full-Time Nursing Program will be developed.

Moved by Mr. Williams and seconded by Mrs. Hodgins:

THAT the Board approves the Part-Time
and Full-Time Nursing Programs.

CARRIED

It was pointed out that funding for these programs would be special funds and not out of the Operating Budget.

Faculty
Certification

The Vice-President, Administration reported that the Letter of Understanding concerning joint negotiations with Douglas College and separate bargaining units following negotiations was ratified by the Faculty Association.

The Labour Relations Board has granted separate bargaining certificates to Kwantlen College - one for Douglas/Kwantlen Faculty Association and one for B.C.G.E.U.

Faculty
Association-
Use of
College
Name

Moved by Mrs. Gamble and seconded by Mrs. Hodgins:

THAT approval be granted for the Faculty Association to use the name "Kwantlen College" in their corporate name.

CARRIED

K.E.A.C.

The Vice-President, Academic Affairs advised that the proposed By-Laws for the Kwantlen Educational Advisory Council (K.E.A.C.) are presently being reviewed by the Faculty Association. Upon receiving a response from the Association, the By-Laws will be presented to the Board for approval.

The first meeting of K.E.A.C. will be held in October 1981.

The Chairman suggested an ad hoc committee be established to review the By-Laws with the Vice-President and submit a recommendation to the Board. Mr. Penn, Mrs. Sorensen, Mr. Sutherland and Mr. Williams were interested in participating on the ad hoc committee.

Organization
Charts

Reference was made to the Organization Charts which were included in the Agenda packages.

P.N.A.I.R.P.
Conference -
Oct. 22-23/81

The Pacific Northwest Association of Institutional Research and Planning Conference '81 is being held October 22-23, 1981 in Portland, Oregon.

Moved by Mrs. Gamble and seconded by Mrs. Sorensen:

THAT two Board Members be permitted to attend the above conference.

CARRIED

Joint
CIEA/BCAC
Workshop-
Oct. 2-4/81

The Joint CIEA/BCAC Workshop is to be held on October 2-4, 1981 at Vancouver Community College. Mr. Sutherland wished to be registered for this Workshop.

Moved by Mr. Penn and seconded by Mrs. Booker:

THAT the President's Report be received.

CARRIED

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1982/83
Budget
Requests

The Vice-President, Administration advised that a letter of September 14, 1981 has been received from the Assistant Deputy Minister, Post-Secondary reiterating that all colleges must submit a zero-base process for 1982/83 Budget Year.

Board
Meeting
Dates

A list of possible meeting dates was distributed to the Board for information.

Next Meeting

Wednesday, October 7, 1981.

Adjournment

Moved by Mrs. Hodgins and seconded by Mr. Sutherland:

THAT the meeting be adjourned - 8:55PM.

CHAIRMAN

VICE-PRESIDENT, ADMINISTRATION