

**KWANTLEN COLLEGE BOARD**

**MINUTES - REGULAR MEETING - WEDNESDAY, NOVEMBER 23, 1988**

*Newton Campus*

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**Present**

**Board Members**

**College Staff**

K. W. Williams (Chairman)  
R. Bernatzki  
D. Brawn  
G. Evans  
T. Gillespie  
A. Milne  
M. Montgomery  
G. Preston

A. MacLaughlin (President)  
R. Lisson (Vice-President, Administration)  
G. Kilcup (Vice-President, Education)  
R. Lowe (Vice-President, Education)  
D. Francis (Dean, Educational Support)  
U. Haag (Dean, Human Resources & Organizational Support)  
S. Triplett (Director, Marketing)  
F. Willis (Project Manager)

W. den Hertog ( Vice-President, D.K.F.A.)  
Caroline Porter (Chairman, Board of School Trustees,  
Delta School District)  
Dennis McJunken (Delta School Trustee)  
Ernie Backer (Director, Continuing Education,  
Delta School District)  
Rod Wickstrom (Superintendent, Delta School District)

**Call to Order**

The Chairman called the meeting to order at 7:00 p.m. and welcomed the representatives from School District No. 37 (Delta).

**Confirmation of  
Agenda**

Moved by Mrs. Montgomery, seconded by Mr. Milne :

**THAT the Agenda for the meeting be approved.**

**CARRIED**

**Presentation:  
School District  
No. 37 (Delta)**

The Chairman of the Board of School Trustees, School District No. 37 (Delta), Mrs. Caroline Porter thanked the Board for giving them the opportunity to meet with them. She commented on the positive relationship that exists between Kwantlen and their School District and hoped that it would continue. Mrs. Porter advised there were four main areas which she wanted to address.

1. Adult Basic Education: They are looking toward a greater understanding of each other's programs with a view to a referral of students, particularly in programs with waiting lists.

2. English As A Second Language: The School District is concerned about accessibility to programs if the Ministry carries out its proposal to transfer responsibility for E.S.L. training to the colleges. They propose a contractual arrangement with Kwantlen to serve the needs of the people in their own community.

**Presentation:  
School District  
No. 37 (Delta)  
(cont.)**

3. University Undergraduate Programs: The Delta School District would like to explore the possibility of Kwantlen providing advanced placement to some secondary schools.

4. Kwantlen College Campus in Delta: They are interested in pursuing the possibility of a campus in Delta to provide access to students in the Delta area. An immediate goal would be limited provision of off-campus courses in liberal arts either during the day or in the evening.

Mrs. Porter's presentation was followed by a discussion amongst Board members, college administrators and the Delta representatives.

**Approval of  
Minutes**

Moved by Mr. Milne, seconded by Mrs. Evans :

**THAT the Minutes of the Regular and Special Meetings held October 26, 1988 be approved as circulated.**

CARRIED

**Chairman's  
Report**

The Chairman requested members of the Executive Committee who had attended the Access Committee Meeting on October 31st to comment on their impressions of the meeting. Mrs. Montgomery, Mr. Gillespie, and Mr. Milne all agreed that the committee had been well briefed on Kwantlen's background, were very inquisitive and receptive. The President, A. MacLaughlin, commented that Dr. Bullen had told her he considered it an incredibly productive day and he was very pleased with the cross-section of the college community that had been represented.

The Chairman advised the Board of an upcoming meeting scheduled for December 2nd with the Richmond M.L.A.'s, Richmond Board Members, and the College President. They will make a presentation on the College plans for Richmond and an update of the present situation.

The Chairman received a letter from The Hon. Stanley Hagen, Minister of Advanced Education and Job Training advising that the location of the Construction Training Centre is still under review, and that he is aware of our interest.

The Chairman, T. Gillespie, G. Evans, and R. Jacques attended the Employee Recognition Award Ceremony on November 16th, honoring the 95 employees who have worked at the college for ten and fifteen years. It was a very successful event, and they complemented the college staff responsible for making the arrangements.

**President's  
Report**

The President advised she had met with D. Jennings, Superintendent of the Surrey School Board. They discussed enrolment increases, the possibility of sharing facilities at Princess Margaret Secondary School, and Kwantlen's future plans. Mr. Jennings has offered to provide us with Surrey School District enrolment statistics which we will include in our 5 Year Plan. She subsequently met with the Principal of Princess Margaret, D. Pearson. A

**President's  
Report (cont.)**

meeting is planned for January 16th between College administrators and Princess Margaret staff to explore details of a cooperative sharing program. A meeting with Emery Dosdall, Superintendent of the Langley School Board was also very productive. They also discussed enrolments, Kwantlen's future plans, and Mr. Dosdall has agreed to have the Langley Schools distribute a questionnaire to their grade 12 students to assist us in determining the best courses to offer in the Langley area.

The Deputy Minister requested Mrs. MacLaughlin to be one of three College Presidents involved in his organizational review. She was interviewed by a consultant and provided a comparative view of the operations of the similar ministries in New Brunswick, Ontario and Quebec.

Public Information Sessions were held on each of the three campuses in November. They were well attended by a cross section of college employees. The President shared information about: student activities, enrolments, activities of the Board (including funding problems), 5 Year Facilities Plan, Sod Turning Ceremony, and community liaison activities.

Mrs. MacLaughlin spoke to the Surrey Chapter of I.O.D.E. and the North Delta University Women's Club. She attended the opening ceremony and dinner for the Commonwealth Learning Agency, and met with a representative from E.I.C. who is conducting a study on Literacy needs among the Francophone population.

A letter was received from the Ministry advising that we will not receive funding for the additional 97 FTE's which we admitted in the Fall. This will now be pursued at the Assistant Deputy Minister and Deputy Minister levels. College administrators will be going to Victoria on December 14th to a Program Profile Meeting with the Ministry where this will be discussed.

A pamphlet describing a Ministry of Tourism Program entitled GO B.C. was distributed to Board Members. The College is investigating the possibility of submitting a proposal under this Program which will be brought to the Board at a future meeting.

The College received a request from Zhuhai, China for a twinning and training arrangement. This will be followed up by our International Education division.

R. Lowe will represent the College Administration and A. Milne will represent the College Board at a dinner at Government House on December 1st honoring former Board members. Lyle Johnson, Jan Waenink, Laura Syberg-Olsen and David Penn have been invited and have indicated they will attend.

Moved by Mr. Gillespie, seconded by Mr. Brawn :

**THAT the President's Report be received.**

**CARRIED**



**Report of  
Facilities  
Committee**

New Surrey Campus

The Project Manager (F. Willis) summarized his Progress Report and explained the cause of delays. Ten bids have been received for the Site Preparation Contract: they are being reviewed and a recommendation will be made next week. The Construction Contract will be an all inclusive price contract for 16 M and will be awarded in February, 1989.

Approval of Contract I - Site Preparation

Moved by Mr. Milne, seconded by Mr. Preston :

**THAT a meeting of the Executive Committee of the Board be held on November 30, 1988 at 4:00 p.m. to approve the awarding of the contract for Site Preparation and Offsite Services of the New Surrey Campus as recommended by the Facilities Committee.**

CARRIED

Funds For Site Preparation Work

Moved by Mr. Milne, seconded by Mr. Bernatzki :

**THAT Mr. A. Milne, Vice Chairman of the Board and Mr. D. Brawn meet with the Minister of Municipal Affairs, Rita Johnston, in the near future, to obtain funds for Site Preparation work on the New Surrey Campus as recommended by the Facilities Committee.**

CARRIED

Latecomer Agreement with District of Surrey

The Project Manager (F. Willis) recommended that the College enter into a Latecomer Agreement with the District of Surrey to ensure the College recoups funds from other property owners who hook up to water or sanitary sewer on 126th Street. The cost is \$1,000 and the potential recovery is approximately \$15,000.

Moved by Mr. Milne, seconded by Mr. Brawn :

**THAT the College enter into a Latecomer Agreement with the District of Surrey as recommended by the Facilities Committee.**

CARRIED

Langley Site

Mr. Milne advised a letter from BCE Development Corporation was being presented for information. The letter indicates that BCE Development are continuing to pursue their interest in developing a Centre in cooperation with the City of Langley and the College.

**Report of  
Administration  
and Human  
Resource  
Committee**

Moved by Mr. Bernatzki, seconded by Mr. Preston :

**THAT the Board approve the Financial Statements as at September 30, 1988 to be filed for audit as recommended by the Administration and Human Resource Committee.**

**Revised Policy:  
Board  
Committees**

Mr. Bernatzki explained that this was a housekeeping issue that had been agreed upon at the Board Workshop.

Moved by Mr. Bernatzki, seconded by Mr. Milne :

**THAT the Board approve the revisions of the Board Committees Policy and the mandates for all Board committees to clarify that the Chairperson has voting rights, however, cannot be included to constitute a quorum as recommended by the Administration and Human Resource Committee.**

CARRIED

**Kwantlen  
College  
Scholarships  
and Awards**

The Dean, Educational Support (D. Francis) reviewed the history and policy covering the College Scholarships and Awards. Mr. Bernatzki questioned the amount of the increase from \$250.00 to \$1,000.00 and suggested \$500.00 might be a reasonable amount. Mr. Francis explained that the \$1,000.00 amount is equivalent to tuition and bookstore fees for one year and is comparable to other colleges. The College objective is to attract the best students from the high schools. Mr. Preston expressed concern that this amount would put community groups and service clubs who presently offer small scholarships in an embarrassing position. A. MacLaughlin explained that institutional awards are viewed differently from gifts from organizations.

Moved by Mrs. Montgomery, seconded by Mr. Brawn :

**THAT the Board approve the Scholarships and Awards Policy increasing the value of the Kwantlen College scholarships and awards to \$1,000.00 each, to be applied toward tuition and college bookstore charges; and THAT the Board approve the allocation of an additional amount of \$36,250. from operating funds bringing the cost of the new program to \$48,000.**

CARRIED

**Fundraising  
Interim Report**

The Director, Marketing (S. Triplett) reviewed the preliminary plan for fundraising. Four proposals from consultants have been received and will be evaluated on December 7th. He explained that he anticipates the activities will require the services of at least one full time Development Officer. Mr. Bernatzki and Mrs. Evans offered to assist in the evaluation of the proposals. The College will bring a recommendation to the next Board meeting if one of the proposals is considered to be suitable.

**Advisory  
Committee  
Workshop**

Mr. Kilcup outlined the Agenda for the Orientation/Workshop to be held on November 29, 1988 from 4:30 to 6:30 p.m. 32 Advisory Committee members have indicated they will attend. The President extended an invitation to all Board members and encouraged them to attend if they are available.

Mrs. Evans asked if the College could provide Name Tags for Board members. Mr. Triplett advised he is presently having new Name Tags designed and they will be distributed as soon as possible.

**Information  
Items**

The Chairman explained that the list Political Contacts developed at the Board Workshop will be used as a working list and Board members will be contacted at different times to articulate with politicians they have indicated they know.

**Next Meeting**

The next Regular Meeting of the Board will be held January 25, 1989 at 7:00 p.m. Board members agreed to continue meetings on the 4th Wednesday of each month.

**Adjournment**

The meeting adjourned at 8:45 p.m.

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CHAIRMAN

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VICE-PRESIDENT,  
ADMINISTRATION