



## SENATE STANDING COMMITTEE ON THE LIBRARY

MINUTES OF REGULAR MEETING

Wednesday, November 7, 2018

10:00 a.m. – 12:00 p.m.

Surrey Campus Boardroom, Cedar 2110

Present: Quorum 7 members		Non-voting Ex Officio Members
Khairunnisa Ali John Belisle Chris Burns Vicki Effertz Lisa Hubick	Judy Lee Brian Pegg Pamela Pittman John Shepherd Chris Traynor, Chair Tyron Tsui	David Burns Todd Mundle
		Voting Ex Officio Members
Regrets:	Senate Office	Guests:
Bob Davis Alan Davis Sal Ferreras Jasmeet Kaur Ulrike Kestler	Rita Zamluk	Ann McBurnie Genevieve Kreye

### 1. Call to Order

The Chair called the meeting to order at 10:00 a.m.

### 2. Approval of Agenda

Lisa Hubick moved the agenda be confirmed as circulated.

The motion carried.

### 3. Approval of Minutes, September 5, 2018

*Amendment:*

Correct heading to “the library” rather than “library.”

Chris Burns moved the minutes be accepted as amended.

The motion carried.

### 4. Chair’s Report

#### 4.1. Library Budget Priorities

The Chair provided a verbal report.

### 5. University Librarian’s Report

Todd Mundle, University Librarian, provided his report. He highlighted the University Library alignment with Vision 2023 strategic plan through student activities, Open Access Week, and Science Literacy Week. The Committee discussed the differences between Pressbooks and MSWord, the process for using Pressbooks, and student access to create online journals through

Open Journal Systems. The Committee noted students who contribute to Open Journals should be provided with a permission waiver if their work is stored by the Library.

## **6. Copyright Compliance Policy**

Todd Mundle, University Librarian, provided background and context for the discussion. The Committee discussed open access and copyright, the academic reasons to shift the administrative responsibility from the Vice-President, Finance and Administration to the Provost and Vice-President, Academic, the role of Senate in approving the revised policy, and the role and statutory authority of the Polytechnic Executive University,

**Chris Burns moved that the Vice-Chair of Senate request that the IM1: *Copyright Compliance* policy revisions follow normal approval procedures for academic policies as per GV2: *Protocol for the Development of University Policies*.**

**The motion passed.**

## **7. Items for discussion**

### **7.1. Library Budget Priorities**

Todd Mundle reported on the [University Library budget presentation](#). The focus was on enhancing student experience. He highlighted the following prioritized list:

1. Renovating the Langley lab to accommodate full classes
2. Adding additional tutors to meet increased demand
3. Maintaining collections spending capability to retain current subscriptions
4. Additional Librarian time to meet instructional demand and support initiatives in the Academic Plan
5. Additional Learning Strategist to provide services for all three semesters.

The Committee discussed the time frame for extending hours, and the time frame for planning for the 2020 / 2021 budget.

*Action:*

Add Library budget consultation as a standing item to the May meeting with a follow-up during the September meeting.

### **7.2. Strategic Planning and Annual Objectives**

The Chair introduced the topic. Currently, no specific strategic plan exists for the University Library. The Committee discussed the process to develop a strategic plan, receiving reports back on budget requests, and the definition and value of a long-term strategic plan.

*Action:*

The Committee will revisit the question of developing a Library strategic plan at February 6, 2019 meeting.

### **7.3. Committee Mandate and Membership Review**

The Chair introduced the topic. The Committee did not have any changes.

## **8. Adjournment**

The meeting adjourned at 11:25 a.m.