

KWANTLEN COLLEGE BOARD

MINUTES - REGULAR MEETING - WEDNESDAY, NOVEMBER 25, 1981

NEWTON CENTRE

The meeting was called to order at 7:10PM.

Present:	F. Gingell (Chairman)	A. Wilkinson (President)
	J. Booker	R.R. Lisson (Vice-President, Administration)
	C. Gamble	R.W. Lowe (Principal-Surrey Campus)
	D.V. Penn	K.W. Moore (Principal-Langley Campus)
	J. Rhoad	M. Price (Systems Manager)
	L. Sorensen	D.R. Williams (Vice-President, Student Services)
	J.H. Sutherland	M. Remming (Secretary)
	K.W. Williams	
		A. Buttar ("Kwantlen Comment" Newspaper)
		B. Powell (Student Society)
		M. Knotts (B.C.G.E.U.)
		L. Coyle (Faculty Association)
		J. Waters (Faculty Association)

Confirmation of Agenda The Board agreed to add to the Agenda under the Personnel Committee report "Request for New Position - Systems Manager".

Confirmation of Minutes - Oct. 21, 1981 Moved by Mrs. Booker and seconded by Mr. Penn:

 THAT the Minutes of the Regular and Special Meetings held October 21, 1981 be approved.

CARRIED

Data Processing Computer Hardware Consortium The Vice-President, Administration briefly reviewed the background of the Data Processing System project. The Ministry of Education developed financial reporting standards known as the Post-Secondary Activities Classification Structure (PACS) System. Following this, the colleges appointed a consultant and two software streams were identified - IBM and DEC. Most of the colleges, including Douglas, chose the DEC stream and the Ministry then purchased the software package for the use of the colleges. To utilize their software a number of Lower Mainland colleges formed a consortium to investigate the joint acquisition and use of computer hardware.

Mr. Marsh Price, Systems Manager, outlined the three alternatives considered by the Consortium - (1) develop our own computer facility; (2) cooperatively own and operate a facility; and (3) participate in a cooperative bidding process with other colleges. The Administration recommends that alternative (3) be pursued.

Data
Processing
Computer
Hardware
Consortium
(cont'd)

The cost for implementing alternative 3 is as follows:

	<u>1982/83</u>	<u>1983/84</u>
Capital Costs	\$92,000	-
Operating Costs	\$32,980	\$36,010

The Ministry of Education are expected to specifically fund the proposal.

Moved by Mrs. Gamble and seconded by Mr. Penn:

THAT approval in principle be granted to
the Data Processing Computer Hardware
Consortium.

CARRIED

On behalf of the Board, the Chairman thanked Mr. Price for his report.

Financial
Statements-
Sept. 30/81

Moved by Mr. Rhoad and seconded by Mr. Penn:

THAT the Financial Statements for the six
months ended September 30, 1981 be approved.

CARRIED

Application
Fee

A letter of November 24, 1981 from the Faculty Association was distributed. The Association asks that the Board rescind the motion of October 21, 1981 approving the implementation of an application fee February 1, 1982. The President of the Faculty Association explained that additional fees will create an undue hardship for students.

Mr. Bob Powell, President of the Student Society, advised that the Society is opposed to the application fee, in particular for the lack of information provided to the students. It was pointed out that the proposed Application Fee was on the Board agenda for September 23, 1981, however the Finance Committee wished to further review the matter before making a recommendation to the Board. The proposal was subsequently approved by the Board on October 21, 1981.

Moved by Mrs. Booker and seconded by Mrs. Sorensen:

THAT the motion at the top of page 3 of the
Minutes of the Regular Meeting of
October 21, 1981 concerning the implementation
of an application fee be rescinded.

Moved by Mr. Williams and seconded by Mr. Sutherland:

THAT the above motion be tabled to the
next Board meeting.

CARRIED
Mrs. Sorensen Opposed

Application
Fee
(cont'd)

Moved by Mr. Penn and seconded by Mr. Sutherland:

THAT the correspondence from the Faculty
Association be received.

CARRIED

Moved by Mr. Rhoad and seconded by Mr. Penn:

THAT the report of the Finance & Facilities
Committee be received.

CARRIED

Personnel
Committee -
Evaluation
of
Administrators

Mr. Williams reported that the Personnel Committee reviewed in
some detail the proposed Evaluation of Administrators which are
based on a set of college objectives. Each administrator would
be evaluated by his immediate supervisor.

Moved by Mr. Williams and seconded by Mrs. Booker:

THAT the Board approves in principle the
administrative evaluation process.

CARRIED

New Position-
Systems
Manager

Mr. Williams referred to the memorandum of November 18, 1981
concerning the proposed establishment of a full-time Systems
Manager position. At present, both Douglas and Kwantlen share
equally the services of a Systems Manager.

It was noted that funds have been identified in this year's budget
to cover the additional half salary for January, February and
March. The 1982/83 budget includes a full-time position.

Moved by Mr. Williams and seconded by Mr. Sutherland:

THAT the Board approves the establishment of
a full-time Systems Manager position
effective January 1, 1982.

CARRIED

Moved by Mrs. Sorensen and seconded by Mrs. Booker:

THAT the report of the Personnel Committee
be received.

CARRIED

B.C.A.C.

A report on the Executive Committee meeting of the
B.C. Association of Colleges will subsequently be submitted
to the Board.

5-Year
Educational
Plan

The President advised that the 5-Year Education Plan is progressing and a meeting is scheduled with Ministry officials on December 2, 1981 to review the process. The President reviewed a draft outline of the proposed 5-Year Plan.

To assist in developing the Plan, a survey of all College students was conducted on November 12, 1981 (questionnaire) and the results of that survey will be used in the Plan.

Meetings with
School District
Superintendents

The President advised that he has been meeting with the Trustees and School District Superintendents in the Kwantlen Region. The reaction has been very positive.

Ministry
Advisory
Committee
on Adult/
Continuing
Education

The President reported that he has attended his first meeting of the Ministry Advisory Committee on Adult/Continuing Education. This Committee has been established to advise the Ministry regarding Continuing Education policy and procedures, and has representation from universities, institutes, colleges and school boards.

Critique-
Task Force
Report on
Technological
Training

The President reviewed his "Critique of the Ministry of Education Task Force Report on Technological Training in Engineering, Health Science and Related Fields".

Moved by Mrs. Booker and seconded by Mr. Penn:

THAT the "Critique of the Ministry of Education Task Force Report on Technological Training in Engineering, Health Science and Related Fields" be forwarded to the Ministry of Education with the full support of the Board.

CARRIED UNANIMOUSLY

Conferences-
Board

The President referred to the list of suggested conferences which Board Members may find of interest. Board Members are to contact The Vice-President, Administration's office if interested in attending any of the conferences. The Finance & Facilities Committee will analyze the budget implications.

Moved by Mrs. Booker and seconded by Mr. Williams:

THAT the President's report be received.

CARRIED

Kwantlen College Board
Minutes - Regular Meeting - November 25, 1981
Page...5

BCCLEA Fall
Forum

Mrs. Booker, Mrs. Hodgins and Mr. Penn have been registered for the B.C. Council for Leadership in Educational Administration 1981 Fall Forum being held December 3-4, 1981 in Richmond.

Open House -
Newton
Centre

The Newton Centre will be holding an Open House on December 16, 1981.

Next Meeting

Board Workshop - December 8, 1981
Regular Meeting - December 16, 1981.

Adjournment

Moved by Mr. Sutherland and seconded by Mrs. Gamble:

THAT the meeting be adjourned - 9:25PM.

CHAIRMAN

VICE-PRESIDENT, ADMINISTRATION