

## SENATE STANDING COMMITTEE ON CURRICULUM

### MINUTES OF REGULAR MEETING

Wednesday, October 14, 2020

4:15 p.m. – 7:15 p.m.

MS Teams Online

Voting Member Quorum 7 members				
Jen Adams Nick Bransford Gregory Harris Nadia Henwood Rajiv Jhangiani Anton Kietaibl	Parthiphan Krishnan Lindsay Norris Diane Purvey Randal Thiessen Leeann Waddington Elizabeth Worobec	<table border="1" style="width: 100%;"> <tr> <th style="background-color: #d3d3d3;">Non-voting</th> </tr> <tr> <td>           David Burns - Chair            Zena Mitchell            Melissa Krahn            Sandy Vanderburgh         </td> </tr> </table>	Non-voting	David Burns - Chair Zena Mitchell Melissa Krahn Sandy Vanderburgh
Non-voting				
David Burns - Chair Zena Mitchell Melissa Krahn Sandy Vanderburgh				
Regrets	Senate Office	Guests		
Alan Davis Ron Murray Harman Singh	Meredith Laird	Aimee Begalka Chad Skelton Kent Mullinix Ulrich Paschen Cesar Lopez Castellanos Vasile Zamfirescu Merwise Khalwati Mike Ford David Florkowski Lindsay Clayton Sherilyn Sweeney Sharon Leitch		

### 1. Call to Order

The Chair called the meeting to order at 4:15 p.m.

### 2. Approval of Agenda

Leeann Waddington moved the agenda be confirmed as presented.

**The motion carried.**

### 3. Approval of Minutes, September 16, 2020

Anton Kietaibl moved the minutes be accepted as amended.

**The motion carried.**

#### 4. Chair's Report

The Chair shared with the committee that feedback provided at the last meeting has been welcomed in the faculties.

#### 5. Consent Agenda

**Elizabeth Worobec moved that the Senate Standing Committee on Curriculum recommend that Senate approve the list of new, revised, and discontinued courses.**

**The motion carried.**

#### 6. Course Changes

##### 6.1. ACA Faculty and Department Name Changes

Aimee Begalka informed the committee that the name of the faculty and two of its department names are changing, so all affected course outlines will be updated to reflect these changes.

**Diane Purvey moved THAT the Senate Standing Committee on Curriculum recommend that Senate approve the changes to the course outlines listed below be moved under the new Faculty name – Academic and Career Preparation with its new department names – English Upgrading Department and Access Programs Department effective September 1, 2021.**

**The motion carried.**

#### 7. Program Changes

##### 7.1. Minor in Journalism

Chad Skelton described the work performed since this item was last seen by the committee.

**Diane Purvey moved THAT the Senate Standing Committee on Curriculum recommend that Senate approve the program changes to the Minor in Journalism, effective September 1, 2021.**

**Elizabeth Worobec moved to split the motion.**

**The motion carried.**

**Elizabeth Worobec moved that the Senate Standing Committee on Curriculum recommend that Senate approve the program changes for the Minor in Journalism, effective September 1, 2021.**

**The motion carried.**

**Elizabeth Worobec moved that the changes to the additional JRNL courses be approved.**

**The motion carried.**

##### 7.2. Graduate Certificate in Sustainable Food Systems and Security

Kent Mullinix described that the requested changes and answered questions of the committee.

The committee discussed: articulation status with other institutions and the category of GPA that is accepted for admission; the information contained on the website linked in the D7; the committee discussed whether liberalizing the admission requirements would open the program to more candidates and whether this would satisfy the Faculty's assessment of an appropriate

bar for graduate level programs. The committee also discussed admission for individuals on a case by case basis if applicants did not strictly meet the requirements.

The committee inquired whether Sustainable Agriculture graduates were a group that might be interested in applying into this program and continuing their studies as well as Political Science and Policy students, among others, and whether KPU is prepared to scale up its support for graduate programs.

**Diane Purvey moved THAT Senate Standing Committee on Curriculum recommends that Senate approve the Admission Requirement revisions to the Sustainable Food Systems and Security Graduate Certificate effective September 1, 2021.**

**The motion carried.**

## **8. Items for Discussion**

### **8.1. The Vice-Chair and the Chair of SSC Curriculum**

David Burns described to the committee the current system for transition between Vice-Chairs of Senate and the tradition that the Vice-Chair also holds the role of Chair, SSCC, although this is not a formal requirement of the role.

The committee discussed whether formalizing this understanding would limit the number of candidates interested in stepping forward for the position of Vice-Chair, the time release that is provided to the Chair of SSCC and Program Review, the role of the Vice-Chair in other institutions, and how curricular project management is handled within other institutions.

The committee discussed the handoff between an outgoing chair and incoming chair and the election of the new Vice-Chair, which takes place in April as defined in the Senate Bylaws.

**Gregory Harris moved THAT the Senate Standing Committee on Curriculum recommend that the Senate Governance and Nominating Committee recommend that Senate make the role of “Chair, Senate Standing Committee on Curriculum” an ex officio role held by the Vice-Chair of Senate.**

**Elizabeth Worobec moved to postpone the motion.**

**The motion carried.**

### **8.2. 2020 Mandate and Membership Review**

The committee discussed the roles of committee members from the Teaching and Learning Commons. The committee discussed whether suspensions and discontinuances should be contained within the mandate. The Chair confirmed that the authority to suspend programs under Policy AC10 currently resides at the faculty level.

**Gregory Harris moved THAT number 8 of the mandate be changed to “Establish such subcommittees as needed to fulfill the committee’s responsibilities and to consider their recommendations and forward as appropriate for approval by Senate.”**

**The motion carried.**

Rajiv Jhangiani moved THAT the Senate Standing Committee on Curriculum recommend that the Senate Governance and Nominating Committee recommend that Senate change the position for “Educational Developer” to “Representative from the Teaching and Learning Commons”.

The motion carried.

Diane Purvey moved that SSCC recommend that Senate add “establish guidelines for program approval” to the mandate for SSCC.

The motion carried.

### **8.3. 2020 Senate Effectiveness Survey**

David Burns described the process for the 2020 Senate Effectiveness Survey and the committee received the report. He highlighted that orientation was a concern for members of the committee as well as the suggestion that some questions be changed in future surveys.

The committee discussed the results related to representing a constituency and whether this is related more to particular items that come before the committee than to the role of the senator or representative.

It was agreed that the Senate Office will add to next month’s agenda a discussion item on the technical expertise available from the Teaching & Learning Commons in providing curricular training and support to the faculties in response to concerns identified in the Senate Effectiveness Survey.

## **9. Adjournment**

The meeting adjourned at 6:14 p.m.