Senate Governance Committee

Monday, February 5, 2018
4:00 p.m. – 6:00 p.m.
Surrey Campus, Cedar 2110

AGENDA

1.	Call to Order	Patrick Donahoe	4:00
2.	Confirmation of Agenda		
3.	Approval of Minutes, January 8, 2018		
4.	Chair's Report		
5.	Pending Business		
6.	New Business		
	6.1 Proposed Senate Calendar for 2018 / 19	David Burns	4:05
	6.2 Committee Mandate Revision: SSC Library	Chris Traynor	4:20
7.	Items for Discussion		4:30
8.	Adjournment		5:00

MINUTES OF REGULAR MEETING

Senate Governance Committee
Monday, January 8, 2018
4:00 PM – 6:00 PM
Surrey Campus Cedar Board Room 2110

Present: (Quorum 4 voting members)		**Ex-Officio / Voting**
Herbie Atwal Jennifer Au Chamkaur Cheema	Patrick Donahoe (Chair) Michael Wong	David Burns Alan Davis
		Ex-Officio / Non-voting
		Zena Mitchell Stephen Yezerinac
Regrets:	**Senate Office**	**Guests:**
Sal Ferreras Keri van Gerven	Rita Zamluk, Administrative Assistant	Steve Cardwell Chris Traynor Janice Webster Ken Stark

1. **Call to Order**

   The Chair called the meeting to order at 4:00 p.m.

2. **Approval of Agenda**

   Herbie Atwal moved the agenda be confirmed as circulated.

   The motion carried.

3. **Approval of Minutes, November 6, 2017**

   Change: 6.2 & 6.3 – change tense – provides should be provided

   Chamkaur Cheema moved that the minutes be approved as amended.

   The motion carried.

4. **Chair's Report**

   No Chair's report.

5. **Pending Business**

   No pending business.

6. **New Business**

   6.1. AC 13 Minimum Qualifications: Faculty of Health, Health Unit Coordinator

   Patrick Donahoe introduced the topic. Janice Webster from the Faculty of Health provided an overview and answered questions.

   Change: Minimum of 5 years' experience as a Health Unit Clerk or nurse in an acute hospital setting to Minimum of 5 years' experience as a Health Unit Clerk or nurse in an acute **care** hospital setting

DRAFT

Patrick Donahoe moved THAT the Senate Governance Committee recommends Senate approve the Health Unit Coordinator (HUC) addition to the Faculty of Health AC13 Minimum Qualifications.

The motion carried.

6.2. Committee Mandate Revision: Senate Standing Committee on the Library

Patrick Donahoe introduced Chris Traynor, the Chair of the Senate Standing Committee on the Library. The committee discussed the revised mandate statement and the role of the Senate Standing Committee on the University Library in advising the University Librarian on matters such as budgeting. The committee compared the role of the Faculty Councils advising Deans to the role of the Senate Standing Committee on the University Library advising the University Librarian. The mandate supports helping the University Librarian determine priorities for budget development and use of space and facilities. The SSCL Chair noted that revising the mandate of the committee was also intended to encourage more member engagement. Comparison of KPU SSCL's mandate with those of other universities' senate committees, and determining what the committee can effectively accomplish was part of the drafting exercise. SGC feedback indicated that the mandate could be more nuanced.

Action: the Senate Standing Committee on University Library will revise the mandate.

6.3. Committee Membership Revision: Senate Standing Committee on Program Review

David Burns provided context and background for the discussion. The committee discussed the role of the Deputy Provost as a voting member, and the designate of the Provost and Vice-President, Academic as a non-voting member.

David Burns moved that the Senate Governance Committee recommends Senate approve the revision to the membership composition of the Senate Standing Committee on Program Review.

The motion carried.

7. Standing Items

7.1. Vision 2023

Alan Davis presented an updated Vision 2023. He and Ken Stark answered questions from the committee. The committee discussed the plan for future consultations, compiling information from all sources to identify a spectrum of topics, doing further analysis of the reputation comments received on Thoughtexchange, the meaning and development of reputation, and effective ways to reach out into the community.

8. Items for Discussion

No items for discussion.

9. Adjournment

The meeting adjourned at 5:30 p.m.

DRAFT

Senate Governance Committee

Agenda Item: 6.1

Meeting Date: February 5, 2018

Presenter: David Burns

Agenda Item:	**Proposed Senate Calendar for 2018 / 19**
Action Requested:	☐Motion to Approve ☐Discussion ☒Information ☐Education
Senate Standing Committee Report:	For Senate Office Use Only
Context & Background:	Dates and times for meetings of Senate and its committees in 2018-19 have been proposed using a recurring 4-week framework.
Key Messages:	1. The 4-week framework reduces conflicts with statutory holidays, provides more consistency and evenness in the overall schedule, and allows more efficient movement of Program Development documents to Senate. 2. Conflicts have been avoided with University-wide events (e.g. Convocation), and Board of Governor meetings. 3. The dates for meetings are shown in calendar view, as well as in list view with submission dates and package distribution dates.
Attachments:	1. 4-Week Framework 2. Monthly calendar view of schedule. 3. List view of schedule sorted by committee and date.
Submitted by:	*Rita Zamluk, Stephen Yezerinac & David Burns.*
Date submitted:	*January 31, 2018*

4-WEEK FRAMEWORK					
	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
Week 1					
am		Tributes	SNC		SSCUB
pm	SGC		Policy	Teaching & Learning	
Week 2					
am	STAT HOL		Library		SSCAPP
pm	STAT HOL		SSCC	Research	
Week 3					
am	STAT HOL				
pm	STAT HOL	SEC	Program		
Week 4					
am					
pm	SENATE		Hold for BoG		
Week 5					
am					
pm					

CHANGES					
SGC	1st Monday of the month rather than 2nd to avoid Stat holidays.				
	Change of meeting time to 2:00 - 4:00, rather than 4:00 - 6:00.				
SNC	Moved to 2nd Wednesday of the month from 3rd Monday to avoid stat holidays.				
	Change of meeting time to 10:00 a.m. - 11:30 a.m, rather than 2:00-3:30.				
Policy	Change of meeting time to 2:00 - 4:00, rather than 4:00 - 6:00.				
SEC	Now regularly on the 3rd Tuesday of the month. Remains the Tuesday before Senate				
SSCC	Moved from 1st Wednesday of the month to 2nd Wednesday to balance workload.				
Senate	Moved to 4th Monday of month, rather than last Monday of month.				
	Creates more consistent workflow, and in some months a break for Week 5.				
SSCUB / SSCAPP	Reversed the order to reduce time needed for Concept Papers to reach Senate.				
	SSCUB approves before SSCAPP. SSCAPP presents to Senate.				
Teaching & Learning	New committee. Scheduled the first Thursday of the month in the afternoon.				
Research	New committee. Scheduled the second Thursday of the month in the afternoon.				
NO CHANGES					
Program Review	no change				
Library	no change				
Tributes	no change				

SCHEDULE BASED ON 4 WEEK FRAMEWORK						
STAT	ADJUSTED					
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
						1-Sep-18
2-Sep-18	3-Sep-18 Labour Day	4-Sep-18	5-Sep-18 SNC , Policy	6-Sep-18 Teaching & Learning	7-Sep-18 SSCUB	8-Sep-18
9-Sep-18	10-Sep-18 **SGC**	11-Sep-18	12-Sep-18 Library / SSCC	13-Sep-18 Research	14-Sep-18 SSCAPP	15-Sep-18
16-Sep-18	17-Sep-18	18-Sep-18 SEC	19-Sep-18 Program R	20-Sep-18	21-Sep-18	22-Sep-18
23-Sep-18	24-Sep-18 SENATE	25-Sep-18	26-Sep-18 BoG Reserve	27-Sep-18	28-Sep-18 SSCUB	29-Sep-18
30-Sep-18	1-Oct-18 SGC	2-Oct-18	3-Oct-18 Convocation	4-Oct-18 Convocation	5-Oct-18 Convocation	6-Oct-18
7-Oct-18	8-Oct-18 Thanksgiving	9-Oct-18	10-Oct-18 SSCC	11-Oct-18 Teaching & Learning	12-Oct-18 BUDGET / SSCAPP	13-Oct-18
14-Oct-18	15-Oct-18 SNC , Policy	16-Oct-18 Tributes	17-Oct-18 Program R	18-Oct-18 Research	19-Oct-18 BUDGET	20-Oct-18
21-Oct-18	22-Oct-18	23-Oct-18 SEC	24-Oct-18 BoG Reserve	25-Oct-18	26-Oct-18 BUDGET	27-Oct-18
28-Oct-18	29-Oct-18 SENATE	30-Oct-18	31-Oct-18	1-Nov-18	2-Nov-18	3-Nov-18
4-Nov-18	5-Nov-18 SGC	6-Nov-18	7-Nov-18 SNC , Policy	8-Nov-18 Teaching & Learning	9-Nov-18 SSCUB	10-Nov-18
11-Nov-18	12-Nov-18 Remembrance	13-Nov-18	14-Nov-18 Library / SSCC	15-Nov-18 Research	16-Nov-18 SSCUB / SSCAPP	17-Nov-18
18-Nov-18	19-Nov-18	20-Nov-18 SEC	21-Nov-18 Program R	22-Nov-18	23-Nov-18 SSCAPP	24-Nov-18
25-Nov-18	26-Nov-18 SENATE	27-Nov-18	28-Nov-18 BoG Reserve	29-Nov-18	30-Nov-18	1-Dec-18
2-Dec-18	3-Dec-18 SGC	4-Dec-18	5-Dec-18 SSCC	6-Dec-18 Teaching & Learning	7-Dec-18 SSCUB	8-Dec-18
9-Dec-18	10-Dec-18 SNC / Policy	11-Dec-18 SEC	12-Dec-18 Program R	13-Dec-18 Research	14-Dec-18 SSCAPP	15-Dec-18
16-Dec-18	17-Dec-18 SENATE	18-Dec-18	19-Dec-18 BoG Reserve	20-Dec-18	21-Dec-18	22-Dec-18
23-Dec-18	24-Dec-18 Winter Closure	25-Dec-18	26-Dec-18	27-Dec-18	28-Dec-18	29-Dec-18
30-Dec-18	31-Dec-18 Winter Closure	1-Jan-19	2-Jan-19	3-Jan-19	4-Jan-19	5-Jan-19
6-Jan-19	7-Jan-19 SGC	8-Jan-19	9-Jan-19 SNC , Policy	10-Jan-19 Teaching & Learning	11-Jan-19 SSCUB / SSCAPP	12-Jan-19
13-Jan-19	14-Jan-19	15-Jan-19 Tributes	16-Jan-19 SSCC	17-Jan-19 Research	18-Jan-19 SSCUB	19-Jan-19
20-Jan-19	21-Jan-19	22-Jan-19 SEC	23-Jan-19 Program R	24-Jan-19	25-Jan-19 SSCAPP	26-Jan-19
27-Jan-19	28-Jan-19 SENATE	29-Jan-19	30-Jan-19 BoG Reserve	31-Jan-19	1-Feb-19	2-Feb-19
3-Feb-19	4-Feb-19 SGC	5-Feb-19	6-Feb-19 SNC , Policy	7-Feb-19 Teaching & Learning	8-Feb-19 SSCUB	9-Feb-19
10-Feb-19	11-Feb-19 Family Day	12-Feb-19	13-Feb-19 Library / SSCC	14-Feb-19 Research	15-Feb-19 SSCAPP	16-Feb-19
17-Feb-19	18-Feb-19	19-Feb-19 SEC	20-Feb-19 Program R	21-Feb-19	22-Feb-19	23-Feb-19
24-Feb-19	25-Feb-19 SENATE	26-Feb-19	27-Feb-19 BoG Reserve	28-Feb-19	1-Mar-19	2-Mar-19
3-Mar-19	4-Mar-19 SGC	5-Mar-19	6-Mar-19 SNC , Policy	7-Mar-19 Teaching & Learning	8-Mar-19 SSCUB	9-Mar-19
10-Mar-19	11-Mar-19	12-Mar-19	13-Mar-19 SSCC	14-Mar-19 Research	15-Mar-19 SSCAPP	16-Mar-19
17-Mar-19	18-Mar-19	19-Mar-19 SEC	20-Mar-19 Program R	21-Mar-19	22-Mar-19	23-Mar-19
24-Mar-19	25-Mar-19 SENATE	26-Mar-19	27-Mar-19 BoG Reserve	28-Mar-19	29-Mar-19	30-Mar-19
31-Mar-19	1-Apr-19 SGC	2-Apr-19	3-Apr-19 SNC , Policy	4-Apr-19 Teaching & Learning	5-Apr-19 SSCUB	6-Apr-19

SCHEDULE BASED ON 4 WEEK FRAMEWORK						
STAT	ADJUSTED					
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
7-Apr-19	8-Apr-19	9-Apr-19	10-Apr-19	11-Apr-19	12-Apr-19	13-Apr-19
		Tributes	SSCC	Research	SSCAPP	
14-Apr-19	15-Apr-19	16-Apr-19	17-Apr-19	18-Apr-19	19-Apr-19	20-Apr-19
			Program R		Good Friday	
21-Apr-19	22-Apr-19	23-Apr-19	24-Apr-19	25-Apr-19	26-Apr-19	27-Apr-19
	Easter Monday	SEC	BoG Reserve			
28-Apr-19	29-Apr-19	30-Apr-19	1-May-19	2-May-19	3-May-19	4-May-19
	SENATE					
5-May-19	6-May-19	7-May-19	8-May-19	9-May-19	10-May-19	11-May-19
	SGC		SNC , Policy	Teaching & Learning	SSCUB / SSCAPP	
12-May-19	13-May-19	14-May-19	15-May-19	16-May-19	17-May-19	18-May-19
			Library / SSCC	Research	SSCAPP	
19-May-19	20-May-19	21-May-19	22-May-19	23-May-19	24-May-19	25-May-19
	Victoria Day	SEC	Program R			
26-May-19	27-May-19	28-May-19	29-May-19	30-May-19	31-May-19	1-Jun-19
	SENATE		BoG Reserve	Teaching & Learning	SSCUB	
2-Jun-19	3-Jun-19	4-Jun-19	5-Jun-19	6-Jun-19	7-Jun-19	8-Jun-19
	Convocation	Convocation	Convocation	Convocation	Convocation	
9-Jun-19	10-Jun-19	11-Jun-19	12-Jun-19	13-Jun-19	14-Jun-19	15-Jun-19
	SNC , Policy	Tributes	SSCC	Research	SSCAPP	
16-Jun-19	17-Jun-19	18-Jun-19	19-Jun-19	20-Jun-19	21-Jun-19	22-Jun-19
	SGC	SEC	Program R			
23-Jun-19	24-Jun-19	25-Jun-19	26-Jun-19	27-Jun-19	28-Jun-19	29-Jun-19
	SENATE		BoG Reserve			

Committee	Date	Start time	End Time	Submissions Deadline	Package Distribution	Questions or Instructions
Curriculum	Wednesday, September 12, 2018	4:15 p.m.	7:15 p.m.	Wednesday, August 29, 2018	Friday, September 07, 2018	
Curriculum	Wednesday, October 10, 2018	4:15 p.m.	7:15 p.m.	Wednesday, September 26, 2018	Friday, October 05, 2018	
Curriculum	Wednesday, November 14, 2018	4:15 p.m.	7:15 p.m.	Wednesday, October 31, 2018	Friday, November 09, 2018	
Curriculum	Wednesday, December 05, 2018	4:15 p.m.	7:15 p.m.	Wednesday, November 21, 2018	Friday, November 30, 2018	
Curriculum	Wednesday, January 16, 2019	4:15 p.m.	7:15 p.m.	Wednesday, January 02, 2019	Friday, January 11, 2019	
Curriculum	Wednesday, February 13, 2019	4:15 p.m.	7:15 p.m.	Wednesday, January 30, 2019	Friday, February 08, 2019	
Curriculum	Wednesday, March 13, 2019	4:15 p.m.	7:15 p.m.	Wednesday, February 27, 2019	Friday, March 08, 2019	
Curriculum	Wednesday, April 10, 2019	4:15 p.m.	7:15 p.m.	Wednesday, March 27, 2019	Friday, April 05, 2019	
Curriculum	Wednesday, May 15, 2019	4:15 p.m.	7:15 p.m.	Wednesday, May 01, 2019	Friday, May 10, 2019	
Curriculum	Wednesday, June 12, 2019	4:15 p.m.	7:15 p.m.	Wednesday, May 29, 2019	Friday, June 07, 2019	
Executive	Tuesday, September 18, 2018	1:30 p.m.	2:30 p.m.	Wednesday, September 12, 2018	Friday, September 14, 2018	
Executive	Tuesday, October 23, 2018	1:30 p.m.	2:30 p.m.	Wednesday, October 17, 2018	Friday, October 19, 2018	
Executive	Tuesday, November 20, 2018	1:30 p.m.	2:30 p.m.	Wednesday, November 14, 2018	Friday, November 16, 2018	
Executive	Tuesday, December 11, 2018	1:30 p.m.	2:30 p.m.	Wednesday, December 05, 2018	Friday, December 07, 2018	
Executive	Tuesday, January 22, 2019	1:30 p.m.	2:30 p.m.	Wednesday, January 16, 2019	Friday, January 18, 2019	
Executive	Tuesday, February 19, 2019	1:30 p.m.	2:30 p.m.	Wednesday, February 13, 2019	Friday, February 15, 2019	
Executive	Tuesday, March 19, 2019	1:30 p.m.	2:30 p.m.	Wednesday, March 13, 2019	Friday, March 15, 2019	
Executive	Tuesday, April 23, 2019	1:30 p.m.	2:30 p.m.	Wednesday, April 17, 2019	Friday, April 19, 2019	
Executive	Tuesday, May 21, 2019	1:30 p.m.	2:30 p.m.	Wednesday, May 15, 2019	Friday, May 17, 2019	
Executive	Tuesday, June 18, 2019	1:30 p.m.	2:30 p.m.	Wednesday, June 12, 2019	Friday, June 14, 2019	
Governance	Monday, September 10, 2018	2:00 p.m.	4:00 p.m.	Monday, September 03, 2018	Wednesday, September 05, 2018	
Governance	Monday, October 01, 2018	2:00 p.m.	4:00 p.m.	Monday, September 24, 2018	Wednesday, September 26, 2018	
Governance	Monday, November 05, 2018	2:00 p.m.	4:00 p.m.	Monday, October 29, 2018	Wednesday, October 31, 2018	
Governance	Monday, December 03, 2018	2:00 p.m.	4:00 p.m.	Monday, November 26, 2018	Wednesday, November 28, 2018	
Governance	Monday, January 07, 2019	2:00 p.m.	4:00 p.m.	Monday, December 31, 2018	Wednesday, January 02, 2019	
Governance	Monday, February 04, 2019	2:00 p.m.	4:00 p.m.	Monday, January 28, 2019	Wednesday, January 30, 2019	
Governance	Monday, March 04, 2019	2:00 p.m.	4:00 p.m.	Monday, February 25, 2019	Wednesday, February 27, 2019	
Governance	Monday, April 01, 2019	2:00 p.m.	4:00 p.m.	Monday, March 25, 2019	Wednesday, March 27, 2019	
Governance	Monday, May 06, 2019	2:00 p.m.	4:00 p.m.	Monday, April 29, 2019	Wednesday, May 01, 2019	
Governance	Monday, June 17, 2019	2:00 p.m.	4:00 p.m.	Monday, June 10, 2019	Wednesday, June 12, 2019	
Library	Wednesday, September 12, 2018	10:00 a.m.	12:00 p.m.	Wednesday, September 05, 2018	Friday, September 07, 2018	
Library	Wednesday, November 14, 2018	10:00 a.m.	12:00 p.m.	Wednesday, November 07, 2018	Friday, November 09, 2018	
Library	Wednesday, February 13, 2019	10:00 a.m.	12:00 p.m.	Wednesday, February 06, 2019	Friday, February 08, 2019	
Library	Wednesday, May 15, 2019	10:00 a.m.	12:00 p.m.	Wednesday, May 08, 2019	Friday, May 10, 2019	
Nominating	Wednesday, September 05, 2018	9:00 a.m.	10:30 a.m.	Monday, August 27, 2018	Friday, August 31, 2018	
Nominating	Monday, October 15, 2018	9:00 a.m.	10:30 a.m.	Friday, October 05, 2018	Friday, October 12, 2018	
Nominating	Wednesday, November 07, 2018	9:00 a.m.	10:30 a.m.	Monday, October 29, 2018	Friday, November 02, 2018	
Nominating	Monday, December 10, 2018	9:00 a.m.	10:30 a.m.	Monday, December 03, 2018	Friday, December 07, 2018	
Nominating	Wednesday, January 09, 2019	9:00 a.m.	10:30 a.m.	Monday, December 31, 2018	Friday, January 04, 2019	
Nominating	Wednesday, February 06, 2019	9:00 a.m.	10:30 a.m.	Monday, January 28, 2019	Friday, February 01, 2019	
Nominating	Wednesday, March 06, 2019	9:00 a.m.	10:30 a.m.	Monday, February 25, 2019	Friday, March 01, 2019	
Nominating	Wednesday, April 03, 2019	9:00 a.m.	10:30 a.m.	Monday, March 25, 2019	Friday, March 29, 2019	
Nominating	Wednesday, May 08, 2019	9:00 a.m.	10:30 a.m.	Monday, April 29, 2019	Friday, May 03, 2019	
Nominating	Monday, June 10, 2019	9:00 a.m.	10:30 a.m.	Monday, June 03, 2019	Friday, June 07, 2019	
Policy	Wednesday, September 05, 2018	2:00 p.m.	4:00 p.m.	Wednesday, August 29, 2018	Friday, August 31, 2018	
Policy	Monday, October 15, 2018	2:00 p.m.	4:00 p.m.	Monday, October 08, 2018	Wednesday, October 10, 2018	
Policy	Wednesday, November 07, 2018	2:00 p.m.	4:00 p.m.	Wednesday, October 31, 2018	Friday, November 02, 2018	
Policy	Monday, December 10, 2018	2:00 p.m.	4:00 p.m.	Monday, December 03, 2018	Wednesday, December 05, 2018	
Policy	Wednesday, January 09, 2019	2:00 p.m.	4:00 p.m.	Wednesday, January 02, 2019	Friday, January 04, 2019	
Policy	Wednesday, February 06, 2019	2:00 p.m.	4:00 p.m.	Wednesday, January 30, 2019	Friday, February 01, 2019	
Policy	Wednesday, March 06, 2019	2:00 p.m.	4:00 p.m.	Wednesday, February 27, 2019	Friday, March 01, 2019	
Policy	Wednesday, April 03, 2019	2:00 p.m.	4:00 p.m.	Wednesday, March 27, 2019	Friday, March 29, 2019	
Policy	Wednesday, May 08, 2019	2:00 p.m.	4:00 p.m.	Wednesday, May 01, 2019	Friday, May 03, 2019	

Committee	Date	Start time	End Time	Submissions Deadline	Package Distribution	Questions or Instructions
Policy	Monday, June 10, 2019	2:00 p.m.	4:00 p.m.	Monday, June 03, 2019	Wednesday, June 05, 2019	
Program Review	Wednesday, September 19, 2018	3:00 p.m.	5:00 p.m.	Wednesday, August 29, 2018	Wednesday, September 12, 2018	Submission & Distribution via IAP
Program Review	Wednesday, October 17, 2018	3:00 p.m.	5:00 p.m.	Wednesday, September 26, 2018	Wednesday, October 10, 2018	Submission & Distribution via IAP
Program Review	Wednesday, November 21, 2018	3:00 p.m.	5:00 p.m.	Wednesday, October 31, 2018	Wednesday, November 14, 2018	Submission & Distribution via IAP
Program Review	Wednesday, December 12, 2018	3:00 p.m.	5:00 p.m.	Wednesday, November 21, 2018	Wednesday, December 05, 2018	Submission & Distribution via IAP
Program Review	Wednesday, January 23, 2019	3:00 p.m.	5:00 p.m.	Wednesday, January 02, 2019	Wednesday, January 16, 2019	Submission & Distribution via IAP
Program Review	Wednesday, February 20, 2019	3:00 p.m.	5:00 p.m.	Wednesday, January 30, 2019	Wednesday, February 13, 2019	Submission & Distribution via IAP
Program Review	Wednesday, March 20, 2019	3:00 p.m.	5:00 p.m.	Wednesday, February 27, 2019	Wednesday, March 13, 2019	Submission & Distribution via IAP
Program Review	Wednesday, April 17, 2019	3:00 p.m.	5:00 p.m.	Wednesday, March 27, 2019	Wednesday, April 10, 2019	Submission & Distribution via IAP
Program Review	Wednesday, May 22, 2019	3:00 p.m.	5:00 p.m.	Wednesday, May 01, 2019	Wednesday, May 15, 2019	Submission & Distribution via IAP
Program Review	Wednesday, June 19, 2019	3:00 p.m.	5:00 p.m.	Wednesday, May 29, 2019	Wednesday, June 12, 2019	Submission & Distribution via IAP
Research	Thursday, September 13, 2018	2:00 p.m.	4:00 p.m.	Wednesday, September 05, 2018	Monday, September 10, 2018	Submission & Distribution via Research Office
Research	Thursday, October 18, 2018	2:00 p.m.	4:00 p.m.	Wednesday, October 10, 2018	Monday, October 15, 2018	Submission & Distribution via Research Office
Research	Thursday, November 15, 2018	2:00 p.m.	4:00 p.m.	Wednesday, November 07, 2018	Monday, November 12, 2018	Submission & Distribution via Research Office
Research	Thursday, December 13, 2018	2:00 p.m.	4:00 p.m.	Wednesday, December 05, 2018	Monday, December 10, 2018	Submission & Distribution via Research Office
Research	Thursday, January 17, 2019	2:00 p.m.	4:00 p.m.	Wednesday, January 09, 2019	Monday, January 14, 2019	Submission & Distribution via Research Office
Research	Thursday, February 14, 2019	2:00 p.m.	4:00 p.m.	Wednesday, February 06, 2019	Monday, February 11, 2019	Submission & Distribution via Research Office
Research	Thursday, March 14, 2019	2:00 p.m.	4:00 p.m.	Wednesday, March 06, 2019	Monday, March 11, 2019	Submission & Distribution via Research Office
Research	Thursday, April 11, 2019	2:00 p.m.	4:00 p.m.	Wednesday, April 03, 2019	Monday, April 08, 2019	Submission & Distribution via Research Office
Research	Thursday, May 16, 2019	2:00 p.m.	4:00 p.m.	Wednesday, May 08, 2019	Monday, May 13, 2019	Submission & Distribution via Research Office
Research	Thursday, June 13, 2019	2:00 p.m.	4:00 p.m.	Wednesday, June 05, 2019	Monday, June 10, 2019	Submission & Distribution via Research Office
SENATE	Monday, September 24, 2018	4:00 p.m.	7:00 p.m.	Wednesday, September 12, 2018	Thursday, September 20, 2018	
SENATE	Monday, October 29, 2018	4:00 p.m.	7:00 p.m.	Wednesday, October 17, 2018	Thursday, October 25, 2018	
SENATE	Monday, November 26, 2018	4:00 p.m.	7:00 p.m.	Wednesday, November 14, 2018	Thursday, November 22, 2018	
SENATE	Monday, December 17, 2018	4:00 p.m.	7:00 p.m.	Wednesday, December 05, 2018	Thursday, December 13, 2018	
SENATE	Monday, January 28, 2019	4:00 p.m.	7:00 p.m.	Wednesday, January 16, 2019	Thursday, January 24, 2019	
SENATE	Monday, February 25, 2019	4:00 p.m.	7:00 p.m.	Wednesday, February 13, 2019	Thursday, February 21, 2019	
SENATE	Monday, March 25, 2019	4:00 p.m.	7:00 p.m.	Wednesday, March 13, 2019	Thursday, March 21, 2019	
SENATE	Monday, April 29, 2019	4:00 p.m.	7:00 p.m.	Wednesday, April 17, 2019	Thursday, April 25, 2019	
SENATE	Monday, May 27, 2019	4:00 p.m.	7:00 p.m.	Wednesday, May 15, 2019	Thursday, May 23, 2019	
SENATE	Monday, June 24, 2019	4:00 p.m.	7:00 p.m.	Wednesday, June 12, 2019	Thursday, June 20, 2019	
SSCAPP	Friday, September 14, 2018	9:00 a.m.	12:00 p.m.	Friday, August 31, 2018	Friday, September 07, 2018	
SSCAPP	Friday, November 23, 2018	9:00 a.m.	12:00 p.m.	Friday, November 09, 2018	Friday, November 16, 2018	
SSCAPP	Friday, December 14, 2018	9:00 a.m.	12:00 p.m.	Friday, November 30, 2018	Friday, December 07, 2018	
SSCAPP	Friday, January 25, 2019	9:00 a.m.	12:00 p.m.	Friday, January 11, 2019	Friday, January 18, 2019	
SSCAPP	Friday, February 15, 2019	9:00 a.m.	12:00 p.m.	Friday, February 01, 2019	Friday, February 08, 2019	
SSCAPP	Friday, March 15, 2019	9:00 a.m.	12:00 p.m.	Friday, March 01, 2019	Friday, March 08, 2019	
SSCAPP	Friday, April 12, 2019	9:00 a.m.	12:00 p.m.	Friday, March 29, 2019	Friday, April 05, 2019	
SSCAPP	Friday, May 17, 2019	9:00 a.m.	12:00 p.m.	Friday, May 03, 2019	Friday, May 10, 2019	
SSCAPP	Friday, June 14, 2019	9:00 a.m.	12:00 p.m.	Friday, May 31, 2019	Friday, June 07, 2019	
SSCUB	Friday, September 07, 2018	9:00 a.m.	12:00 p.m.	Monday, August 27, 2018	Friday, August 31, 2018	
SSCUB	Friday, September 28, 2018	9:00 a.m.	12:00 p.m.	Monday, September 17, 2018	Friday, September 21, 2018	
SSCUB	Friday, November 09, 2018	9:00 a.m.	12:00 p.m.	Monday, October 29, 2018	Friday, November 02, 2018	
SSCUB	Friday, December 07, 2018	9:00 a.m.	12:00 p.m.	Monday, November 26, 2018	Friday, November 30, 2018	
SSCUB	Friday, January 18, 2019	9:00 a.m.	12:00 p.m.	Monday, January 07, 2019	Friday, January 11, 2019	
SSCUB	Friday, February 08, 2019	9:00 a.m.	12:00 p.m.	Monday, January 28, 2019	Friday, February 01, 2019	
SSCUB	Friday, March 08, 2019	9:00 a.m.	12:00 p.m.	Monday, February 25, 2019	Friday, March 01, 2019	
SSCUB	Friday, April 05, 2019	9:00 a.m.	12:00 p.m.	Monday, March 25, 2019	Friday, March 29, 2019	
SSCUB	Friday, May 31, 2019	9:00 a.m.	12:00 p.m.	Monday, May 20, 2019	Friday, May 24, 2019	
SSCUB/SSCAPP	Friday, November 16, 2018	9:00 a.m.	12:00 p.m.	Wednesday, November 07, 2018	Friday, November 09, 2018	
SSCUB/SSCAPP	Friday, January 11, 2019	9:00 a.m.	12:00 p.m.	Wednesday, January 02, 2019	Friday, January 04, 2019	
SSCUB/SSCAPP	Friday, May 10, 2019	9:00 a.m.	12:00 p.m.	Wednesday, May 01, 2019	Friday, May 03, 2019	
SSCUB/SSCAPP BUDGET Presentations	Friday, October 12, 2018	8:00 a.m.	4:00 p.m.	Friday, September 28, 2018	Friday, October 05, 2018	

Committee	Date	Start time	End Time	Submissions Deadline	Package Distribution	Questions or Instructions
SSCUB/SSCAPP BUDGET Presentations	Friday, October 19, 2018	8:00 a.m.	4:00 p.m.	Friday, October 05, 2018	Friday, October 12, 2018	
SSCUB/SSCAPP BUDGET Presentations	Friday, October 26, 2018	8:00 a.m.	4:00 p.m.	Friday, October 12, 2018	Friday, October 19, 2018	
Teaching & Learning	Thursday, September 06, 2018	2:00 p.m.	4:00 p.m.	Wednesday, August 29, 2018	Monday, September 03, 2018	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, October 11, 2018	2:00 p.m.	4:00 p.m.	Wednesday, October 03, 2018	Monday, October 08, 2018	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, November 08, 2018	2:00 p.m.	4:00 p.m.	Wednesday, October 31, 2018	Monday, November 05, 2018	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, December 06, 2018	2:00 p.m.	4:00 p.m.	Wednesday, November 28, 2018	Monday, December 03, 2018	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, January 10, 2019	2:00 p.m.	4:00 p.m.	Wednesday, January 02, 2019	Monday, January 07, 2019	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, February 07, 2019	2:00 p.m.	4:00 p.m.	Wednesday, January 30, 2019	Monday, February 04, 2019	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, March 07, 2019	2:00 p.m.	4:00 p.m.	Wednesday, February 27, 2019	Monday, March 04, 2019	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, April 04, 2019	2:00 p.m.	4:00 p.m.	Wednesday, March 27, 2019	Monday, April 01, 2019	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, May 09, 2019	2:00 p.m.	4:00 p.m.	Wednesday, May 01, 2019	Monday, May 06, 2019	Submission & Distribution via T&L Office
Teaching & Learning	Thursday, May 30, 2019	2:00 p.m.	4:00 p.m.	Wednesday, May 22, 2019	Monday, May 27, 2019	Submission & Distribution via T&L Office
Tributes	Tuesday, October 16, 2018	9:00 a.m.	11:00 a.m.	Friday, October 05, 2018	Friday, October 12, 2018	
Tributes	Tuesday, January 15, 2019	9:00 a.m.	11:00 a.m.	Friday, January 04, 2019	Friday, January 11, 2019	
Tributes	Tuesday, April 09, 2019	9:00 a.m.	11:00 a.m.	Friday, March 29, 2019	Friday, April 05, 2019	
Tributes	Tuesday, June 11, 2019	9:00 a.m.	11:00 a.m.	Friday, May 31, 2019	Friday, June 07, 2019	

Senate Governance Committee

Agenda Item: 6.2

Meeting Date: February 5, 2018

Presenter: Chris Traynor

Agenda Item:	**Committee Mandate Revision: Senate Standing Committee on the Library**
Action Requested:	☒Motion to Approve ☐Discussion ☐Information ☐Education
Recommended Resolution:	**THAT the Senate Governance Committee recommends that Senate approve the revisions to the mandate of the Senate Standing Committee on the Library.**
Senate Standing Committee Report:	On November 15, 2017 the Senate Standing Committee on the Library (SSCL) endorsed revisions to its mandate and recommended endorsement by the Senate Governance Committee (SGC) for approval by Senate. After feedback from SGC at its January 8, 2018 meeting, minor revisions were made once again to the mandate, and approved by SSCL members via electronic vote in January 2018.
Context & Background:	At its September 27, 2017 meeting, the Senate Standing Committee on the Library (SSCL) struck a working group to review the committee mandate. SSCL felt the present mandate may not accurately reflect the work of SSCL and its vision. In performing its review, the SSCL working group compared the mandates of similar Senate Standing Committees on the Library at SFU, UBC, and UVIC.
Key Messages:	1. SSCL felt the current mandate was rather static and did not encourage action. Revisions are designed to make the language more action-focused. 2. One additional bullet (2) was added with inspiration from other senate library committee mandates. In response to feedback from the Senate Governance Committee (January 2018), the wording has been adjusted so as not to imply any conflict with the existing University budget consultation process. The revisions were approved by SSCL via electronic vote, January 2018. 3. Minor language and housekeeping changes were also made.
Consultations:	• SSCL Mandate Working Group: Chris Traynor, Todd Mundle, Lisa Hubeck, Marti Alger, Amanda Grey, Anya Goldin (Student Researcher to the University Senate) • Senate Standing Committee on the Library (November 2017 & January 2018)

Senate Governance Committee

Agenda Item: **6.2**

Meeting Date: **February 5, 2018**

Presenter: **Chris Traynor**

Attachments:

1. SSCL Mandate Current and Revised
2. SSCL Mandate with Proposed Revisions, January 11, 2018

Submitted by: *Chris Traynor, Chair, SSC Library*

Date submitted: *January 18, 2018*

MANDATE

Senate Standing Committee on the Library

CURRENT MANDATE

1. Advise the Chief Librarian on matters relating to the operation of the Library and the liaison between the Library and all fields of instruction and research & scholarship including:
    a. Establishment of collection priorities and budgets between all fields of instruction and research & scholarship
    b. Library responses to surveys and reviews
    c. Strategic planning objectives
    d. Major changes in library systems and operations
    e. Accomplishment of annual objectives
2. Report to Senate at least once a year
3. Other duties as assigned by Senate

REVISED MANDATE

1. Advise the University Librarian on matters relating to the operation of the Library and act as a liaison between the Library and all fields of instruction and research and scholarship. The areas of advice include the following:
    a. Establishing collection priorities and budgets between all fields of instruction and research and scholarship
    b. Determining priorities for Library budget requests and the use of space and facilities
    c. Monitoring the continuing response to Library responses to surveys and reviews
    d. Overseeing strategic planning objectives
    e. Reviewing major changes in Library systems and operations
    f. Reviewing accomplishment of annual objectives
2. Report to Senate at least once a year
3. Other duties as assigned by Senate

Senate Standing Committee on the Library (SSCL) Proposed Revised Mandate:

Advise the University Librarian on matters relating to the operation of the Library and act as a liaison between the Library and all fields of instruction and research and scholarship. The areas of advice include the following:

- Establishing collection priorities and budgets between all fields of instruction and research and scholarship
- ~~Supporting the Library in securing~~ Determining priorities for Library budget requests and the use of space and facilities~~s in pursuit of its goals~~
- Monitoring the continuing response to Library responses to surveys and reviews
- Overseeing strategic planning objectives
- Reviewing major changes in Library systems and operations
- Reviewing accomplishment of annual objectives

Report to Senate at least once a year
Other duties as assigned by Senate

Commented [CPT1]: Changed to reflect current title.

Commented [CPT2]: Changed to reflect the fact SSCL is not the exclusive liaison between the Library and faculties.

Commented [CPT3]: Added for grammatical clarity.

Commented [CPT4]: Verbs added to each bullet to make the mandate more actionable.

Commented [CPT5]: Changed for a more appropriate, formal grammatical style.

Commented [CPT6]: Added with inspiration from other senate library committee mandates. In response to feedback from the Senate Governance Committee (January 2018), the wording has been adjusted so as not to imply any conflict with the existing University budget consultation process. The revisions were approved by SSCL via electronic vote, January 2018.

Commented [CPT7]: The language of this bullet is inspired by the mandate for the SFU Senate Library Committee. The Working Group felt this language encouraged more accountability.

DRAFT 1

February 1st 2018

KPU

Where thought meets action

Vision 2023

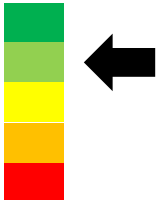
KPU today

Where thought meets action

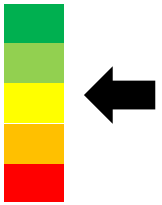
Our starting point

VISION 2023 builds on the progress made on the 3 themes and 9 goals of VISION 2018:

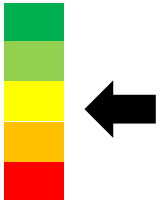
Quality:



Reputation:



Relevance:



The detailed report card is here

Gleanings
from our discussions within KPU and beyond

Vision 2023 focusses on:

- the **experience** of our students, our employees and our friends
- our **diversity** and **complexity** as a polytechnic university
- the **adaptability** needed to respond to opportunities and disruptions

Vision Architecture

- Mission
  - Our Values and Personality
- Vision 2023
  - Four themes, each with:
    - Goals
    - Significance
    - Metrics and Impact

Mission

By thinking and acting together,
KPU transforms lives
and empowers positive change

Values: what we stand for

Integrity

Inclusivity

Excellence

Authenticity

Where thought meets action

Individually and collectively we are:

- Engaged
- Resilient
- Smart
- Brave
- Passionate
- Creative
- Enterprising
- Tireless
- Grounded
- Respectful
- Purposeful
- Reflective
- Supportive
- Enlightened

Vision 2023

KPU is a learning ecosystem rooted in a culture of sustainability, creativity and quality that inspires our people and our communities

4 interconnected themes

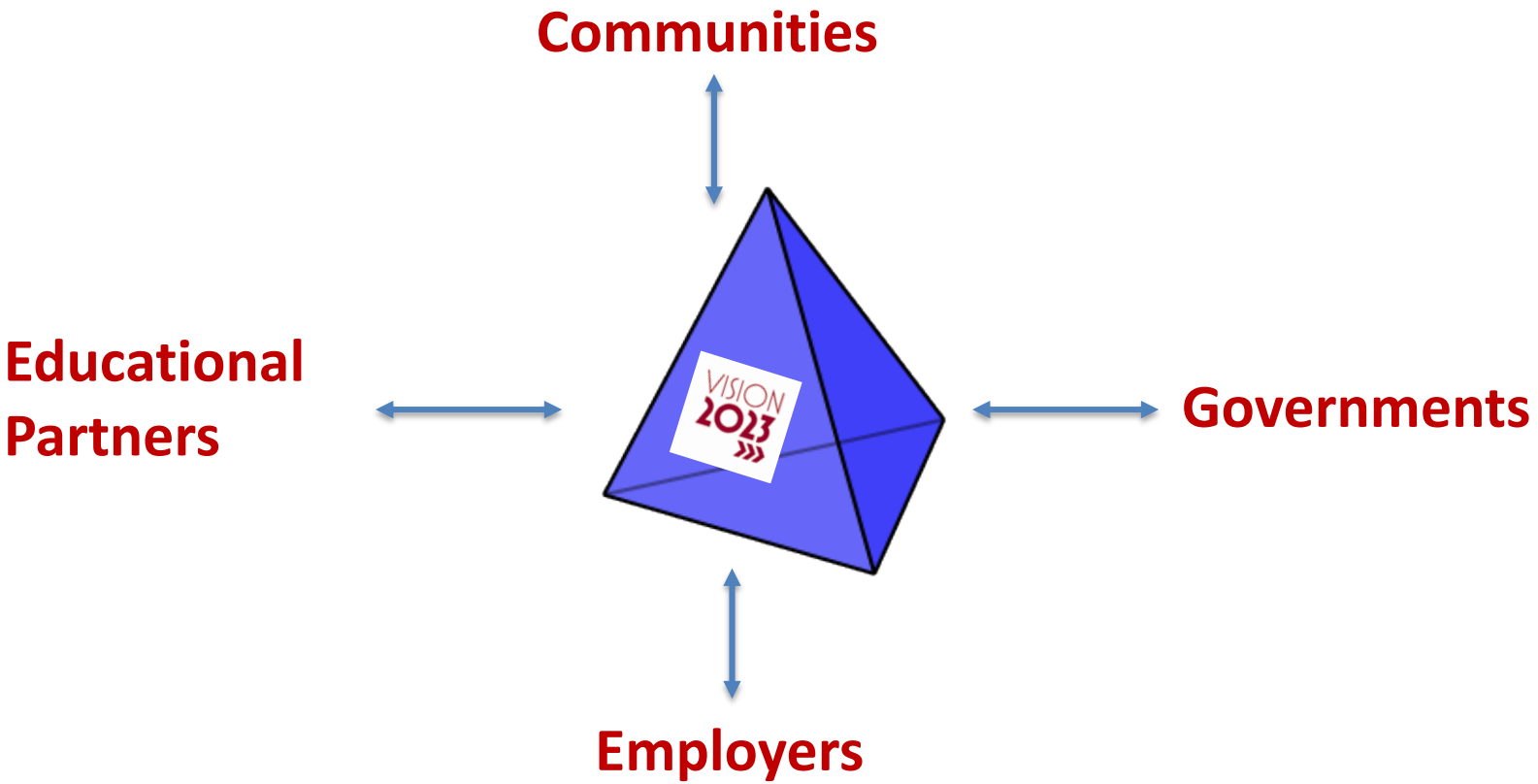
Experience

Quality

Creativity

Sustainability

Relationships with other eco-systems



Relationships with other eco-systems

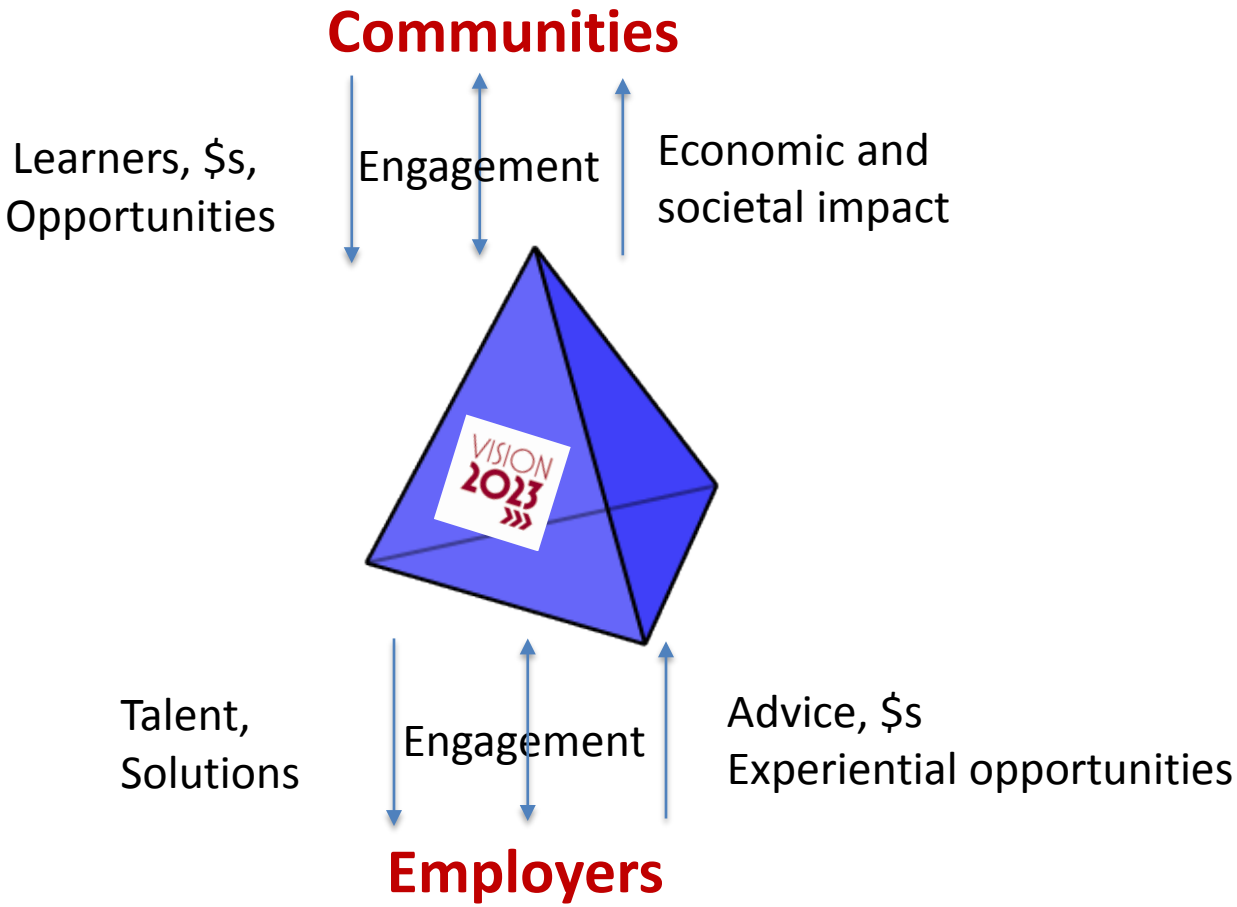
Communities

Learners, $s, Opportunities

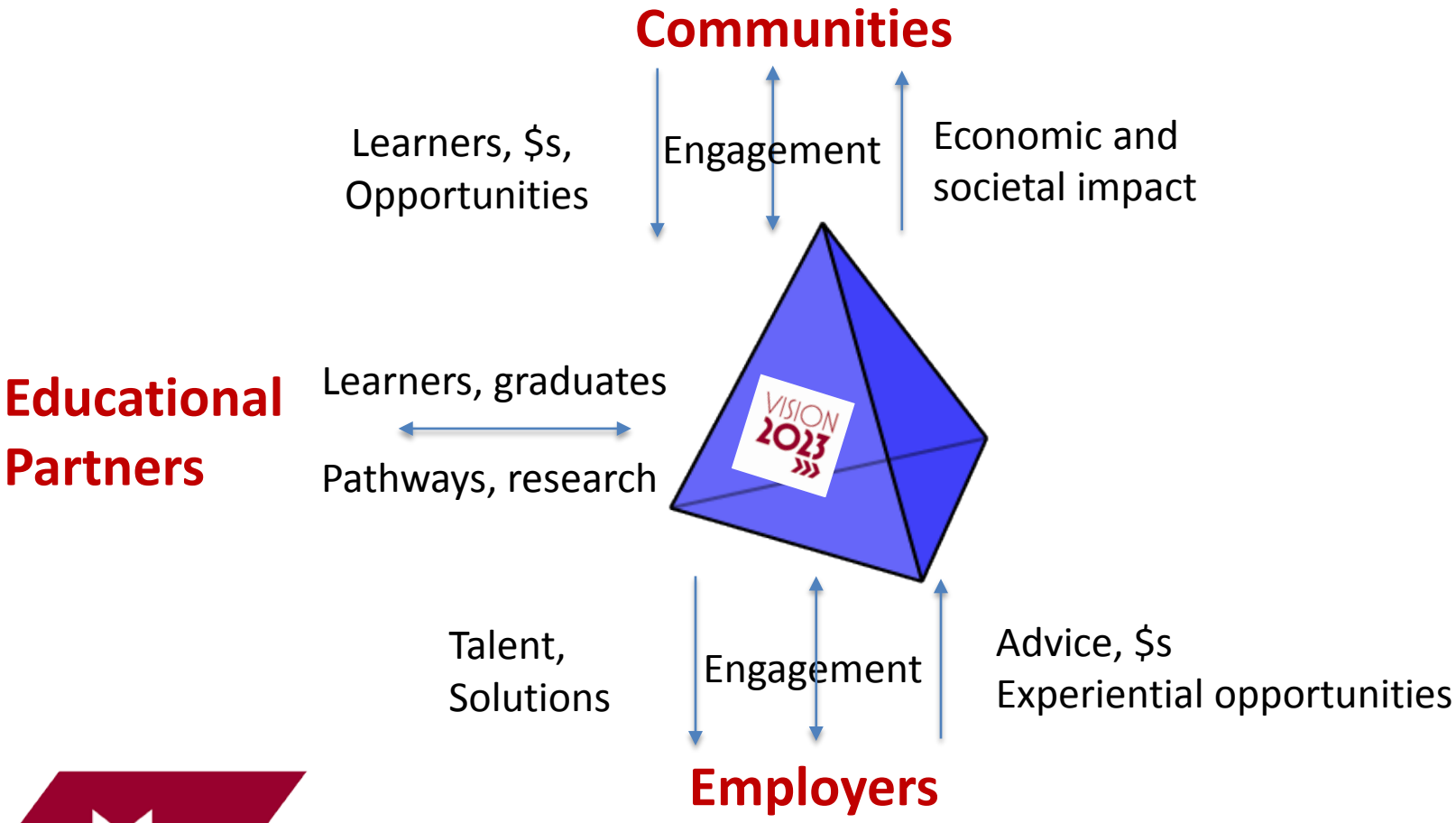
Engagement

Economic and societal impact

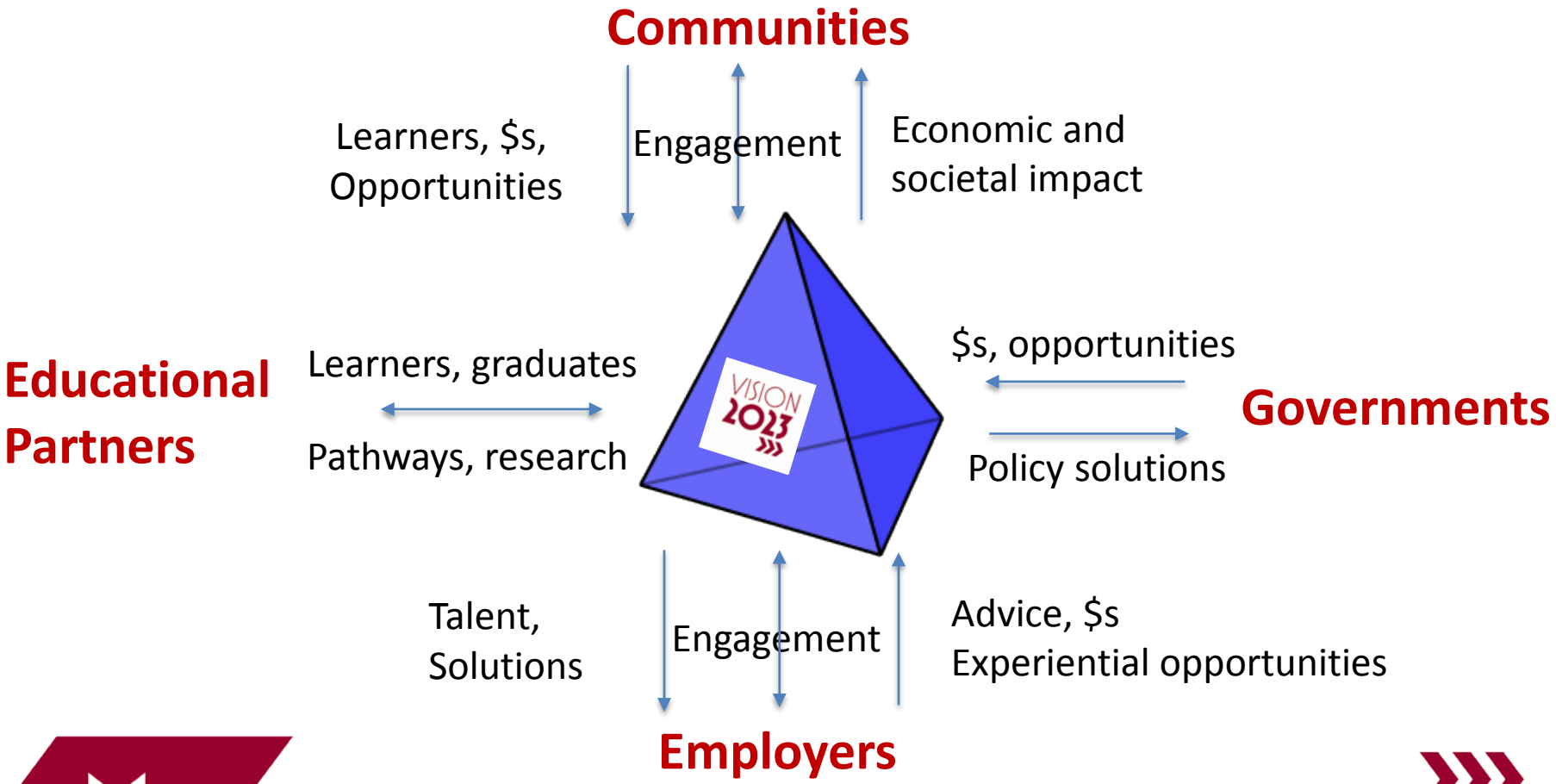
Relationships with other eco-systems



Relationships with other eco-systems



Relationships with other eco-systems



Experience

Students, employees and friends enjoy rich, engaging and supportive educational and working experiences

We will:

- Enrich the experience of our students
- Enhance the experience of our employees
- Delight our partners and friends in their KPU experience

Experience: what this means for KPU

By making the perspectives of students, employees and friends our priority, we will improve their experiences at KPU

KPU will be an inclusive and safe learning and working environment that values, supports, and benefits from the diversity of all its people.

Sustainability

Cultural, social, environmental and institutional sustainability are advanced

We will:

- Embrace all cultures and promote a renewed, authentic approach to Indigenization
- Be recognized externally for our environmental sustainability in our offerings, research and operations
- Integrate planning to ensure our operations are aligned with our resources, thus sustaining quality and institutional health

Sustainability: what this means to KPU

The 2015 Truth and Reconciliation Commission's Call for Action suggests how Indigenous communities and cultures can be sustained. KPU will meet its commitments to this Call.

KPU's commitment to environmental sustainability through cross-university engagement and co-ordination will continue, and external validation will be sought.

Integrated planning will ensure that academic offerings and services are aligned with our resources so that quality, financial and institutional stability are sustained.

Creativity

KPU's innovation, research and scholarship benefit society

We will:

- Increase the levels of activity, funding and intensity of research and scholarship
- Increase innovation in teaching, learning and curriculum
- Increase diverse and creative problem-solving across KPU's operations

Creativity: what this means for KPU

KPU links thought to action, appreciating creativity and innovation in all forms, big and small.

KPU will do more to recognize and celebrate the innovation, research and scholarship already underway.

We will invest more in all types of creative activity, both formal and informal, especially in the context of the digital transformation in our society.

Quality

Continuous improvement builds confidence and reputation

We will:

- Successfully complete the BC Quality Assurance Process Audit and act on its recommendations
- Hold each other responsible for our promises and our expectations
- Be accountable to our partners, governments and communities

Quality: what this means to KPU

KPU's mandate is to add value by contributing to the social, economic and cultural life of our region and beyond.

We do this by providing the right mix of offerings and services, and undertaking research and innovation of many types. All of which can be improved through regular cycles of thoughtful and collegial reflection, evaluation and subsequent change.

This attention to continuous improvement is key to building the long term reputation of KPU and thus its ability to attract and retain motivated students and talented employees, and to increase respect within the community.

First steps

- Test these ideas widely
- Establish metrics and impacts for each goal and set targets for 2018/19
- Align the Academic and other planning with Vision 2023