

**Present: Board**

Douglas Beaton  
Sandra Case  
Gavin Dew  
Alan Davis / President & Vice  
Chancellor  
Natasha Lopes  
Marc Kampschuur  
Michael McAdam  
Hanne Madsen / Chair  
George Melville / Chancellor  
Mohammed Mahabub  
Suzanne Pearce  
Kim Rose  
Sarbjee Sarai  
Michael Wong

**University Vice Presidents**

Salvador Ferreras / Provost & VP Academic  
Marlyn Graziano / VP, External Affairs

**Presenters and University Resources**

Nancy Armitage, Manager, Alumni Affairs and Executive  
Director of the KPUAA  
Wendy Ip / Director, Financial Planning, Reporting &  
Assurance  
Maggie MacKenzie / Confidential Assistant, Board of  
Governors  
Jane Fee / Vice Provost, Students  
Joe Sass / Executive Director, Financial Services  
Abby Thorsell / AVP, Human Resources  
Keri van Gerven / University Secretary & Confidential  
Assistant to the President & Vice Chancellor

**Regrets:** Amandeep Singh

**Guests:** Ryan Keigher, Chair, KPU Alumni Association (KPUAA)  
David Dryden, Vice Chair, KPU Alumni Association (KPUAA)

**1. Call to Order** The Chair called the meeting to order at 4:00 pm and welcomed Guests.

**2. Approval of Agenda** **Motion #27-17/18**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.**

**3. Presentation: KPU Alumni Association (KPUAA)** Ryan Keigher and David Dryden provided a presentation on the KPU Alumni Association and its strategic direction for Alumni engagement. The strategic priorities and associated goals and activities were highlighted and it was confirmed that benchmarks have been established which will be measured in one year. It was also confirmed that students have to opt into membership in the KPUAA.

Hanne Madsen thanked Ryan Keigher and David Dryden for their presentation and complimented the association on its premier issue of the Alumni Magazine which the members of the Board received a copy of at the last Board meeting. Alan Davis also acknowledged Nancy Armitage's leadership in her role as Manager Alumni Affairs and Executive Director of the KPUAA.

**4. Consent Agenda**

**Motion #28-17/18**

**MOVED, SECONDED AND CARRIED THAT THAT the Board of Governors approve the following items on the Consent Agenda:**

**4.1 Minutes of the March 28, 2018 Regular Board of Governors Meeting**

**4.2 Remittance of Student Organization Fees**

**AND**

**THAT the Board of Governors receive the following items on the Consent Agenda:**

**4.3 2018-19 and 2019-20 Academic Year Schedules**

**4.4 KSA Annual Fee Change Letter 2018-2019 Academic Year**

**4.5 Administrative Revisions to the Board Governance Manual**

**5. Board Audit  
Committee Report**

***5.1 Committee Chair Report***

Doug Beaton advised that the Audit committee received the KPMG Audit Findings Report, an Enterprise Risk Management update and an Internal Audit Report. The committee also reviewed the Draft Financial Statements for Year Ended March 31, 2018 and recommended the reappointment of KPMG as External Auditor which are both included on the meeting Agenda.

***5.2 Draft Financial Statements for Year Ended March 31, 2018***

**Motion #29-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Draft Financial Statements for the Year Ended March 31, 2018 as recommended by the Board Audit Committee.**

*Michael Wong declared that he has a conflict of interest pertaining to the Reappointment of the External Auditor and confirmed that he will not vote on the proposed motion.*

***5.3 Reappointment of the External Auditor***

**Motion #30-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors appoint KPMG as External Auditor as recommended by the Board Audit Committee.**

**6. Board Finance  
Committee Report**

***6.1 Committee Chair Report***

Doug Beaton advised that the Finance Committee reviewed the allocation of surplus funds from the 2017/18 fiscal year, which is included on the Agenda and noted that the committee also reviewed the Remittance on Student Organization Fees, which was approved as part of the Consent Agenda.

***6.2 Use of Fiscal 2017/18 Surplus Funds***

Alan Davis presented Management's recommendation for the allocation of \$10 million of surplus funds from the 2017/18 fiscal year resulting from the significant increase in international enrolment: \$2 million to establish an endowment to match future employee contributions to the KPU Family

Campaign offering scholarships and funding to KPU students; \$2 million to establish an endowment for student financial aid and scholarships; \$2 million to fund future capital initiatives; and, subject to government approval, \$4 million transferred to the deferred capital contribution account to assist in offsetting future amortization expenses. Dr. Davis also noted that the additional \$3 million of the surplus will be allocated to cash on hand.

Discussion followed and it was noted that the Board of Governors has its own endowment scholarship fund, which is part of the KPU Family Campaign matched by KPU.

**Motion #31-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following allocation of \$10,000,000 of surplus funds from the 2017/18 fiscal year:**

- (a) establish a \$2,000,000 endowment fund for matching contributions for the KPU Family Campaign scholarship program;**
- (b) establish a \$2,000,000 endowment fund to support KPU financial aid and**
- (c) scholarship programs;**
- (d) establish a \$2,000,000 fund to support future capital initiatives; and,**
- (e) transfer \$4,000,000, subject to government approval, to the deferred capital contribution account.**

**7. Board Governance  
Committee Report**

***7.1 Committee Chair Report***

Hanne Madsen advised that the Governance Committee reviewed the draft VISION 2023 and the Report to the Board on the implementation of the Sexual Violence & Misconduct Policy/Procedures, which are both included on the Agenda.

***7.2 Vision 2023***

Alan Davis highlighted the draft VISION 2023 including the mission, vision and goals and noted the high level of engagement by the KPU community in its development. Dr. Davis also advised that Senate would consider Vision 2023 for endorsement and recommendation to the Board of Governors at its May 28, 2018 meeting.

Dr. Davis confirmed that Lori McElroy is developing metrics for VISION 2023 that will come forward to the Board in September.

***7.3 Report to the Board on the Implementation of the Sexual Violence & Misconduct Policy***

Jane Fee presented the Report to the Board on the implementation of the Sexual Violence & Misconduct Policy and highlighted major activities undertaken by the President's Advisory Committee over the past year. Those activities included communication, policy alignment and review, strengthening process and practice, infrastructure and education and

awareness training. Dr. Fee also confirmed this is the first of what will be an annual report to the Board.

Dr. Fee advised that a newly established Student Rights and Responsibilities Liaison position would work with other units across KPU to provide education and awareness programming for students and employees and serve as a conduit to community resources. The goal is that anyone in the KPU community can receive a report and know where to take that individual for assistance.

Discussion followed and it was noted that two administrative units have completed the training as part of the roll out and Dr. Fee confirmed that although this training is not mandatory at this time, participation is strongly encouraged.

Dr. Fee and the members of the President's Advisory Committee were thanked for their integral role in the many activities required for the implementation of KPU's Sexual Violence & Misconduct Policy.

## **8. Board Human Resources Committee Report**

### ***8.1 Committee Chair Report***

Sandra Case advised that the Human Resources Committee received an update on the composition and process to establish the Search Advisory Committee for the VP, Academic & Provost, which is on the Agenda.

### ***8.2 Provost & VP Academic Search***

Alan Davis confirmed that the Board approved a one-year extension to Dr. Ferreras' contract last year and that the process to establish the Search Committee along with high-level timelines have been developed in line with policy to ensure an effective transition that provides an opportunity for Dr. Ferreras to assist in the transition. Dr. Davis advised that a recruiter would be engaged to assist in the search.

## **9. President's Report**

### ***9.1 Report to the Board***

Alan Davis advised that the President's Report was included in the Report to the Board and noted the significant number of activities around KPU featured in the report.

Dr. Davis highlighted a number of events and activities including KPU Day, the 8<sup>th</sup> Annual KPU Foundation Golf Tournament which raised \$56,000 for student scholarships, KPU's leadership in Open Education which has saved students \$1 million, Dr. Diane Purvey's award for her contributions in Open Education and the joint Science Rendezvous and Open House held at KPU Langley with over 3,000 people in attendance. Dr. Davis also advised the he and Chancellor George Melville attended KPU Honorary Degree recipient, Janet Austin's installation as British Columbia's new Lieutenant Governor.

## 10. Provost's Report

### 10.1 Report to the Board

The Provost & VP, Academic Report was included in the Report to the Board.

Salvador Ferreras highlighted a number of events and activities including the May 2, 2018 Open Doors, Open Minds led by Steve Cardwell, an annual event that began as a collaboration with the Surrey School District. The second Teaching, Learning, Scholarship & Research Symposium was held May 2-4, 2018 and featuring Dr. Jo-Ann Archibald who delivered the keynote address titled, "Indigeneity and KPU: Decolonization, indigenization and/or Reconciliation" and organized by Stephanie Chu and her staff. KPU also had a strategic location at the BC Tech Summit with participation by staff and faculty members from business, trades and technology, science & horticulture, design and arts.

Dr Ferreras also provided an update on the Academic Plan 2023, which will be presented to Senate by the Senate Standing Committee on Academic Planning & Priorities with its recommendation for approval. The final report on the Academic Plan 2018 and the Academic Plan 2023, which has been developed with full participation by the KPU community and aligned with VISION 2023 will come forward to the next Board meeting.

## 11. Vice President, Finance & Administration

### 11.1 Report to the Board

The Vice President, Finance & Administration Report was included in the Report to the Board.

Joe Sass highlighted a number of activities including system upgrades, a RFP issued for campus security upgrades, the status of the Spruce Building and 3 Civic Plaza and incredible work done by Financial Services in the completion of year end led by Wendy Ip.

## 12. License Agreement between The City of Delta and KPU re: Paterson Park

Marlyn Graziano advised that the License Agreement between the City of Delta and KPU is a refresh of the agreement KPU originally signed two years ago regarding Paterson Park.

### **Motion 32-17/18**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the License Agreement for the use of Paterson Park between City of Delta and KPU dated the 1<sup>st</sup> day of June 2018.**

## 13. Professional Development: Canadian University Boards Association Conference

Hanne Madsen provided an overview of the Canadian University Boards Association Conference hosted by the University of Victoria that she, Sandra Case, Keri van Gerven and Maggie MacKenzie recently attended. Ms. Madsen advised that the conference featured noteworthy presentations, panel discussions, breakout sessions and opportunities to socialize with peers from across Canada. There was also a breakout session for the Chairs and Vice Chairs, which was very valuable with a common theme that recruitment is the major risk faced by universities. That session could have easily extended the time provided. There was also a panel

discussion regarding Governing Universities in the Time of Truth and Reconciliation with Indigenous Peoples featuring the former Lieutenant Governor of British Columbia The Honorable Steven Point and other notable panelists.

- 14. Senate Report: March 26, 2018 and April 30, 2018** Alan Davis advised that the Senate Reports for March 26, 2018 and April 30, 2018 were included in the meeting package.
- 15. Next Meeting Agenda Contribution** Board members were asked to send contributions for the next meeting agenda to Keri van Gerven two weeks in advance of the meeting.
- 16. For the Good of the Order** Sandra Case advised that the BC Port Magazine, Gateway, featured an article on promoting from within. Hanne Madsen noted that Sandra Case was featured in the article.
- 13. Feedback on the Meeting** There was no additional feedback on the meeting.
- 14. Appendix:** ***14.1 Report to the Board of Governors***
- The Report to the Board of Governors was received and hard copies of the report were distributed to the Board.
- 15. Next Meeting** Wednesday, June 27, 2018 at the Richmond Campus, Wilson 4900 at 4:00 pm.
- Board members wishing to attend a meeting via videoconference or teleconference were asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.
- 16. Adjournment** The meeting adjourned at 5:06 pm.

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**Board Chair**