



**MINUTES OF REGULAR MEETING
Senate Standing Committee on
Academic Planning and Priorities**

Friday, April 13, 2018

9:00 a.m. – 12:00 p.m.

Surrey Campus Boardroom, Cedar 2110

Present: (Quorum: 6 voting members)		Ex-Officio / Non-voting
Rahil Faruqi Chamkaur Cheema David Florkowski Amanda Grey	Ann-Marie McLellan Denise Nielson Carolyn Robertson Angela Ryan	David Burns Stephanie Chu Jane Fee (Chair) Sal Ferreras Nadia Henwood Lori McElroy
		Ex-Officio / Voting
		Alan Davis
Regrets:	Senate Office	Guests:
Sharon Leitch Tom Westgate	Rita Zamluk, Administrative Assistant	Steve Cardwell Louella Mathias Josephine Chan

1. Call to Order

The Chair called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Change:

Date of minutes being reviewed is March 9, 2018 not March 7, 2018.

Amanda Grey moved the agenda be confirmed as amended.

The motion carried.

3. Approval of Minutes, March 9, 2018

Amanda Grey moved the minutes be confirmed as circulated.

The motion carried.

4. Chair's Report

The Chair reported the 2017 / 2018 budget process is now complete.

5. Notice of Election of Chair

David Burns, the Vice-Chair of Senate, gave notice of election of the Chair at the next meeting. The term is September 1, 2018 – August 31, 2020.

6. New Business

6.1. Proposal for the Administration of Graduate Studies at Kwantlen Polytechnic University

Steve Cardwell provided context and background for the discussion. He highlighted the creation of an Office rather than a Faculty of Graduate Studies, and the recommendations in the proposal. He emphasized the importance of the development of Graduate Studies within KPU and thanked his team for their assistance in creating the proposal.

David Burns, the Vice-Chair of Senate, thanked the Steering Committee for bringing this motion to the Senate Governance Committee for discussion, and this Committee for approval. He noted that the establishment of an office within the University does not require Senate approval, and that this discussion does not create a precedent to this effect. The change in direction from the Faculty to an office makes this a unique context.

The committee discussed

- ways in which the Office of Faculty Studies could be included in the governance framework of Senate
- the purpose of the vote is to recommend the proposal as a concept
- comparing the purpose and process for creating an Office and creating a Faculty
- the role of the *University Act* when creating a Faculty
- the effects on students of having an Office rather than a Faculty
- building student services to meet the needs of graduate students
- ensuring consistency in regulations and procedures for graduate students across Faculties by having a central office
- policies that need review to add graduate studies
- structural requirements for course-based and research-based graduate work
- the role of the Senate Standing Committee on Research in developing policies for applied or experiential based, course based, and research based programs
- the future development of the Office of Graduate Studies

Ann-Marie McLellan moved the Senate Standing Committee on Academic Planning and Priorities recommends that Senate endorses the recommendations of the Graduate Studies Task Force contained in the Proposal for the Administration of Graduate Studies at Kwantlen Polytechnic University (March 8, 2018).

The motion carried.

The Chair thanked all for their work and attendance.

6.2. University Budget Development Process

The Chair provided background and context for defining the operational process for budget development process. She introduced the Generic Budget Model. David Burns, the Chair of the Senate Standing Committee of University Budget, overviewed the value in reviewing past practices. Rita Zamluk, the Administrative Assistant, reviewed the Generic Budget Cycle.

The committee discussed the need for all members to attend the budget presentations in order to make informed decisions about the priorities, consultation with the Deans, the value in going through the budget development process to achieve clarity to meet institutional priorities, and methods used to define the constituents that present to the Senate budget meetings.

Action:

- the Chair will seek clarification on the role of BCGEU and KFA in Senate budget presentations.

7. Standing Items

7.1. VPTL-AVPR Report

Stephanie Chu presented her report. The Provost commended the Vice-President, Teaching and Learning on the amount of work underway, and progress achieved on the Teaching and Learning Plan. The Vice-President highlighted upcoming events, and changes to Moodle. She discussed the work being done on the Intellectual Property policy. She encouraged members to join the events, and let others know of ongoing changes.

7.2. Academic Plan 2023

Sal Ferreras presented Academic Plan 2023 Draft 1, Version 1d. The document will be posted on the Provost SharePoint site for committee members to access the most recent version.

He highlighted

- student success as the overall principle,
- the use of terms “student” and “learner”,
- the document structure including quotes,
- the themes of the Plan,
- the integration and alignment of the Plan with Vision 2023,
- development of the measures and impacts of the Plan,
- the Plan including sections of the Teaching and Learning Action Plan,
- ensuring the capacity of KPU to provide support to students,
- progress on the indigenization of KPU,
- building bridges between graduating from high school and entering an undergraduate program,
- replacing “technical pedagogy” with “technical convergence” to describe creating more options for Trades students in the labour market,
- preparing Trades students to navigate technological transitions,
- integrating the Academic Plan with the Research Plan to highlight the increasing the emphasis of research at KPU,
- the importance of having graduate programs south of the Fraser River to meet current demand,
- defining the meaning and value of inclusion and well-being,
- the purpose and definition of the guarantee,
- highlighting pragmatism and the need to make careful choices,
- the diagrams that will be included.

The committee discussed the quote from John Dewey being useful to describe technical convergence as thought through action, the future role of e-portfolios for graduating students, fitting e-portfolios under assessing competencies and aligning e-portfolios with learning outcomes.

The committee commended the Provost on his work.

8. Items for Discussion

No items for discussion.

9. Adjournment

The meeting adjourned at 10:15 a.m.