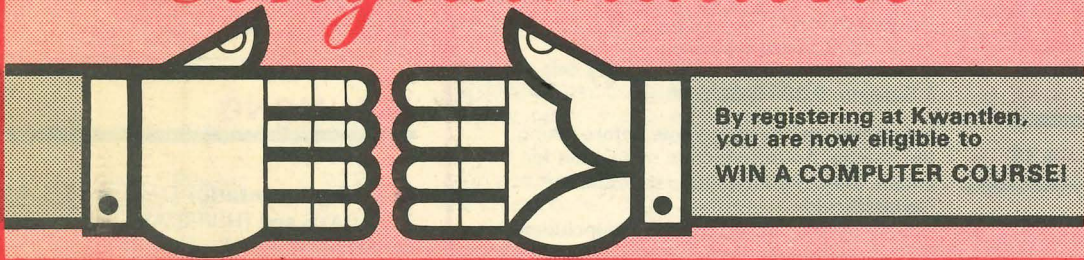
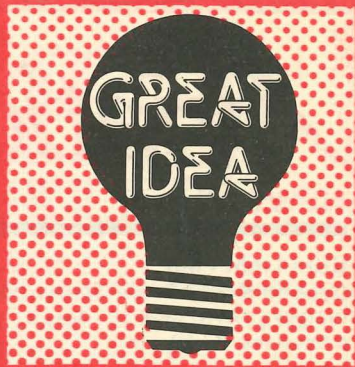


Congratulations



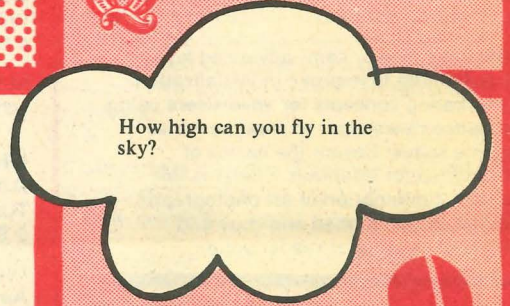
By registering at Kwantlen, you are now eligible to WIN A COMPUTER COURSE!



Ultra Light Ground School will give you down-to-earth answers starting May 16.



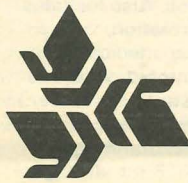
How high can you fly in the sky?



Dig in with "Computer Explosion" a one-day course on May 5.



How many "bytes" can you get out of an Apple?

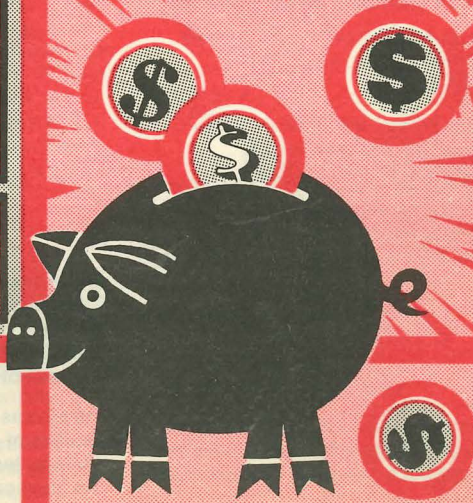


Kwantlen College
Spring 1984

Continuing Education

THINK AGAIN

YOU FORGOT TO REGISTER!
Go Directly To Page 4



Bookkeeping Basics for Small Business will tell you. It starts May 1.



How often should you prepare a Cash Flow Statement?

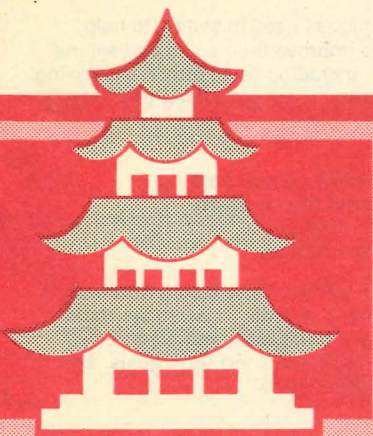


Turn on the Knowledge Network Education Channel and find out.



How can you learn about Sketching, Sewing and Needlecraft at home?

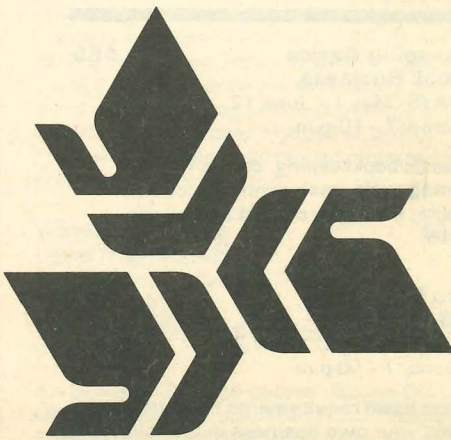
LEARNING PURSUITS



Find out by taking a trip to China in September!



In what century was the Peking Palace built?

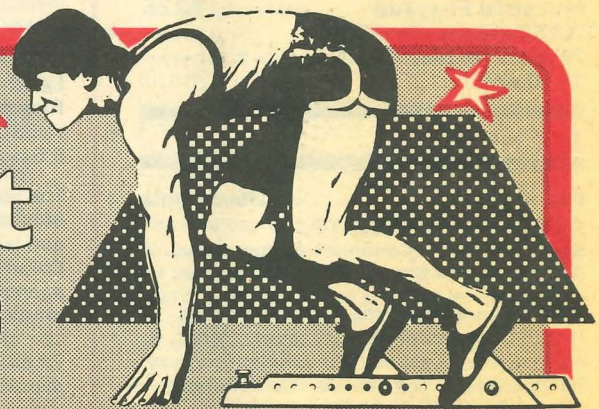


Kwantlen College

DIRIE TO COME



start here



ART

NEWTON

Creative Layout for Artists \$65
TUESDAYS/April 10 - May 29
8 Sessions/7 - 10 p.m.

For the advanced or semi-advanced layout person wishing to improve in visualization and marketing concepts for advertisers using small space newspaper to maximum size magazine space. Covers the basics of attracting reader attention. Students will work with combination of art photography, headings, bridging head and copy and methods of closing for reader action.

RICHMOND

Sculpture \$55
TUESDAYS/April 24 - June 12
8 Sessions/10 - 1 p.m.

This course will introduce several different methods and materials to create successful three-dimensional forms. Films and slides will be used to help develop a critical eye as well as to inspire. Participants will supply their own simple tools and some basic inexpensive supplies. Other materials supplied during the course.

Art Treasures of Russian Culture \$40
THURSDAYS/April 12 - May 17
6 Sessions/7:30 - 9:30 p.m.

For those who have an interest in Russia and its history, or for those who are planning to visit. Will cover in lecture and slides key Russian cities, their art and culture.

Film/Music

NEWTON

Photography I \$60
MONDAYS and WEDNESDAYS
7 Sessions/April 25 - May 16
7 - 10 p.m.

A basic course in photography covering camera care, operation, lenses and attachments, dark room black and white film processing, printing and enlarging, mounting and matting for framing. Students should bring their camera (135 or 120) and two rolls of film. Cost of developing approximately \$15.

SURREY

Inside a Song \$45
SATURDAYS/May 5 - June 23
8 Sessions/10 - 12 p.m.

Learn how to combine lyrics and melody, analyze hit songs, and develop your own musical style. Find out about music publishing, copyright and how to market your own materials.

health

NEWTON

Industrial First Aid \$225
MONDAYS and WEDNESDAYS
20 Sessions/April 30 - July 11
7 - 10 p.m.

Industrial First Aid \$225
TUESDAYS and THURSDAYS
20 Sessions/May 1 - July 5
7 - 10 p.m.

RICHMOND

Pre-Natal \$35/couple
TUESDAYS or THURSDAYS
Starts March 27/Continues all summer
6 Sessions/6 - 8 p.m.

In co-operation with the Richmond Public Health Department, the College is offering a comprehensive schedule of prenatal courses for "expectant couples". Call Continuing Education at 273-5461 for more details.

Aviation

NEWTON

Ultra-Light Pilot Ground School \$36
WEDNESDAYS/April 18 - May 9
4 Sessions/7 - 10 p.m.

M.O.T. approved course. Take your ground school now and be ready for flight training.

Ultra-Light Engine and Airframe Maintenance \$12
TUESDAYS/May 1 and May 8
2 Sessions/7 - 9 p.m.

Location: Newton and King George Highway Airpark

Basic pre-flight safety maintenance, servicing and tune-up of ultra-light aeroplane engines and airframes, for top performance between major overhaul.

RICHMOND

Ultra-Light Ground School \$36
WEDNESDAYS/May 16 - June 6
4 Sessions/7 - 10 p.m.

An opportunity for those interested in "ultra-light" craft to complete ground training school while waiting for good weather.

Business/Finance

RICHMOND

Bookkeeping Basics for Small Business \$55
TUESDAYS/May 1 - June 19
8 Sessions/7 - 10 p.m.

Learn basic bookkeeping. Covers the accounting cycle, cash control, accounts receivable, inventory control and wages. Modularized learning packages for each session. Text: \$15.

SURREY

Bookkeeping Basics for Small Business \$55
TUESDAYS/May 1 - June 12
7 Sessions/7 - 10 p.m.

Learn basic bookkeeping, covers the accounting cycle, cash control, accounts receivable, inventory control and wages. Text: \$15.

How to Start Your Own Business \$40
MONDAYS/April 30 - May 28
5 Sessions/7 - 10 p.m.

Learn the basic requirements for starting and operating your own business in the following areas: financing, legal, personnel and bookkeeping. Text: \$15.

Introduction to the Stock Market \$50
TUESDAYS/May 1 - June 5
6 Sessions/7:30 - 9:30 p.m.

Become an investor or improve your investment skills. Learn how to select a broker and what and when to buy and sell.

Land Development & Planning \$105
TUESDAYS/May 1 - May 29
5 Sessions/7:30 - 9:30 p.m.

The purpose of the course is to provide those attending with a perspective on the planning and land development procedures in British Columbia. To review community and public agency controls, to consider the legal, physical and financial aspects of processing raw land to provide usable building sites. Finally to review the criteria for sound planning and land development projects. Text included.

SURREY

Introduction to Aviation Ground School Seminar \$12
SATURDAY/April 28
1 Session/9:30 - 1:30 p.m.

Everything you need to know before taking the plunge. An introduction to aviation for people interested in joining the ranks of "aviator".

Course covers careers in aviation including Pilot (Commercial/Bush/Instructor), Aircraft Maintenance Engineer, Air-traffic Control, and Flight Service Stations. Also includes where to get further information, requirements for licencing, medical requirements, job environment, where to find schools and how to start on a career in aviation. Pilot emphasis will cover Strata of Licences including Private, Commercial, Senior Commercial and ATR for ultralight, aeroplanes, helicopters and balloons. Students will complete a short navigation exercise based on a flight from Vancouver to Victoria.

Pilot Survival Seminar \$20
SATURDAY/May 5
1 Session/9 - 4 p.m.

Basic survival techniques for downed pilots, covering emergency first aid, survival shelters, food, water, signaling to search and rescue, and personal survival kits. As a former Global Survival Instructor with the U.S. Air Force, John Morrison has trained Canadian and NATO Air Force personnel in survival techniques.

Salesmanship - Sales Techniques and Motivational Skills \$110
TUESDAYS/May 1 - July 17
12 Sessions/7 - 10 p.m.

Introduces the prospective salesperson to all aspects of salesmanship, develops these skills by lectures, tapes, films and applying the learned techniques in a role playing environment. Basic training for a sales career.

Salesmanship - Power Selling \$20
SATURDAY/May 12
1 Session/9 - 12 p.m.

Cover techniques used in selling to help participants improve their sales and selling abilities . . . including sales interview, buying motives, power phrases, closing and "no" is not the end.

Salesmanship - Goal Setting and Personal Motivation \$20
SATURDAY/May 26
1 Session/9 - 12 p.m.

Participants will increase their awareness of the importance of goals - how to set them and achieve them. Covers motivation, self-evaluation, long and short term goals, action plans and target dates.

Salesmanship - Selling Yourself & Your Company \$20
SATURDAY/June 9
1 Session/9 - 12 p.m.

Covers the areas of promotion that you can do from your own office. Areas covered are promoting business through the telephone, letters to generate sales and follow up techniques.

Salesmanship - Prospecting for Sales \$20
SATURDAY/June 23
1 Session/9 - 12 p.m.

Prospecting is the life-blood of selling. Before you master selling you must first prospect for those future sales. This seminar covers the various ways and means of prospecting and will show how to change suspicion to trust and customers to centres of influence. Successful selling requires having a "prospect" to tell your story to. This seminar will give you the tools to be a master prospector.

Selling Your Home in Today's Market \$25
SATURDAY/May 26
1 Session/9 - 1 p.m.

Examines the aspects of financing and the benefits, pitfalls and legal implications of using an agent versus yourself will be discussed.

DESIGN

RICHMOND

Drafting for Interior Design \$140
TUESDAYS and THURSDAYS
18 Sessions/May 1 - June 28
7 - 10 p.m.

Will provide a basic introduction to drafting or refresh basic skills that haven't been used for a while.

Introduction to Drafting \$130
TUESDAYS and THURSDAYS
16 Sessions/May 1 - June 21
7 - 10 p.m.

Will provide participants with a basic introduction to drafting or refresh skills not used in some time. No previous experience is assumed although participants will be accepted with some previous training. Course is adaptable to individual needs and skills.

Sketching for Interior Design \$100
MONDAYS/April 30 - July 16
10 Sessions/6:30 - 10:30 p.m.

A course to accommodate various levels of sketching skills. Will meet the needs of participants interested in improving sketching techniques. Emphasis on preparation for interior design.

Educational TRAVEL

These tours have been booked through a registered travel agent in accordance with the Travel Agents' Act of B.C. and a portion of the fee is tax deductible. For more information and a brochure on the following tours, please call Jim Gillis, Travel Desk Coordinator at 588-4411.

San Francisco Art Gallery Tour \$575
May 20 to May 27

Jim Adams, art instructor at Kwantlen College, will be leading another of his successful 7-day art tours to San Francisco, the city by the bay. The tour is for independent and adventurous people with an interest in art, culture and desire to explore the West Coast's most sophisticated and exciting city.

Russia's Cultural Heritage \$3,375
May 20 to June 13

Sergei Rosval, teacher, linguist, world traveller and specialist on the Soviet Union and Eastern Europe is escorting and hosting another of his successful Russian cultural tours. Moscow, Vladimir, Suzdai, Leningrad, Tbilisi, Kiev, Yalta and Helsinki, Finland are part of this fabulous package.

Grand Tour of Eastern Europe \$3,500
July 5 to July 31

Visit Poland, Hungary, Bucharest Romania, Sofia, Bulgaria and area around and between these countries and cities. Learn and explore one of the most intriguing and exotic areas of Europe with Sergei Rosval, an experienced traveller and teacher of Slavic culture.

China's Silk Route \$4,200
September 29 to October 22

Fly on an escorted tour from Vancouver to the mysterious Orient and enter the world of China and 10,000 years of civilization. Spend 15 full days in China visiting Guangchow, Guilin, Hanzhou, Shanghai, Xian and Beijing (Peking) - and four days in exciting Hong Kong. A Canadian Chinese speaking lecturer will accompany the tour from Vancouver.

Horticulture/Nature

NEWTON

Semi-Tropical House Plants \$22
TUESDAYS/April 24 - May 15
4 Sessions/7 - 9 p.m.

Do your semi-tropical house plants, cactus and zeigo cactus flourish as you would like them too? If not, this course is for you. Covers growth habits, temperature range, light, moisture, humidity and nutrient requirements for optimum growth of the more common semi tropicals and cactii. Also covers recognition of stress symptoms, disease and pests.

Walk on the Wild Side \$28
THURSDAY and SUNDAY/May 10 - 20
3 Sessions/7 - 9:30 p.m. Thursday
9 - 1 p.m. Sunday

Gain a better appreciation of spring time in the Fraser Valley. Enjoy the beauty of forest, seaside and marsh with two well-known B.C. naturalists. Emphasis on the interdependence of plants and animals in their natural setting of the lower Fraser Valley. One evening illustrated lecture and two Sunday walks on the wild side. An excellent opportunity for camera buffs to capture the beauty of spring. Sunday walks: May 13, Campbell River Park, May 20, Crescent Beach, Blackie Spit & Serpentine Fen. (Dates can be re-scheduled to meet the needs of the course participants.)

Personal Development

NEWTON

Womens Guide to the Job Market \$6
TUESDAY/April 17
1 Session/7 - 10 p.m.

Provides information about employment trends, how to explore the employment market, where and what training is available.

RICHMOND

Mother/Daughter - Self-Defense \$30/couple
SATURDAY/April 28
1 Session/9 - 4:30 p.m.

Sisters, aunts, grandmothers and friends also welcome. Learn physical and emotional self-defense techniques. You don't have to be in A1 physical shape to participate. Learn to identify danger situations and your own fear reactions, ways to avoid injury, basic punches, kicks, blocks and vulnerable body parts.

Woman's Guide to Job Market \$6
TUESDAY/May 1
1 Session/7 - 10 p.m.

How to access the employment market, how to research an occupation, where, and what training is available, how to prepare for an interview. Co-sponsored with Deltassist.

SURREY

Esperanto for Beginners \$25
SATURDAY/May 19
1 Session/9 - 4 p.m.

Learn about Esperanto and the 69th World Esperanto Conference to be held in Vancouver July 21st to 28th. This course will introduce and help you to write, read and speak simple Esperanto with the aid of the Esperanto for Beginners text and tape. Experience the ease with which one can learn Esperanto in a do-it-yourself group.

Getting Your Point Across \$50
TUESDAYS/May 8 - June 19
7 Sessions/7 - 9:30 p.m.

Improve your communication skills, and learn how to apply them in daily interactions. A down-to-earth practical approach taught by an experienced communications consultant. Pre-registration is required.

Self Hypnosis Workshop \$60
FRIDAY TO SUNDAY/May 4 - 6
3 Sessions/7 - 10 p.m. Fri.
9 - 5 p.m. Sat./Sun

The history and mystery of hypnosis, explanation of and familiarization with trance induction, uses of trance, methods of effecting changes in personality, emotions and habits and the role of trance in creativity.

**Self Hypnosis \$100/12 Sessions
\$ 70/ 8 Sessions
\$ 55/ 6 Sessions**

THURSDAYS/May 10 - July 26
12 Sessions/7 - 10 p.m.

The "Thursday Series" is available to participants who have taken a self hypnosis workshop. Purpose: To develop skills, to have access to a resource person, to explore and develop an already learned trance state. Participants can purchase blocks of time and have the option of missing a Thursday night without losing a session. The series is ongoing and participants can attend any Thursday night of their choice to the end of 1984.

Self Hypnosis Workshop \$60
FRIDAY TO SUNDAY/June 1 - 3
3 Sessions/7 - 10 p.m. Fri.
9 - 5 p.m. Sat/Sun

The history and mystery of hypnosis, explanation of and familiarization with trance induction, uses of trance state, methods of effecting changes in personality, emotions and habits and the role of trance in creativity.

Total Image Fashion \$30
SATURDAY/May 12
1 Session/9 - 4 p.m.

Find out about the principles of design, character, face and voice, and how clothing affects behaviour. Learn about fitting strategies and about what to wear and when.

Wen-Do (Women's Self Defence) \$40
WEDNESDAYS/May 2 - June 6
6 Sessions/7:30 - 10 p.m.

Wen Do is an effective system of self-defence designed specifically for women. It teaches awareness, avoidance and reaction to attacks and offers ways to deal with harassments on the streets, at social gatherings and in the home. Pre-registration is required.

Womens Guide to the Job Market \$6
TUESDAY/May 1
1 Session/7 - 10 p.m.

Provides information about employment trends, how to explore the employment market, where and what training is available. Register with the Langley School Board 534-7891.

Location: Langley Senior Secondary School

TECHNOLOGY TECHNOLOGY TECHNOLOGY

RICHMOND

Computers for Kids \$55
TUESDAY TO FRIDAY/July 3 - 6
4 Sessions/9 - 1 p.m.

This hands-on course for beginners will give a basic introduction to microcomputers, simple programming in BASIC, and an introduction to the LOGO language. Diskettes supplied and all learning materials.

Hands-on BASIC \$65
MONDAY TO FRIDAY/July 9 - 13
5 Sessions/9 - 1 p.m.

This intensive one-week course will allow each participant their own computer terminal, and their afternoons free! Programming in BASIC will be explained with plenty of opportunity to write and run individual programs. Course fee includes a diskette, course materials and computer time.

Microcomputers - Introduction \$50
TUESDAYS/May 1 - June 9
8 Sessions/7:30 - 9:30 p.m.

How microcomputers work, a basic introduction to programming, some introduction to spreadsheet and word processing software. No previous knowledge required. NOTE: This is a hands-on course.

Personal Computers and How They Work \$35
SATURDAY/April 28
1 Session/9:30 - 4:30 p.m.

A basic introduction to microcomputers and their applications. The afternoon session allows some "hands on" experience.

Word Processing Level 1 and Level 2 \$225
MONDAYS and WEDNESDAYS
10 Sessions/April 30 - May 30
6:30 - 9:30 p.m.

An intensive 30-hour course using either MICOM or WANG machines (your choice). Each participant has their own machine for the duration of the course. Tested typing speed of 55 w.p.m. is required for entry. All fees tax deductible. NOTE: Two levels of instruction are offered at the times shown: Beginners-Level 1 assumes no previous knowledge of word processing and/or no previous experience with either MICOM or WANG equipment. Intermediate/Advanced Level 2 assumes previous experience with word processing and previous training or experience with either MICOM or WANG. This level will lead to advanced projects and skills in Word Processing.

Word Processing Level 1 and Level 2 \$225
TUESDAYS and THURSDAYS
May 1 - May 31
10 Sessions/May 1 - May 31
6:30 - 9:30 p.m.

An intensive 30-hour course using either MICOM or WANG machines (your choice). Each participant has their own machine for the duration of the course. Tested typing speed of 55 w.p.m. is required for entry. All fees tax deductible. NOTE: Two levels of instruction are offered at the times shown: Beginners-Level 1 assumes no previous knowledge of word processing and/or no previous experience with either MICOM or WANG equipment. Intermediate/Advanced Level 2 assumes previous experience with word processing and previous training or experience with either MICOM or WANG. This level will lead to advanced projects and skills in Word Processing.

SURREY

Computer Explosion \$30
SATURDAY/May 5
1 Session/9 - 4 p.m.

Learn about computers, what they can and cannot do, what to purchase and what not to purchase, how to make a computer work for you. Features demonstrations on a home computer and the chance to "have a go" yourself.

Computer Camp \$105
Children 8 to 12 years
MONDAY to FRIDAY/July 9 - 13
5 Sessions/9 - 1 p.m.

A perfect introduction to computers for ages 8 - 12. They will be introduced to micro computers, how they work; some simple programming skills in BASIC; demonstrations of various software education games and programs and a short workshop in LOGO. Hands on experience is essential. We have designed this computer camp so each computer has a maximum of two children. Limited to 20. Pre-registration required.

Computers and the Teacher \$105
MONDAY TO FRIDAY/July 2 - 6
5 Sessions/8:30 - 12:30 p.m.

This intensive week is aimed at those teachers who wish to gain an introduction to micro computers and their potential in education with Apple-LOGO and Apple PILOT. Especially designed for the teacher, the course covers basic micro computer hardware, introduction to the BASIC language, demonstrations of software programs and how the educator can utilize the computer to their benefit. Limited to 20. There is plenty of opportunity to get "hands-on" experience. Maximum 2 to a computer. Pre-registration required.

Introduction to BASIC for Personal Computing \$60
MONDAYS/May 7 - June 18
8 Sessions/7 - 9:30 p.m.

Learn the BASIC language, develop elementary programs for educational, business or personal use. Class size limited. Gain "hands-on" experience, no previous experience required.

Introduction to BASIC for Personal Computing \$60
WEDNESDAYS/May 9 - June 20
8 Sessions/7 - 9:30 p.m.

Learn the BASIC language, develop elementary programs for educational, business or personal use. Class size limited. Gain "hands-on" experience, no previous experience required.

Physics Refresher - Upgrading \$48
TUESDAYS and THURSDAYS
June 5 - June 28 or
July 3 - July 26 or
August 7 - August 30
8 Sessions/6 - 8 p.m.

For people intending to attend any college this Fall, especially the Kwantlen Technology programs - this course is for you. 16 hours of review on some basic physics required to prepare for college level programs. Available in monthly packages or after one month, refresher sessions to meet your needs.

Teachers and Educational Software \$20
SATURDAY/June 23
1 Session/9 - 12 p.m.

The state of the art in computers and educational software. Don Camozzi will demonstrate Computer Assisted Instruction in Math, English, French and other subjects. Discuss word processors for teacher and teacher utility programs for letter grades. The software will be demonstrated and evaluated on Commodore 64 and Apple computers. Local firms will display up-to-date software.

Self-Directed Computing Courses / Continuous

Kwantlen College Continuing Education Division and Heathkit/Zenith are offering five self-directed, independent study courses in computing.

1. CP/M 80 Industry standard disk operating system \$216
2. PASCAL Powerful language \$195
3. COBOL Widely used business language \$225
4. BASIC The easy to use beginners language \$125
5. ASSEMBLY LANGUAGE Efficient use of memory-power language \$155

These self-paced, self-directed courses all consist of comprehensive print materials in some cases, accompanied by audio tapes which reinforce fundamental concepts.

For further information call: Newton Campus 591-1111, Richmond Campus 273-5461, or Surrey Campus 588-4411.

Vocational/ Industrial

NEWTON

Appliance Repairs \$18
TUESDAYS/April 17 & 24
2 Sessions/7 - 10 p.m.

Basic trouble shooting, maintenance and repair of major household appliances: washers, driers, dishwashers, stoves, fridges and freezers. Course open to both men and women.

Blue-Print Reading for Welders \$105
MONDAYS and WEDNESDAYS
15 Sessions/April 25 - June 18
7 - 9 p.m.

A basic course in blueprint reading for welders. Required Text: "Blueprint Reading for Welders" \$19.35 at Kwantlen College Book Store, Surrey Campus.

House Construction \$135
MONDAYS and WEDNESDAYS
12 Sessions/April 25 - June 6
7 - 10 p.m.

For the person who wants to build a home or students contemplating vocational training in carpentry. Covers interpretation of house plans, building codes, application for building permits and inspections, foundations, concrete forms, damp proofing, floor joist, framing, stairwell and chimney openings, stairs, rafters and trusses, exterior finish, application of duroid shingles and cedar shakes and co-ordination of sub-trades. Emphasis placed on shop training. Students will build a model house during shop time.

Welder Upgrading \$4.50 per/hr
MONDAY to FRIDAY/April 2 - June 29
Continuous entry/6:30 - 10:30 p.m.

An opportunity for holders of provincial "C" certificates or equivalent to upgrade to level "B" or "A". For further information phone our Admissions office at 591-1111 Newton Campus.

* Industrial First-Aid courses are listed under Health.

Vocational Study Skills \$12/per wk
MONDAYS and WEDNESDAYS
April 2 - June 27/7 - 9 p.m.
Sessions as required to upgrade

For students who need to upgrade reading and study skills for personal needs or to meet entry requirements for the new self-paced TRAC and Vocational programs. Vocational Study Skills is offered on a continuous entry basis. Students practice on material selected from actual trade courses. If your reading and study skills need improvement this course will strengthen your ability to read and understand as well as build up your word knowledge. Class size limited to 12 students.

RICHMOND

Math Refresher \$48/per mon.
MONDAYS and THURSDAYS/TBA
8 Sessions/5 - 7 p.m.

Enables participants to refresh their maths skills from grade 8 to first year college level. Each person studies at their own rate the materials determined as being best for their individual needs.

Typing (Self-Paced) \$60
TUESDAYS and THURSDAYS
20 Sessions/April 24 - June 28
7:30 - 9:30 p.m.

Learn at your own pace, participants will be assessed at the first session and be assigned appropriate learning modules.

SURREY

Math Refresher - Upgrading \$48
MONDAYS and WEDNESDAYS
June 4 - June 27 or
July 4 - July 30 or
August 6 - August 29
8 Sessions/6 - 8 p.m.

This course will help anyone preparing for College this Fall, who needs that extra refresher or upgrading of math skills. If you need Math development from Grade 10 to College level, this is course available for 16 hours a month.

TRAINING SERVICES

Continuing Education Director:
Ken Battersby
273-5461

Coordinators:
Jim Gillis Ron Tarves
Surrey Campus Newton Campus
588-4411 591-1111

The Continuing Education Division offers a range of training services to meet the needs of large and small business and industry. These services can be programmed at flexible times to meet the requirements of operating organizations and can include full or part-time training and time release.

We offer a wide range of services including the following: Office Automation, Computers in Small Businesses, Computing Languages (COBOL, BASIC, PASCAL), Word Processing,

Small Business Bookkeeping, Legal Secretarial training, Effective Communications, Corporate Public Relations, Sales Motivation, Digital Electronics, Welding and Construction Law.

For further information on how the division might be of help to your company or organization, please call any of our campus offices or write to: Director of Continuing Education, Kwantlen College, 5840 Cedarbridge Way, Richmond, B.C. V6X 2A7
273-5461

KNOWLEDGE NETWORK

The following Knowledge Network television courses are broadcast on Channel 18 (Converter). If you miss a program, you can arrange to view the missed segment by calling Jim Gillis, Kwantlen College Coordinator at 588-4411.

Applied Sketching \$15
TUESDAYS and THURSDAYS/6:30 p.m.
30 Sessions/May 15 - August 23

or

SATURDAYS and SUNDAYS/2:30 p.m.
30 Sessions/May 19 - August 26

A sequel to the telecourse "Freehand Sketching". Introduces more advanced techniques and concepts but has been designed so that neither previous art experience nor completion of any course is required. Develops the student's confidence in the ability to draw well to progress to more difficult and interesting forms of drawing.

Flexible Reading \$25
WEDNESDAYS/9 p.m.

or

FRIDAYS/4 p.m.
8 Sessions/May 16 - July 4
May 18 - July 6

Provides a variety of reading skills, techniques and strategies enabling a reader to systematically approach the different kinds of reading material faced in daily life.

Introduction to Computers and their Applications \$50
MONDAYS and WEDNESDAYS/3 p.m.
23 Sessions/May 14 - July 30

or

SATURDAYS and SUNDAYS/1:30 p.m.
23 Sessions/May 19 - August 5

This career-oriented course offers a basic understanding of computer functions and uses, enabling people who complete the course to work with specialists to determine whether computer processing can solve given problems. Fee includes text and course advisor.

Needlecraft \$25
TUESDAYS and THURSDAYS/8:30 p.m.
20 Sessions/May 15 - July 19

or

WEDNESDAYS and FRIDAYS/10:30 a.m.
20 Sessions/May 16 to July 20

Presents a variety of techniques in eight basic needlecraft skills, demonstrates basic stitches, detail materials, offers helpful hints and suggests projects.

Sewing Power \$25
TUESDAYS and THURSDAYS/6 p.m.
20 Sessions/May 15 - July 19

or

WEDNESDAYS and FRIDAYS/11 a.m.
20 Sessions/May 16 - July 20

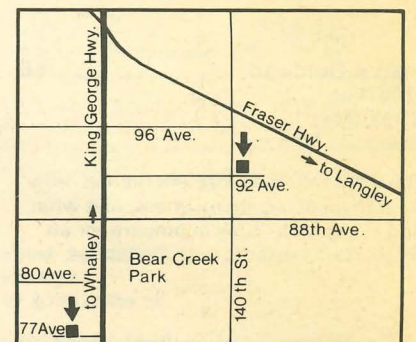
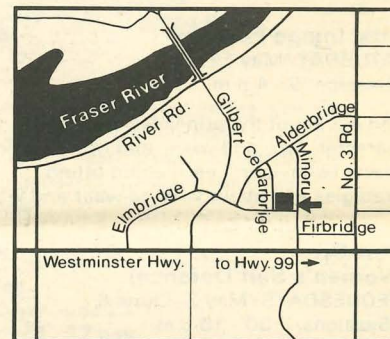
Presents a full range of techniques in clothing construction, starting at the novice level and progressing through intermediate skills - focuses on the construction of five basic garments.

REGISTRATION

Pre-registration is required for all courses. You can register by telephone using VISA or MASTERCARD by calling the Newton Campus 591-1111/or the Richmond Campus 273-5461/or the Surrey Campus 588-4411. All courses are tax deductible and subject to an established minimum number of participants.

Register in-person at: Richmond Campus, 5840 Cedarbridge Way, Richmond/Newton Campus, 13479 - 77th Avenue, Surrey/or Surrey Campus, 9260 - 140th Street, Surrey.

Richmond Campus
5840 Cedarbridge Way,
Richmond



Newton Campus
13479 - 77 Avenue,
Surrey

Surrey Campus
9260 140th Street,
Surrey

How To Win A COMPUTER COURSE.....

Register before April 27 for any one of our spring courses and

your name will automatically be entered in our draw for a free computer course.

If you prefer to enter the draw only, simply fill in an entry ballot available in the Admissions or Continuing Education offices of any of our campuses. Entries must be received by April 27. The draw will be held Monday, April 30, 1984.



CONTINUING

EDUCATION

The telephone, television and the computer have not only created an explosion of choices in how we live and what we do, they have also profoundly affected how we learn.

Gone is the old cycle of school, graduation and employment. It has been replaced by a need for life-long education.

Today, men and women not only need "reading, writing and arithmetic" skills more than ever before but, as John Naisbitt in his book Megatrends pointed out, knowledge and information, now the driving forces in our economy, are forcing us to seek retraining again and again.

Education in the 80's has reached far beyond the blackboard and the classroom. Television, computer-aided instruction, evening and/or weekend workshops, correspondence/home study programs and part-time career seminars have all opened new doors to the learning process.

Where and how we choose to learn really makes no difference. It is choosing to learn that is important.

The Continuing Education Division of Kwantlen College is pleased to offer what we hope are programs and courses that will encourage you to continue learning and to develop the skills you need to shape your future.

Fall 1984

AGRICULTURE / HORTICULTURE

NEWTON

Gardening for the Home Owner \$46
TUESDAYS/Oct. 2 - Dec. 4
10 Sessions/7 - 9 p.m.

A basic course in horticulture for the home gardener. Covers a wide range of activities including site preparation, soil preparation and fertility; basic concepts of landscaping; garden maintenance; selection of plant materials; shrubs, perennials; biennials; the use of herbicides, fungicides and pesticides; selection of fruit trees, pruning, etc.

Pruning \$20
MONDAYS/Nov. 19 - Dec. 10
4 Sessions/7 - 9 p.m.

A basic course on pruning geared to the interests and levels of experience of the participants. Covers pruning of herbs, hedges, shrubs, young and old fruit trees, ornamentals, roses, vines and root pruning.

RICHMOND

Floristry Design \$380
MONDAYS TO FRIDAYS/Sept. 17 - Nov. 2
34 Sessions/8:30 - 3:30 p.m.

Flowers Canada, Florists Transworld Delivery (FTD) and Kwantlen College are giving a seven week intensive introductory course to train floral designers. Course includes basic plant care, design principles, arrangements, funeral designs, wedding designs and merchandising. Enrolment is limited.

SURREY

Buying & Selling a Horse \$8.50
THURSDAY/Nov. 1
1 Session/7:30 - 9:30 p.m.

An introduction to the pitfalls of buying and selling a horse. The course will cover obligations of both the buyer and the seller, transfer of registration papers, etc.

Care of the Mare & Foal \$17
TUESDAY & THURSDAY/Oct. 2 - 4
2 Sessions/7:30 - 9:30 p.m.

A practical course for the horse owner and groom covering nutritional requirements of the brood mare and foal, housing, health examination, breeding, special requirements of the mare in foal, birth of the foal, what to do until the veterinarian arrives, and care and weaning of the foal. This course will also cover selection of a brood mare and bloodlines.

Care & Maintenance of Horses Feet \$12
TUESDAY & THURSDAY/Nov. 6 - Nov. 8
2 Sessions/7:30 - 9:30 p.m.

A basic course in hoof care and hoof problems relating to soundness, with an introduction to corrective shoeing. Students will gain an appreciation of the importance of hoof care and see the result of badly neglected feet.

Feeding & Management of Horses \$17
TUESDAY & THURSDAY/Oct. 9 - Oct. 11
2 Sessions/7:30 - 9:30 p.m.

A practical course for the horse owner and groom covering proper housing, recommended feeding practices and the importance of a daily routine of feeding, grooming and exercise to maintain a healthy horse.

First Aid for your Horse \$20
TUESDAY & THURSDAY/Oct. 23 - Oct. 25
2 Sessions/7 - 10 p.m. and 7:30 - 9:30 p.m.

Learn how to deal with injuries or sudden illnesses horses may suffer in the stable, on the trail, in the paddock, at horse shows and in transport, until the arrival of a veterinarian. Theory of emergency treatment and practical demonstration of bandaging and treatment of sprains will also be covered.

Equine Lameness \$8.50
TUESDAY/Oct. 30
1 Session/7:30 - 9:30 p.m.

An in-depth look at conformation of the saddle horse, providing an insight into the cause, diagnosis and treatment of lameness of the horse.

Prevention & Control of Infectious Diseases & Parasites of Horses \$17
TUESDAY & THURSDAY/Oct. 16 - Oct. 18
2 Sessions/7:30 - 9:30 p.m.

An introductory course to assist the horse owner and grooms in identifying early symptoms of common diseases and parasites of horses. Students will be given an appreciation of when they should call a veterinarian. Sound management practices and good "horse sense" go a long way toward maintaining a healthy horse.

ART

NEWTON

Basic Animation Techniques \$75
WEDNESDAYS/Sept. 26 - Nov. 14
8 Sessions/7 - 10 p.m.

This course, dealing with the basic techniques of animation, will be of specific interest to the novice who wants to produce short animated sequences. Students taking this course must have some ability to draw.

Creative Layout for Artists \$65
TUESDAYS/Oct. 2 - Nov. 20
8 Sessions/7 - 10 p.m.

This course is for the advanced or semi-advanced layout person wishing to improve skills in visualization and marketing concepts and for advertisers using small space newspaper to maximum size magazine space. Students will work with a combination of art/photography, headings, bridging head and copy and methods of closing for reader action.

Pictorial Perspective \$105
TUESDAYS/Sept. 18 - Dec. 11
13 Sessions/7 - 10 p.m.

Learn how to represent three dimensional objects on a two-dimensional surface and give relationship to separate units within the same pictorial plane. Covers basic rules, theory, history and types of pictorial perspective; shadows in perspective under natural and artificial light conditions. Of special interest to graduate graphic artists requiring upgrading skills and to students enrolled in graphic arts.

RICHMOND

Basic Drawing/Anatomy for Artists \$75
THURSDAYS/Sept. 27 - Nov. 29
10 Sessions/9:30 - 12:30 p.m.

Students will learn basic drawing skills using a variety of drawing materials. Classes will be tailored to suit individual interests and abilities. At least 3 sessions will use a live model.

Chinese Ink Drawing & Painting \$70
SATURDAYS/Sept. 29 - Dec. 1
10 Sessions/9:30 - 12:30 p.m.

Learn the techniques of chinese painting through demonstrations and exercises.

Intermediate Watercolours \$65
TUESDAYS/Oct. 2 - Nov. 20
8 Sessions/7 - 9:30 p.m.

General painting strategy, technical decision, depth and spatial concepts.

Introduction to Watercolours \$55
WEDNESDAYS/Oct. 3 - Nov. 21
8 Sessions/7 - 9:30 p.m.

A beginner's introduction to the fundamentals of watercolour painting.

Painting with Oils & Acrylics/Beginners \$102
TUESDAYS/Oct. 2 - Nov. 20
8 Sessions/9:30 - 2:30 p.m.

Learn an awareness and understanding of colour, composition and painting techniques using either oil or acrylics.

Painting with Oils & Acrylics/Advanced \$75
THURSDAYS/Oct. 4 - Dec. 6
10 Sessions/7 - 10 p.m.

Learn an awareness and understanding of colour, composition and painting techniques in either oils or acrylics.

Portraiture \$102
MONDAYS/Oct. 15 - Dec. 3
8 Sessions/9:30 - 2:30 p.m.

Apply your talents and skills under the guidance of an experienced artist to the challenge of painting portraits.

Sculpture \$55
MONDAYS/Oct. 15 - Dec. 3
8 Sessions/7 - 10 p.m.

Learn how to use different methods and materials to create successful three-dimensional forms.

SURREY

Contemporary Stained Glass \$75
MONDAYS/Oct. 15 - Dec. 3
7 Sessions/7 - 10 p.m.

Learn the "how to" of stained glass window fabrication including design for glass, cartoons, pattern making, proper glass cutting techniques, leading, copper foiling, soldering, cementing, reinforcing, antiquing, finishing procedures, screen etching and repairing. Tools and basic glass materials supplied.

Marketing & Promotion for Artists & Craftspeople \$25
SATURDAY/Oct. 13
1 Session/10 - 4 p.m.

Learn the good business practices of pricing, product assessment, packaging and labelling, presentation, direct marketing, dealing with shops and galleries and publicity techniques.

AVIATION

NEWTON

Ultra Light Pilot Ground School \$36
WEDNESDAYS/Sept. 19 - Oct. 10
OR
WEDNESDAYS/Nov. 7 - Nov. 28
4 Sessions/7 - 10 p.m.

Take your ground school now and be ready for flight training. MOT approved.

RICHMOND

Ultra Light Pilot Ground School \$36
SATURDAYS/Sept. 15 - Sept. 22
2 Sessions/9:00 - 3:30 p.m.

Take your ground school now and be ready for flight training. MOT approved.

BUSINESS/ FINANCE

RICHMOND

Bookkeeping Basic for Small Business \$60
WEDNESDAYS/Oct. 3 - Nov. 21
8 Sessions/7 - 10 p.m.

Learn about the accounting cycle, cash control, accounts receivable, inventory control and wages. Text: \$15.

Canadian Investment Finance (Investing) \$60/Series \$15 per night
MONDAYS/Oct. 15 - Nov. 26
6 Sessions/7:30 - 9:30 p.m.

A seminar approach to investing for people with previous market experience. The course will focus on various major sectors and will investigate industry economics and specific investment ideas within each segment. Week One/ Economic Overview; Week Two/ Oil and Gas; Week Three/ Forest Products; Week Four/ Mines and Metals; Week Five/ Utilities; Week Six/ Financial Institutions.

Do Your Tax Planning Now \$30
SATURDAY/Oct. 13
1 Session/9:30 - 3:30 p.m.

A one day workshop to help you NOW with your tax planning. Learn about tax shelters, R.H.O.S.P.'s, R.R.S.P.'s Income Splitting, Real Estate, and more advanced shelters such as Oil and Gas Funds, Movies, and Research & Development credits.

How to Start a Small Business \$60
WEDNESDAYS/Oct. 10 - Nov. 28
8 Sessions/7 - 10 p.m.

Find out what you should know about starting and operating your own business.

Introduction to Motel Management \$100
SATURDAYS/Sept. 29 & Nov. 3
Home Study/2 Sessions
1:30 - 4:30 p.m.

Based on course materials developed by the Open Learning Institute, this course will emphasize the personal and financial requirements of the potential motel manager and the management techniques required for the day today operation of a motel such as front office, guest reception, accounts, housekeeping, maintenance and marketing. Participants will receive a home study text and must complete two assignments to successfully complete the course. Materials \$50.

Introduction to Restaurant Management \$100
SATURDAYS/Sept. 29 & Nov. 3
Home Study/2 Sessions
9:30 - 12:30 p.m.

Based on course materials developed by the Open Learning Institute, this course will focus on the planning and purchase and operation of a small/medium sized restaurant. Learning covers the personal and financial requirements of the potential owner including planning, market assessment and regulations. Participants will also receive a home study kit and must complete two assignments to successfully complete the course. Materials: \$27.

Investing in Gold & Silver \$35
TUESDAYS/Oct. 9 - Nov. 6
5 Sessions/7:30 - 9:30 p.m.

Stewart Paulson (B.S.A., M.S.C., P.Ag.), project analyst and senior commodity analyst with an international mining company, will cover theory, methods and strategy for investing in gold and silver.

Practical Public Relations \$60
THURSDAYS/Oct. 4 - Nov. 22
8 Sessions/7 - 10 p.m.

A course designed to help you with your promotion responsibilities. Learn what you need to know about communications, media relations, publicity and news release.

Sales Techniques & Motivational Skills \$110
THURSDAYS/Sept. 27 - Dec. 12
12 Sessions/7 - 10 p.m.

This course will introduce the prospective salesperson to all aspects of successful salesmanship, using lecture, tapes, films and role playing exercises.

Salesmanship - Power Selling \$20
SATURDAY/Oct. 6
1 Session/1:30 - 4:30 p.m.

Learn how to improve your sales and selling abilities including sales interview, buying motives, power phrases, closing and "no" is not the end.

Salesmanship - Goal Setting & Personal Motivation \$20
SATURDAY/Oct. 20
1 Session/1:30 - 4:30 p.m.

Learn how to become more aware of the importance of goals, how to set them and achieve them. Covers motivation, self-evaluation, long and short term goals, action plans and target dates.

Salesmanship - Selling Yourself and Your Company \$20
SATURDAY/Nov. 3
1 Session/1:30 - 4:30 p.m.

Learn about the areas of promotion that you can do from your own office including promoting business through the telephone, through letters and what follow-up techniques are necessary.

Salesmanship - Prospecting for Sales \$20
SATURDAY/Nov. 17
1 Session/1:30 - 4:30 p.m.

Prospecting is the life-blood of selling. This seminar will cover the various ways and means of prospecting for future sales and how to change suspicion to trust and customers to centres of influence.

Time Management for Business People \$45
WEDNESDAYS/Oct. 3 - Oct. 24
4 Sessions/7:30 - 9:30 p.m.

This course, designed for the working person who wants to get more out of their day, will use mini-lectures, brainstorming, discussions, and reflective thinking exercises.

Time Management for the Homemaker \$30
THURSDAYS/Nov. 1 - Nov. 15
3 Sessions/7:30 - 9:30 p.m.

This course, designed for those who choose to stay at home, will show participants how to use time management techniques to lessen daily drudgery and frustration and increase their time for pursuit of their own interests.

Writing Effectively \$35
SATURDAY/Oct. 20
1 Session/9 - 4 p.m.

Learn how to communicate well with your readers and how to use good format and content organization.

SURREY

Bookkeeping Basics \$55
MONDAYS/Oct. 1 - Nov. 19
7 Sessions/7 - 10 p.m.

Learn the basics of bookkeeping including the accounting cycle, cash control, accounts receivable, inventory control and wages. Text: \$15.

How To Start Your Own Business \$40
WEDNESDAYS/Oct. 3 - Oct. 31
5 Sessions/7 - 10 p.m.

Learn about the financial, legal and personnel aspects of starting and operating your own business. Text: \$15.

Introduction to the Stock Market \$50
TUESDAYS/Oct. 9 - Nov. 13
6 Sessions/7:30 - 9:30 p.m.

Learn how to select a broker, what and when to buy and sell and how to improve your investment skill.

How to Advertise & Promote Profitably \$75
THURSDAYS/Oct. 11 - Dec. 13
10 Sessions/7 - 10 p.m.

Learn how to develop a professional promotional program for your business. Course covers budget setting, media selection (newsprint, radio, television), preparation of promo materials and evaluation of results.

Land Development & Planning \$105
WEDNESDAYS/Oct. 3 - Oct. 31
5 Sessions/7:30 - 9:30 p.m.

Find out about the planning and land development procedures in British Columbia and how to review community and public agency controls and how to consider the legal, physical and financial aspects of processing raw land to provide usable building sites.

Salesmanship - Sales Techniques & Motivational Skills \$110
TUESDAYS/Sept. 25 - Dec. 11
12 Sessions/7 - 10 p.m.

Develop your sales skills through lectures, tapes, films and role playing exercises.

Salesmanship - Power Selling \$20
SATURDAY/Oct. 6
1 Session/9 - 12 noon

Learn how to improve your sales and selling abilities including, sales interview, buying motives, power phrases, closing, and "no" is not the end.

Salesmanship - Goal Setting and Personal Motivation \$20
SATURDAY/Oct. 20
1 Session/9 - 12 noon

Learn how to become more aware of the importance of goals, how to set them and achieve them. Covers motivation, self-evaluation, long and short term goals, action plans and target dates.

Salesmanship - Selling Yourself & Your Company \$20
SATURDAY/Nov. 3
1 Session/9 - 12 noon

Learn about the areas of promotion that you can do from your own office including promoting business through the telephone, through letters and what follow up techniques are necessary.

Salesmanship - Prospecting for Sales \$20
SATURDAY/Nov. 17
1 Session/9 - 12 noon

Prospecting is the life-blood of selling. This seminar will cover the various ways and means of prospecting for future sales and how to change suspicion to trust and customers to centres of influence.

TRAINING

The Continuing Education Division offers a wide range of services to meet the training needs of business and industry personnel in areas such as word processing, sales motivation, office automation, microcomputer applications, computer languages (COBOL, BASIC, PASCAL), electronics, bookkeeping and law.

For further information on how the division might be of help in tailoring a training program for your company or organization, please contact Ken Battersby, Director of Continuing Education at 273-5461.

PROFESSIONAL OPPORTUNITIES

Business and industry professionals interested in using their expertise and know-how within a teaching context are invited to contact the division to discuss their course ideas.

Please write to Ken Battersby, Director of Continuing Education, Kwantlen College, P.O. Box 9030, Surrey, B.C. V3T 5H8.

HEALTH

RICHMOND

C.P.R. \$27
THURSDAY/Sept. 13 OR Oct. 18
OR Nov. 15 OR Dec. 6
1 Session/6 - 10:30 p.m.

Kwantlen College, in co-operation with St. John's Ambulance, is offering the "Basic Rescuer 1" course. A basic understanding of first-aid is a pre-requisite.

Pre-Natal \$35 per couple
TUESDAYS OR THURSDAYS/
Starts Sept. 11 and continues all fall
6 Sessions/6 - 8 p.m. or 8 - 10 p.m.
This course, co-sponsored with the Richmond Health Department, will teach couples about fetal development, nutrition, life style changes in pregnancy, physical and mental changes, labour and delivery, infant feeding, breathing and exercises. In early pregnancy, interested couples should contact the Richmond Health Department (273-8381) for appropriate course dates.

SURREY

C.P.R. \$27
TUESDAY/Sept. 11 OR Oct. 6
OR Nov. 13 OR Dec. 4
1 Session/6 - 10:30 p.m.

Kwantlen College, in co-operation with St. John's Ambulance, is offering the "Basic Rescuer 1" course. A basic understanding of first-aid is a pre-requisite.

Industrial First Aid \$250
SATURDAYS/Sept. 8 - Nov. 10
10 Sessions/9 - 4 p.m.

Industrial First Aid \$250
MONDAYS & WEDNESDAYS/ Sept. 5 - Nov. 19
OR
TUESDAYS & THURSDAYS/Sept. 4 - Nov. 8
20 Sessions/7 - 10 p.m.

Stress Management \$35
WEDNESDAYS/Sept. 26 - Oct. 24
5 Sessions/7 - 9 p.m.

Learn how to successfully cope with stress using relaxation techniques and personal planning skills.

Survival First Aid \$35
SATURDAY/Sept. 8
1 Session/9 - 4:30 p.m.

Design Fundamentals \$165
SATURDAYS/Oct. 6 - Dec. 8
10 Sessions/10 - 4 p.m.

A study in the basics of design principles and elements, this course includes two dimensional exploration of balance, harmony and rhythm through the use of line, form, colour, light and texture.

Designing for the Theatre Set & Costume Design \$85
MONDAYS/Oct. 1 - Dec. 10
10 Sessions/7 - 10 p.m.

This course will provide participants with basic experience in the creative process of costume and set design for the theatre. Each student will complete either a set design or costume design theme for a specific play.

Introduction to Drafting \$165
MONDAYS & WEDNESDAYS/Oct. 1 - Dec. 12
20 Sessions/7 - 10 p.m.

A basic introduction to drafting - no previous experience required.

Making Gloves, Belts, and Bags \$80
THURSDAYS/Oct. 4 - Nov. 8
6 Sessions/7 - 10 p.m.

This unique course will teach you how to make gloves, belts and bags in either leather or fabric. All patterns will be supplied.

Millinery - How to Make Hats \$125
WEDNESDAYS/Oct. 3 - Nov. 21
8 Sessions/7 - 10 p.m.

Learn how to make and remodel hats! This course will show you how to make three hats - one felt, one straw, and one fabric hat. Remodelling hats will also be covered. Fee includes all materials except fabric of your choice for fabric hat.

Pattern Drafting for Tops \$55
TUESDAYS/Oct. 2 - Nov. 27
9 Sessions/7 - 10 p.m.

Learn how to draft patterns for tops. Pre-requisite: FAS 170 at Kwantlen College or Pattern Drafting for Skirts and Pants.

Rendering & Presentation for Interior Design \$120
THURSDAYS/Sept. 27 - Dec. 13
12 Sessions/6:30 - 10:30 p.m.

Learn how to develop quick perspective techniques using pen on both vellum and print out.

Sketching for Interior Design \$120
TUESDAYS/Sept. 25 - Dec. 11
12 Sessions/6:30 - 10:30 p.m.

A course designed to meet the needs of participants interested in improving sketching techniques with emphasis on preparation for interior design.

OTHER/HEALTHCARE TRAINING

The Continuing Education Division is offering a series of courses and workshops designed primarily for persons currently working or planning to work in the healthcare fields.

Further information on the following courses can be obtained by calling the Continuing Education Division at 273-5461.

Gerontology

A series of sessions designed to explore and help correct some of the misconceptions about aging.

Session 1 - Myths and Realities of Aging.

Session 2 - Communication and Aging.

(Pre-requisite: Session 1)

Session 3 - Motivating and Activating Older Adults.

(Pre-requisite: Session 1)

Session 4 - Sexuality and Aging.

(Pre-requisite: Session 1)

Cost: \$45 (4 Sessions)
38 (3 Sessions)
30 (2 Sessions)
22 (1 Session)

Dates/
Locations: Rosewood Manor
Richmond
September 18, 25
October 9, 16
7 - 10 p.m.

Langley Mental Health Centre
Langley
October 23, 30
November 6, 13
7 - 10 p.m.

Evergreen Baptist Home
White Rock
November 20, 27
December 4, 11
7 - 10 p.m.

Helping Families Cope with Cancer

A one-day workshop designed for healthcare workers who wish to increase their knowledge of how cancer affects family life and their skills in working with these families.

Cost: \$45
Dates/
Locations: Surrey Memorial Hospital
1 Session/9 - 4:30 p.m.
October 12

Delta Centennial Hospital
1 Session/9 - 4:30 p.m.
November 16

Take Care of Your Back

Learn to lift and move both people and things in a way that prevents or reduces strain on your back.

Cost: \$8
Dates/
Locations: Rosewood Manor
Richmond
September 12
7 - 9 p.m.
Peace Arch Hospital
White Rock
September 19, or
September 26, or
October 3
7 - 9 p.m.

Langley Memorial Hospital
Langley
November 7
7 - 9 p.m.

Kinsmen Retirement Centre
Delta
October 10 or
October 17 or
October 24
7 - 9 p.m.

DESIGN

NEWTON

Designing Symbols, Logotypes, Trademarks \$80
WEDNESDAYS/Oct. 3 - Dec. 5
10 Sessions/7 - 10 p.m.

A basic design approach to developing strong, simple and practical symbols for business, associations, clubs and institutions. This course will be of particular interest to artists, entrepreneurs and students who realize the need for sound design approach to identify and promote a business or activity. Pre-requisite: A basic artistic ability and/or a basic understanding of type or lettering.

Display Advertising \$85
WEDNESDAYS/Sept. 26 - Nov. 14
8 Sessions/7 - 10 p.m.

A hands-on course designed to provide the skills and knowledge necessary to prepare in-store and window displays. Course will cover point of sale display and lighting; floral arranging; colour combinations and colour blocking; store planning; window display; fashions, cosmetics, linens and furniture displays.

RICHMOND

Advanced Tailoring Jackets \$125
TUESDAYS/Sept. 25 - Dec. 11
12 Sessions/7 - 10 p.m.

The course will offer step by step direction and instructions in the correct method of tailoring a lady's jacket.

Architectural Drafting Residential \$200
TUESDAYS & THURSDAYS/Sept. 25 - Dec. 13
24 Sessions/7 - 10 p.m.

An intensive 72-hour course teaching participants the fundamental skills needed to prepare a full set of drawings for use in residential construction. Pre-requisite: Previous drafting experience to Grade 11/12 or completion of "Introduction to Drafting."

Basic Drafting for Interior Design \$165
MONDAYS & WEDNESDAYS/ Oct. 1 - Dec. 12
20 Sessions/7 - 10 p.m.

A basic introduction to drafting for interior design.

FILM/MUSIC/WRITING

NEWTON

Photography I \$60
MONDAYS & WEDNESDAYS/Oct. 15 - Nov. 5
7 Sessions/7 - 10 p.m.

A basic course in photography covering camera care, operation, lenses and attachments, dark room black and white film processing, printing and enlarging, mounting and matting for framing. Students should bring camera (135 or 120) and two rolls of film.

RICHMOND

Broadcasting \$1,000
MONDAYS/Sept. 17 - Apr. 17/ 85
Labs/Thursdays, Fridays, Saturdays
24 Sessions & Labs/7 - 10 p.m.

Kwantlen College Continuing Education Division and C-ISL 650 AM Radio, Richmond are pleased to announce a continuation of their Broadcasting course, with professional instruction in Broadcast Journalism, Announcing, Sportcasting and Copy Writing. At least 10 hours per week of commitment will be required - 3 to 4 hours per week theory and 5 to 7 hours per week of practical work, such as assignments, reports and tapes (evenings and weekends). Participants will be trained on mobile broadcast production units. Call 273-5461 for full details.

Creative Writing \$35
TUESDAYS/Oct. 2 - Dec. 4
10 Sessions/10:30 - 12:30 p.m.
Location: Richmond Public Library

If you are writing for writing's sake, writing for fun, or writing for money, this course is for you.

SURREY

Basic Music Theory & Ear Training \$60
MONDAYS/Oct. 1 - Dec. 17
10 Sessions/7:30 - 9 p.m.

A course for anyone considering College music programs, Toronto Conservatory exams or for pop music enthusiasts interested in understanding the musical basics inherent in all music styles. It will cover rhythm, scales and chords, with emphasis on the practical modern application of basic theory in popular as well as traditional musical compositions.

Harmony \$70
WEDNESDAYS/Oct. 3 - Dec. 19
12 Sessions/7:30 - 9:30 p.m.

A course for those who have a general knowledge of music rudiments, and for those who wish to improve their skills in writing and understanding the music they play. It will cover chord progressions, modulations, substitutions, harmonizing with a melody and practical applications of these skills.

Inside a Song \$45
SATURDAYS/Oct. 6 - Nov. 24
8 Sessions/10 - 12 noon

Learn how to combine lyrics and melody, analyse hit songs, and develop your own musical style. Find out about music publishing copyright and how to market your own materials.

PERSONAL DEVELOPMENT

RICHMOND

French Conversation (Intermediate) \$35
MONDAYS/Sept. 24 - Dec. 17
11 Sessions/7 - 10 p.m.

A variety of games, films and drama situations will be used to stimulate language use throughout this course. This course, designed for those who have some previous knowledge of French, will emphasize improving conversation and functional proficiency.

Mothers & Daughters Self Defence \$30 couple
SATURDAY/Oct. 13
1 Session/9 - 4:30 p.m.

Learn how to identify danger situations, your own fear reactions and how to avoid injury using basic punches and blocks. Sisters, aunts, grandmothers and friends also welcome.

Planning Creative Retirement \$70 (single) \$100 (couple)
TUESDAYS/Oct. 2 - Oct. 23
4 Sessions/7 - 10 p.m.

A practical course to help individuals and couples (within 5-8 years of retirement) handle health, finance, lifestyle, living arrangements, and personal development after retirement.

Spanish Conversation \$65
WEDNESDAYS/Sept. 26 - Dec. 12
12 Sessions/7 - 10 p.m.

A variety of games, films and drama situations will be used to stimulate language use throughout this course. This course, designed for those who have some previous knowledge of Spanish, will emphasize improving conversation and functional proficiency.

Wen-Do (Women's Self Defence) \$40
TUESDAYS/Oct. 30 - Dec. 4
6 Sessions/7:30 - 10 p.m.

Wen Do is an effective system of self-defence designed specifically for women. It not only teaches awareness, avoidance and reaction to attacks but offers ways to deal with harassments on the streets, at social gatherings and in the home.

Women's Guide to the Job Market \$8
TUESDAY/Sept. 25
1 Session/7 - 10 p.m.

Learn about employment trends, how to explore the employment market, and what training is available. Co-sponsored with Deltassist.

Work Women and Technological Change \$25
WEDNESDAYS/Oct. 3 - Oct. 31
5 Sessions/7:30 - 10 p.m.

This course examines the issues of unemployment, economic crisis, and technology, and looks at new educational and training strategies to prepare for the labour markets of the future. Co-sponsored with Deltassist.

SURREY

Getting Your Point Across \$50
SATURDAYS/Oct. 6 - Nov. 17
7 Sessions/9:30 - 12 noon

Learn how to apply your communication skills in daily interactions.

Self Hypnosis Workshop \$60
FRIDAY, SATURDAY, & SUNDAY/
Sept. 28 - 30 OR Nov. 2 - 4
3 Sessions/7 - 10 p.m. (Fri.)
9 - 5 p.m. (Sat. & Sun.)

Learn about the history and mystery of hypnosis, and how to use trance inductions to effect changes in personality, emotions and habits.

Self-Hypnosis \$100 (12 sessions)
Thursday Series \$70 (8 sessions)
\$55 (6 sessions)

THURSDAYS/Oct. 4 - Dec. 12
12 Sessions/7 - 10 p.m.

The "Thursday Series" workshop is to help previous participants to explore and develop an already learned trance state. Participants can purchase blocks of time and have the option of missing a Thursday night without losing a session. The series is ongoing and participants can attend Thursday nights of their choice to the end of 1984.

Total Image Fashion \$30
SATURDAY/Oct. 20
1 Session/9 - 4 p.m.

Find out about the principles of design, character, face and voice, and how clothing affects behaviour. Learn about fitting strategies, the psychology of colour and colour draping.

OTHER

Women's Guide to the Job Market \$8
TUESDAYS/Sept. 25
1 Session/7 - 10 p.m.
Location: C.E.I.C., Langley

Provides information about employment trends, how to explore the employment market and where and what training is available.

Work Women and Technological Change \$25
TUESDAYS/Oct. 2 - Oct. 30
5 Sessions/7:30 - 10 p.m.
Location: Langley Outreach Centre

This course examines the issues of economic crises, and technology, and looks at new educational and training strategies to prepare for the labour markets of the future.

Women at Work New Alternatives \$15 Adults \$10 Students
MONDAYS/Sept. 24, Oct. 1 & Oct. 15
3 Sessions/7 - 9:30 p.m.
Location: Princess Margaret Senior Secondary

Find out about new market trends in employment, jobs in electronics, computers and information systems and about what it takes to succeed in becoming a skilled trades person. Co-sponsored with Surrey School Board, Surrey Teachers Association and the Status of Women. Register by calling the Surrey School Board at 594-1737.

ENGLISH LANGUAGE TRAINING

English Language Training, offered in cooperation with Surrey-Delta Immigrant Services and the Surrey School Board, is a series of beginner, intermediate and advanced english classes offered both day and evening. Beginner classes put emphasis on language used in day-to-day living

while the more advanced classes place more emphasis on speaking and reading skills.

The fee is \$20 and some financial assistance is available through the Adult Basic Education Student Assistance Program. Please ask the course instructor for an application form

HOW TO REGISTER

Register in person at the first class. If you wish further information, please call Surrey Delta Immigrant Services at 531-5731.

Day Classes

North Surrey United Church
13905 - 108 Avenue

Beginners/Intermediate/Advanced
Starts September 24
Mondays and Wednesdays
9 - 11:30 a.m.

Listening & Speaking (Intermediate/Advanced)
Starts September 25
Tuesdays and Thursdays
9 - 11:30 a.m.

Child care available (children 6 months & older)
\$10 per family

Sikh Temple
7050 - 120 Street

Beginners/Intermediate
Starts September 24
Mondays & Wednesdays
9 - 11:30 a.m.

Intermediate/Advanced
Starts September 25
Tuesdays and Thursdays
9 - 11:30 a.m.

Surrey Free Methodist Church
12371 - 96 Avenue

Beginners
Starts September 25
Tuesdays and Thursdays
9 - 11:30 a.m.

Child care available (children six months & older) \$10 per family

NEWTON

Mathematics/Pre-entry \$48 per month
TUESDAYS & THURSDAYS/Oct. 2 - Oct. 25
8 Sessions/7 - 9 p.m.

This course will offer mathematics to the Grade 12 level and the small group size will allow participants to study specific areas of weakness or new knowledge on an individual basis. Satisfactory completion of this course will meet the Algebra pre-requisite for the College Technology Programs.

Chemistry/Pre-entry \$48
WEDNESDAYS & FRIDAYS/Oct. 3 - Oct. 26
8 Sessions/7 - 9 p.m.

This theory course will review the main topics of Grade 11 chemistry and will cover Grade 12 selected topics. Satisfactory completion of this course will meet the Chemistry pre-requisite for the College Technology programs.

Physics/Pre-entry \$48
TUESDAYS & THURSDAYS/Oct. 2 - Oct. 25
8 Sessions/7 - 9 p.m.

Selected topics in Physics to the Grade 12 level will be reviewed. Satisfactory completion in this course will meet the Physics pre-requisite for the College Technology programs.

Vocational Study Skills \$3 per hour
MONDAYS & WEDNESDAYS/Sept. 10 - Dec. 19
28 Sessions/7 - 10 p.m.

This course, offered on a continuous entry basis, is designed to help students entering TRAC and Vocational programs upgrade their reading and study skills. Participants practice on material selected from actual trade courses.

Writing Skills \$48
MONDAYS & WEDNESDAYS/Oct. 1 - Oct. 29
8 Sessions/7 - 9 p.m.

Learn how to write effectively for a variety of purposes with a special emphasis on papers and reports. Some elementary study skills and test preparation skills will be covered.

Evening Classes

Cloverdale Jr. Secondary
5811 - 184 Street

Beginners
Starts September 24
Mondays and Wednesdays
7 - 9:30 p.m.

Fleetwood Elementary
15289 - 88th Avenue

Beginners
Starts September 25
Tuesdays and Thursdays
7 - 9 p.m.

Holly Elementary
10719 - 150th Street

Beginners
Starts September 25
Tuesdays and Thursdays
7 - 9:30 p.m.

Queen Elizabeth Sr. Secondary
9457 - 136 Street

Basic Literacy/Beginners/Intermediate Preparation for Entrance Exams (Advanced)
Starts September 24
Mondays and Wednesdays
7 - 9:30 p.m.

Intermediate/Advanced/Listening & Speaking (Advanced) Reading & Writing (Advanced)
Starts September 25
Tuesdays and Thursdays
7 - 9:30 p.m.

Semiahmoo Sr. Secondary
1273 Fir Street, White Rock

Beginners/Intermediate
Starts September 25
Tuesdays and Thursdays
7 - 9:30 p.m.

REFRESHER/UPGRADING

RICHMOND

Math Refresher \$48
MONDAYS & THURSDAYS/TBA
8 Sessions/5 - 7 p.m.

A course to enable participants to refresh their math skills from grade 8 to first year college level.

Introduction to Teaching Adults \$15
SATURDAY/Sept. 8
1 Session/9:30 - 4 p.m.

This workshop is intended as a primer/refresher for those with little or no experience in teaching adults. Topics will include how to develop course outlines, understanding the adult learner, how to use audio-visual resources and how to manage instruction and evaluation.

SURREY

Anxious about Math? \$15
MONDAYS/Oct. 1 & 15
OR
SATURDAYS/Oct. 13 & 20
2 Sessions/7 - 9 p.m.

Build-up your math confidence and competence with an experienced study skills instructor who will teach you how to overcome your math anxiety.

TECHNOLOGY

NEWTON

Computer Aided Drafting \$1350

SATURDAYS/Sept. 8 - Mar. 9/85
23 Sessions/9 - 4:30 p.m.

OR
TUESDAYS & FRIDAYS/Sept 18 - Mar. 8/85
46 Sessions/7 - 10:15 p.m.

A mastery level course in computer aided drafting designed to teach students a basic knowledge of computers, how typical computer aided systems function, software use, keyboard operation and hands-on computer aided drafting. Pre-requisite: Minimum two years drafting experience.

Digital Electronics \$125

TUESDAYS/Sept. 18 - Dec. 18
14 Sessions/7 - 10 p.m.

This course will provide an introduction to Digital Logic Theory, circuits and applications. Topics include number systems, Boolean algebra, digital logic, diagrams and circuits, logic families, medium scale integrated logic functions and digital to analog interfaces. Pre-requisite: Basic knowledge of electricity and electronics.

Keyboarding Skills/Wordstar \$48

SATURDAYS/Oct. 6 - Oct. 27
4 Sessions/9:30 - 1:30 p.m.

Intended for anyone who expects to be using microcomputer keyboards to any extent, this course will provide 16 hours of intensive "hands on" training on four Saturdays.

RICHMOND

Introduction to BASIC For Computing \$50

THURSDAYS/Oct. 4 - Nov. 22
8 Sessions/7:30 - 9:30 p.m.

Learn to develop fundamental programming skills using BASIC. Note: This is a theory course only. Participants should have access to their own computer.

Introduction to Business Programming 1 - COBOL(DP-3) \$55

MONDAYS/Sept. 17 - Oct. 29
6 Sessions/7 - 10 p.m.

An introduction to business programming using COBOL. Successful completion of this course together with our course DP-4 will be equivalent to the DPMA course CIS-2. Note: Registrants must have completed the DPMA course CIS-1 or its equivalent.

Introduction to Business Programming 2 - COBOL (DP-4) \$55

MONDAYS/Nov. 5 - Dec. 17
6 Sessions/7 - 10 p.m.

An introduction to business programming using COBOL. This course completes the material begun in course DP-3 and together with DP-4 are equivalent to the DPMA course CIS-2.

Introduction to Microcomputers \$50

THURSDAYS/Oct. 4 - Nov. 22
8 Sessions/7:30 - 9:30 p.m.

An introduction to how microcomputers work, a basic introduction to programming, and some sample programs on word processing, spreadsheets and other software packages.

Introduction to Microcomputers \$50

FRIDAYS/Oct. 5 - Nov. 23
8 Sessions/6:30 - 8:30 p.m.

An introduction to how microcomputers work, a basic introduction to programming and some sample programs on spreadsheet and word processing software.

Legal Word Processing Micom/Wang \$225

SATURDAYS/Sept. 15 - Oct. 27
OR
Nov. 3 - Dec. 15
7 Sessions/9 - 2:30 p.m.

This practical hands-on course is designed to train participants in advanced word processing functions on the Micom 3003 or Wang OIS 50 with particular application to legal documentation.

Level I will review basic operations and use legal documents selected from General Legal, Wills & Estates and Corporate Law. Level II will use advanced exercises in Litigation, Divorce and Conveyancing. Pre-requisite: Operating skills on Micom or Wang equipment.

Indian Train Journey \$4,540

JANUARY 11 TO FEBRUARY 1

Journey across the ancient land of India in the comfort of a first-class railway carriage and visit Bombay, the oceanside temples of Mahabalipuram, the richly carved temples of Khajuraho, the Taj Mahal and many other religious and cultural centres.

Personal Computers & How They Work \$35

SATURDAY/Sept. 29 or Oct. 27
1 Session/9:30 - 4 p.m.

A basic introduction to computers and their applications. The afternoon allows some "hands-on" experience.

Self-Directed Computing Courses \$125 to \$225

Kwantlen College Continuing Education Division and Heathkit/Zenith are offering five self-directed, independent study courses in computing:

1. CP/M-80 Industry standard disk operating system \$216
2. PASCAL Powerful language \$195
3. COBOL Widely used business language \$225
4. BASIC The easy-to-use beginners language \$125
5. ASSEMBLY LANGUAGE Efficient use of memory-power language \$155

These self-paced, self-directed courses all consist of comprehensive print materials in some cases, accompanied by audio tapes which reinforce fundamental concepts. For further information call: Newton Campus 591-1111, Richmond Campus 273-5461 or Surrey Campus 588-4411.

Word Processing Level 1 & Level 2 \$225

MONDAYS & WEDNESDAYS/Sept. 5 - Oct. 10
OR
TUESDAYS & THURSDAYS/Sept. 11 - Oct. 11
OR
MONDAYS & WEDNESDAYS/Oct. 15 - Nov. 19
OR
TUESDAYS & THURSDAYS/Oct. 16 - Nov. 15
OR
TUESDAYS & THURSDAYS/Nov. 20 - Dec. 20
10 Sessions/6:30 - 9:30 p.m.

An intensive 30-hour course using your choice of either MICOM or WANG machines. Tested typing speed of 55 w.p.m. is required for entry.

NOTE: Two levels of instruction are offered at the times shown: Beginners Level 1 assumes no previous knowledge of Word Processing and/or no previous experience with either MICOM or WANG equipment. Intermediate/Advanced Level 2 assumes previous experience with Word Processing and previous training or experience with either MICOM or WANG. This level will lead to advanced projects and skills in Word Processing.

Carribbean: Sailing and Marine Studies \$3,300

MARCH 1 TO MARCH 15

If you love the sea, sun, sailing ships and warm blue skies and are fascinated with marine life, this Caribbean vacation is just what you are looking for. Enthusiastic and salt-seasoned marine biologists from O.R.C.A. (Ocean Research and Conservation Association) will introduce you to a basic understanding of marine biology and teach you about marine organisms such as seaweeds, corals, fish and whales. A bare-foot cruise that combines adventure, fun, research and an educational experience.

SURREY

Bits & Bytes Computer Lab \$50

EVERY SECOND SUNDAY/Sept. 23 - Dec. 2
6 Sessions/12 noon - 2 p.m. or 2 - 4 p.m.

This course is intended to co-ordinate with the Knowledge Network course "Bits & Bytes" by providing hands-on computer time to put into practise information gained from the T.V. course. Each participant will have access to a computer for themselves for a two-hour period every second Sunday.

Computers & the Teacher \$105

SATURDAYS/Oct. 27 - Nov. 24

5 Sessions/9 - 1 p.m.

Computer technology has undergone explosive growth in recent years. Costs have declined and capabilities have increased to the point where no teacher can afford to overlook the benefits that this new technology offers. This course is intended for teachers of all grades and specialities and will be of value both to those with and without a knowledge of computing.

Introduction to BASIC \$60

MONDAYS/Sept. 17 - Nov. 12

OR

FRIDAYS/Sept. 21 - Nov. 9
8 Sessions/7 - 9:30 p.m.

Learn the BASIC language and how to develop elementary programs for educational, business or personal use.

New Literacy Computer Lab \$50

EVERY SECOND SUNDAY/Sept. 30 - Dec. 8
6 Sessions/12 - 2 p.m. or
2 - 4 p.m.

This course has been designed for students taking the half hour series "New Literacy" on Knowledge Network. It provides students with the opportunity to increase learning potential and computer skills through the added dimension of an instructor. The course is limited to 2 students per computer and provides 2 hours of instruction and computer time every second Sunday.

Personal Computers An Overview \$35

SATURDAY/Sept. 15
1 Session/9 - 4 p.m.

Learn about computers, what they can and cannot do, what to purchase and what not to purchase and how to make a computer work for you.

Programming Visicalc/Word Pro \$45

MONDAYS/Nov. 12 - Dec. 10
OR

FRIDAYS/Nov. 16 - Dec. 14
5 Sessions/7:30 - 10 p.m.

Learn how to get the most out of your computer with a minimum amount of time. Three experts will show you how to make letter writing easy by applying Word Pro to your writing skills and how to make your budget balance with Visicalc.

Galapagos/Peru \$4,750

AUGUST 4 TO AUGUST 25

Combine the uniqueness of the Galapagos with the mystery of the Amazon and the splendor of the Andes in this unforgettable twenty-one day tour. Cruise the archipelago and observe the richness of the animal and marine life of the Galapagos. Fly to Lima, Peru and explore the Madre de Dios River in the Amazon, visit luca ruins and ride the train through the Andes.

Anthropology of Mexico \$1,999

DECEMBER 27 TO JANUARY 10

Explore ancient Mexico, visit important museums and major ruins and sample Mexico's color and culture from the mountains to the Caribbean. Anthropologist Jay Siegel will be leading his third tour to Mexico City and south and east to Zapotec and Mayan country.

EDUCATIONAL TRAVEL

The following tours have been booked through a registered travel agent in accordance with the Travel Agents' Act of B.C. and a portion of the fee is tax deductible. For more information and a brochure, please call Jim Gillis, Travel Desk Coordinator, at 588-4411.

Indian Train Journey \$4,540

JANUARY 11 TO FEBRUARY 1

Journey across the ancient land of India in the comfort of a first-class railway carriage and visit Bombay, the oceanside temples of Mahabalipuram, the richly carved temples of Khajuraho, the Taj Mahal and many other religious and cultural centres.

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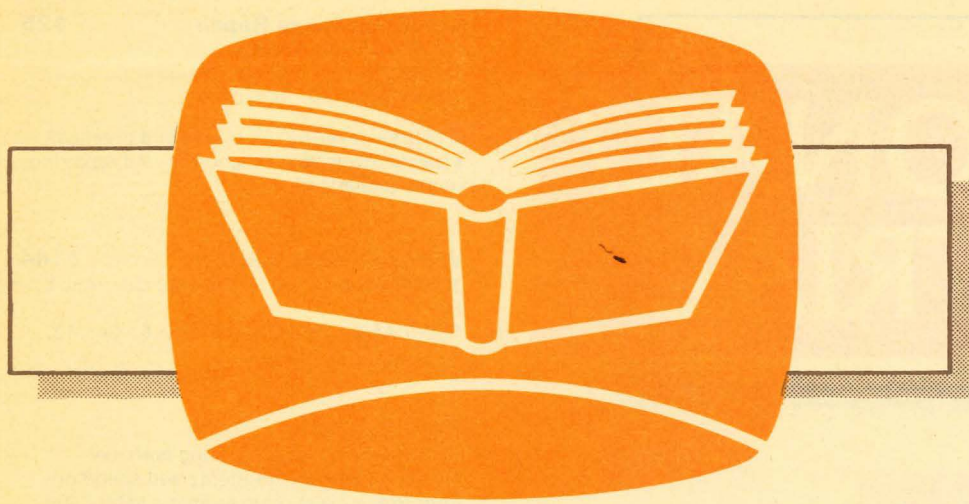
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TELECOLLEGE

Learn by television in the convenience of your own home through TELECOLLEGE. Courses begin the week of September 10 and are broadcast on Channel 18.

TELECOLLEGE (a Lower Mainland consortium for educational television) is presented by Burnaby School District, Capilano College, Douglas College, Fraser Valley Community College, Kwantlen College and Vancouver Community College.

AC CIRCUITS Basic AC Electronics	\$40
AFRICA FILE People & Places in Africa	\$15
BITS & BYTES Computer Literacy	\$25
BUSINESS OF MANAGEMENT Mgt. Principles and Practices	\$40
DC CIRCUITS Basic DC Electronics	\$40
DESIGNING HOME INTERIORS Fundamentals of Interior Design	\$45
FACES OF CULTURE Cultures of the World	\$25
FAST FORWARD I Technology and You	\$15
FAST FORWARD II Technology and You Update	\$15
FLEXIBLE READING Reading Skills Improvement	\$25
FREEHAND SKETCHING Drawing Fundamentals	\$20
GED General Equivalency Preparation	\$40
GROWING YEARS Early Childhood Development	\$30
GUTEN TAG Basic German Language	\$10
GUTEN TAG WIE GEHTS Basic German Language	TBA
HOME GARDENER Basic Gardening	\$30
INTRODUCING BIOLOGY In-depth Biology	\$45

MICRO PROCESSING Computer Technology	TBA
NEEDLECRAFT Embroidery Through to Knitting	\$25
NEW COMPUTER LITERACY Basic Computer Background	\$25
OCEANUS Marine Environment	\$25
PROJECT UNIVERSE Astronomy	\$25
PARLEZ-MOI I Basic French Language	\$20
SEWING POWER Sewing for Results	\$25
STARTING A BUSINESS Business Skills	TBA
TOURISM IS YOUR BUSINESS Practical Financial Management	\$35
VOYAGE Career Life Planning	\$25
YOUNG & SPECIAL Early Childhood Education	TBA

TELECOURSE KIT

Study effectively with your telecourse study kit that may include a telecourse study guide, library access for texts and references and detailed information booklets to help you plan your studies.

CREDIT COURSES

University Transfer Credit courses are also available and details may be obtained by the Telecollege Consortium office at 875-8217.

HOW TO REGISTER

Register by telephone with your VISA or in person at

TELECOLLEGE
4th Floor, 1155 East Broadway
Vancouver, B.C.
875-8217 or
Toll Free 800-972-0379

Careers in Technology

The rising demand for skilled technologists is making technology one of the fastest growing career areas today!

Get a head start on your future at the Kwantlen Technology Centre. Our two-year accredited programs will give you first-class training on state-of-the-art equipment at an affordable tuition fee of \$600.00 per year (\$200.00 per term) in any one of seven areas.

COMPUTER TECHNOLOGY will train you for jobs in computer programming, systems analysis and design, computer operations, computer aided instruction, marketing and computer security systems.

COMPUTER AUTOMATION/ROBOTICS will train you in the design and application of computer automated systems and robots to control manufacturing processes and to maximize production and distribution methods.

ELECTRICAL ENGINEERING will train you in the design of electrical systems used by industrial, residential and utilities clients and in the assembly techniques of electrical and digital equipment.

ELECTRONICS ENGINEERING will teach you how to develop, manufacture and maintain a variety of electronic systems ranging from electromechanical and electrohydraulic components to satellite and microwave communications systems.

CIVIL ENGINEERING will teach you how to conduct laboratory tests on concrete, steel and plastic materials used in construction, and how to conduct field surveys and assist in the research and design of public and private building projects.

MECHANICAL ENGINEERING will train you in the testing, manufacturing and assembly of mechanical components used in heating, ventilation and refrigeration systems and in the design of sophisticated mechanical systems used in transportation.

INDUSTRIAL ENGINEERING will teach you how to study, measure and recommend methods for material handling, factory design, safe and healthy work practices, and quality control in the production of goods and products.

Call Kwantlen College 588-4411 or write: Registrar, Kwantlen College P.O. Box 9030, Surrey, B.C. V3T 5H8.

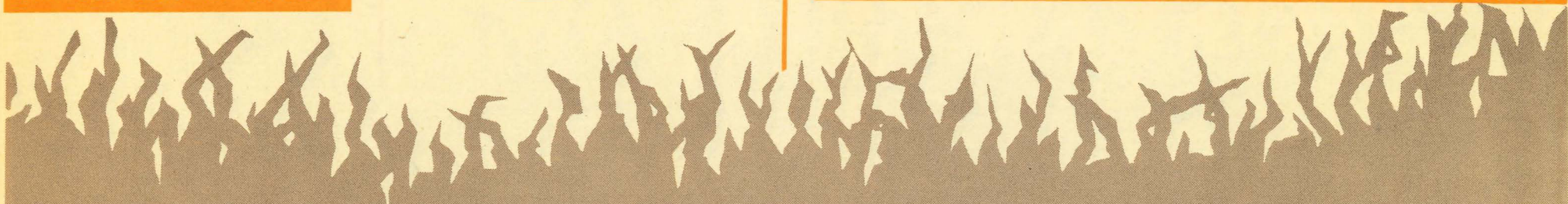


Community Educational Television

Register for 'Bits & Bytes'.
Win a free computer.

Call 875-8217 for details.

LOOK  AND LEARN



NEWTON

Appliance Repair \$18
TUESDAYS/Oct. 2 - Oct. 9
2 Sessions/7 - 10 p.m.

Learn about basic trouble shooting, and how to maintain and repair major household appliances such as washers, driers, dishwashers, stoves, fridges and freezers. Women will find this course particularly helpful.

Blueprint Reading for Construction Tradesmen \$65
MONDAYS & WEDNESDAYS/Nov. 5 - Dec. 3
8 Sessions/7 - 10 p.m.

A course for carpenters, plumbers, electricians and other trades people in basic blueprint reading for small or large construction projects.

Blueprint Reading for Electricians \$76
TUESDAYS & THURSDAYS/Nov. 20 - Dec. 13
8 Sessions/7 - 10 p.m.

Learn how to read blueprints, analyse circuits and identify components in electrical wiring diagrams and electronic control circuit schematic drawings. This course will be applicable to those employed in electrical trades, warehousing and sales. Pre-requisite: Electrical or electronics experience.

Blueprint Reading for Welders \$105
MONDAYS & WEDNESDAYS/Oct. 1 - Nov. 5
10 Sessions/7 - 10 p.m.

A basic course in blueprint reading for Welders. Text. \$19.35

Electrical Estimating (Basic) \$50
WEDNESDAYS/Oct. 3 - Oct. 31
5 Sessions/7 - 10 p.m.

An entry level course to provide the student with estimating skills required in the costing and pricing of labour and materials on residential or small industrial projects.

Electrical Wiring for the Home Owner \$44
WEDNESDAYS/Oct. 17 - Nov. 21
6 Sessions/7 - 10 p.m.

A basic course covering common wiring techniques to meet B.C. Electrical Code standards. Installation of service panel, outlet boxes, heavy appliance circuits, light switches, etc.

VOCATIONAL/ INDUSTRIAL

Electroplating Basic \$105
THURSDAYS/Oct. 18 - Dec. 20
10 Sessions/7 - 10 p.m.

This course covers the fundamentals of electroplating and it's related processes. Course content will include chemistry of electroplating, electricity, cleaning and pickling, practical nickel plating, mechanical preparation, safety in plating plants, science of rinsing and decorative chromium plating.

Fabrication & Welding Estimating \$75
TUESDAYS & THURSDAYS/ Sept. 25 - Oct. 18
8 Sessions/7 - 10 p.m.

Training in estimating material and labour costs and in pricing of quotations for small jobbing shops or large production facilities in the welding and fabrication industry.

House Construction \$135
WEDNESDAYS/Sept. 26 - Dec. 12
12 Sessions/7 - 10 p.m.

A course covering the interpretation of house plans, building codes, application for building permits and inspections, foundations, concrete forms, damp proofing, floor joists, framing stairwell and chimney openings, stairs, rafters and trusses, exterior finishes and the coordination of sub-trades.

Legal Secretary-Introduction \$52
MONDAYS & WEDNESDAYS/Oct. 1 - Oct. 22
6 Sessions/7 - 10 p.m.

An opportunity for secretaries currently employed and those planning to return to the work force to acquire the basic skills necessary for employment as junior legal secretaries in legal offices, government departments and legal offices of large corporations. Applicants may enrol in one or more modules. The introductory module is compulsory. Pre-requisite: Typing speed of 50 w.p.m.

Legal Secretarial Civil Litigation \$60
MONDAYS & WEDNESDAYS/Oct. 24 - Nov. 19
7 Sessions/7 - 10 p.m.

Second part of six part basic training in legal secretarial function. Covers the basic knowledge for an understanding of civil litigation.

Legal Secretarial - Divorce Procedures \$60
MONDAYS & WEDNESDAYS/Nov. 21 - Dec. 12
7 Sessions/7 - 10 p.m.

Third module of six part legal secretarial training program.

Machine Shop Estimating \$75
TUESDAYS & THURSDAYS/Oct. 23 - Nov. 15
8 Sessions/7 - 10 p.m.

Training in estimating materials and labour costs and in pricing quotations for small jobbing machine shops or large production facilities.

Small Appliance Repair for the Home Owner \$25
TUESDAYS/Oct. 16 - Oct. 30
3 Sessions/7:30 - 10 p.m.

A course covering the theory and practical aspects involved in diagnosing and repairing home appliances.

Welding - Basic I & II \$144
TUESDAYS & THURSDAYS/Sept. 25 - Nov. 1
OR
TUESDAYS & THURSDAYS/Nov. 6 - Dec. 13
12 Sessions/7 - 10 p.m.

BASIC WELDING I
General utility welding using both oxy-acetylene and arc. Students will spend one hour in the class room studying safety and theory of welding, etc. and two-hours welding in individualized stations.

BASIC WELDING II
Pre-requisite: Basic Welding I -Returning students will utilize audio visual materials to study theory of welding. In the shop they will use heavier plates, larger electrodes and concentrate on improving their welding techniques in a self paced mode.

Welder Upgrading \$4.50 per hour
MONDAY TO THURSDAY/Sept. 10 - Dec. 20
58 Sessions/6:30 - 10:30 p.m.

An opportunity for welders to upgrade prior to undertaking the Ministry of Labour P-4 or P-7 Challenge Test.

RICHMOND

Typing - Self Paced \$65
All Levels
TUESDAYS & THURSDAYS/Sept. 25 - Dec. 11
24 Sessions/7:30 - 9:30 p.m.

Learn to type at your own pace. Participants will be assessed at the first session and will be assigned appropriate learning modules.

Pre-registration is required for all courses. You can register in person or by telephone using VISA or MASTERCARD at any of the following campus locations:

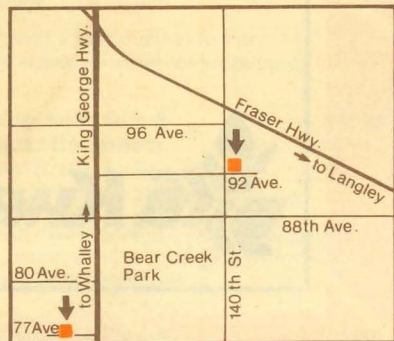
Richmond Campus
5840 Cedarbridge Way
Richmond, B.C.
273-5461

Surrey Campus
9260 - 140 Street
Surrey, B.C.
588-4411

Newton Campus
13479 - 77 Avenue
Surrey, B.C.
591-1111

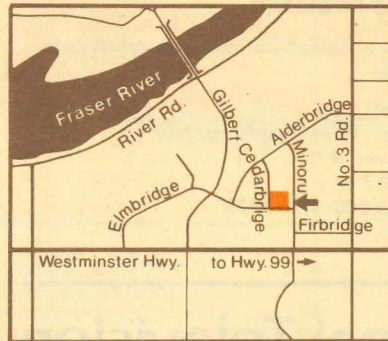
Course fees are TAX DEDUCTIBLE according to Revenue Canada Guidelines and courses may be subject to cancellation due to insufficient registrations.

REGISTRATION



Newton Campus
13479 - 77 Avenue,

Surrey Campus
9260 140th Street,



Richmond Campus
5840 Cedarbridge Way,

GREAT

IDEA

Surprise someone with a
Continuing Education Gift
Certificate

Valid in any denomination, it can be used to register for any continuing education course at Kwantlen College throughout the year. Call 273-5461 for further information.