

KWANTLEN COLLEGE BOARD

MINUTES - REGULAR MEETING - THURSDAY, MARCH 1, 1984

NEWTON CAMPUS

The meeting was called to order at 12:10PM.

Present:	F. Gingell	A. Wilkinson	(President)
	L. Johnson	R.R. Lisson	(Vice-Pres. Administration)
	D.V. Penn	U. Haag	(Director of Personnel)
	L.J. Syberg-Olsen	P.A. Kitching	(Principal, Richmond Campus)
	J. Waenink	R.W. Lowe	(Principal, Surrey Campus)
	K.W. Williams	R.H. Pridham	(Vice-President, Academic)
		D.R. Williams	(Vice-Pres. Student Services)
		D. Zieroth	(Editor, EVENT)
		G. Dean	(Faculty Association)
		J. Dore	(Student Association)
		M. Knotts	(B.C.G.E.U.)

Election
of
Officers

Chairman

The Acting Chairman (President) called for nominations for Chairman of the College Board.

Mr. Gingell was nominated by Mr. Penn and seconded by Mr. Williams.

Moved by Mr. Johnson and seconded by Mr. Waenink:

THAT nominations for Chairman cease.

CARRIED

Mr. Gingell proceeded to take the Chair.

Vice-Chairman

Mr. Penn was nominated by Mr. Johnson and seconded by Mr. Waenink.

As no further nominations were received, Mr. Penn was declared Vice-Chairman.

Confirmation
of Minutes -
Jan. 17/84

Moved by Mr. Waenink and seconded by Mr. Penn:

THAT the Minutes of the Regular and
Special Meetings of January 17, 1984
be approved.

CARRIED

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Presentation- Mr. Dale Zieroth, Editor of EVENT periodical, was introduced
EVENT by the Principal, Surrey Campus. EVENT is published twice a year and about 1000 copies are printed. Besides sales to bookstores, etc. and subscriptions, the magazine is also used by instructors in creative writing and literature courses. Annual expenditure for the magazine is \$30,010 and annual income is \$13,300, including Canada Council grants.

The Chairman thanked Mr. Zieroth for his presentation and commented that the Board appreciates the work done on EVENT and is very supportive of it.

1984
Spring
Registration

The Vice-President, Student Services reported on the 1984 Spring Registration.

The student summary is as follows:

Newton	624.75 F.T.E.
Richmond	1,174.25 F.T.E.
Surrey	1,502.75 F.T.E.
	<u>3,301.75 F.T.E.</u>
Full-Time Students	1,950
Part-Time Students	2,180
Total	<u>4,130</u>

Moved by Mr. Johnson and seconded by Mrs. Syberg-Olsen:

THAT the 1984 Spring Registration
Report be received.

CARRIED

Lease
Renewal -
Newton
Campus
Facilities
& Parking

The Vice-President, Administration advised that the lease for the Newton Campus expires on February 29, 1984. The owner is proposing a new lease rate of \$3.95/sq.ft. or \$298,620/year for a 5-year period. Although this is a significant increase in the current rate it is reasonable in comparison with competitive rates in the Newton area.

In addition, the College leases a parking lot immediately north of the campus which accommodates approximately 100 cars. The owner is proposing to renew the lease for a 5-year period at a rate of \$20,004/year. Following approval by the Board, both leases must be approved by the Ministry of Education.

Moved by Mr. Penn and seconded by Mr. Williams:

THAT the College request approval from the Ministry of Education to renew the facilities lease and the parking lease as outlined above.

CARRIED

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Paving -
Newton
Campus

The Vice-President, Administration advised that the increase of 280 Technology students next September will add to the already severe parking problem at the Newton Campus. The parking lot referred to above is gravelled (pit run) and extremely rough, and therefore students and employees are reluctant to park there.

Moved by Mr. Williams and seconded by Mr. Waenink:

THAT, pending approval of the parking lot lease by the Ministry of Education, the lot be paved at an estimated cost of \$25,000.

CARRIED

Parking -
Richmond
Campus

The parking lot the College leases from Firestone Canada Ltd. is not available to the College effective March 31, 1984. Following numerous discussions with the Municipality of Richmond concerning the use of land owned by the Municipality across Elmbridge Way from the campus, the Municipal Council approved the use of approximately 1.5 acres for a parking lot. The proposed terms are as follows:

- rate is \$10,000/year plus applicable taxes
- term is April 1, 1984 to February 20, 1987
- College to pay development cost charges at the rate of 10 cents/sq.ft. or approximately \$6800
- College to pay cost to develop and improve the land to accommodate approximately 200 cars.

Moved by Mrs. Syberg-Olsen and seconded by Mr. Penn:

THAT a lease be entered into with the Municipality of Richmond to lease land on Elmridge Way for the purpose of parking at the Richmond Campus with the terms as outlined above.

CARRIED

There was some discussion concerning the cost of paving the lot vs road mulch, limestone, etc.

Richmond
Campus -
Parking
(cont'd)

Moved by Mr. Williams and seconded by Mr. Johnson:

THAT an Ad Hoc Committee be established
comprised of D.V. Penn (Chairman),
L.J. Syberg-Olsen and J. Waenink
to proceed with the development of
the parking lot.

CARRIED

Surrey
Permanent
Development

The President reported on a January 26, 1984 meeting with
Ministry of Education officials concerning our request for
\$53.8 million Federal funding for a Surrey Permanent Campus.
The net result of the meeting was that the Ministry of
Education is not prepared to endorse any requests for
buildings in the Province at this time. It was suggested
that we invite the five MLAs in our region for a tour, dinner
and presentation on the proposed development. It was agreed
that Mr. Penn contact the MLAs as to an appropriate date for
the visit.

1984/85
Educational
Profile

The President reported on the February 24, 1984 meeting with
Ministry of Education officials concerning the 1984/85
Educational Profile for the College. Ministry officials
indicated that Kwantlen should fare well under the formula in
comparison with other institutions.

Reference was made to the January 23, 1984 and
January 27, 1984 letters from the Ministry of Education
concerning "privatization". The Vice-President, Academic
advised that the College has about 220 seats in the Office
Administration Program which is self-paced; CEIC uses about
50% of the seats. The Ministry has reduced the program by 60
seats, and recognizes the "phasing-down" that would be
necessary to eliminate the 60 seats. The College has made a
strong case for reinstitution of all or a portion of the
eliminated seats.

Moved by Mrs. Syberg-Olsen and seconded by Mr. Johnson:

THAT the College utilize other funds
within its Operating Budget to ensure
that those students who are currently
enrolled in the program be allowed to
complete the Office Administration
Program.

CARRIED

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- Counsellors Workshop The Vice-President, Academic reported that a workshop is being held today of all counsellors in the Kwantlen region. A detailed tour of the Technology Centre facility will be conducted.
- K.E.A.C. The Vice-President, Academic reported on the January 25, 1984 and February 22, 1984 meetings of the Kwantlen Educational Advisory Council.
- Moved by Mr. Penn and seconded by Mr. Waenink:
- THAT the report from the Kwantlen Educational Advisory Council be received. CARRIED
- Advisory Committee on Women's Education Reference was made to the letter from the Kwantlen College Advisory Committee on Women's Education recommending that the Women's Advocate position be continued. The Administration recommends that this position not be renewed. The Vice-President, Academic advised that the guidelines for the Committee are nearing completion.
- CVA/ACCC Conference, Vancouver The CVA/ACCC Joint Conference is being held in Vancouver from May 28-31, 1984. The theme of the conference is "The Future is Now!". In the past, the Board has provided funding to send five delegates to the Conference. Voting delegates have included a representative from the Board, Administration, Faculty, Support Staff, and Students.
- Moved by Mr. Williams and seconded by Mr. Waenink:
- THAT the Board provide funding to send the five voting delegates to the Conference. CARRIED
- In view of the Conference being held in Vancouver, Board Members and Administrators were urged to register.
- A.L.R.T. Mr. Penn advised that a special luncheon meeting is being held on March 12, 1984 at the Surrey Inn at which The Honourable Grace McCarthy will provide an update on the Government plans for the A.L.R.T.

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Next Meeting Thursday, March 15, 1984.

Adjournment Moved by Mr. Waenink and seconded by Mr. Johnson:

THAT the meeting be adjourned - 2:00PM.


Vice- CHAIRMAN


VICE - PRESIDENT, ADMINISTRATION