



*MINUTES
BOARD REGULAR MEETING
Wednesday 28 February 1990
7:00 pm
Newton Boardroom*

Present	Board Members	College Staff
	K.W. Williams (Chairman) A. Milne D. Brawn G. Evans R. Jacques G. Preston M. Montgomery	A. MacLaughlin (President) R. Lisson (Vice President Administration) G. Kilcup (Vice President Education) R. Lowe (Vice President Education) D. Francis (Vice President Educational & Organizational Support) S. Triplett (Director Marketing)
Regrets	R. Bernatzki T. Gillespie	
Call to Order	The Chairman called the meeting to order at 7:00 pm. The Chairman welcomed the following visitors and thanked them for attending: <ul style="list-style-type: none">• Dr. Glen Farrell, President OLA• Frank Jonasen, Internal Affairs Kwantlen Student Association• John Bowman, Director Planning & Research• John McLean, Public Information Officer The Chairman advised that the order of the agenda will be altered to reflect the OLA presentation as the next item.	
Presentation: OLA	The Chairman stated that several months ago, the College received a request from the Open Learning Agency to visit with the Board to share the happenings at OLA; it is an honour to have Dr. Glen Farrell, President of OLA with us this evening to make his presentation followed by a brief question and answer period. Dr. Farrell advised that OLA is in the process of meeting with all the Colleges as an opportunity to meet colleagues in post secondary education and move towards a side-by-side working relationship. The mandate of OLA is to work in collaboration with universities, colleges, institutes, Boards of School Trustees and other agencies. The role of OLA is to coordinate the development of open learning; to provide education and training programs; to develop and acquire instructional materials; and to provide electronic delivery networks such as the Knowledge Network which has an estimated 700,000 viewers per week. Following the presentation, Dr. Farrell distributed information packages to the Board Members. The Chairman thanked Dr. Farrell for a very informative presentation.	

Election of
Officers

The Chairman passed the gavel to the President.

The President advised that as per Board Policy A.6

The Chairperson and Vice Chairperson shall be elected at the first meeting in February each year.

The President reviewed the following options:

1. conduct the election at the March meeting to provide for preparation time;
 2. conduct the election after the full membership of the Board for the next year be known (April, May or June);
- OR
3. conduct the election tonight.

Moved by R. Jacques, seconded by M. Montgomery :

THAT the election of officers be conducted after the full membership of the Board for the next year be known; either April, May or June.

DEFEATED

The Chairman advised the Board that he had received a call from the Ministry advising that all vacant positions will be filled with new or renewal members by the middle of March. The Chairman advised that his term expires 30 April; as he will be out-of-town for the month of April, his last meeting will be the 28 March 1990.

Moved by G. Preston, seconded by G. Evans :

THAT the election of officers be conducted this evening and that the officers elected take their position after the retirement of the present Chairman of the Board; namely 01 April 1990.

CARRIED

The President called for nominations for the position of Chairman:

Moved by M. Montgomery, seconded by G. Preston :

THAT Mr. Andy Milne be elected to the position of Chairman of the Board.

As no further nominations were received, Mr. Andy Milne was declared Chairman of the Board by acclamation.

CARRIED

The President called for nominations for the position of Vice Chairman:

Moved by G. Preston, seconded by A. Milne :

THAT Mr. Doug Brawn be elected to the position of Vice Chairman of the Board.

As no further nominations were received, Mr. Doug Brawn was declared Vice Chairman of the Board by acclamation.

CARRIED

The President returned the gavel to the Chairman, Mr. Ken Williams.

The Chairman congratulated the Chairman-Elect and the Vice Chairman-Elect who will take over their respective positions effective 01 April 1990.

**Confirmation of
Agenda**

Moved by A. Milne, seconded by G. Evans :

THAT the Agenda be adopted as published.

CARRIED

**Approval of
Minutes**

Moved by G. Preston, seconded by R. Jacques :

THAT the Minutes of the Regular Meeting dated 24 January 1990 be approved as circulated.

CARRIED

**Business Arising
from Minutes**

The President advised the Board that Mr. Rick Hanson has accepted to be guest speaker at Kwantlen's Graduation Ceremonies to be held Thursday 31 May 1990.

**Chairman's
Report**

The Chairman received an invitation to 'Arts Festival 90' held at the Guildford Town Centre. George Preston attended and stated that it was a lovely evening; the Vancouver Symphony was highlighted and this event is to be an annual function.

**President's
Report**

The days activities for the Langley and Surrey High School students consisted of an information session, a tour of the campus and attending classes of their choice for a first-hand look at what happens. The Student Association hosts a barbecue lunch.

George Preston attended Awards Night; not Georgiana Evans as stated.

The President's report was accepted.

BCAC Report

G. Evans advised that the suggested name submitted by the Board to BCAC for the new organization will be *BC Association of Advanced Education*. This issue will be voted at the Annual General Meeting in June.

**Report of
Facilities
Committee**

New Richmond Campus Project Status Report

The Project Manager elaborated further on the post San Francisco seismic studies commissioned by Richmond and stated that design factors have been increased for the site; implications on the budget are not known at this time.

Regarding the Parking Variance; the Project Manager advised that the Municipality of Richmond Planning have verbally indicated that they would forward a letter stating their support for the proposed concept.

The Committee Chairman advised that the Committee has requested the Architects be present at the next Board Meeting to review the concept design and the Municipalities demands on the design.

New Surrey Campus Project Manager's Report

The Project Manager advised that an updated schedule has just been received

showing the buildings to be completed by the 09 May completion date, but there are still some concerns regarding the completion of the Administration Building. The project is 'on budget' but tight.

The President advised the Board that commencing this Friday and every second Friday thereafter to Easter weekend, Campus tours are being conducted starting at 3:00 pm; everyone is most welcome to join in on these tours. If these tour times are not suitable, please contact Skip Triplett to make alternate arrangements.

New Surrey Campus Proposed Promotional Plan

The Director of Marketing advised the Board that the scheduled start time for the Official Opening on 23 August is 10:00 am. The Board was requested to pay particular attention to the guest list and advise any additions to the President's office.

**Report of
Education
Committee**

Langley Educational Plan

The Educational Plan now reflects the changes made to the FTE enrolment profile; the inclusion of 60 FTE's for the Music Programs.

Moved by M. Montgomery, seconded by G. Evans :

THAT the Board approve the Langley Educational Plan and the Plan be forwarded to the Ministry.

CARRIED

G. Preston put forward the possibility of a working/teaching television station and broadcasting training as an enhancement to the current Langley Educational Plan. The President will follow up on the information supplied by G. Preston.

ACCT One-Time Scholarship

The College is attempting to set a precedent to include a monetary amount with the awarding of the Governor General's Silver Medal.

Moved by M. Montgomery, seconded by G. Evans :

THAT the ACCT Special Scholarship monies (\$400.00) be presented as a scholarship to the recipient of the Governor General's Silver Medal.

CARRIED

Advisory Committee Appointments

Moved by M. Montgomery, seconded by A. Milne :

THAT the Board approve the appointment recommendations for:

- Environmental Waste Management Technology
/Applied Science & Technology
Craig Runyan
Robert Smith
Prad Khare
Bill Hyslop
Al Chmelauskas
Reidar Zapf-Gilje

Douglas Wilson
Paul LaBranche

and

- Graduate Nurse Upgrading/Health Sciences & Human Services
Dawn Church
Marilyn Hogan
Iran Hessami

CARRIED

Three Year Plan

The President advised that since the February Education Meeting, the College has been notified that the submission date to the Ministry has been extended to June 1990; this item will be dealt with under Item #12 'Three Year Plan Submission'.

Advisory Committee Annual Reports

The Committee Chairperson advised the Board that responses have been forwarded to each of the Advisory Committee Chairperson's acknowledging receipt of their report and expressing the College's appreciation.

Next Meeting

The Committee Chairperson advised the Board that there are no items for the Committee Agenda that need to be dealt with in March; therefore the 08 March Meeting will be cancelled. The date for the April Education Committee Meeting will be announced later.

Administration
& Human
Resources
Committee

Monthly Financial Statements

Moved by M. Montgomery, seconded by A. Milne :

THAT the Monthly Financial Statements for the period ending 31 December 1989 be filed for audit.

CARRIED

Board Policies

Moved by G. Preston, seconded by D. Brawn :

THAT the Board approve the following Board Policies:

- Guidelines for the Development and Distribution of Bylaws and Board Policies;

and

- Financial/Expenditure Plan Priorities

CARRIED

Canadian Federation of Students 'Proposal for a Royal Commission on the Funding & Affordability of Post-Secondary Education'

Further research is being carried out at the Administration level regarding the financial aid and child care issues and will be presented to the next Administration & Human Resources Committee Meeting.

**Three Year
Planning
Submission**

The Vice President Educational & Organizational Support advised the Board that the time line for submission to the Ministry is 30 June 1990; the final submission will be ready for presentation to the Board and request to receive Board approval at the 23 May 1990 Board Meeting.

The College is scheduling an extensive program of internal consultation within the College as was carried out for the Five Year Plan. The Vice President stated that the College is requesting approval of four items prior to the start of the development process.

Moved by M. Montgomery, seconded by G. Preston :

THAT the Board approve the following as base elements in the development of the Three Year Plan:

- the college objectives as amended following the Board Retreat 21 October 1990;
- new issues for the college to address on the five year horizon;
- facilities plan amended to account for later occupancy of the Langley Campus and Surrey Phase 2; and
- the enrolment profile contained in the college submission to the Fraser Valley Access Committee, amended to allow for the addition of the Provincial Horticultural Centre

CARRIED

**ACCC
Rendezvous 90**

The Conference is scheduled for 26 - 30 May 1990; Charlottetown, PEI. The Board attendees are Andy Milne, Margaret Montgomery and Roger Bernatzki. Any other wishing to attend are to submit their names to the Board Secretary prior to 23 March 1990.

Next Meeting

*The next meeting of the Board is scheduled for **WEDNESDAY 28 MARCH 1990; 7:00 pm; Newton Campus.***

Adjournment

As there being no further business; the meeting adjourned at 8:30 pm.

CHAIRMAN

VICE PRESIDENT
ADMINISTRATION