



*MINUTES
BOARD REGULAR MEETING
Wednesday 28 March 1990
7:00 pm
Newton Boardroom*

| <i>Present</i> | <i>Board Members</i> | <i>College Staff</i> |
|----------------------|--|--|
| | K.W. Williams (Chairman) A. Milne R. Bernatzki G. Evans R. Jacques M. Montgomery | A. MacLaughlin (President) R. Lisson (Vice President Administration) G. Kilcup (Vice President Education) R. Lowe (Vice President Education) D. Francis (Vice President Educational & Organizational Support) S. Triplett (Director Marketing) |
| <i>Regrets</i> | T. Gillespie G. Preston D. Brawn | |
| <i>Call to Order</i> | <p>The Chairman called the meeting to order at 7:05 pm.</p> <p>The Chairman welcomed the following visitors and thanked them for attending:</p> <ul style="list-style-type: none">• <i>College New Administrators</i> Karen Hearn, Campus Supervisor Newton Derek Nanson, Director Health Sciences & Human Services Cliff Cameron, Purchasing Manager Brigitte Peter-Cherneff, Director Student Services• <i>Provincial Horticulture Advisory Committee</i> Bruce McTavish, Chairman Brian Mauz, Committee Member Ron Tarves, Curriculum Development coordinator/Kwantlen College <p>The Chairman stated that the College has been awarded the Horticulture Centre for the Province to be housed at the New Langley Campus and the Board is looking forward to the Committee presentation.</p> <ul style="list-style-type: none">• <i>Aitken Wreglesworth</i> Peter Wreglesworth Tom Schaeferle Roman Czemerly Sally Emerson <p>Following the Horticulture presentation, Aitken Wreglesworth will be presenting the schematic design for the New Richmond Campus.</p> <ul style="list-style-type: none">• <i>Project Managers</i> Zahir Dossa, Wright Engineering/NSC Gary Rideout, UMA Spantec/NRC | |

- *Kwantlen Student Association*
Frank Jonassen, Internal Affairs
Don Lamoureaux, President
Kevin Nolan, External Affairs

**Confirmation of
Agenda**

Moved by M. Montgomery, seconded by G. Evans :

THAT the Agenda be adopted as published.

CARRIED

**Approval of
Minutes**

Moved by A. Milne, seconded by R. Jacques :

THAT the Minutes of the Regular Meeting dated 28 February 1990 be approved as circulated.

CARRIED

Presentation

Provincial Horticulture Advisory Committee

G. Kilcup, Vice President Education introduced Bruce McTavish (B.C. Nursery Trades Association) and Brian Mauz (BC Greenhouse Builders) and stated that the College is looking forward to continued support from the Provincial Horticulture Advisory Committee.

Bruce McTavish thanked the Board for the invitation to make a presentation and thanked Kwantlen's staff for their work towards a common goal. Mr. McTavish then gave a history of the industry and a history of how the Horticulture Centre came to Kwantlen. The aim of the Centre will be to produce individuals who are technically skilled and practically oriented.

The Committee sees their continuing role with the College as staying actively involved with the development of curriculum and facilities, to be involved in the selection of key personnel and eventually act as a Technical Advisory Committee.

The Industry estimates a 15 to 20% growth with an estimated 100 new jobs per year; the programs will include re-training and upgrading. Ron Tarves stated that they are investigating the area of Horticulture Therapy for handicapped and elderly.

Presentation

New Richmond Campus Schematic Design

Andy Milne, Chairman of the Facilities Committee introduced Peter Wreglesworth of Aitken Wreglesworth, who in turn introduced members of the presentation team and gave a brief definition of their individual positions. Mr. Wreglesworth stated that Aitken Wreglesworth are seeking approval to move past the schematic design level into a more detailed design level.

After discussions with the City of Richmond, the building is now more oriented to Lansdowne; the City of Richmond has indicated, in writing, that they will support this scheme.

Tom Schaeferle stated that the project is on schedule for completion for the planned opening of the New Richmond Campus in September 1992.

**Chairman's
Report**

The Chairman reviewed a letter received from Premier Vander Zalm extending his appreciation for receiving a copy of the College's Annual Report.

As tonight's meeting is the final meeting for Ken Williams as Chairman of the Board, he made the following comments:

'It has been my privilege to be on the Board of Kwantlen College for eight years; two of which have been as Chairman. I will always remember my experiences with the Board as a highlight of my life. Tremendous harmony has prevailed as we worked together as a Board and with the College Administration, Employees and Students. We are at an exciting time; Surrey is soon to open; Richmond is well on the way and coming up is the Langley Campus with the Horticulture Centre. This may be my last official meeting, but I will be at the official opening of the New Surrey Campus on August 23. Thank you so much for the privilege of working with you.'

The President presented the Chairman with his gavel and plaque and extended the College's thanks and appreciation for his many contributions to the College.

**President's
Report**

The President reviewed the following additions to her report:

- attended the general meeting between BCAC/COP that dealt with the relationship to the new organization; an excellent meeting, well attended and good participation.
- attended the COP Meeting; financial allocations for next year will not be announced until after the April 19 Provincial Budget comes down.
- as part of the process of fund raising, a personal letter has been mailed to each of the College employees; we have received a tremendous response from all areas of the College.
- this afternoon, we held our first public meeting at the Newton Campus to begin the process for preparation of our Three Year Plan.

Moved by R. Bernatzki, seconded by G. Evans :

THAT the President's Report be accepted.

CARRIED

BCAC Report

G. Evans reviewed the BCAC/COP General Meeting; and the Notice of the Annual General Meeting to be held at Whistler in June.

BCAC/COP General Meeting

- The name of the New Organization is *Advanced Education Council of British Columbia 'AECBC'*
- The funding and budget for the new organization is in the range of \$475,000 for the first year of operation; a budget will be prepared for the June General meeting.
- By January 1991, the Executive Director will be in place.

Annual General Meeting in June at Whistler

- Extraordinary resolutions must be received in the BCAC Office by 09 April; and Ordinary resolutions by 19 April.

**Report of
Facilities
Committee**

- Registration of Official Delegates are to be returned to BCAC by 11 May; *please advise the Board Secretary of your intentions to attend.* The Chairman encouraged all Board Members to attend the Annual General Meeting.

New Richmond Campus Project Status Report

The Chairman of the Committee requested Mr. Rideout to review the Project Status Report. Mr. Rideout indicated that the implementation plan will be completed by mid-April and that construction will begin in June 1991.

Moved by A. Milne, seconded by M. Montgomery :

THAT the Board authorizes the College Administration to continue the development of the design of the New Richmond Campus beyond the Schematic Design Phase presented.

CARRIED

New Surrey Campus Project Manager's Report

The Chairman of the Committee requested Mr. Dossa to review the Project Manager's Report. Mr. Dossa confirmed that work is progressing well and on schedule for completion of all buildings by 09 May and that he is confident the project will be completed within budget.

Present Richmond Campus Parking

The Vice President Administration stated that the College has been advised by the Municipality of Richmond that there are no current plans being considered for the development of the site; the College will continue to use the lot until the move to the new campus.

**Report of
Administration
& Human
Resources
Committee**

Moved by R. Bernatzki, seconded by A. Milne :

THAT the Monthly Financial Statements for the period ending 31 January 1990 be filed for audit.

CARRIED

Canadian Federation of Students 'Proposal for a Royal Commission on the Funding & Affordability of Post-Secondary Education

Moved by R. Bernatzki, seconded by G. Evans :

THAT the Board takes no action regarding Tuition Fees.

THAT the Board recommends to the Ministry that provision for child care facilities be included in capital funding requests for college facilities and that a subsidy for operating such facilities be made to the institution outside the funding formula.

THAT the Board recommends to the Ministry and College Region Members of Parliament that the Parental Contribution, Single Allowance and Married Student Allowance Tables be revised yearly to truly reflect the cost of living.

THAT the Board recommends to the Ministry that the loan repayment schedule for part-time student loans be altered to begin six months after the recipient ceases to be a student as is the case with full-time loans.

THAT the Board recommends to the Ministry that the program length qualifying students for financial aid be reduced from 13 weeks to 10 weeks, thus allowing students who take condensed summer courses or programs such as the Travel Industry Program offered by Continuing Education to qualify for loans.

THAT the Board recommends to the Ministry that it give consideration to what might be done to reduce the turn around time from the Ministry to three weeks.

THAT the Board recommends to College Region Members of Parliament that the proposed 3% administrative fee not be implemented.

CARRIED

K. Nolan, Student Association External Affairs, thanked the College Board for taking the time to go through the document and that the Student Association respects the recommendations that the Board approved.

Debenture Issue EDCP-37

Moved by R. Bernatzki, seconded by A. Milne :

THAT the College be authorized to issue and sell to the British Columbia Educational Institutions Capital Financing Authority, a debenture in the principal amount of \$3,000,000 to meet capital expenses for College purposes.

CARRIED

**Graduation
Ceremonies**

The draft Graduation Program was adopted by the Board.

After discussion, the Board agreed that Option 1 for graduate seating and lighting be adopted with the following change:

'Graduates to be seated in front of the platform with the platform partially lit and with spot lights focused on the students.'

The Vice President Educational & Organizational Support requested Board Members to advise his office of their gown size and hood requirements.

**Presidents
Honour Roll**

Those students who are placed on the President's Honour Roll have achieved an Grade Point Average of 3.75 or higher from the Fall semester; this year 171 students out of approximately 5,700 achieved this GPA. This list is published in the College Newsletter 'Inside' and each student receives a personal letter from the President.

Board Members

G. Evans stated that it was a pleasure for her to be involved in the selection of the new Director of Marketing and that she (G. Evans) will be leaving Friday 30 March for the ACCT Conference in San Diego.

R. Bernatzki expressed thanks and appreciation to K. Williams for being Chairman of Kwantlen's Board.

Next Meeting

The next meeting of the Board is scheduled for WEDNESDAY 25 APRIL 1990; 7:00 pm; Newton Campus.

Adjournment

As there being no further business; the meeting adjourned at 9:30 pm.

CHAIRMAN

VICE PRESIDENT
ADMINISTRATION